

**Agenda of Meeting  
Midlothian ISD  
Board of Trustees Regular Meeting**

L.A. Mills Administration Building  
100 Walter Stephenson Road  
Midlothian, Texas 76065

**Monday, December 13, 2021 – 5:30 PM**

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A Regular Meeting of the Board of Trustees of Midlothian ISD will be held Monday, December 13, 2021, beginning at 5:30 PM.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed on the agenda, which is attached to, and made a part of this Notice. Items do not have to be taken in the order shown on this meeting notice.

The open portions of this meeting will be streamed live and recorded. The video will be made available to the public on the District's website.

**PUBLIC COMMENT** – Public comments related to this meeting will be accepted in person only in accordance with the Open Meetings Act and Local District Policy, BED(LOCAL). Members of the public wishing to address the Board during the public comment portion of this regular meeting shall be limited to five minutes, or less, should a change to the allotted time be necessary as determined by the presiding officer based on the meeting.

In-person participants must either sign up online by 4:00 pm the day of the meeting or sign in and complete a "Public Comment Participation Form" and present it to the Board President or designee 10 minutes prior to the start of the meeting. If a completed form for public comment is not received by the applicable deadline posted, the individual will not be able to participate in public comment at this meeting.

In accordance with the Texas Open Meetings Act, Board Members will listen to the comments. The Board, through the presiding officer or Superintendent, can offer factual information, cite Board policy, or direct the administration to investigate items and report back to the Board, but shall not engage in a two-way dialogue with patrons.

1. **FIRST ORDER OF BUSINESS**
  - A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551
2. **INTRODUCTION OF MEETING**
  - A. Invocation
  - B. Pledges of Allegiance - Vitovsky Elementary
3. **PRESENTATIONS / RECOGNITIONS**
  - A. Recognition of MISD Art Faculty
  - B. Recognition of Gifts/Donations
4. **PUBLIC HEARING(S)**
  - A. Public Meeting to Amend Application and Use of ARP ESSER III Funds

- B. Public Hearing on End of Course / Accelerated Instruction
    - 1. Heritage High School Accelerated Instruction
    - 2. Midlothian High School Accelerated Instruction
- 5. PUBLIC COMMENT
- 6. CONSENT AGENDA
  - A. Consider Meeting Minutes
    - 1. November 1, 2021 - Special Meeting Minutes
    - 2. November 15, 2021 - Regular Minutes
  - B. Consider Requisitions over \$50,000
  - C. Consider Budget Amendments
  - D. Consider Approval of Gifts and/or Donations
- 7. ADMINISTRATION & HUMAN RESOURCES
  - A. COVID 19 Update
  - B. Authorization for Superintendent to Hire Contractual Personnel Between January 1, 2022 and June 30, 2022
- 8. BUSINESS AND FINANCE
  - A. Consider Adult Meal Pricing Adjustment for 21-22
  - B. Consideration of Resolution to Convey Interest in "Struck off" property from MISD to the City of Midlothian for Public Use
  - C. Consider Approval of RFP 2122-005 Multi Purpose Stadium Additions and Renovations
  - D. Consideration of the Purchase of FF&E for the Heritage Expansion Project
  - E. Business Reports
- 9. CURRICULUM & INSTRUCTION
  - A. Consider Preliminary Courses for 2021-2022
- 10. INFORMATION ITEMS
  - A. Review TASB Policy Update 118
- 11. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.
  - A. Consultation with Board Counsel, Texas Government Code 551.071 - Regarding Personnel and Student Issues, Board Communications and Procedures, Board Committees, Pending Complaints or Disputes, and Other Issues as Permitted by Law.
  - B. Consideration of Personnel, Texas Government Codes 551.074 - Resignations, Terminations, and Non-renewals of Professional Employees, Employment, Leaves of Absences, Personnel Issues
    - 1. Personnel Report for December 2021
    - 2. Consider Recommendation for Chief of Staff Administrative Position
  - C. Discuss Purchase, Exchange, Lease, or Value of Real Property 551.072
  - D. Students, Texas Government Code 551.082, 551.0821
    - 1. Discipline Issues
    - 2. Non-Discipline Issues
- 12. RECONVENE TO OPEN SESSION
- 13. Action, if any, on Items Discussed in Closed Session
- 14. Consider Agenda Items/Topics for Upcoming Meetings
- 15. ADJOURNMENT OF MEETING

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed meeting or session of the Board of Trustees is required, then such closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

- |          |  |
|----------|--|
| 551.071  | Private consultation with the board's attorney.  |
| 551.072  | Discussing purchase, exchange, lease, or value of real property.   |
| 551.073  | Discussing negotiated contracts for prospective gifts or donations.  |
| 551.074  | Discussing personnel or to hear complaints against personnel.  |
| 551.075  | To confer with employees of the school district to receive information or to ask questions.  |
| 551.076  | Considering the deployment, specific occasions for, or implementation of, security personnel, or devices.  |
| 551.082  | Considering discipline of a public school child, or complaint or charge against personnel.   |
| 551.0821 | Discussing personally identifiable information about a public school student.  |
| 551.083  | Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employees groups. |
| 551.084  | Excluding witnesses from a hearing.  |

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

**Midlothian I.S.D. School Board Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>December 13, 2021</b>	
<b>Item:</b>	<b>Board Recognition of MISD Art Faculty</b>	
<b>Supporting Document(s):</b>	Electronic: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hard Copy: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Background Information:</b>	<p>Since returning from the Thanksgiving Break, the administration building has been host to an art exhibition featuring the work of over 200 students from across all 12 campuses in our school districts.</p> <p>Across the district, our dedicated art faculty have worked with students through two of the toughest years in education in recent history. The art in this building symbolizes the resiliency in our students and staff and the opportunities our Fine Arts programs have provided for students as we return to a sense of normalcy. Tonight I would like to recognize our K-12 Art faculty for championing that effort and for their work with our students and leadership in our schools.</p> <p>Culley Franks, Josh Sooter, and Millie Ayres - Midlothian HS  Layne Farmer and Katerina Lilly Macswain - Heritage HS  Maegen McKee - Frank Seale MS  Jenn Martin and Jessica Lewis - Walnut Grove MS  Amy Sears - Dieterich MS  Lindsey Cayton - Baxter ES  Tiffany Roberson - McClatchey ES  Jennifer Walling - Longbranch ES  Sherise Webster - Irvin ES  Aubree Willis - Miller ES  Sharee Cobb - Mt. Peak ES  Shanna Miller - Vitovsky</p>	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Policy:</b>	N/A	
<b>District Goal:</b>	Goal 1: Design innovative learning environments while increasing academic rigor through aligned teaching and learning.	
<b>Administration Recommended Option:</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Aaron Williams	



# Gifts and Donation - December 13, 2021

Department	Amount being Donated	Entity Donating
		Running Total 52,400.74
Longbranch Elementary	\$54.38 monetary donation from PTO/Chipotle Night	Longbranch PTO
MISD Athletics Dept	\$2,417.40 monetary donation for benches at WGMS tennis courts (2) and DMS tennis courts (4)	Midlothian Tennis Association
MHS Golf	New golf trailer valued at \$2,875	MHS Golf Boosters



**Midlothian I.S.D. School Board Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>December 13, 2021</b>	
<b>Item:</b>	<b>Public Meeting on the District's Intent to Amend Application and Use of ARP ESSER III Funds</b>	
<b>Supporting Document(s):</b>	Electronic: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hard Copy: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Background Information:</b>	<p>In March 2021, the American Rescue Plan Act, also known as the ARP Act, was signed into law. In the ARP act, \$122 billion was dedicated to the Elementary and Secondary School Education Relief (ESSER) funds. This grant is known as ARP Act ESSER III. The intent and purpose of the ARP Act ESSER III education funding is to help safely reopen and sustain the safe operation of schools and address the impact of the coronavirus on students.</p> <p>In July 2021, Midlothian ISD applied to receive their allocation of the ARP Act ESSER III funds. The awarded NOGA at this time is \$2,267,699. The remaining portion has not been released by TEA at this time. Midlothian ISD's ARP Act ESSER III allocation is \$3,401,548. These funds are additional to Midlothian ISD for Midlothian ISD to use to address the impact that COVID-19 has had, and continues to have, on elementary and secondary schools.</p> <p>Midlothian ISD will utilize its ARP Act ESSER III funds to address issues that have risen due to the COVID-19 pandemic. With the ARP Act ESSER III funds, Midlothian ISD is required, by statute, to set aside 20% of their total allocation to address learning loss and to develop two plans: Safe Return to In-Person Instruction and Continuity of Services Plan and Use of Funds Plan. Links to these plans are available on the MISD website. These plans will be reviewed and revised as necessary every six months, if not completed sooner.</p> <p>In order to apply and amend for these funds, MISD had to survey stakeholders as to the best use of these funds and to hold a public meeting to announce how the funds will be spent to prevent, prepare for, and respond to the COVID-19 Pandemic. The purpose of this agenda item is to report the results of the surveys and to inform the board on the planned use of these funds.</p>	
<b>Fiscal Impact/Budget Function Code:</b>	Approximately \$3.4M to be used in response COVID-19	
<b>Policy:</b>	n/a	
<b>District Goal:</b>	Design innovative learning environments while increasing academic rigor through aligned teaching and learning.	

	<p>Provide a safe and secure learning environment that supports the social and emotional well-being of our school community.</p> <p>Provide support and resources to cultivate customization and personalization through blended learning opportunities.</p>
<b>Administration Recommended Option:</b>	Public meeting information – no recommendation needed
<b>Motion:</b>	Public meeting information – no motion needed
<b>Presenter:</b>	Jim Norris



# Elementary and Secondary School Emergency Relief (ESSER) of the American Rescue Plan Act (ARP)

December 13, 2021

# Federal Stimulus Dollars for Education

Grant Name	Amount Eligible	Amount to be Reimbursed	Amount Received YTD	Notes
FEMA	\$ 35,014.52	\$ 35,014.52	\$ 35,014.52	100% Reimbursable
CRF 2020 (3/1/20-5/20/20)	\$ 284,522.76	\$ 213,392.07	\$ 213,392.07	75% Reimbursable
CRF PPRP (5/21/20-12/11/20)	\$ 849,434.67	\$ 637,076.00	\$ 637,200.00	75% Reimbursable
ESSER 1	\$ 335,115.00	\$ 335,115.00	\$ 335,115.00	100% State Funding
HHSC Phase 2 (SHARS)	\$ 22,299.48	\$ 22,299.48	\$ 22,299.48	2% of Revenues
HHSC Phase 3 (SHARS)	\$ 13,424.24	\$ 13,424.24	\$ 13,424.24	2% of Revenues
ESSER 2	\$ 1,514,587.00	\$ 1,514,587.00	\$ 1,223,608.25	TEA Holdback for ADA
ESSER 3	\$ 3,402,647.00	\$ 3,402,647.00	\$	Grant - not supplanted
ESSER SUPP	\$ 4,792,486.00	\$ 4,792,486.00	\$	Grant - not supplanted
School Health Support Grant	\$ 379,375.00	\$ 379,375.00	\$	Provide Safe Environment in Schools
TCLAS	\$ 534,000.00	\$ 534,000.00	\$	COVID Learning Acceleration Supports
ERATE	\$ 3,920,135.00	\$ 3,920,135.00	\$	E-RATE on Devices
<b>Total</b>	<b>\$ 16,083,040.67</b>	<b>\$ 15,779,551.31</b>	<b>\$ 2,480,053.56</b>	



# ESSER III and ARP - U.S. Department of Education

**USDE** has defined the **intent** of all three ESSER grants as:

- To prevent, prepare for, or respond to the COVID-19 pandemic, including its impact on the social, emotional, mental health, and academic needs of students.



## ESSER III and ARP

**Authorizing Legislation** -- This grant program is authorized by the American Rescue Plan (ARP) Act of 2021, Elementary and Secondary School Emergency Relief (ESSER III) Fund.

**Purpose of Program** -- The purpose of ARP of 2021, ESSER III funding is to help safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on students.



# **ESSER III and ARP**

**Period of Availability --**

**March 13, 2020 - September 30, 2024**





# Allowable Activities

Activity	Description
A1	Any activity authorized under Elementary and Secondary Education Act (ESEA)
A2	Any activity authorized under Individuals with Disabilities Education Act (IDEA)
A3	Any activity authorized under the Adult Education and Family Literacy Act
A4	Any activity authorized under the Carl D. Perkins Career and Technical Education Act of 2006
A5	Coordination of preparedness and response efforts of LEA with State and local public health departments, Activities to address the unique needs of low-income students, students with disabilities (SWD), English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of each population
A6	Developing and implementing procedures and systems to improve the preparedness and response efforts of
A7	Training and professional development for staff of the LEA on sanitation and minimizing the spread of
A8	Purchasing supplies to sanitize and clean the facilities of the LEA, including buildings operated by the LEA
A9	Planning for, coordinating, and implementing activities during long-term closures, including providing meals
A10	Planning for, coordinating, and implementing activities during long-term closures, ... including providing
A11	Planning for, coordinating, and implementing activities during long-term closures, ... how to provide guidance
A12	Planning for, coordinating, and implementing activities during long-term closures, ... how to ensure other
A13	Purchasing educational technology (hardware, software, and connectivity) for students ... that aids in
A14	Providing mental health services and supports, including through implementation of evidence based full-
A15	Planning and implementing activities related to summer learning -- providing classroom instruction or online
A16	Planning and implementing activities related to ... supplemental afterschool programs -- providing classroom
A17	
B1	Addressing learning loss among LEA students, including low-income students, SWD, English learners, racial &
B2	Addressing learning loss among LEA students, including low-income students, SWD, English learners, racial &
B3	Addressing learning loss among LEA students, including low-income students, SWD, English learners, racial &
B4	Addressing learning loss among LEA students, including low-income students, SWD, English learners, racial &
B5	School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission
B6	Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality
B7	Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality
B8	Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality
B9	Developing strategies and implementing public health protocols including, to the greatest extent practicable,
B10	Other activities that are necessary to maintain the operation of and continuity of services in the LEA
B11	Other activities that are necessary to ... continuing to employ existing staff of the LEA

Description required for Minimum Required Set-Aside

Description required for Prevention and Mitigation Strategies Consistent with CDC and Prevention



# Funding Requirements

Must expend a **minimum of 20%** on the following:

- **Evidence-based interventions**, such as summer learning, extended day and comprehensive after-school programs or extended school year programs; and
- Ensure interventions **respond to students' academic, social, and emotional needs** and address disproportionate impact of coronavirus on Title I, homeless, and foster care student populations.
- **Engage stakeholders** and provide the opportunity for the public to provide input in the development of the plan.
  - Students, families, campus and district administrators (including special education administrators), teachers, principals, school leaders, other educators, campus staff, disability organizations, representative of interests of English Language learners.



# Communication Plan

## Identify the Type(s) of Communication

- The Communication Plan should meet the specific needs of the students, staff, parents and community.
- The stakeholder input may include, but is not limited to the following:
  - Public Forms (face-to-face or virtual)
  - Surveys
  - Small groups
  - Social media or school messaging systems
  - Administration and faculty meetings



# Stakeholder Input Requirement

The district must engage in **meaningful consultation** with stakeholders and give the public an opportunity to provide input in the development of its plan (**Uses of Funds Plan and Return to In-Person Instruction and Continuity of Services Plan**).

- *District Survey published on June 10, 2021 (953 responses)*
- *Public Comment available on the district website from July 1, 2021 - July 12, 2021*
- *Public Meeting held on July 12, 2021*
- *District Survey published on November 8, 2021 (428 responses)*
- *Public Meeting to be held on December 13, 2021*



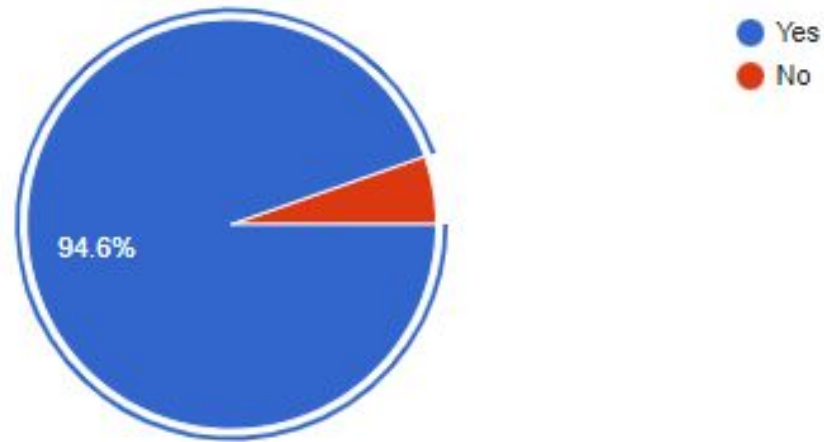
# Survey Results



# Survey Results - Staff Supplement

Would you support the use of these additional funds for the staff supplemental compensation?

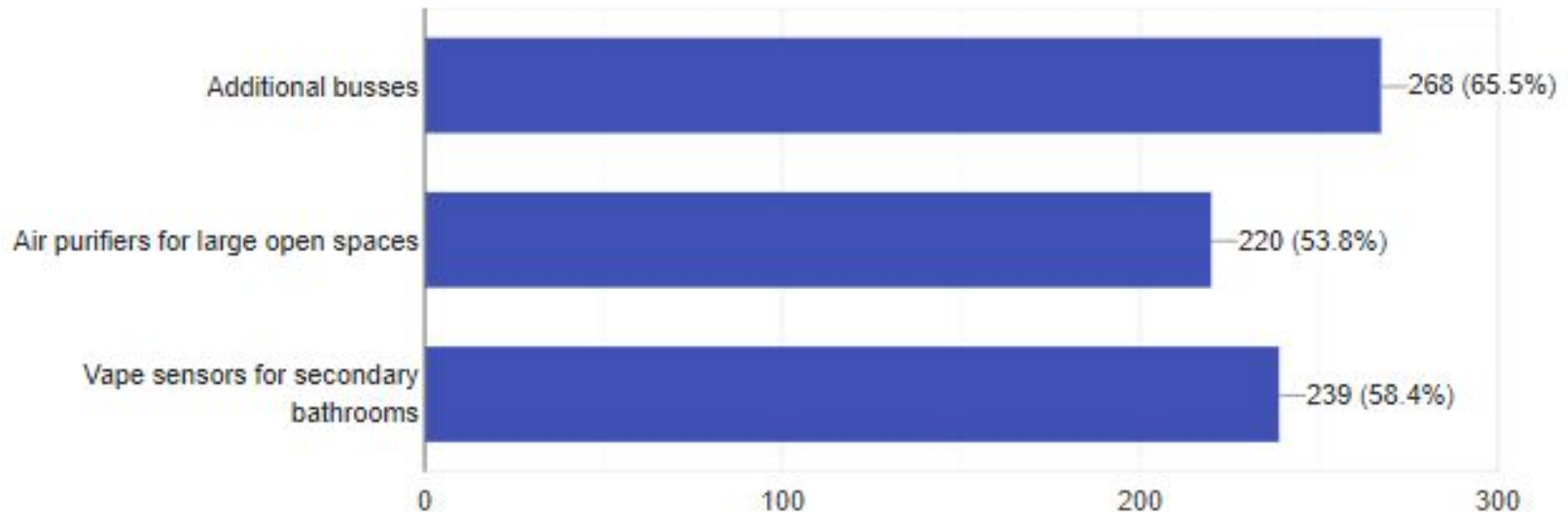
428 responses



# Survey Results - Additional Needs

If additional funds are available would you support the purchase of

409 responses

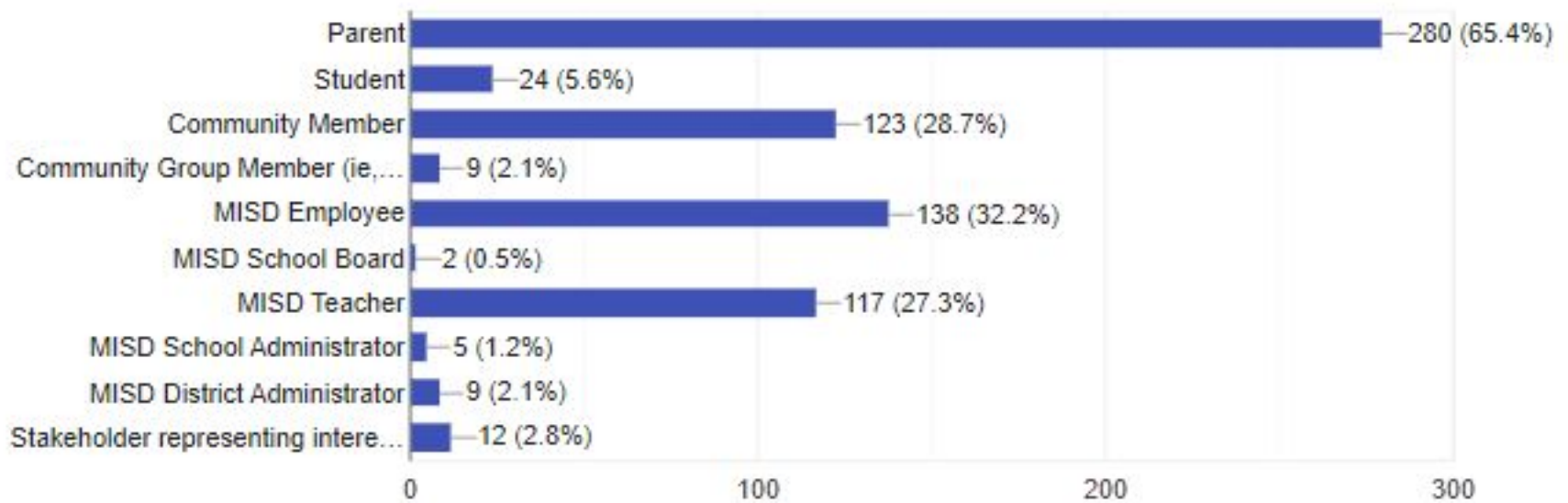




# Survey Groups

I am a

428 responses



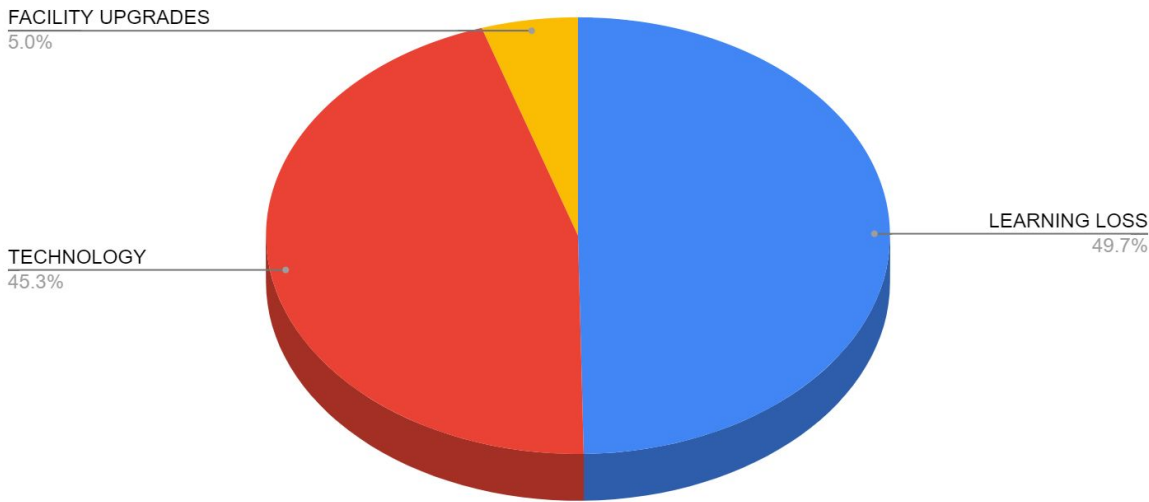


# Use of Funds Plan Amendment



# ESSER III - Expenditures (originally filed)

ESSER III ALLOCATION \$3,401,548



TOTAL ESSER III ALLOCATION \$3,401,548		
LEARNING LOSS	\$1,690,860.00	49.7%
TECHNOLOGY	\$1,540,688.00	45.3%
FACILITY UPGRADES	\$170,000.00	5.0%



# Use of Funds Plan Amendment Purpose

## Amendment Justification:

The original application included 49% spending on learning loss and 45% spending on technology. ESSER III requires at least 20% spending on learning loss.

Midlothian ISD has applied for additional Federal Funding to offset learning loss and technology upgrades.

ESSER SUPP requires 62.5% spending on learning loss. MISD's eligible amount to receive is \$4,792,486

ERATE on devices in the amount of \$3,920,135

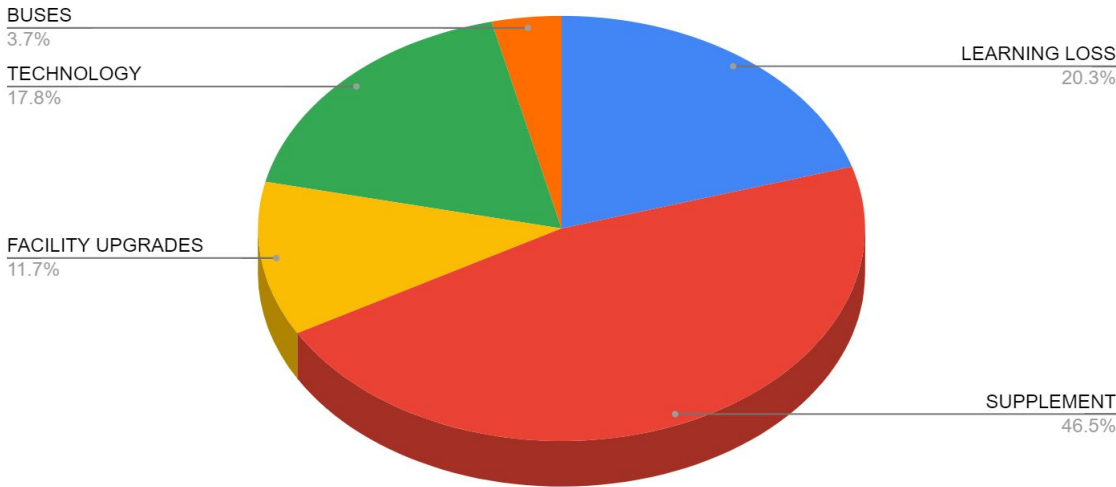
School Health Support Grant in the amount of \$379,375 for air purifiers

This amendment allows for additional funding to support staff retention stipend, vape sensors in the secondary bathrooms, and additional buses for over crowded routes.



# ESSER III - Expenditures (amended)

ESSER III ALLOCATION \$3,402,647



TOTAL ESSER III TOTAL ALLOCATION \$3,402,647		
LEARNING LOSS	\$690,800.40	20.3%
SUPPLEMENT	\$1,582,231.25	46.5%
FACILITY UPGRADES	\$398,944.00	11.8%
TECHNOLOGY	\$604,410.67	17.7%
BUSES	\$126,260.68	3.7%



# ***Questions & Comments***





**Midlothian I.S.D. School Board Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>November 15, 2021</b>																																										
<b>Item:</b>	<b>Accelerated Instruction at Midlothian Heritage High School</b>																																										
<b>Supporting Document(s):</b>	Electronic: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hard Copy: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>																																									
<b>Background Information:</b>	<p style="text-align: center;"><b>Midlothian Heritage High School</b>  <b>Accelerated Instruction for End of Course Exams</b>  <b>For School Year 2020-21</b></p> <p><b><u>FALL 2020:</u></b>  We offered individualized accelerated instruction for two weeks in the Fall of 2020 in order to provide remediation for the students who did not meet standard on one or more EOC tests. Here are some aspects of our accelerated instruction:</p> <ul style="list-style-type: none"> <li>● All retesters were provided the opportunity to receive up to 12 hours of remediation in a staggered program that pulled students from classes for two-hour sessions at different times of the day so that the students did not miss too much class time.</li> <li>● Letters were sent home to all parents of retesters explaining the remediation process.</li> <li>● Incentives were given to students to attend review sessions.</li> <li>● All retesters were given an individualized report of their results from the Spring 2020 EOC, including their answer choices, the released test, and the correct answer key. The students looked at each test question that they missed and analyzed it by determining the reason that they missed that particular question.</li> <li>● Core teachers worked with the individual students in each session in each subject and the students also worked through modules on the online Edgenuity program to personalize their review.</li> </ul> <p style="text-align: center;"><b>Results of Accelerated Instruction for Fall EOC Retesters</b></p> <table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th>TEST</th> <th>% Passing Fall 2016</th> <th>% Passing Fall 2017</th> <th>% Passing Fall 2018</th> <th># Passers Fall 2019</th> <th>% Passing Fall 2019</th> <th># Passers Fall 2020</th> <th>% Passing Fall 2020</th> </tr> </thead> <tbody> <tr> <td>Eng I</td> <td>18%</td> <td>35%</td> <td>50%</td> <td>13 of 27</td> <td>48%</td> <td>7 of 16</td> <td>44%</td> </tr> <tr> <td>Eng II</td> <td>10%</td> <td>31%</td> <td>14%</td> <td>14 of 22</td> <td>64%</td> <td>5 of 14</td> <td>36%</td> </tr> <tr> <td>Algebra</td> <td>7%</td> <td>33%</td> <td>45%</td> <td>8 of 11</td> <td>73%</td> <td>3 of 7</td> <td>43%</td> </tr> <tr> <td>Biology</td> <td>50%</td> <td>25%</td> <td>50%</td> <td>1 of 1</td> <td>100%</td> <td>3 of 3</td> <td>100%</td> </tr> </tbody> </table>			TEST	% Passing Fall 2016	% Passing Fall 2017	% Passing Fall 2018	# Passers Fall 2019	% Passing Fall 2019	# Passers Fall 2020	% Passing Fall 2020	Eng I	18%	35%	50%	13 of 27	48%	7 of 16	44%	Eng II	10%	31%	14%	14 of 22	64%	5 of 14	36%	Algebra	7%	33%	45%	8 of 11	73%	3 of 7	43%	Biology	50%	25%	50%	1 of 1	100%	3 of 3	100%
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US Hist	50%	60%	33%	5 of 8	63%	2 of 2	100%
Total	17%	34%	38%	69 Testers	59%	42 Testers	48%

### **Spring 2021:**

We offered accelerated instruction in preparation for the Spring 2021 EOC administration.

- Students were given review packets with key points to study and released test questions to review.
- All students involved in the Spring 2021 EOC test participated in school-wide review sessions for 3-6 hours per subject. These review sessions were created to review student expectations that were most commonly missed on previous tests. The review session consisted of games, competitions, hands-on learning and kinesthetic activities.
- Individualized assistance was available during TASSEL in each tested area prior to the tests.

### **Results of Accelerated Instruction for Spring EOC Retesters**

Test	% Passing Spring 2017	% Passing Spring 2018	% Passing Spring 2019	# Passers Spring 2020	% Passing Spring 2020	# Passers Spring 2021	% Passing Spring 2021
Eng I	38%	15%	17%	Exempt	Exempt	2 of 8	25%
Eng II	44%	24%	20%	Exempt	Exempt	1 of 7	14%
Algebra	25%	0%	0%	Exempt	Exempt	0 of 5	0%
Biology	0%	100%	100%	Exempt	Exempt	0	0%
US Hist	0%	50%	33%	Exempt	Exempt	0	0%
Total	35%	26%	19%	Exempt	Exempt	20 Testers	15%

### **Summer 2021:**

We offered more Accelerated Instruction in preparation for the Summer 2021 EOC retest.

- We identified the students needing to retest and sent letters home to the students and parents explaining our plan for remediation.
- The review sessions were offered for 12 hours (3 hours a day for 4 days) during the month of June in the week preceding the summer retest.
- Students were provided opportunity to work face-to-face with certified teachers in their area of need. These review sessions were created by analyzing individual data in AWARE to personalize the learning and review for each student. Students also worked through review modules in Edgenuity online.





**Midlothian I.S.D. School Board Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>December 13, 2021</b>																																								
<b>Item:</b>	<b>Accelerated Instruction at Midlothian High School</b>																																								
<b>Supporting Document(s):</b>	Electronic: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			Hard Copy: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>																																					
<b>Background Information:</b>	<p style="text-align: center;"><b>Midlothian High School</b>  <b>Accelerated Instruction for End of Course Exams</b>  <b>For School Year 2020-21</b></p> <p><b><u>FALL 2020:</u></b>  We identified students who were not successful in each EOC exam and sent the list to the teachers in that content area. Parent/guardian of these students were notified.</p> <p>We offered individualized accelerated instruction in various methods to provide remediation for the students who did not meet standard on one or more EOC tests. Accelerated instruction opportunities included sessions before school, after school, and on Saturdays to try to accommodate the needs and preferences of all of our students. Here are some aspects of our accelerated instruction:</p> <ul style="list-style-type: none"> <li>● All retesters were provided the opportunity to receive accelerated instruction before school, after school, or on Saturday sessions. Content areas were staggered to allow students needing accelerated instruction in multiple subjects opportunities to have all needs met.</li> <li>● Letters were sent home to all parents of retesters explaining the remediation process.</li> <li>● Incentives, such as snacks, were given to students to attend review sessions.</li> <li>● All retesters evaluated their progress on past tests using the EOC score report to identify areas of weakness and opportunity and set goals for progress.</li> <li>● Core teachers worked with the individual students in class to set goals and work through accelerated instruction needs.</li> <li>● Students worked through a Canvas pathways course tailored to meet individual student needs.</li> </ul> <p style="text-align: center;"><b>Results of Accelerated Instruction for Fall EOC Retesters</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>TEST</th> <th># Passing Fall 2018</th> <th>% Passing Fall 2018</th> <th># Passers Fall 2019</th> <th>% Passing Fall 2019</th> <th># Passers Fall 2020</th> <th>% Passing Fall 2020</th> </tr> </thead> <tbody> <tr> <td>Eng I</td> <td>21/141</td> <td>15%</td> <td>35/146</td> <td>24%</td> <td>24/78</td> <td>31%</td> </tr> <tr> <td>Eng II</td> <td>41/138</td> <td>30%</td> <td>20/116</td> <td>17%</td> <td>21/58</td> <td>36%</td> </tr> <tr> <td>Algebra</td> <td>9/68</td> <td>13%</td> <td>25/66</td> <td>38%</td> <td>28/49</td> <td>57%</td> </tr> <tr> <td>Biology</td> <td>29/42</td> <td>29%</td> <td>7/29</td> <td>24%</td> <td>21/43</td> <td>49%</td> </tr> </tbody> </table>						TEST	# Passing Fall 2018	% Passing Fall 2018	# Passers Fall 2019	% Passing Fall 2019	# Passers Fall 2020	% Passing Fall 2020	Eng I	21/141	15%	35/146	24%	24/78	31%	Eng II	41/138	30%	20/116	17%	21/58	36%	Algebra	9/68	13%	25/66	38%	28/49	57%	Biology	29/42	29%	7/29	24%	21/43	49%
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US Hist	16/27	59%	12/29	41%	28/33	85%
Total	116/416	29%	99/386	26%	122/261	47%

There were a total of 83 no-shows for the 2020 December EOC retests. This was an unusually high number, but expected due to COVID-19 effects. These students rolled to the Spring 2021 EOC administration.

### **Spring 2021:**

We offered accelerated instruction in preparation for the Spring 2021 EOC administration. Based on student feedback from Fall accelerated instruction, we offered a variety of accelerated instruction opportunities (before school, after school, Saturday sessions, and remote- Canvas) to meet the needs and preferences of students.

- Teachers provided practice questions to students and focused on high-leverage skills needed for a strong foundation in the content area.
- All students involved in the Spring 2021 EOC test participated in subject-specific EOC reviews. These review sessions were delivered during the school day, typically embedded within the classroom setting, to provide short, focused skill-based accelerated instruction. The instruction was focused on most missed concepts or skills critical for success in the current course and subsequent courses.
- Individualized assistance was available during Advisory in all tested areas.

### **Results of Accelerated Instruction for Spring EOC Retesters**

Test	% Passing Spring 2017	% Passing Spring 2018	% Passing Spring 2019	# Passers Spring 2020	% Passing Spring 2020	# Passers Spring 2021	% Passing Spring 2021
Eng I	18%	16%	13%	Exempt	Exempt	9/51	18%
Eng II	31%	29%	23%	Exempt	Exempt	12/37	32%
Algebra	39%	25%	13%	Exempt	Exempt	3/17	18%
Biology	30%	27%	17%	Exempt	Exempt	7/18	39%
US Hist	50%	33%	60%	Exempt	Exempt	1/4	25%
Total	28%	23%	18%	Exempt	Exempt	32/127	25%

### **Summer 2021:**

We offered more Accelerated Instruction in preparation for the Summer 2021 EOC retest.

- We notified the students needing to retest and sent letters home to the students and parents explaining our plan for remediation.
- The review sessions were offered for 12 hours (3 hours a day for 4 days) during the month of June in the week preceding the summer retest.
- Students were provided the opportunity to work face-to-face with certified teachers in their area of need. Students worked on Edgenuity and Canvas courses tailored to meet their specific needs.

- Students were also offered self-paced options that could be completed away from school if they were unable to attend face-to-face accelerated instruction sessions.

**Results of Accelerated Instruction for Summer EOC Retesters**

Test	% Passing Summer 2017	% Passing Summer 2018	% Passing Summer 2019	# Passers Summer 2020	% Passing Summer 2020	# Passers Summer 2021	% Passing Summer 2021
Eng I	33%	43%	22%	Exempt	Exempt	11/84	13%
Eng II	11%	28%	32%	Exempt	Exempt	5/59	8%
Algebra	29%	33%	56%	Exempt	Exempt	9/60	15%
Biology	100%	43%	33%	Exempt	Exempt	6/30	10%
US Hist	38%	50%	0%	Exempt	Exempt	16/25	64%
Total	28%	39%	33%	Exempt	Exempt	47/258	18%

**2021-22 School Year:**

- Our Accelerated Instruction specialists have worked diligently to provide targeted accelerated instruction to all students who were unsuccessful on an EOC or STAAR (8th grade) exam prior to the start of the school year.
- The majority of accelerated instruction takes place during the school day during advisory. AI is delivered four days per week with Friday being reserved for reviewing regular course progress and completing other required tasks.
- Based on student feedback collected, students find this short, focused intervention time highly successful and their preferable method of accelerated instruction. Participation is much higher because we are able to embed the instruction in the school day and hit concepts repetitively.
- In addition to the advisory accelerated instruction, we have offered accelerated instruction outside of the school day in afternoon and Saturday sessions. Although students prefer to complete AI during the school day, these outside of school hours options are valuable, especially to our students retaking more than one EOC exam.

**Fiscal Impact/Budget Function Code:**

Presentation only

**Policy:**

Presentation only

**District Goal:**

Design innovative learning environments while increasing academic rigor through aligned teaching and learning.

<b>Administration Recommended Option:</b>	N/A
<b>Motion:</b>	N/A
<b>Presenter:</b>	Kalee McMullen

Minutes of Special Meeting  
The Board of Trustees  
November 1, 2021 / 5:30 pm

**Board Members Present:** Eduardo Gonzalez      Richard Pena      Bobby Soto  
Matt Sanders      Tami Tobey      Gary Vineyard

**Board Members Absent:** Andrea Walton and Matt Sanders

**MISD Staff Present:** Jo Ann Fey      KayLynn Day      Darin Kasper  
Sheri Brezealle      Shelle Blaylock.      Jim Norris  
Leslie Garakani

**Legal Counsel:** Haley Turner with Walsh Gallegos

1. FIRST ORDER OF BUSINESS

- A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551

Gary Vineyard called the meeting to order at 5:30 pm.

2. PUBLIC COMMENT - Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.

There was no public comment for this meeting.

5. DISCUSSION / ACTION ITEMS

- A. Consider Approving the Restructure of Position for a Chief of Staff  
Eduardo Gonzalez moved, seconded by Richard Pena, to approve the restructure of position for a Chief of Staff position as presented. The motion passed with a vote of 5-0.

The Board moved out of open session at into closed session under Texas Government Code Chapter 551.071 and 551.974 at 5:34 pm.

3. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.

- A. Discussion and legal consultation regarding the Board's Standard Operating Procedures and related subject matters pursuant to Tex. Gov't Code 551.071 and 551.074.
  - B. Personnel, Texas Government Codes 551.074 - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; including development of the Superintendent's evaluation process
4. RECONVENE TO OPEN SESSION  
The Board moved out of closed session and into open session at 9:50 pm.
5. DISCUSSION / ACTION ITEMS  
B. Action, if any, on Items Discussed in Closed Session  
N/A
6. ADJOURNMENT OF MEETING  
The meeting adjourned at 9:50 pm.

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Board President

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Board Secretary

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Date

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Minutes of Regular Meeting  
The Board of Trustees  
November 15, 2021 / 5:30 pm

**Board Members Present:** Eduardo Gonzalez      Andrea Walton      Richard Pena  
Tami Tobey (*remotely*)      Bobby Soto      Gary Vineyard

**Board Members Absent:** Matt Sanders

**MISD Staff Present:** Jo Ann Fey      Sheri Brezeale      KayLynn Day      Jim Norris  
Shelle Blaylock      Leslie Garakani      Darin Kasper      Aaron Williams

**Legal Counsel:** Haley Turner, Walsh Gallegos Trevino Kyle & Robinson, P.C.

1. FIRST ORDER OF BUSINESS

- A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551

The meeting was called to order at 5:30 pm.

2. INTRODUCTION OF MEETING

- A. Invocation  
The invocation was given by Bobby Soto.
- B. Pledges of Allegiance – McClatchey Elementary  
The pledges were led by McClatchey Honor Council.

3. PUBLIC HEARING

- A. Overview of School FIRST (Financial Integrity Rating System of Texas)

1. Midlothian ISD FIRST Report

Jim Norris presented the annual FIRST Report as required by law. Midlothian ISD earned a “Superior” rating for the 2019-2020 fiscal year with a score of 96 out of 100 possible points. The Schools FIRST accountability rating system assigns one of four financial accountability ratings to Texas school districts, with the highest being “Superior Achievement.”

4. PRESENTATIONS / RECOGNITIONS

- A. MEF STEM Mini-Grants and
- B. MEF Holcim Mini-Grant(s) Recipients  
Holcim donated over \$12,000 to fund a multitude of STEM projects. MEF is grateful for their continued partnership with Holcim to inspire excellence in our students' lives through STEM by awarding grants to 28 teachers.
- C. College Board National Recognition of National Indigenous Program Scholars  
The following students were identified as College Board National Recognition Program



Scholars:

National Indigenous Recognition Program Scholars:

- Aiyanna LeGrand, MHS
- Caelin Whitley, MHS

D. Recognition of Gifts and/or Donations

- Monetary donation of \$500 to the MILE from the Chamber of Commerce
- (2) Parking Signs for Bistro Pickup from Tim Savins with ABCO Signs
- \$867 monetary donation for meals from the Heritage Girls Basketball Boosters
- \$500 monetary donation for meals/food at tournaments from the MHS Golf Boosters

5. PUBLIC COMMENT

- Jais Munoz, addressed the Board regarding education to support policy.
- John Knight addressed the Board regarding support for Ellis Co. Appraisal District Board
- Vickie Dillow discussed unsuitable library book.
- Mike Dillow addressed the Board regarding library books and student surveys.
- Tessa Denney spoke regarding lack of leadership and follow through.

6. CONSENT AGENDA

- A. Consider Meeting Minutes
  - 1. October 18, 2021 - Regular Meeting Minutes
  - 2. October 26, 2021 – Special Meeting Minutes
- B. Consider Requisitions over \$50,000
- C. Consider Approval of Gifts/Donations
- D. Consider Purchase of FF&E for the Heritage Expansion Project
- E. Consider Revisions to Local Policy DEC (LOCAL)
- F. Consider Third Party Administrator for Benefits
- G. Consider to Approve and Increase Reimbursement for Leave Upon Retirement
- H. Consider Approval of District and Campus Improvement Plans for 21/22

Gary Vineyard moved, seconded by Eduardo Gonzales, to approve the Consent Agenda as presented. The motion passed with a vote of 6-0.

7. BUSINESS & FINANCE

- A. Consider Casting Votes for the Election of the Ellis County Appraisal District Board of Directors

Gary Vineyard nominated Ken Marks for 834 votes with the remaining votes going to John Knight.

Eduardo Gonzales moved, seconded by Andrea Walton, that Dani McElroy receive 834 votes with the remaining votes going to John Knight. The motion passed with a vote of 6-0.

- B. Consider One Time Supplement for Employees

Eduardo Gonzales moved, seconded by Tami Tobey, to approve the payment of a one-time supplemental compensation to MISD employees amounting to \$1,500 for full-time employee and \$750 for part-time employee per the provisions of the June 21, 2021, school

board resolution. The motion passed with a vote of 6-0.

- C. Monthly Business Reports  
Jim Norris shared the monthly business reports with the Board.

8. ADMINISTRATION AND HUMAN RESOURCES

- A. Consider MOU with Tarleton University Regarding the Distinguished High School Partnership Program  
Tami Tobey moved, seconded by Eduardo Gonzales, to approve the MOU with Tarleton University Regarding the Distinguished High School Partnership Program as presented. The motion passed with a vote of 6-0.
- B. Consider Request to issue RFP for Vape Detection and Air Quality Monitoring Sensors  
Gary Vineyard moved, seconded by Bobby Soto, to approve the Administration's request to seek bids for vape detection and air quality monitoring sensors. The motion passed with a vote of 6-0.
- C. COVID Update 19  
Wendy Hein, lead nurse for Midlothian ISD, provided an update on COVID-19 relating to Midlothian ISD.

9. CURRICULUM & INSTRUCTION

- A. Consider Contract for Educational Services with Arlington Regional Day School for the Deaf 21/22  
Richard Pena moved, seconded by Bobby Soto, to approve the contract for the 2021-2022 school year with Arlington ISD for the Regional Day School for the Deaf as presented. The motion passed with a vote of 6-0.
- B. MISD/City of Midlothian Library Book Review  
Shelle Blaylock provided an update on the recent internal review of certain material within a district library. Mrs. Blaylock shared the the results of the internal review, the communication and notification utilized to share this information along with the method for requesting any future review of materials.

10. INFORMATION ITEMS

- A. Discuss Preliminary Courses for 2021-2022  
Shelle Blaylock shared the preliminary courses being considered for 2021/2022 for information. This information will be brought back to the Board in December for action.
- B. Superintendent's Report and Announcements  
Dr. Fey shared information on the upcoming 18 district events for 11/19/2021 and wished everyone a Happy Thanksgiving.

The Board moved out of open and into closed session at 7:28 pm under Texas Government Code Chapter 551.071, 074, 072 and 076.

11. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Gov't Code Chpt 551

- A. Consultation with Board Counsel, Texas Government Code 551.071 - Regarding Personnel and Student Issues, Board Communications and Procedures, Board Committees, Pending Complaints or Disputes, and Other Issues as Permitted by Law.
  - B. Personnel, Texas Government Codes 551.074 - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; including development of the Superintendent's evaluation process
    - 1. Personnel Report
  - C. Deliberation Regarding the Purchase, Exchange, Lease, or Value of Real Property, Texas Government Code 551.072
  - D. Deliberation Regarding Safety and Security Update, Texas Government Code 551.076
  - E. Deliberation Regarding Students, Texas Government Code 551.082, 551.0821
    - 1. Discipline Issues
    - 2. Non-Discipline Issues
12. RECONVENE TO OPEN SESSION  
The Board moved out of closed session at into open session at 9:25 pm.
13. Action, if any, on Items Discussed in Closed Session
14. Consider Agenda Items/Topics for Upcoming Meetings
15. ADJOURNMENT OF MEETING  
The meeting adjourned at 9:25 pm.

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Board President

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Board Secretary

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December 13, 2021

Date

**Midlothian I.S.D. School Board Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>December 13, 2021</b>	
<b>Item:</b>	<b>Requisition over \$50,000</b>	
<b>Supporting Document(s):</b>	Electronic: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hard Copy: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Background Information:</b>	<p>The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.</p> <p>The following attached 21-22 requisition requires Board approval:</p> <ul style="list-style-type: none"> <li>• Longhorn Bus Sales – <ul style="list-style-type: none"> <li>○ 1 Special Needs 54 Passenger bus \$106,391;</li> <li>○ 3 Regular 77 Passenger buses \$326,909 – needed for growth and replacement – General Fund \$215,094 and ESSER Supplemental Funds \$218,206; total cost \$433,300</li> </ul> </li> </ul>	
<b>Fiscal Impact/Budget Function Code:</b>	This requisition is budgeted from the General Fund and ESSER Supplemental Funds.	
<b>Policy:</b>	CH (Local)	
<b>District Goal:</b>	Facilitate budget process and building designs through allocated district resources that foster flexible and innovative learning spaces.	
<b>Administration Recommended Option:</b>	It is the Administration's recommendation that the requisition of \$50,000 or over be approved.	
<b>Motion:</b>	Presented as a consent item. If the item is pulled from the consent agenda, the motion might be: "I make a motion to approve the requisition of \$50,000 or over as presented."	
<b>Presenter:</b>	Jim Norris	



# LONGHORN BUS SALES

9100 N Loop East  
Houston, TX 77029  
(713) 631-9306

## Midlothian I.S.D.

Date: November 5, 2021

Body Manufacturer: IC Corp Model: C2608 2021

Chassis Manufacturer: IC Corp Model: PB 105 2021

Capacity: 54 Passenger - 3 w/c positions

Price/Unit: **\$106,391.00** Number of units: **1** Total: **\$106,391.00**

*Prices are good 30 days from date of this proposal.*

<u>Standard Body Specifications</u>	<u>Chassis Specifications</u>
78" headroom standard	Engine: Cummins ISB 6.7
Fire resistant seating (16)	Horsepower: 220
Intermittent windshield wipers and washers	Torque 520 ft-lb
Seat centers on 27" spacing	Wheelbase: 218"
Upgrade first aid kit and body fluid clean-up kit	Alternator: 325 amp high output
Full insulation - roof & sides	Transmission: Allison 2500 w/7yr warranty
Complete body undercoating	Brakes: Full AIR
Fire extinguisher	Front axle: 10,000#
Rubber flooring throughout (black)	Rear axle: 19,800#
Triangle reflectors (3)	Tires: 255/70R 22.5H Hankook
Aluminum aisle strips	Fuel tank: 65 gallon BTR
90,000 BTU front heater/defrost system	Power steering
School bus yellow paint	Tilt steering
Two full rows interior dome lights	Tachometer
Rear view mirror inside (6 x 30)	Warning buzzers
Rosco cross over mirror	Auto. slack adjusters
Rear view mirrors (2) "Roscoe"	Moisture ejectors
Fan drivers defog	Air ride suspension
Emergency door buzzer and hold-back device	Battery system 3-12 volt 1950 CCA
State spec LED light pkg.	Power source 12V
Three-step riser	Mud flaps
National hi-back air ride driver's seat	OTA Cummins
Drivers three-point seatbelt	Engine Exhaust Brake
Two roof hatches (Transpec)	Idle system
Four emergency E/E windows, vertical hinge	
Reflectorized air stop arm (Speciality)	
Monitor, post trip inspection	
Light, exterior, check	

<u><b>Body Options Included</b></u>	<u><b>Chassis Options Included</b></u>
Entrance air door outward opening Reflective material Vandalock security system Interior paint (spring white) 3pt Seat belts 16 sets 5/8" Marine plywood over steel floor Dark tinted/laminated safety glass 80,000 BTU right wall heater White roof Upholstery, Prevaill, (gray) 4 LH Track mounted seats, 2 RH track seats 3 w/c positions "Sure-Lok" retractable (Titan) Lift - w/c model "Braun" NCL1000FIB3451 AM/FM/MPLX/PA radio system Strobe Light Collision Mitigation Bendix Advanced Wingman PDI DOT inspection Lettering (MIDLOTHIAN I.S.D.) Defrost kit Govern speed set at 65mph Weigh bus Air conditioning 126K BTU (2 bulkheads and drivers dash) (Bergstrom) Safety Vision 4 camera system	Cruise control Hour meter gauge pkg. Daytime running lights Hand throttle Warranty - towing: 24/unlimited \$550 max

Both body and chassis specifications meet or exceed Texas School Bus Specification # 070-SB-16 for 2018.

**Authorized Signature** \_\_\_\_\_

All stock buses are subject to prior sale.

**Buy Board fee not included. If purchasing through Buy Board, and additional \$800.00 must be applied to purchase order (fee is per purchase order not per bus). Longhorn Buy Board number 630-20.**

Estimated delivery is 60 -180 days from receipt of PO (dependent on whether bus is built or scheduled to build). Longhorn Bus Sales will not be held responsible for material shortages or delays due to the global COVID-19 pandemic or any other reasons outside our control of the represented OEMs (IC Corp) or third-party vendors used to complete a customers' bus equipment. A bus may be delivered without third-party products (i.e., A/C, GPS, two-way radios, camera surveillance, etc.) and will be installed when available. These shortages will not hold up invoicing of payments for delivered goods.



# LONGHORN BUS SALES

9100 N Loop East  
Houston, TX 77029  
(713) 631-9306

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## Midlothian I.S.D.

Date: November 5, 2021

Body Manufacturer: IC Corp Model: C3411 Conventional 2022

Chassis Manufacturer: IC Corp Model: PB105 2022

Capacity: 77 Passengers

Price/Unit: **\$108,703.00** Number of units: **3** Total: **\$326,109.00**

*Prices are good 30 days from date of this proposal*

<u>Standard Body Specifications</u>	<u>Chassis Specifications</u>
78" headroom standard	Engine: Cummins ISB 6.7
13 rows of 39" seats 3pt (RT)	Horsepower: 240
12 rows of 39" and 1 row 26" seat 3pt (LT)	Steering: Power, Tilting
National high back air suspension driver's seat	Power Source - 12V
Windshield wipers, cowl mounted	Torque: 560 lb-ft
Seat centers on 27" spacing	Wheelbase: 276"
First aid kit and body fluid clean-up kit, state spec	Alternator: 325 amp
Full insulation (roof & sides)	Transmission: AT 2500 7 yr. warranty
Body undercoating, fire resistant	Brakes: Full air
Fire extinguisher	Front Axle: 10,000#
Rubber flooring throughout (black)	Rear Axle: 21,000#
Triangle reflectors (3)	Tires: 11R22.5 LRH AH37 Hank
Aluminum aisle strips	Fuel Tank: 100 Gallon with barrier
90,000 BTU front heater/defrost system	Battery System: (3) 12 volt 2850 CCA
School bus yellow paint	Air-Ride Suspension
Two full rows interior dome lights	Warning Buzzers
Rear view mirror inside (6 x 30)	Auto. Slack Adjusters
Rosco cross over mirrors	
Rear view mirrors "Roscoe"	
Tail pipe, horizontal, exits left side through bumper	
Handle assist, entrance door, outside entrance	
Flasher system, 8 warning lights, red lights active with door open	
Transpec roof hatches (2)	

<u><b>Body Options Included</b></u>	<u><b>Chassis Options Included</b></u>
Interior paint - (white) Reflective material Entry door (air), outward opening White roof 5/8" Sub floor, plywood over steel floor Air stop arms Four emergency E/E windows, vertical hinge Warning light LED strobing type State spec LED light pkg. Monitor, post trip inspection Light, exterior, check, pre-trip 84,500 BTU rear heater Drivers area defrost fan (left) Strobe light AM/FM/USB Input/PA radio system Speakers and wiring, flush mounted in light bar Collision Mitigation Bendix Advanced Wingman PDI DOT inspection Lettering (MIDLOTHIAN I.S.D.) Govern speed set at 65mph Weigh bus Safety Vision 4 camera system IC factory air conditioning 136K BTU (2 bulkheads, 1 mid-shift and drivers dash)	Bendix 4-channel ABS brake system Daytime running lights Throttle (electric) Cruise control Seatbelt cutter Warranty towing: 24 months/Unlimited miles to nearest IC bus dealer

Both body and chassis specifications meet or exceed Texas School Bus Specification # 070-SB-16 for 2018.

**Authorized Signature** \_\_\_\_\_

All stock buses are subject to prior sale.

**Buy Board fee not included. If purchasing through Buy Board, and additional \$800.00 must be applied to purchase order (fee is per purchase order not per bus). Longhorn Buy Board number 630-20.**

Estimated delivery is 60 -180 days from receipt of PO (dependent on whether bus is built or scheduled to build). Longhorn Bus Sales will not be held responsible for material shortages or delays due to the global COVID-19 pandemic or any other reasons outside our control of the represented OEMs (IC Corp) or third-party vendors used to complete a customers' bus equipment. A bus may be delivered without third-party products (i.e., A/C, GPS, two-way radios, camera surveillance, etc.) and will be installed when available. These shortages will not hold up invoicing of payments for delivered goods.



**Midlothian I.S.D. School Board Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>December 13, 2021</b>	
<b>Item:</b>	<b>2021-2022 Budget Amendment</b>	
<b>Supporting Document(s):</b>	Electronic: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hard Copy: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Background Information:</b>	<p>The following amendments have been presented to the Board for consideration for December 2021:</p> <p style="text-align: center;"><b><u>General Fund</u></b></p> <ul style="list-style-type: none"> <li>• Allocate \$12,385 for Mt Peak holdback money to various functions as requested.</li> <li>• Allocate \$14,050 for Longbranch holdback money to various functions as requested.</li> <li>• Allocate \$26,080 for HHS holdback money to various functions as requested.</li> <li>• Transfer \$4,154 from Instruction to Maintenance for repairs to the Ag Barn gate for CTE.</li> <li>• Transfer \$1,347 from Instruction to Health Services for July summer school nurse pay for Curriculum.</li> <li>• Revise budget \$100,000 to reduce device fees and growth devices from budget.</li> <li>• Allocate \$11,770 for Baxter holdback money to various functions as requested.</li> <li>• Allocate \$13,615 for Miller holdback money to various functions as requested.</li> <li>• Allocate \$15,105 for McClatchey holdback money to various functions as requested.</li> <li>• Allocate \$51,936 for MHS holdback money to various functions as requested.</li> <li>• Allocate \$21,374 for WGMS holdback money to various functions as requested.</li> <li>• Allocate \$14,600 for Irvin holdback money to various functions as requested.</li> <li>• Allocate \$17,869 for DMS holdback money to various functions as requested.</li> <li>• Allocate \$14,910 for FSMS holdback money to various functions as requested.</li> <li>• Allocate \$18,990 for Vitovsky holdback money to various functions as requested.</li> <li>• Transfer \$287,819 for Legal Fees (\$71,925) and Buses (\$215,894) from Districtwide budget.</li> <li>• Revise budget for donation of MHS Band Trailer \$6,945.</li> </ul>	
<b>Fiscal Impact/Budget Function Code:</b>	None	
<b>Policy:</b>	<b>CE (Legal), CE (Local)</b>	
<b>District Goal:</b>	Facilitate budget process and building designs through allocated district resources that foster flexible and innovative learning spaces.	

<b>Administration Recommended Option:</b>	It is the Administration's recommendation that the amendments be approved.
<b>Motion:</b>	Presented as a consent item. If the item is pulled from the consent agenda, the motion might be: "I make a motion to approve the budget amendments to the 2021-2022 budget as presented."
<b>Presenter:</b>	Jim Norris

Adopted/Amended Budgets for Funds 170, 180, and 199 (Library, Athletics, General Fund)

	% OF BUDGET	ORIGINAL BUDGET TOTALS	PREVIOUS AMENDMENTS	THIS AMENDMENT	AMENDED BUDGET TOTALS	% OF BUDGET
<b>Revenues</b>						
57 Local	56.77%	\$65,058,602	\$3,920,135	(\$93,055) [6] [17]	\$68,885,682	58.37%
58 State	39.55%	\$45,318,820	\$0	\$0	\$45,318,820	38.40%
59 Federal	1.32%	\$1,516,000	\$0	\$0	\$1,516,000	1.28%
79 Other Resources	2.36%	\$2,700,000	(\$400,000)	\$0	\$2,300,000	1.95%
Total Revs FY21-22	100.00%	\$114,593,422	\$3,520,135	(\$93,055)	\$118,020,502	100.00%
<b>Expenditures</b>						
<b>FUNCTION</b>						
					[1] [2] [3] [4] [5] [6] [7] [8] [9] [10] [11] [12] [13]	
11 Instruction	50.84%	\$58,250,909	\$1,207,909	(\$474,865) [14] [15]	\$58,983,953	49.98%
					[1] [7] [11] [12] [13]	
12 Media Services	0.98%	\$1,124,511	\$0	\$26,155 [14] [16]	\$1,150,666	0.97%
					[1] [7] [13]	
13 Staff Development	1.49%	\$1,702,734	\$7,430	\$4,544 [14]	\$1,714,708	1.45%
21 Instructional Administration	0.90%	\$1,033,426	(\$1,000)	\$0	\$1,032,426	0.87%
					[1] [7] [11] [12] [13]	
23 School Leadership	4.48%	\$5,137,572	\$0	\$16,232 [14] [16]	\$5,153,804	4.37%
					[2] [7] [8]	
31 Counseling Services	3.00%	\$3,440,161	\$0	\$9,590 [11] [13]	\$3,449,751	2.92%
32 Social Work Services	0.00%	\$0	\$0	\$0	\$0	0.00%
33 Health Services	0.97%	\$1,114,250	\$500	\$847 [5] [13]	\$1,115,597	0.95%
34 Transportation	2.22%	\$2,539,809	\$0	\$215,894 [16]	\$2,755,703	2.33%
36 Extra/Co-Curricular Activities	3.92%	\$4,491,429	(\$19,200)	\$7,065 [17]	\$4,479,294	3.80%
41 Central Administration	3.35%	\$3,841,691	\$0	\$71,925 [16]	\$3,913,616	3.32%
51 Maintenance	8.77%	\$10,052,719	\$0	\$29,058 [4]	\$10,081,777	8.54%
52 Security	1.37%	\$1,575,645	\$0	\$500 [12]	\$1,576,145	1.34%
53 Data Processing	1.80%	\$2,065,393	\$16,888	\$0	\$2,082,281	1.76%
61 Community Services	0.00%	\$0	\$0	\$0	\$0	0.00%
71 Debt Service	0.00%	\$0	\$2,307,608	\$0	\$2,307,608	1.96%
81 Facilities	0.00%	\$0	\$0	\$0	\$0	0.00%
95 JJAEP	0.07%	\$75,000	\$0	\$0	\$75,000	0.06%
97 Payments to Tax Increment Fund	15.26%	\$17,486,573	\$0	\$0	\$17,486,573	14.82%
99 Tax Costs	0.58%	\$661,600	\$0	\$0	\$661,600	0.56%
Total Exps FY21-22	100.00%	\$114,593,422	\$3,520,135	(\$93,055)	\$118,020,502	100.00%
<b>Budgeted Increase / (Decrease) to Fund Balance</b>						
		\$0	\$0	\$0	\$0	

- [1] Allocate \$12,385 for Mt Peak holdback money to various functions as requested.  
 [2] Allocate \$14,050 for Longbranch holdback money to various functions as requested.  
 [3] Allocate \$26,080 for HHS holdback money to various functions as requested.  
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 [16] Transfer \$287,819 for Legal Fees (\$71,925) and Buses (\$215,894) from Districtwide buget.  
 [17] Revise budget for donation of MHS Band trailer \$6,945.

**Midlothian I.S.D. School Board**  
**Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>December 13, 2021</b>																																																		
<b>Item:</b>	<b>Consider Donations and Gifts to the District</b>																																																		
<b>Supporting Document(s):</b>	<b>Electronic:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<b>Hard Copy:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>																																																	
<b>Background Information:</b>	According to CDC (LOCAL), "The Board may accept any bequest or gift of money or property on behalf of the District. The gift shall become the sole property of the District for its use and disposition. All gifts shall be given to the District and not to a particular school. At the discretion of the superintendent or designee, the gift may be used in a particular school."																																																		
<b>Fiscal Impact/Budget Function Code:</b>	<table border="1"> <tr> <td>Longbranch Elementary</td><td>\$54.38 monetary donation from PTO/Chipotle Night</td><td>Longbranch PTO</td></tr> <tr> <td>MISD Athletics Dept.</td><td>\$2,417.40 monetary donation for benches at WGMS tennis courts (2) and benches at DMS tennis court (4)</td><td>Midlothian Tennis Association</td></tr> <tr> <td>MHS Golf</td><td>New golf trailer valued at \$2,875</td><td>MHS Golf Boosters</td></tr> <tr> <td colspan="2">Running Total for 2021-2022</td><td>52,400.74</td></tr> <tr> <td colspan="3">June, 2022</td></tr> <tr> <td colspan="3">May, 2022</td></tr> <tr> <td colspan="3">April, 2022</td></tr> <tr> <td colspan="3">March, 2022</td></tr> <tr> <td colspan="3">February, 2022</td></tr> <tr> <td colspan="3">January, 2022</td></tr> <tr> <td colspan="2">December</td><td>\$5,292.78</td></tr> <tr> <td colspan="2">November</td><td>\$1,947</td></tr> <tr> <td colspan="2">October</td><td>\$10,655</td></tr> <tr> <td colspan="2">September</td><td>\$11,000</td></tr> <tr> <td colspan="2">August</td><td>\$16,550</td></tr> <tr> <td colspan="2">July</td><td>\$ 6,955.96</td></tr> </table>			Longbranch Elementary	\$54.38 monetary donation from PTO/Chipotle Night	Longbranch PTO	MISD Athletics Dept.	\$2,417.40 monetary donation for benches at WGMS tennis courts (2) and benches at DMS tennis court (4)	Midlothian Tennis Association	MHS Golf	New golf trailer valued at \$2,875	MHS Golf Boosters	Running Total for 2021-2022		52,400.74	June, 2022			May, 2022			April, 2022			March, 2022			February, 2022			January, 2022			December		\$5,292.78	November		\$1,947	October		\$10,655	September		\$11,000	August		\$16,550	July		\$ 6,955.96
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<b>Policy:</b>	CDC (LOCAL)																																																		
<b>District Goal:</b>	Facilitate budget process and building designs through allocated district resources that foster flexible and innovative learning space																																																		
<b>Administration Recommended Option:</b>	Accept the donations																																																		
<b>Suggested Motion</b>	This is a consent item. If the item is pulled a motion might be: "I make a motion to approve the donation(s) to the District as presented."																																																		
<b>Presenter:</b>	Jo Ann Fey, Ed.D.																																																		

**Midlothian I.S.D. School Board Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>December 13, 2021</b>	
<b>Item:</b>	<b>COVID Update</b>	
<b>Supporting Document(s):</b>	Electronic: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hard Copy: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Background Information:</b>	<p>COVID Update:</p> <p>This is a standing agenda item to discuss any changes in guidance or requirements related to COVID-19.</p>	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Policy:</b>	N/A	
<b>District Goal:</b>	Provide a safe and secure learning environment that supports the social and emotional well-being of our school community.	
<b>Administration Recommended Option:</b>	Information only	
<b>Motion:</b>	Information only	
<b>Presenter:</b>	Wendy Hein	

**Midlothian I.S.D. School Board Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>December 13, 2021</b>	
<b>Item:</b>	<b>Authorization for Superintendent to Hire Contractual Personnel Between January 1, 2022 and June 30, 2022</b>	
<b>Supporting Document(s):</b>	Electronic: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hard Copy: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Background Information:</b>	<p>Board Policy DC (LOCAL) states, in part, "... the Board may authorize the Superintendent to hire contractual personnel within a specified period of time set by the Board."</p> <p>The Board has (consent agenda) approved in previous meetings, as to authorize the superintendent to hire contractual personnel including the following pay grades:</p> <p>All employees below Pay Grade 3  All contract employees in Pay Grade 3      Elementary assistant principal      Curriculum coordinator      Technology coordinator</p> <p>The following contract positions in Pay Grade 4      Secondary assistant principal      Associate principal (secondary)      Curriculum director      Instructional technology coordinator      Director of Alternative Learning      Registrar, High School</p> <p>This agenda item simply designates the time frame which the superintendent has the authority to hire contractual personnel (January 1, 2022 – June 30, 2022).</p>	
<b>Policy:</b>	DC (LOCAL)	
<b>District Goal:</b>	Develop a comprehensive staffing plan to foster innovation, effective communication and a high performing culture throughout the district.	
<b>Administration Recommended Option:</b>	The administration recommends that the Superintendent be authorized to approve, offer, and sign the contracts of the classes of employees noted above on behalf of the District January 1, 2022 – June 30, 2022.	
<b>Motion:</b>	A motion to that effect might be, "I move to authorize the Superintendent to approve, offer, and sign the contracts of the classes of employees noted in this item on behalf of the District from January 1, 2022 – June 30, 2022."	
<b>Presenter:</b>	KayLynn Day	

**Midlothian I.S.D. School Board Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>December 13, 2021</b>	
<b>Item:</b>	<b>Consider Adult Meal Pricing Adjustment for 21-22</b>	
<b>Supporting Document(s):</b>	Electronic: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hard Copy: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Background Information:</b>	<p>Normally, each year The Board of Trustees is asked to approve a change in student meal pricing through the PLE (Paid Lunch Equity Tool). This year because all students were able to eat free through the SSO (Summer Seamless Option) program, administration was not required to change student meal rates and the PLE was not presented for approval. Through the audit from TDA (Texas Department of Agriculture), it is necessary to increase the adult meal price. Adult breakfast should have been increased from \$2.30 to \$2.37 and adult lunch should have been increased from \$3.60 to \$4.06.</p>	
<b>Fiscal Impact/Budget Function Code:</b>	Child Nutrition Fund Budgeted Revenue increase will be offset by higher meal costs. There should be little impact on the Child Nutrition budget.	
<b>Policy:</b>	N/A	
<b>District Goal:</b>	Facilitate budget process and building designs through allocated district resources that foster flexible and innovative learning spaces.	
<b>Administration Recommended Option:</b>	It is the Administration's recommendation that the mandatory federal pricing for adult meals for 21-22 be increased to \$2.37 for breakfast and \$4.06 for lunch.	
<b>Motion:</b>	A motion to that effect might be "I make a motion to increase the federally mandated adult meal prices for 21-22, as presented."	
<b>Presenter:</b>	Jim Norris	

**Midlothian I.S.D. School Board Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>December 13, 2021</b>	
<b>Item:</b>	<b>Consideration of Resolution to Convey Interest in “Struck off” property from MISD to the City of Midlothian for Public Use</b>	
<b>Supporting Document(s):</b>	Electronic: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hard Copy: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Background Information:</b>	<p style="text-align: center;"><b>Information Only This Month</b></p> <p>The development known as Skyline Acres is located west of U. S. Hwy. 67 near the Tayman Drive area. This development consists of several hundred very small lots, most in the ¼ to ½ acre size. Although the development was marketed all over the country, the development never really took off and only a handful of houses were ever built on the lots.</p> <p>Many lots were sold, but many owners never really occupied them. When the development never really occurred, many abandoned their lots and they were sold for taxes.</p> <p>Tract #155013 is a tract that is made up of Lots 11 and 12 of Block 1 of Skyline Acres. It totals .464 acres. When the taxes were not paid, it was conveyed over to the City of Midlothian, Ellis County, and Midlothian ISD. The City of Midlothian has placed the water treatment plant on adjacent tracts as well as on this tract.</p> <p>The City has been trying to get this land under one owner for some time. When the Sheriff of Ellis County tried to sell the tract, there were no bidders. Therefore, the City is asking Ellis County as well as MISD to convey this “struck off” property to them for public use (water treatment plant).</p> <p>This land has no value to MISD. It would never be used for any school district purpose.</p> <p>Lisa Broome, who is the Area Manager for our tax collection firm, Linebarger Goggan, Blair &amp; Sampson, LLP, will be on hand to answer any questions the board might have on this request.</p>	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Policy:</b>	N/A	
<b>District Goal:</b>	Facilitate budget process and building designs through allocated district resources that foster flexible and innovative learning spaces	
<b>Administration Recommended Option:</b>	The administration recommends the approval of this resolution	
<b>Motion:</b>	No motion – information only this month	
<b>Presenter:</b>	Jim Norris	



LINEBARGER GOGGAN BLAIR & SAMPSON, LLP  
ATTORNEYS AT LAW  
216 W. Franklin Street  
Waxahachie, TX 75165

(972) 923-5154  
FAX: (972) 937-2878

November 11, 2021

Dr. Jo Ann Fey, Superintendent  
Midlothian ISD  
% Jim Norris  
Via email: [jim.norris@misd.lgs](mailto:jim.norris@misd.lgs)

**RE: Conveyance of “struck off” tax sale property**

Dear Mr. Norris:

The property described in the attached paperwork is located within the school district and has been prosecuted through litigation and tax sale to collect delinquent property taxes. No one bids were received at the tax sale and the Sheriff struck off or deeded property to the County, School and City.

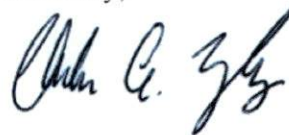
Our office has received a bid on this property from the City of Midlothian for public use.

Please schedule this matter for consideration as an agenda item at the next available meeting. I would suggest the requested agenda item read as follows:

**Discuss and take appropriate action to convey interest in “struck off” property from the School to City of Midlothian for public use.**

If you need any additional information regarding this matter please feel free to contact me at your convenience. Thank you for your attention to this matter.

Sincerely,



Charles E. Brady  
Attorney at Law

cc: file



Map Title



September 22, 2016

Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries.

 Parcels

— <all other values>

== State Hwy

☐ Abstracts

 Interstate

— Major Road

## Streets Names

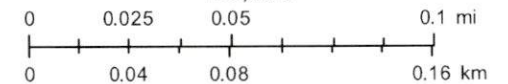
 U.S. Highway

# 155013

Skyline Acres

464 Acres

1:3,009



Ellis Appraisal District & BIS Consulting - [www.bisconsultants.com](http://www.bisconsultants.com)

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**Notice of confidentiality rights: If you are a natural person, you may remove or strike any or all of the following information from any instrument that transfers an interest in real property before it is filed for record in the public records: your social security number or your driver's license number.**

**QUITCLAIM DEED**

**STATE OF TEXAS**

**X**

**X**

**KNOW ALL MEN BY THESE  
PRESENTS**

**COUNTY OF ELLIS**

**X**

That **Ellis County and Midlothian Independent School District**, acting through the presiding officers of their governing bodies, hereunto duly authorize by resolution and order of said governing bodies which is duly recorded in the official Minutes, hereinafter called grantors, for and in consideration of the sum of **\$10.00** cash and other good and valuable consideration given by

**City of Midlothian  
104 West Avenue E  
Midlothian, Texas 76065**

hereinafter called grantee(s), the receipt of which is acknowledged and confessed, has quitclaimed and by these presents does quitclaim unto said grantee(s) all of the right, title and interest of all other taxing units interested in the tax foreclosure judgment against the property herein conveyed, acquired by tax foreclosure sale heretofore held under: **Cause No. 12,908; Midlothian Independent School District et al vs. Georgia Porter**, in the district court of said county, said property being located in Ellis County, Texas, and described as follows:

**Lots 11 and 12, Block 1, Skyline Acres, according to the map or plat thereof, recorded in Cabinet F, Slide A 308, Plat Records of Ellis County, Texas (GEO# 54-8310-0010-1100-108/ 54-8310-0010-1200-108) Property ID 155013**

TO HAVE AND TO HOLD the said premises, together with all and singular the rights, privileges, and appurtenances thereto in any manner belonging unto the said grantee(s), their heirs and assigns forever, so that neither grantors, nor any other taxing unit interested in said tax foreclosure judgment, nor any person claiming under it and them, shall at any time hereafter

have, claim or demand any right or title to the aforesaid premises or appurtenances, or any part thereof.

This deed is expressly given subject to any existing right of redemption of said property pursuant to Section 34.21, Texas Tax Code Ann. (Vernon's 1982).

IN TESTIMONY WHEREOF Ellis County, has caused these presents to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Ellis County

By: \_\_\_\_\_  
Todd Little  
County Judge  
Commissioners Court

**STATE OF TEXAS** **X**

**COUNTY OF ELLIS** **X**

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Todd Little, County Judge, of Ellis County.

\_\_\_\_\_  
Notary Public, State of Texas  
Commission Expires: \_\_\_\_\_

IN TESTIMONY WHEREOF Midlothian Independent School District, has caused these presents to be executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Midlothian Independent School District

By: \_\_\_\_\_

Gary Vineyard  
President  
Board of Education

**STATE OF TEXAS**

**X**

**COUNTY OF ELLIS**

**X**

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by Gary Vineyard, President, Board of Education of Midlothian Independent School District.

\_\_\_\_\_  
Notary Public, State of Texas  
Commission Expires: \_\_\_\_\_

After recording return to:

Linebarger Goggan  
Blair & Sampson, LLP  
216 W Franklin St  
Waxahachie, Texas 75165

## GENERAL INFO

### ACCOUNT

Property ID: 155013  
Geographic ID: 00.8311.001.011.00.108  
Type: R  
Zoning: SFR  
Agent:  
Legal Description: LOT 11 & 12 BLK 1 SKYLINE ACRES - REV 0.464 AC  
Property Use: LOCAL

### OWNER

Name: MIDLOTHIAN ISD  
Secondary Name:  
Mailing Address: 925 S 9TH ST MIDLOTHIAN TX US 76065-3636  
Owner ID: 33349  
% Ownership: 100.00  
Exemptions: EX-XV

### LOCATION

Address: WILEY ST MIDLOTHIAN TX 76065

Market Area:  
Market Area CD: EXEMPT  
Map ID: 7-3

### PROTEST

Protest Status:  
Informal Date:  
Formal Date:

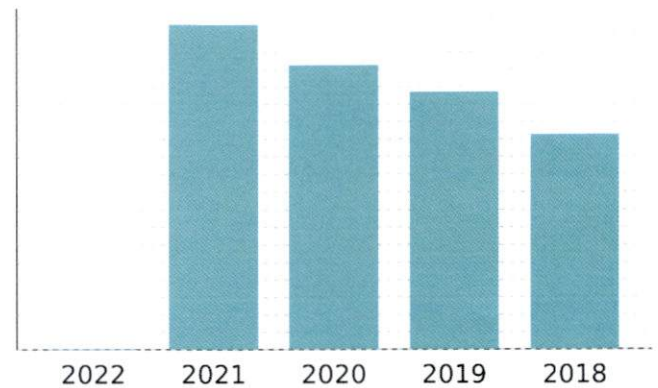


## VALUES

### CURRENT VALUES

Land Homesite: \$0  
Land Non-Homesite: \$9,280  
Special Use Land Market: \$0  
Total Land: \$9,280  
  
Improvement Homesite: \$0  
Improvement Non-Homesite: \$0  
Total Improvement: \$0  
  
Market: \$9,280  
Special Use Exclusion (-): \$0  
Appraised: \$9,280  
Value Limitation Adjustment (-): \$0  
Net Appraised: \$9,280

### VALUE HISTORY



Values for the current year are preliminary and are subject to change.

### VALUE HISTORY

Year	Land Market	Improvement	Special Use Exclusion	Appraised	Value Limitation Adj (-)	Net Appraised
2022	N/A	N/A	N/A	N/A	N/A	N/A
2021	\$9,280	\$0	\$0	\$9,280	\$0	\$9,280
2020	\$8,120	\$0	\$0	\$8,120	\$0	\$8,120
2019	\$7,350	\$0	\$0	\$7,350	\$0	\$7,350
2018	\$6,130	\$0	\$0	\$6,130	\$0	\$6,130

## TAXING UNITS

Unit	Description	Tax Rate	Net Appraised	Taxable Value	Estimated Tax
070	ELLIS COUNTY	0.310708	\$9,280	\$0	\$0.00
208	MIDLOTHIAN ISD	1.352000	\$9,280	\$0	\$0.00
354	CITY OF MIDLOTHIAN	0.675000	\$9,280	\$0	\$0.00
R70	ELLIS COUNTY LATERAL ROAD	0.028630	\$9,280	\$0	\$0.00
TOTAL TAX RATE:					2.36633
ESTIMATED TAXES WITH CURRENT EXEMPTIONS:					\$0.00
ESTIMATED TAXES WITHOUT EXEMPTIONS:					\$219.60

DO NOT PAY FROM THIS ESTIMATE. This is only an estimate provided for informational purposes and may not include any special assessments that may also be collected. Please contact the tax office for actual amounts.

## IMPROVEMENT

### LAND

Land	Description	Acres	SQFT	Cost per SQFT	Market Value	Special Use Value
ACRE	PER ACRE	0.464	20,211.84	\$0.46	\$9,280	\$0

## DEED HISTORY

Deed Date	Type	Description	Grantor/Seller	Grantee/Buyer	Book ID	Volume	Page	Instrument
12/15/00	OT	Other	UNKNOWN	MIDLOTHIAN ISD		1746	157	0
4/23/97	OT	Other	PORTER GEORGIA MRS	UNKNOWN		00000	00000	0
	OT	Other	PREVIOUS OWNER UNKNOWN	PORTER GEORGIA MRS		00000	00000	0

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE MIDLOTHIAN INDEPENDENT SCHOOL DISTRICT**

STATE OF TEXAS

,

,

COUNTY OF ELLIS

,

On the 17th day of January, 2022, the Board of Trustees of the Midlothian Independent School District adopted by vote the following findings and resolutions, and took the following action:

**WHEREAS**, Midlothian Independent School District, Trustee has become the owner of certain real property (described below) by virtue of the fact that a sufficient bid was **not** received at a sale conducted by the Sheriff of Ellis County pursuant to an order of the District Court in certain Suite No. 12908: Midlothian ISD et al vs. Georgia Porter,

**Lots 11 and 12, Block 1, Skyline Acres, according to the map or plat thereof, recorded in Cabinet F, Slide A 308, Plat Records of Ellis County, Texas (GEO #54-8310-0010-1100-108/54-8310-0010-1200-105) Property ID #155013**

**WHEREAS**, the City of Midlothian requests this property be conveyed to them for public use for the amount of \$10.00, and

**WHEREAS**, all taxing entities involved in the above referenced cause must consent to the sale of the hereinabove described real property, and

**WHEREAS**, it is to the benefit of all the taxing entities involved that the property be conveyed to the City of Midlothian.

NOW THEREFORE BE IT RESOLVED BY THE

The Board of Trustees of the Midlothian Independent School District, Ellis County, Texas

That the President of the Board of Trustees be and is hereby directed and authorized to execute the deed and any and all documents necessary to convey the hereinabove described real property for public use to the City of Midlothian.

Resolved this the \_\_\_\_ day of \_\_\_\_\_, 2022



ATEST:

\_\_\_\_\_  
President, Board of Trustees  
Gary Vineyard

\_\_\_\_\_  
Secretary, Board of Trustees  
Matt Sanders

**Those Trustees Voting Aye Were**

\_\_\_\_\_  
\_\_\_\_\_  
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**Those Trustees Voting Nay Were**

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**Those Trustees Absent and Not Voting Were**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Midlothian I.S.D. School Board Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>December 13, 2021</b>	
<b>Item:</b>	<b>Business Reports</b>	
<b>Supporting Document(s):</b>	Electronic: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hard Copy: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Background Information:</b>	Financial reports for the period ending November 30, 2021, are provided for Board review.	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Policy:</b>	N/A	
<b>District Goal:</b>	Facilitate budget process and building designs through allocated district resources that foster flexible and innovative learning spaces.	
<b>Administration Recommended Option:</b>	N/A	
<b>Motion:</b>	Report only – no motion required	
<b>Presenter:</b>	Jim Norris	

# MIDLOTHIAN INDEPENDENT SCHOOL DISTRICT

Midlothian, Texas

## BOARD REPORT

November 2021 Summary of Tax Deposits	1-2
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Construction Report	27

December 13, 2021

## SUMMARY OF TAX DEPOSITS 2021 - 22

	5711 M & O Current	5712 M & O Prior	5719 Penalties & Interest	Total Maintenance & Operations	5711 I & S Current	5712 I & S Prior	5719 Penalties & Interest	Total Interest & Sinking
<b>YTD MONTHLY TAX RECEIPTS --</b>								
July-21	115,018.13	(223.06)	19,157.35	133,952.42	63,338.79	(131.57)	10,522.98	73,730.20
August-21	113,387.70	9,729.47	23,555.53	146,672.70	62,440.89	4,674.77	12,602.05	79,717.71
September-21	21,609.98	5,872.15	7,596.73	35,078.86	11,900.28	2,880.97	3,944.66	18,725.91
October-21	9,520.87	52,207.59	3,443.31	65,171.77	5,648.88	26,099.20	1,761.72	33,509.80
November-21	2,413,524.13	(20,103.44)	4,945.64	2,398,366.33	1,328,137.41	(10,197.17)	2,673.55	1,320,613.79
December-21				-				-
January-22				-				-
February-22				-				-
March-22				-				-
April-22				-				-
May-22				-				-
June-22				-				-
<b>YTD</b>	<b>\$2,673,060.81</b>	<b>\$47,482.71</b>	<b>\$58,698.56</b>	<b>\$2,779,242.08</b>	<b>\$1,471,466.25</b>	<b>\$23,326.20</b>	<b>\$31,504.96</b>	<b>\$1,526,297.41</b>
<b>Less TIRZ</b>				<b>0.00</b>				
<b>Non-TIRZ YTD</b>	<b>\$2,673,060.81</b>	<b>\$47,482.71</b>	<b>\$58,698.56</b>	<b>\$2,779,242.08</b>	<b>\$1,471,466.25</b>	<b>\$23,326.20</b>	<b>\$31,504.96</b>	<b>\$1,526,297.41</b>
<b>Budget 21-22, non-TIRZ</b>	<b>\$47,836,536.00</b>	<b>\$300,000.00</b>	<b>\$138,000.00</b>	<b>\$48,274,536.00</b>	<b>\$ 32,568,848.00</b>	<b>\$150,000.00</b>	<b>\$60,000.00</b>	<b>\$32,778,848.00</b>
<b>Percent Collected</b>	<b>5.59%</b>	<b>15.83%</b>	<b>42.54%</b>	<b>5.76%</b>	<b>4.52%</b>	<b>15.55%</b>	<b>52.51%</b>	<b>4.66%</b>
<b>Revenue Collected</b>								
<b>(over)/under budget</b>	<b>\$45,163,475.19</b>	<b>\$252,517.29</b>	<b>\$79,301.44</b>	<b>\$45,495,293.92</b>	<b>\$31,097,381.75</b>	<b>\$126,673.80</b>	<b>\$28,495.04</b>	<b>\$31,252,550.59</b>

SUMMARY OF TAX DEPOSITS 2021 - 22

Ellis County Tax Office		5711	5712	5719	5712.01	5719.01	5719.02	Total	5711	5712	5719	Total
Collection date	Deposit date	M & O Current	M & O Prior	Penalties & Interest	M & O CED	P&I CED	Rendition Penalty	Maintenance & Operations	I & S Current	I & S Prior	Penalties & Interest	Interest & Sinking
November												
11/01/21	11/04/21	3,762.03	423.29	119.11				4,304.43 *	2,070.85	224.23	62.67	2,357.75
11/02/21	11/05/21	334.93	0.00	0.00				334.93 *	184.37	0.00	0.00	184.37
11/03/21	11/08/21	9,732.93	(268.20)	96.97				9,561.70 *	5,357.58	(139.71)	50.19	5,268.06
11/04/21	11/09/21	32,117.62	10,538.29	2,313.36				44,969.27 *	17,679.41	5,803.28	1,273.92	24,756.61
11/05/21	11/10/21	5,507.24	764.00	180.85			(0.87)	6,451.22 *	3,031.52	416.75	97.78	3,546.05
11/08/21	11/12/21	64,716.66	0.00	0.00				64,716.66 *	35,623.86	0.00	0.00	35,623.86
11/09/21	11/15/21	323,306.77	145.53	40.44			(1.01)	323,491.73 *	177,966.99	77.68	21.23	178,065.90
11/10/21	11/16/21	83,134.15	1,639.94	360.79				85,134.88 *	45,761.87	903.09	198.68	46,863.64
11/12/21	11/17/21	52,487.04	3,170.43	476.33				56,133.80 *	28,891.98	1,745.91	262.31	30,900.20
11/15/21	11/18/21	165,422.69	65.74	14.45			(12.68)	165,490.20 *	91,058.37	36.20	7.97	91,102.54
11/16/21	11/19/21	172,887.67	41.69	9.17			(0.52)	172,938.01 *	95,167.46	22.97	5.05	95,195.48
11/17/21	11/22/21	339,552.85	0.81	0.16				339,553.82 *	186,909.82	0.45	0.09	186,910.36
11/18/21	11/23/21	107,576.20	548.66	184.71			(0.17)	108,309.40 *	59,216.27	285.99	94.40	59,596.66
11/19/21	11/24/21	174,221.25	(41,056.35)	23.12			(9.59)	133,178.43 *	95,901.65	(22,056.18)	12.73	73,858.20
11/22/21	11/26/21	40,867.43	722.89	159.05			(2.50)	41,746.87 *	22,495.85	398.10	87.58	22,981.53
11/23/21	11/30/21	316,817.75	450.86	69.84			(0.62)	317,337.83 *	174,395.11	248.28	38.45	174,681.84
11/24/21	12/01/21	30,664.38	376.36	245.43			(3.66)	31,282.51 *	16,879.47	184.71	118.26	17,182.44
11/29/21	12/02/21	168,662.44	1,336.01	432.61			(7.54)	170,423.52 *	92,841.73	694.23	221.50	93,757.46
11/30/21		321,752.10	996.61	219.25				322,967.96	177,111.28	548.82	120.74	177,780.84
Adjustment (October)								0.00	(408.03)	408.03		0.00
								0.00				0.00
								0.00				0.00
								0.00				0.00
								0.00				0.00
								0.00				0.00
								0.00				0.00
								0.00				0.00
Month's totals		2,413,524.13	(20,103.44)	4,945.64	-	-	(39.16)	2,398,327.17	1,328,137.41	(10,197.17)	2,673.55	1,320,613.79

	2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered
<u>FND OBJ</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Amount</u>	<u>Balance</u>
170 Revenue	90,688.00	90,688.00	20,130.59	44,362.94	48.92	0.00	46,325.06
170 Expense	282,121.00	282,121.00	13,110.67	89,439.89	34.30	7,314.78	185,366.33
170 A. H. MEADOWS LIBRARY FUND	-191,433.00	-191,433.00	7,019.92	-45,076.95	27.37	-7,314.78	-139,041.27
180 Revenue	365,222.00	365,222.00	75,148.19	295,495.31	80.91	0.00	69,726.69
180 Expense	1,118,293.00	1,105,293.00	79,956.99	436,914.08	54.09	160,904.27	507,474.65
180 ATHLETIC DEPARTMENT FUND	-753,071.00	-740,071.00	-4,808.80	-141,418.77	40.85	-160,904.27	-437,747.96
197 Expense	0.00	0.00	12,835.32	932,781.85	0.00	2,299,588.50	-3,232,370.35
197 Insurance Claims Snow 2021	0.00	0.00	-12,835.32	-932,781.85	0.00	-2,299,588.50	3,232,370.35
198 Revenue	22,094.00	0.00	0.00	0.00	0.00	0.00	0.00
198 Expense	303,629.00	0.00	0.00	0.00	0.00	0.00	0.00
198 COVID 19	-281,535.00	0.00	0.00	0.00	0.00	0.00	0.00
199 Revenue	114,115,418.00	117,657,647.00	6,021,608.47	23,677,504.20	20.04	-98,682.83	94,078,825.63
199 Expense	112,889,379.00	116,726,143.00	9,089,199.50	43,638,632.05	40.43	3,552,638.75	69,534,872.20
199 GENERAL FUND	1,226,039.00	931,504.00	-3,067,591.03	-19,961,127.85	-2,534.87	-3,651,321.58	24,543,953.43
240 Revenue	3,905,003.00	3,905,003.00	1,312,017.85	2,001,277.15	51.25	0.00	1,903,725.85
240 Expense	3,815,100.00	3,815,100.00	508,678.73	1,522,581.62	40.98	40,854.28	2,251,664.10
240 FOOD SERVICE	89,903.00	89,903.00	803,339.12	478,695.53	487.02	-40,854.28	-347,938.25
599 Revenue	33,128,333.00	33,128,333.00	1,782,381.32	1,988,589.00	6.00	0.00	31,139,744.00
599 Expense	33,128,333.00	33,128,333.00	750.00	8,010,853.85	24.22	12,500.00	25,104,979.15
599 DEBT SERVICE	0.00	0.00	1,781,631.32	-6,022,264.85	0.00	-12,500.00	6,034,764.85
Grand Revenue Totals	151,626,758.00	155,146,893.00	9,211,286.42	28,007,228.60	17.99	-98,682.83	127,238,347.23
Grand Expense Totals	151,536,855.00	155,056,990.00	9,704,531.21	54,631,203.34	39.15	6,073,800.58	94,351,986.08
Grand Totals	89,903.00	89,903.00	493,244.79	26,623,974.74	????????	6,172,483.41	32,886,361.15
	Profit	Profit	Loss	Loss		Loss	Profit

Number of Accounts: 5508

\*\*\*\*\* End of report \*\*\*\*\*

## Comparison of Revenues and Expenditures to Budget (Date: 11/2021)

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				2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered	
	<u>FUND</u>	<u>FUNC</u>	<u>OB</u>	<u>OBJ</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Amount</u>	<u>Balance</u>
170				A. H. MEADOWS LIBRARY FUND							
R				Revenue							
00											
170	00	57		REVENUE-LOCAL & INTERMED	75,000.00	75,000.00	18,750.00	37,500.00	50.00	0.00	37,500.00
170	00	58		STATE PROGRAM REVENUES	15,688.00	15,688.00	1,380.59	6,862.94	43.75	0.00	8,825.06
170	00	--			90,688.00	90,688.00	20,130.59	44,362.94	48.92	0.00	46,325.06
170	--	--		Revenue	90,688.00	90,688.00	20,130.59	44,362.94	48.92	0.00	46,325.06

			2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered		
	FUND	FUNC	OB	OBJ	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
170				A. H. MEADOWS LIBRARY FUND							
E				Expense							
12				INST. RESOURCES & MEDIA SVCS							
170	12	61		PAYROLL COSTS	165,218.00	165,218.00	14,613.13	63,213.74	38.26	0.00	102,004.26
170	12	62		PURCHASE & CONTRACTED SVS	3,192.00	3,267.00	132.63	605.52	51.01	1,061.04	1,600.44
170	12	63		SUPPLIES AND MATERIALS	38,308.00	38,233.00	46.80	4,537.91	28.23	6,253.74	27,441.35
170	12	64		OTHER OPERATING EXPENSES	250.00	250.00	0.00	175.00	70.00	0.00	75.00
170	12	--		INST. RESOURCES & MEDIA SVCS	206,968.00	206,968.00	14,792.56	68,532.17	36.65	7,314.78	131,121.05
13				CURRICULUM DEV.& INST.STF DEV							
170	13	64		OTHER OPERATING EXPENSES	1,250.00	1,250.00	0.00	0.00	0.00	0.00	1,250.00
170	13	--		CURRICULUM DEV.& INST.STF DEV	1,250.00	1,250.00	0.00	0.00	0.00	0.00	1,250.00
52				SECURITY & MONITORING SERVICES							
170	52	61		PAYROLL COSTS	73,903.00	73,903.00	-1,681.89	20,907.72	28.29	0.00	52,995.28
170	52	--		SECURITY & MONITORING SERVICES	73,903.00	73,903.00	-1,681.89	20,907.72	28.29	0.00	52,995.28
170	--	--		Expense	282,121.00	282,121.00	13,110.67	89,439.89	34.30	7,314.78	185,366.33
170	--	--		A. H. MEADOWS LIBRARY FUND	-191,433.00	-191,433.00	7,019.92	-45,076.95	27.37	-7,314.78	-139,041.27



**Comparison of Revenues and Expenditures to Budget (Date: 11/2021)**

				2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered
<u>FUND</u>	<u>FUNC</u>	<u>OB</u>	<u>OBJ</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Amount</u>	<u>Balance</u>
180			ATHLETIC DEPARTMENT FUND							
R			Revenue							
00										
180	00	57	REVENUE-LOCAL & INTERMED	364,961.00	364,961.00	73,983.75	293,154.34	80.32	0.00	71,806.66
180	00	58	STATE PROGRAM REVENUES	261.00	261.00	1,164.44	2,340.97	896.92	0.00	-2,079.97
180	00	--		365,222.00	365,222.00	75,148.19	295,495.31	80.91	0.00	69,726.69
180	--	--	Revenue	365,222.00	365,222.00	75,148.19	295,495.31	80.91	0.00	69,726.69

MIDLOTHIAN I.S.D.  
Comparison of Revenues and Expenditures to Budget (Date: 11/2021)

12/03/21

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			2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered		
	FUND	FUNC	OB	OBJ	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
180				ATHLETIC DEPARTMENT FUND							
E				Expense							
36				COCURR./EXTRACURR.ACTIVITIES							
180	36	61		PAYROLL COSTS	89,919.00	89,919.00	17,914.61	40,049.89	44.54	0.00	49,869.11
180	36	62		PURCHASE & CONTRACTED SVS	211,380.00	195,350.00	1,188.64	58,510.29	68.78	75,842.24	60,997.47
180	36	63		SUPPLIES AND MATERIALS	379,034.00	381,351.00	30,390.87	136,875.60	56.24	77,593.17	166,882.23
180	36	64		OTHER OPERATING EXPENSES	432,960.00	433,673.00	30,368.58	199,755.98	47.78	7,468.86	226,448.16
180	36	--		COCURR./EXTRACURR.ACTIVITIES	1,113,293.00	1,100,293.00	79,862.70	435,191.76	54.18	160,904.27	504,196.97
51				PLANT MAINTENANCE & OPERATIONS							
180	51	62		PURCHASE & CONTRACTED SVS	5,000.00	5,000.00	94.29	1,722.32	34.45	0.00	3,277.68
180	51	--		PLANT MAINTENANCE & OPERATIONS	5,000.00	5,000.00	94.29	1,722.32	34.45	0.00	3,277.68
180	--	--		Expense	1,118,293.00	1,105,293.00	79,956.99	436,914.08	54.09	160,904.27	507,474.65
180	--	--		ATHLETIC DEPARTMENT FUND	-753,071.00	-740,071.00	-4,808.80	-141,418.77	40.85	-160,904.27	-437,747.96

MIDLOTHIAN I.S.D.  
Comparison of Revenues and Expenditures to Budget (Date: 11/2021)

12/03/21

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				2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered	
	FUND	FUNC	OB	OBJ	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
197				Insurance Claims Snow 2021							
E				Expense							
11				INSTRUCTION							
197	11	62		PURCHASE & CONTRACTED SVS	0.00	0.00	1,400.00	4,354.00	0.00	0.00	-4,354.00
197	11	63		SUPPLIES AND MATERIALS	0.00	0.00	7,345.82	21,644.93	0.00	34,997.58	-56,642.51
197	11	66		CPTL OUTLY LAND BLDG & EQUIP	0.00	0.00	0.00	27,171.00	0.00	0.00	-27,171.00
197	11	--		INSTRUCTION	0.00	0.00	8,745.82	53,169.93	0.00	34,997.58	-88,167.51
12				INST. RESOURCES & MEDIA SVCS							
197	12	63		SUPPLIES AND MATERIALS	0.00	0.00	3,761.56	3,963.18	0.00	0.00	-3,963.18
197	12	--		INST. RESOURCES & MEDIA SVCS	0.00	0.00	3,761.56	3,963.18	0.00	0.00	-3,963.18
23				SCHOOL LEADERSHIP							
197	23	63		SUPPLIES AND MATERIALS	0.00	0.00	192.94	7,461.51	0.00	97.80	-7,559.31
197	23	--		SCHOOL LEADERSHIP	0.00	0.00	192.94	7,461.51	0.00	97.80	-7,559.31
31				GUIDANCE & COUNSELING							
197	31	63		SUPPLIES AND MATERIALS	0.00	0.00	135.00	1,379.28	0.00	0.00	-1,379.28
197	31	--		GUIDANCE & COUNSELING	0.00	0.00	135.00	1,379.28	0.00	0.00	-1,379.28
33				HEALTH SERVICES							
197	33	63		SUPPLIES AND MATERIALS	0.00	0.00	0.00	78.68	0.00	0.00	-78.68
197	33	--		HEALTH SERVICES	0.00	0.00	0.00	78.68	0.00	0.00	-78.68
36				COCURR./EXTRACURR.ACTIVITIES							
197	36	63		SUPPLIES AND MATERIALS	0.00	0.00	0.00	0.00	0.00	4,812.50	-4,812.50
197	36	--		COCURR./EXTRACURR.ACTIVITIES	0.00	0.00	0.00	0.00	0.00	4,812.50	-4,812.50

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				2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered	
	FUND	FUNC	OB	OBJ	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
198				COVID 19							
R				Revenue							
00											
198	00	58		STATE PROGRAM REVENUES	22,094.00	0.00	0.00	0.00	0.00	0.00	0.00
198	00	--			22,094.00	0.00	0.00	0.00	0.00	0.00	0.00
198	--	--		Revenue	22,094.00	0.00	0.00	0.00	0.00	0.00	0.00

				2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered
				Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
198			COVID 19							
E			Expense							
11			INSTRUCTION							
198	11	61	PAYROLL COSTS	303,629.00	0.00	0.00	0.00	0.00	0.00	0.00
198	11	--	INSTRUCTION	303,629.00	0.00	0.00	0.00	0.00	0.00	0.00
198	--	--	Expense	303,629.00	0.00	0.00	0.00	0.00	0.00	0.00
198	--	--	COVID 19	-281,535.00	0.00	0.00	0.00	0.00	0.00	0.00

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			2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered
			Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
199		GENERAL FUND							
R		Revenue							
00									
199	00	57 REVENUE-LOCAL & INTERMED	64,618,641.00	68,538,776.00	2,413,188.01	3,033,594.80	4.43	0.00	65,505,181.20
199	00	58 STATE PROGRAM REVENUES	45,280,777.00	45,302,871.00	3,586,812.10	18,307,575.81	40.41	0.00	26,995,295.19
199	00	59 FEDERAL PROGRAM REVENUES	1,516,000.00	1,516,000.00	21,608.36	48,726.25	-3.30	-98,682.83	1,565,956.58
199	00	79 OTHER RESOURCES	2,700,000.00	2,300,000.00	0.00	2,287,607.34	99.46	0.00	12,392.66
199	00	--	114,115,418.00	117,657,647.00	6,021,608.47	23,677,504.20	20.04	-98,682.83	94,078,825.63
199	--	-- Revenue	114,115,418.00	117,657,647.00	6,021,608.47	23,677,504.20	20.04	-98,682.83	94,078,825.63

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			2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered		
	FUND	FUNC	OB	OBJ	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
199				GENERAL FUND							
E				Expense							
11				INSTRUCTION							
199	11	61		PAYROLL COSTS	50,062,887.00	50,385,532.00	5,569,868.91	20,822,514.09	41.33	0.00	29,563,017.91
199	11	62		PURCHASE & CONTRACTED SVS	712,235.00	719,960.00	48,098.55	150,712.92	79.13	419,020.68	150,226.40
199	11	63		SUPPLIES AND MATERIALS	7,027,935.00	8,192,516.00	55,395.22	6,825,370.30	87.24	321,537.22	1,045,608.48
199	11	64		OTHER OPERATING EXPENSES	144,223.00	145,673.00	1,367.78	25,535.11	31.86	20,877.25	99,260.64
199	11	66		CPTL OUTLY LAND BLDG & EQUIP	0.00	15,137.00	0.00	0.00	100.00	15,136.70	0.30
199	11	--		INSTRUCTION	57,947,280.00	59,458,818.00	5,674,730.46	27,824,132.42	48.10	776,571.85	30,858,113.73
12				INST. RESOURCES & MEDIA SVCS							
199	12	61		PAYROLL COSTS	803,647.00	803,647.00	96,803.56	358,908.90	44.66	0.00	444,738.10
199	12	62		PURCHASE & CONTRACTED SVS	580.00	580.00	0.00	0.00	0.00	0.00	580.00
199	12	63		SUPPLIES AND MATERIALS	111,250.00	110,597.00	3,285.02	35,342.59	51.40	21,500.78	53,753.63
199	12	64		OTHER OPERATING EXPENSES	2,066.00	2,719.00	742.00	1,256.00	52.23	164.00	1,299.00
199	12	--		INST. RESOURCES & MEDIA SVCS	917,543.00	917,543.00	100,830.58	395,507.49	45.47	21,664.78	500,370.73
13				CURRICULUM DEV.& INST.STF DEV							
199	13	61		PAYROLL COSTS	1,347,257.00	1,344,657.00	141,852.24	586,477.01	43.62	0.00	758,179.99
199	13	62		PURCHASE & CONTRACTED SVS	100,950.00	105,520.00	11,717.72	33,414.02	86.00	57,334.72	14,771.26
199	13	63		SUPPLIES AND MATERIALS	32,650.00	27,962.00	657.24	6,103.00	38.01	4,524.90	17,334.10
199	13	64		OTHER OPERATING EXPENSES	220,627.00	230,775.00	7,048.04	93,467.72	55.88	35,478.99	101,828.29
199	13	--		CURRICULUM DEV.& INST.STF DEV	1,701,484.00	1,708,914.00	161,275.24	719,461.75	47.80	97,338.61	892,113.64
21				INSTRUCTIONAL LEADERSHIP							
199	21	61		PAYROLL COSTS	975,203.00	975,203.00	92,484.68	389,256.51	39.92	0.00	585,946.49
199	21	62		PURCHASE & CONTRACTED SVS	8,130.00	7,410.00	344.10	2,695.26	73.52	2,752.80	1,961.94
199	21	63		SUPPLIES AND MATERIALS	24,100.00	25,174.00	209.16	7,135.40	34.57	1,568.42	16,470.18
199	21	64		OTHER OPERATING EXPENSES	25,993.00	24,639.00	1,228.44	4,431.31	30.86	3,172.61	17,035.08
199	21	--		INSTRUCTIONAL LEADERSHIP	1,033,426.00	1,032,426.00	94,266.38	403,518.48	39.81	7,493.83	621,413.69



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				2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered	
	FUND	FUNC	OB	OBJ	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
199				GENERAL FUND							
E				Expense							
23				SCHOOL LEADERSHIP							
199	23	61		PAYROLL COSTS	5,021,967.00	5,022,479.00	563,594.34	2,313,544.88	46.06	0.00	2,708,934.12
199	23	62		PURCHASE & CONTRACTED SVS	6,350.00	7,169.90	0.00	2,302.63	53.34	1,521.84	3,345.43
199	23	63		SUPPLIES AND MATERIALS	53,970.00	50,809.00	1,683.34	24,458.26	55.91	3,949.49	22,401.25
199	23	64		OTHER OPERATING EXPENSES	55,285.00	57,114.10	4,125.20	18,839.88	42.54	5,457.50	32,816.72
199	23	--		SCHOOL LEADERSHIP	5,137,572.00	5,137,572.00	569,402.88	2,359,145.65	46.13	10,928.83	2,767,497.52
31				GUIDANCE & COUNSELING							
199	31	61		PAYROLL COSTS	3,367,582.00	3,367,583.00	353,468.62	1,454,616.90	43.19	0.00	1,912,966.10
199	31	62		PURCHASE & CONTRACTED SVS	1,500.00	2,063.00	0.00	1,206.41	58.48	0.00	856.59
199	31	63		SUPPLIES AND MATERIALS	52,229.00	50,936.00	1,262.18	34,704.92	68.92	401.15	15,829.93
199	31	64		OTHER OPERATING EXPENSES	18,850.00	19,579.00	159.01	7,382.44	51.70	2,739.78	9,456.78
199	31	--		GUIDANCE & COUNSELING	3,440,161.00	3,440,161.00	354,889.81	1,497,910.67	43.63	3,140.93	1,939,109.40
33				HEALTH SERVICES							
199	33	61		PAYROLL COSTS	1,023,012.00	1,023,013.00	115,577.15	431,200.19	42.15	0.00	591,812.81
199	33	62		PURCHASE & CONTRACTED SVS	41,085.00	41,166.00	0.00	989.49	2.40	0.00	40,176.51
199	33	63		SUPPLIES AND MATERIALS	46,183.00	46,901.00	725.66	4,137.05	40.64	14,922.21	27,841.74
199	33	64		OTHER OPERATING EXPENSES	3,970.00	3,670.00	319.00	1,563.50	42.60	0.00	2,106.50
199	33	--		HEALTH SERVICES	1,114,250.00	1,114,750.00	116,621.81	437,890.23	40.62	14,922.21	661,937.56
34				PUPIL TRANSPORTATION							
199	34	61		PAYROLL COSTS	2,150,233.00	2,150,233.00	320,126.64	1,067,342.71	49.64	0.00	1,082,890.29
199	34	62		PURCHASE & CONTRACTED SVS	146,500.00	150,500.00	5,771.42	51,659.60	40.16	8,776.06	90,064.34
199	34	63		SUPPLIES AND MATERIALS	518,501.00	508,501.00	52,342.25	266,895.30	55.39	14,746.36	226,859.34
199	34	64		OTHER OPERATING EXPENSES	-275,425.00	-269,425.00	-44,541.35	-75,323.42	27.96	0.00	-194,101.58
199	34	--		PUPIL TRANSPORTATION	2,539,809.00	2,539,809.00	333,698.96	1,310,574.19	52.53	23,522.42	1,205,712.39

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				2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered	
	FUND	FUNC	OB	OBJ	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
199				GENERAL FUND							
E				Expense							
35				FOOD SERVICES							
	199	35	61	PAYROLL COSTS	0.00	0.00	2,282.60	2,282.60	0.00	0.00	-2,282.60
	199	35	--	FOOD SERVICES	0.00	0.00	2,282.60	2,282.60	0.00	0.00	-2,282.60
36				COCURR./EXTRACURR.ACTIVITIES							
	199	36	61	PAYROLL COSTS	2,564,191.00	2,552,540.00	235,506.88	994,071.32	38.94	0.00	1,558,468.68
	199	36	62	PURCHASE & CONTRACTED SVS	130,176.00	131,229.00	16,522.24	73,967.36	59.11	3,607.36	53,654.28
	199	36	63	SUPPLIES AND MATERIALS	100,142.00	105,572.00	3,154.09	45,039.01	51.76	9,608.67	50,924.32
	199	36	64	OTHER OPERATING EXPENSES	583,627.00	582,595.00	46,941.70	156,405.86	28.75	11,101.03	415,088.11
	199	36	66	CPTL OUTLY LAND BLDG & EQUIP	0.00	0.00	6,945.00	6,945.00	0.00	0.00	-6,945.00
	199	36	--	COCURR./EXTRACURR.ACTIVITIES	3,378,136.00	3,371,936.00	309,069.91	1,276,428.55	38.58	24,317.06	2,071,190.39
41				GENERAL ADMINISTRATION							
	199	41	61	PAYROLL COSTS	2,675,978.00	2,676,084.00	253,389.72	1,066,817.57	39.86	0.00	1,609,266.43
	199	41	62	PURCHASE & CONTRACTED SVS	826,111.00	801,731.00	50,350.08	260,861.61	84.11	413,441.37	127,428.02
	199	41	63	SUPPLIES AND MATERIALS	140,449.00	155,383.00	19,323.84	89,629.65	76.93	29,911.39	35,841.96
	199	41	64	OTHER OPERATING EXPENSES	199,153.00	208,493.00	11,640.50	101,058.46	59.62	23,255.06	84,179.48
	199	41	--	GENERAL ADMINISTRATION	3,841,691.00	3,841,691.00	334,704.14	1,518,367.29	51.67	466,607.82	1,856,715.89
51				PLANT MAINTENANCE & OPERATIONS							
	199	51	61	PAYROLL COSTS	4,501,709.00	4,502,283.00	499,367.83	1,777,421.30	39.48	0.00	2,724,861.70
	199	51	62	PURCHASE & CONTRACTED SVS	3,548,070.00	3,547,478.00	184,129.93	1,308,563.91	50.46	481,666.63	1,757,247.46
	199	51	63	SUPPLIES AND MATERIALS	821,610.00	821,228.00	54,134.08	350,474.28	61.06	150,957.70	319,796.02
	199	51	64	OTHER OPERATING EXPENSES	1,145,830.00	1,146,230.00	40.50	961,530.30	90.01	70,200.00	114,499.70
	199	51	66	CPTL OUTLY LAND BLDG & EQUIP	30,500.00	30,500.00	0.00	0.00	0.00	0.00	30,500.00
	199	51	--	PLANT MAINTENANCE & OPERATIONS	10,047,719.00	10,047,719.00	737,672.34	4,397,989.79	50.77	702,824.33	4,946,904.88

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				2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered	
	FUND	FUNC	OB	OBJ	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
199				GENERAL FUND							
E				Expense							
52				SECURITY & MONITORING SERVICES							
199	52	61		PAYROLL COSTS	324,430.00	324,433.00	44,492.64	133,122.57	41.03	0.00	191,310.43
199	52	62		PURCHASE & CONTRACTED SVS	967,030.00	969,380.00	21,311.78	194,425.77	98.20	757,469.05	17,485.18
199	52	63		SUPPLIES AND MATERIALS	154,782.00	147,429.00	-625.71	34,076.98	36.58	19,856.43	93,495.59
199	52	64		OTHER OPERATING EXPENSES	55,500.00	60,500.00	1,388.37	12,971.99	84.42	38,102.18	9,425.83
199	52	--		SECURITY & MONITORING SERVICES	1,501,742.00	1,501,742.00	66,567.08	374,597.31	79.24	815,427.66	311,717.03
53				DATA PROCESSING SERVICES							
199	53	61		PAYROLL COSTS	1,419,068.00	1,423,468.00	130,031.16	556,625.45	39.10	0.00	866,842.55
199	53	62		PURCHASE & CONTRACTED SVS	42,450.00	116,844.30	67,750.00	90,573.30	90.41	15,068.40	11,202.60
199	53	63		SUPPLIES AND MATERIALS	588,840.00	526,933.70	8,872.07	298,420.10	67.56	57,596.85	170,916.75
199	53	64		OTHER OPERATING EXPENSES	15,035.00	15,035.00	253.46	3,961.76	68.48	6,334.24	4,739.00
199	53	--		DATA PROCESSING SERVICES	2,065,393.00	2,082,281.00	206,906.69	949,580.61	49.40	78,999.49	1,053,700.90
61				COMMUNITY SERVICES							
199	61	61		PAYROLL COSTS	0.00	0.00	26,280.62	28,925.09	0.00	0.00	-28,925.09
199	61	--		COMMUNITY SERVICES	0.00	0.00	26,280.62	28,925.09	0.00	0.00	-28,925.09
71				DEBT SERVICES							
199	71	65		DEBT SERVICE	0.00	2,307,608.00	0.00	0.00	0.00	0.00	2,307,608.00
199	71	--		DEBT SERVICES	0.00	2,307,608.00	0.00	0.00	0.00	0.00	2,307,608.00
95				PYMTS.TO JJAEP PROGRAMS							
199	95	62		PURCHASE & CONTRACTED SVS	75,000.00	75,000.00	0.00	0.00	0.00	0.00	75,000.00
199	95	--		PYMTS.TO JJAEP PROGRAMS	75,000.00	75,000.00	0.00	0.00	0.00	0.00	75,000.00

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				2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered	
	FUND	FUNC	OB	OBJ	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
199				GENERAL FUND							
E				Expense							
97				PAYMENTS TO TAX INCREMENT FUND							
	199	97	64	OTHER OPERATING EXPENSES	17,486,573.00	17,486,573.00	0.00	0.00	0.00	0.00	17,486,573.00
	199	97	--	PAYMENTS TO TAX INCREMENT FUND	17,486,573.00	17,486,573.00	0.00	0.00	0.00	0.00	17,486,573.00
99				Tax Costs							
	199	99	62	PURCHASE & CONTRACTED SVS	661,600.00	661,600.00	0.00	142,319.93	98.43	508,878.93	10,401.14
	199	99	--	Tax Costs	661,600.00	661,600.00	0.00	142,319.93	98.43	508,878.93	10,401.14
	199	--	--	Expense	112,889,379.00	116,726,143.00	9,089,199.50	43,638,632.05	40.43	3,552,638.75	69,534,872.20
	199	--	--	GENERAL FUND	1,226,039.00	931,504.00	-3,067,591.03	-19,961,127.85	-2,534.87	-3,651,321.58	24,543,953.43

				2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered	
	FUND	FUNC	OB	OBJ	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
240				FOOD SERVICE							
R				Revenue							
00											
240	00	57		REVENUE-LOCAL & INTERMED	2,433,261.00	2,433,261.00	59,628.80	253,463.10	10.42	0.00	2,179,797.90
240	00	58		STATE PROGRAM REVENUES	11,668.00	11,668.00	0.00	0.00	0.00	0.00	11,668.00
240	00	59		FEDERAL PROGRAM REVENUES	1,460,074.00	1,460,074.00	1,252,389.05	1,747,814.05	119.71	0.00	-287,740.05
240	00	--			3,905,003.00	3,905,003.00	1,312,017.85	2,001,277.15	51.25	0.00	1,903,725.85
240	--	--		Revenue	3,905,003.00	3,905,003.00	1,312,017.85	2,001,277.15	51.25	0.00	1,903,725.85

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				2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered	
	FUND	FUNC	OB	OBJ	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
240				FOOD SERVICE							
E				Expense							
35				FOOD SERVICES							
240	35	61		PAYROLL COSTS	79,876.00	79,876.00	5,740.67	29,553.15	37.00	0.00	50,322.85
240	35	62		PURCHASE & CONTRACTED SVS	3,458,100.00	3,450,600.00	497,762.22	1,382,728.29	40.09	530.48	2,067,341.23
240	35	63		SUPPLIES AND MATERIALS	216,124.00	223,624.00	5,175.84	110,012.05	49.20	0.00	113,611.95
240	35	64		OTHER OPERATING EXPENSES	3,500.00	3,500.00	0.00	8.13	85.95	3,000.00	491.87
240	35	66		CPTL OUTLY LAND BLDG & EQUIP	0.00	0.00	0.00	0.00	0.00	37,323.80	-37,323.80
240	35	--		FOOD SERVICES	3,757,600.00	3,757,600.00	508,678.73	1,522,301.62	41.60	40,854.28	2,194,444.10
51				PLANT MAINTENANCE & OPERATIONS							
240	51	61		PAYROLL COSTS	6,500.00	6,500.00	0.00	0.00	0.00	0.00	6,500.00
240	51	62		PURCHASE & CONTRACTED SVS	51,000.00	51,000.00	0.00	280.00	0.55	0.00	50,720.00
240	51	--		PLANT MAINTENANCE & OPERATIONS	57,500.00	57,500.00	0.00	280.00	0.49	0.00	57,220.00
240	--	--		Expense	3,815,100.00	3,815,100.00	508,678.73	1,522,581.62	40.98	40,854.28	2,251,664.10
240	--	--		FOOD SERVICE	89,903.00	89,903.00	803,339.12	478,695.53	487.02	-40,854.28	-347,938.25

				2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered	
	FUND	FUNC	OB	OBJ	Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
599				DEBT SERVICE							
R				Revenue							
00											
599	00	57		REVENUE-LOCAL & INTERMED	32,828,848.00	32,828,848.00	1,320,863.32	1,527,071.00	4.65	0.00	31,301,777.00
599	00	58		STATE PROGRAM REVENUES	299,485.00	299,485.00	461,518.00	461,518.00	154.10	0.00	-162,033.00
599	00	--			33,128,333.00	33,128,333.00	1,782,381.32	1,988,589.00	6.00	0.00	31,139,744.00
599	--	--		Revenue	33,128,333.00	33,128,333.00	1,782,381.32	1,988,589.00	6.00	0.00	31,139,744.00

Comparison of Revenues and Expenditures to Budget (Date: 11/2021)

				2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered
				Original Budget	Revised Budget	Monthly Activity	FYTD Activity	FYTD %	Amount	Balance
FUND	FUNC	OB	OBJ							
599			DEBT SERVICE							
E			Expense							
71			DEBT SERVICES							
599	71	65	DEBT SERVICE	33,128,333.00	33,128,333.00	750.00	8,010,853.85	24.22	12,500.00	25,104,979.15
599	71	--	DEBT SERVICES	33,128,333.00	33,128,333.00	750.00	8,010,853.85	24.22	12,500.00	25,104,979.15
599	--	--	Expense	33,128,333.00	33,128,333.00	750.00	8,010,853.85	24.22	12,500.00	25,104,979.15
599	--	--	DEBT SERVICE	0.00	0.00	1,781,631.32	-6,022,264.85	0.00	-12,500.00	6,034,764.85



	2021-22	2021-22	November 2021-22	2021-22	2021-22	Encumbered	Unencumbered
<u>FUND FUNC OB OBJ</u>	<u>Original Budget</u>	<u>Revised Budget</u>	<u>Monthly Activity</u>	<u>FYTD Activity</u>	<u>FYTD %</u>	<u>Amount</u>	<u>Balance</u>
Grand Revenue Totals	151,626,758.00	155,146,893.00	9,211,286.42	28,007,228.60	17.99	-98,682.83	127,238,347.23
Grand Expense Totals	151,536,855.00	155,056,990.00	9,704,531.21	54,631,203.34	39.15	6,073,800.58	94,351,986.08
Grand Totals	89,903.00	89,903.00	493,244.79	26,623,974.74	????????	6,172,483.41	32,886,361.15
	Profit	Profit	Loss	Loss		Loss	Profit

Number of Accounts: 5508

\*\*\*\*\* End of report \*\*\*\*\*

**Projected Capital Project Needs  
As of October 18, 2021  
Fund Balance Report**

	2016 Bonds	General Fund Balance-Assigned for Construction	Nonspendable Fund Balance for Inventories and Prepaid Items	Committed Fund Balance for Capital Expenditures & Equipment	Unassigned Fund Balance	Total Fund Balance
Current Year Capital Expenditures and Equipment <u>Audited June 30, 2021 Balance</u>	\$ 82,442,007	\$ 13,500,000	\$ 52,927	\$ 9,066,734	\$ 10,318,359	\$ 32,938,020
Current Year Adjustments to Fund Balance				(6,023,728)	6,023,728	-
July - September Interest Revenue	4,795					
July - September Expenses	(11,093,016)					
Funds Committed for Projects	(66,680,246)					
	(77,768,467)	-	-	(6,023,728)	6,023,728	-
<u>Estimated Balances as of October 18, 2021</u>	<u>\$ 4,673,540</u>	<u>\$ 13,500,000</u>	<u>\$ 52,927</u>	<u>\$ 3,043,006 -</u>	<u>\$ 16,342,087</u>	<u>\$ 32,938,020</u>
<u>Other Proposed Projects for Transportation, Athletics, Maintenance and Technology (Replacement Schedules) and Additions to Bus Fleet for Growth</u>						
Fiscal Year 2021-22				3,043,006		3,043,006
Fiscal Year 2022-23					3,355,906	3,355,906
Fiscal Year 2023-24					4,772,791	4,772,791
Fiscal Year 2024-25					1,148,231	1,148,231
Fiscal Year 2025-26					477,076	477,076
Total Est. Project Costs Fiscal Years 2021-26		-	-	3,043,006	9,754,004	12,797,010
<u>Estimated Balances as of June 30, 2026</u>		<u>\$ 13,500,000</u>	<u>\$ 52,927</u>	<u>\$ -</u>	<u>\$ 6,588,083</u>	<u>\$ 20,141,010</u>

**Recommendations for 2021-22 Fund Balance Uses**

Addition to bus fleet for growth 3 Regular Ed buses and 1 Special Ed bus	\$ 400,000
Replacement Schedules 2021-2022	
Band Instruments per replacement schedule	97,856
Transportation per replacement schedule	284,000
Athletics per replacement schedule	725,000
Maintenance per replacement schedule	1,536,150
Technology per replacement schedule	-
Total Estimated Growth and Capital Projects	<u>\$ 3,043,006 -</u>

**FIRST FINANCIAL BANK**

November 2021 Statement

Page 1 of 3

Open Date: 10/05/2021 Closing Date: 11/02/2021

Account: .



Visa® Community Card  
MIDLOTHIAN IDS

Cardmember Service  
BUS 30 ELN 5 8



1-866-552-8855  
2

**New Balance** \$3,756.04  
**Minimum Payment Due** \$3,756.04  
**Payment Due Date** 12/01/2021

Late Payment Warning: As a reminder, your card is a pay in full product. If we do not receive your payment in full by the date listed above, a fee of either 3.00% of the payment due or \$39.00 minimum, whichever is greater, will apply.

**Activity Summary**

Previous Balance	+	\$1,997.27
Payments	-	\$1,997.27CR
Other Credits		\$0.00
Purchases	+	\$3,756.04
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
<b>New Balance</b>	=	<b>\$3,756.04</b>
<b>Past Due</b>		<b>\$0.00</b>
<b>Minimum Payment Due</b>		<b>\$3,756.04</b>
Credit Line		\$20,000.00
Available Credit		\$16,243.96
Days in Billing Period		29

RECEIVED  
NOV 08 2021  
BUSINESS OFFICE

**Payment Options:**

Mail payment coupon  
with a check



Pay online at  
myaccountaccess.com



Pay by phone  
1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service CPN 002079425

**FIRST FINANCIAL BANK**

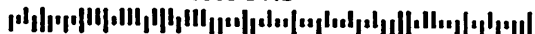
0047985100666022160003756040003756045

24-Hour Cardmember Service: 1-866-552-8855

to pay by phone  
to change your address

000006643 01 SP 000638991387296 P Y

MIDLOTHIAN IDS  
ACCOUNTS PAYABLE  
100 WALTER STEPHENSON RD  
MIDLOTHIAN TX 76065-3418



Account Number	
Payment Due Date	12/01/2021
New Balance	\$3,756.04
Minimum Payment Due	\$3,756.04

Amount Enclosed \$ \_\_\_\_\_

**Cardmember Service**

P.O. Box 790408  
St. Louis, MO 63179-0408



November 2021 Statement 10/05/2021 - 11/02/2021

Page 2 of 3

MIDLOTHIAN IDS

Cardmember Service

1-866-552-8855

**Important Messages**

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Speed through checkout with the added security and convenience of PayPal. Go to the Mobile App or manage your account online. Link your card to PayPal today.

**Transactions NORRIS JAMES T Credit Limit \$20000**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
10/05	10/02	3860	SAMSLUB.COM 888-746-7726 AR	\$146.88	<u>1</u>
10/06	10/04	3480	WDWRESORTS RESV 4078285630 FL	\$1,176.72	<u>2</u>
10/06	10/04	3480	WDWRESORTS RESV 4078285630 FL	\$1,176.72	
10/06	10/04	3480	WDWRESORTS RESV 4078285630 FL	\$1,176.72	
Total for Account				\$3,677.04	

**Transactions YORK TODD Credit Limit \$20000**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
10/20	10/19	3910	SMORE.COM - EDUCATOR WWW.SMORE.COM PA	\$79.00	<u>3</u>
Total for Account				\$79.00	

**Transactions BILLING ACCOUNT ACTIVITY**

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Payments and Other Credits</b>					
10/28	10/25	0072	PAYMENT THANK YOU	\$1,997.27CR	<u>@</u>
Total for Account				\$1,997.27CR	

2021 Totals Year-to-Date	
Total Fees Charged in 2021	\$117.14
Total Interest Charged in 2021	\$0.00

Continued on Next Page

Nov-21	DATE	VENDOR	ORGANIZATION	DESCRIPTION	ACCOUNT	AMOUNT	
	5-Oct	SAMSClub.COM	T. MCGREW	SNACKS/DRINKS FOR MEETING	199.41.6497.00.701.0.99.701	146.88	1
	6-Oct	WDW RESORTS RESV	ADMINISTRATION	NAT'L BLUE RIBBON CONF. ROOMS	199.41.6411.00.746.0.99.746	3530.16	2
	20-Oct	SMORE.COM	ATHLETICS	SUBSCRIPTION HHS FOOTBALL	865.00.2191.82.003.0.00.850	79	3
						3756.04	

# Midlothian ISD

## Bond Expenditures Update

As of November 30, 2021

Bond Election	Project	Original Budget	Revised Budget	Expenditures	Committed	Earned Interest	Available Funds
Nov 2016							
<b>Fund 694</b>	<b>HVAC Replacement</b>						
	Longbranch Elementary	\$ 1,300,000	\$ 1,690,354	\$ 1,690,354	\$ -	\$ -	(0)
	Mt. Peak Elementary	\$ 1,300,000	\$ 1,737,819	\$ 1,737,819	\$ -	\$ -	0
	MISD Auxiliary Facility	\$ 400,000	\$ 443,981	\$ 443,982	\$ -	\$ -	(0)
	Vitovsky Elementary		\$ 2,461,757	\$ 2,461,757	\$ -	\$ -	0
	Irvin Elementary Rebuild	\$ 28,000,000	\$ 23,960,655	\$ 23,960,655	\$ -	\$ -	0
	Land Purchase		\$ 919,956	\$ 919,956			-
	Technology Upgrades	\$ 18,000,000	\$ 18,000,000	\$ 14,337,906	\$ 3,114,636		\$ 547,458
	Dieterich Middle School (MS #3)	\$ 67,000,000	\$ 58,583,514	\$ 58,310,922	\$ 188,090		\$ 84,501
	Renovate MS Playing Fields						
	Frank Seale MS	\$ 2,000,000	\$ 1,904,176	\$ 1,904,176	\$ -	\$ -	(0)
	Walnut Grove MS	\$ 2,000,000	\$ 1,588,827	\$ 1,588,827	\$ -	\$ -	0
	MHS Baseball/Softball/Tennis/FH	\$ 6,000,000	\$ 12,616,393	\$ 12,616,393	\$ -	\$ -	-
	Land Purchase		\$ 919,956	\$ 919,956			-
	Roesler Fieldhouse / Fields	\$ 25,000,000	\$ 15,009,673	\$ 15,009,673			0
	Renovations to Existing Campuses	\$ 10,000,000	\$ -				-
	Baxter Elementary		\$ 1,067,118	\$ 1,067,118	\$ -	\$ -	-
	Longbranch Elementary		\$ 772,039	\$ 772,039	\$ -	\$ -	-
	Mt. Peak Elementary		\$ 774,701	\$ 774,701	\$ -	\$ -	-
	Vitovsky Elementary		\$ 766,564	\$ 766,564	\$ -	\$ -	-
	Miller Elementary		\$ 747,959	\$ 747,959	\$ -	\$ -	0
	Frank Seale Middle School		\$ 1,177,790	\$ 1,177,790	\$ -	\$ -	-
	Walnut Grove Middle School		\$ 1,179,463	\$ 1,179,463	\$ -	\$ -	-
	Midlothian High School		\$ 2,428,346	\$ 2,428,346	\$ -	\$ -	0
	Heritage High School		\$ 11,880	\$ 11,880	\$ -	\$ -	-
	MHS Auditorium		\$ 929,135	\$ 929,135	\$ -	\$ -	0
	Roof Replacement						
	Longbranch Elementary	\$ 500,000	\$ 350,031	\$ 350,031	\$ -	\$ -	-
	Mt. Peak Elementary	\$ 500,000	\$ 350,031	\$ 350,031	\$ -	\$ -	-
	Vitovsky Elementary	\$ -	\$ 349,902	\$ 349,902	\$ -	\$ -	-
	MILE/Jenkins/DAEP		\$ 1,300,157	\$ 812,647	\$ 487,509.27	\$ -	-
	Baxter Elementary		\$ 1,580,859	\$ 1,529,029	\$ 51,829.29	\$ -	0.00
	Frank Seale Middle School		\$ 2,127,686	\$ 1,955,492	\$ 172,193.99	\$ -	-
	Hill Support Center		\$ 461,951	\$ 122,080	\$ 339,871.73	\$ -	0.00
	Mills Administration		\$ 706,211	\$ 614,729	\$ 91,481.44	\$ -	(0.00)
	MILE & Jenkins (Irvin Renovations)	\$ 2,000,000	\$ 5,410,985	\$ 5,405,734	\$ 5,251		0
	Randall Hill Support Center (Jenkins)	\$ 1,000,000	\$ 2,000,000	\$ 1,837,272	\$ 63,766		\$ 98,962
	Jean Coleman Elementary	\$ 32,000,000	\$ 29,591,903	\$ 8,512,715	\$ 18,272,046		\$ 2,807,142
	Multi-Purpose Stadium	\$ 3,000,000	\$ 3,000,000	\$ 101,030	\$ 44,604		\$ 2,854,366
	Heritage HS Additions	\$ 68,000,000	\$ 63,659,470	\$ 40,119,244	\$ 19,259,685		\$ 4,280,541
	Land - School Sites	\$ -	\$ 5,489,771	\$ (454,141)	\$ 5,003,509		\$ 940,403
	Special Projects/Paid by Interest						
	Longbranch Elementary Parking		\$ 787,120	\$ 787,120	\$ -	\$ -	-
	Mt. Peak Elementary Parking		\$ 525,367	\$ 525,367	\$ -	\$ -	-
	Baxter Video Marquee		\$ 34,064	\$ 34,064	\$ -	\$ -	-
	Vitovsky Video Marquee		\$ 35,264	\$ 35,264	\$ -	\$ -	-
	Longbranch Video Marquee		\$ 34,995	\$ 34,995	\$ -	\$ -	-
	Mt. Peak Video Marquee		\$ 34,995	\$ 34,995	\$ -	\$ -	-
	MISD Stadium Concessions		\$ 62,287	\$ 62,287	\$ -	\$ -	-
	FSMS Bus Drive		\$ 180,994	\$ 180,994	\$ -	\$ -	-
	MHS Arena		\$ 688,565	\$ 211,136	\$ 477,430	\$ -	(0)
	Old Bus Barn Demo		\$ 210,000	\$ 10,500	\$ 8,000	\$ -	191,500
	Safety & Security		\$ 334,847	\$ 49,042	\$ 285,804	\$ -	-
	Unallocated	\$ -	\$ 1,928,986	\$ -	\$ -	\$ -	\$ 1,928,986
	Earned Interest	\$ -	\$ (2,928,499)	\$ -		\$ 4,706,989	\$ 1,778,490
	<b>Total</b>	<b>\$ 268,000,000</b>	<b>\$ 268,000,000</b>	<b>\$ 209,328,931</b>	<b>\$ 47,865,708.01</b>	<b>\$ 4,706,989</b>	<b>\$ 15,512,350</b>

Cash Recap	Sources	Expenditures	Earned Interest		
	2017-A Bonds	\$ 28,000,000			
	2017-B Bonds	\$ 40,000,000			
	2018 Bonds	\$ 80,000,000			
	2020 Bonds	\$ 120,000,000			
	<b>Totals</b>	<b>\$ 268,000,000</b>	<b>\$ 209,328,931</b>	<b>\$ 4,706,988.93</b>	<b>Cash Balance \$ 63,378,058.08</b>
					<b>TexPool Balance \$ 63,378,058.08</b>

**Midlothian I.S.D. School Board Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>December 13, 2021</b>	
<b>Item:</b>	<b>New Course Offerings, Innovative Course Renewals</b>	
<b>Supporting Document(s):</b>	Electronic: Yes x No <input type="checkbox"/>	Hard Copy: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Background Information:</b>	<p>Attached are courses that require Board approval (new or innovative courses) or need renewing based on TEA's schedule for renewal. These courses offer additional opportunities for students in both core and elective areas. These new courses will be offered based on student interest and demand, scheduling availability, and the 2022-2023 budget.</p> <p><a href="#">2022-2023 Courses for Board Approval</a></p> <p>12/9/21 Update: Due to a recent letter of intent submitted to TSTC (Texas State Technical College) for future course offerings, Midlothian ISD would like to consider offering courses in the following pathways:</p> <ul style="list-style-type: none"> <li>• Industrial Systems Mechanical Electrical Pathway</li> <li>• Diesel Equipment Technology Pathway</li> <li>• HVAC Technician Pathway</li> </ul> <p>(Click the link above titled <i>2022-2023 Courses for Board Approval</i> for a complete list.)</p>	
<b>Fiscal Impact/Budget Function Code:</b>	<p>Existing Personnel will be utilized.</p> <p>Instructional materials, supplies and equipment will be funded through CTE funds and other available funding sources as appropriate to address needs.</p>	
<b>Policy:</b>	EHAC (Legal)	
<b>District Goal:</b>	<b>Goal 1:</b> Design innovative learning environments while increasing academic rigor through aligned teaching and learning.	
<b>Administration Recommended Option:</b>	It is the administration's recommendation to approve the new and innovative course renewals as presented.	
<b>Motion:</b>	A motion might be, "I move to approve the new course offerings and innovative course renewals as presented."	
<b>Presenter:</b>	Shelle Blaylock	





# New, Innovative and/or Renewed Innovative Courses for 2022-2023

---

## Career and Technical Education Courses - New

---

**Course Name:** Floral Design I

**PEIMS Number:** 13001800

**Credits:** 1.0

**Course Length:** Year

**Course Type:** Regular

**Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 9-12

**Prerequisite:** None

**Course Description:** Floral design is designed to develop students' ability to identify and demonstrate the principles and techniques related to floral design as well as develop an understanding of the management of floral enterprises. Through the analysis of artistic floral styles and historical periods, students will develop respect for the traditions and contributions of diverse cultures. Students will respond to and analyze floral designs, thus contributing to the development of lifelong skills of making informed judgements and evaluations.

**Rationale:** This course satisfies a Fine Art credit for high school graduation. Offering this course expands opportunities for students in the agricultural program. Students will have the opportunity to earn a TSFA Level 1 Floral Design certification.

---

## Diesel Equipment Technology Pathway - TSTC

**Rationale:** The Diesel Equipment Technology program provides courses designed to prepare students for diesel equipment service and repair careers. Students will learn the hands-on skills needed to service and repair diesel equipment on trucks, buses and other vehicles.

**Course Name:** Occupational Safety and Environmental Technology I (DEMR 1301/Shop Safety Procedures)

**PEIMS Number:** N1303680

**Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Enrollment **Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 10-11

**Prerequisite:** None

**Course Description:** A study of shop safety rules, basic shop tools and test equipment.

---

**Course Name:** Diesel Equipment Technology I (DEMR 1317/Basic Brake Systems)

**PEIMS Number:** 13040150

**Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Enrollment **Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 10-11

**Prerequisite:** Completion of DEMR 1301

**Course Description:** Basic principles of brake systems of diesel powered equipment. Emphasis on maintenance repairs and troubleshooting.

---

**Course Name:** Diesel Equipment Technology II (DEMR 1410/Diesel Engine Testing and Repair I)

**PEIMS Number:** 13040160

**Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Enrollment **Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 11-12

**Prerequisite:** Completion of DEMR 1301, DEMR 1317

**Course Description:** An introduction to testing and repairing diesel engines including related systems and specialized tools.

---

**Course Name:** Diesel Equipment Technology II/Advanced Transportation Systems Laboratory (DEMR 2412/Diesel Engine Testing and Repair I)

**PEIMS Number:** 13040170

**Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Enrollment **Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 11-12

**Prerequisite:** Completion of DEMR 1301, DEMR 1317, DEMR 1410

**Course Description:** Continuation of diesel engine testing and repair.

---

### **HVAC Technician Pathway - TSTC**

**Rationale:** Students will have access to industry-standard labs on high-efficiency heating and air conditioning equipment, heat pumps, refrigeration, and a 200-ton chilled water system. Students will learn the beginning skills to service both commercial and residential HVAC systems.

**Course Name:** Heating, Ventilation, and Air Conditioning (HVAC) and Refrigeration Technology I (HART 1301/Basic Electricity for HVAC)

**PEIMS Number:** 13005800

**Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Enrollment **Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 10-11

**Prerequisite:** None

**Course Description:** Principles of electricity as required by HVAC including proper use of test equipment, electrical circuits, and component theory and operation.

---

**Course Name:** Heating, Ventilation, and Air Conditioning (HVAC) and Refrigeration Technology II (HART 1307/Refrigeration Principles)

**PEIMS Number:** 13005900

**Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Enrollment **Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 10-11

**Prerequisite:** HART 1301

**Course Description:** An introduction to the refrigeration cycle heat transfer theory, temperature/pressure relationship, refrigerant handling, refrigeration components and safety.

---

**Course Name:** Practicum in Construction Technology (HART 1310/HVAC Shop Practices and Tools)

**PEIMS Number:** 13005250

**Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Enrollment **Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 11-12

**Prerequisite:** HART 1301, HART 1307

**Course Description:** Tools and instruments used in the HVAC industry. Includes proper application use and care of these tools and tubing and piping practices.

---

**Course Name:** Practicum in Construction Technology (HART 1345/Gas and Electric Heating)

**PEIMS Number:** 13005255

**Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Enrollment **Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 11-12

**Prerequisite:** HART 1301, Grade of B or better

**Course Description:** Study of procedures and principles used in servicing heating systems including gas fired furnaces and electric heating systems.

---

### **Industrial Systems Mechanic Electrical Pathway - TSTC**

**Rationale:** Students will learn how systems work together in a facility, gaining knowledge of mechanical and electrical systems and how to troubleshoot them. Students will be able to diagnose and make repairs by applying training in commercial facilities to build a great career.

**Course Name:** Precision Metal Manufacturing I (INMT 1305/Introduction to Industrial Maintenance)

**PEIMS Number:** 13032500

**Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Enrollment **Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 10-11

**Prerequisite:** None

**Course Description:** Basic mechanical skills and repair techniques common to most fields of industrial maintenance.

---

**Course Name:** Diversified Manufacturing (INMT 2303/Pumps, Compressors, & Mechanical Drives)

**PEIMS Number:** 13032650

**Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Enrollment **Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 10-11

**Prerequisite:** INMT 1305

**Course Description:** A study of the theory and operations of various types of pumps and compressors. Topics include mechanical power transmission systems including gears, v-belts and chain drives.

---

**Course Name:** Diversified Manufacturing II (ELPT 1311/Basic Electrical Theory)

**PEIMS Number:** 13032660

**Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Enrollment **Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 11-12

**Prerequisite:** INMT 1305, INMT 2303

**Course Description:** Basic theory and practice of electrical circuits. Includes calculations as applied to alternating and direct current.

---

**Course Name:** Practicum in Manufacturing (ELPT 1341/Motor Controls)

**PEIMS Number:** 13033000

**Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Enrollment **Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 11-12

**Prerequisite:** INMT 1305, INMT 2303, ELPT 1311

**Course Description:** Operating principles of solid-state and conventional controls along with their practical applications. Includes braking, jogging, plugging, safety interlocks, wiring, and schematic diagram interpretations.

---

**Course Name:** Practicum in Manufacturing (ELPT 1345/Commercial Wiring)

**PEIMS Number:** 13033005

**Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Enrollment **Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 12

**Prerequisite:** INMT 1305, INMT 2303, ELPT 1311, ELPT 1341

**Course Description:** Commercial wiring methods. Includes overcurrent protection, raceway panel board installation, proper grounding techniques and associated safety procedures.

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## **Innovative - New**

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**Course Name:** Advanced Floral Design

**PEIMS Number:** N1300270

**Credits:** 11-12

**Course Length:** Year

**Course Type:** Regular

**Weight:** 1.0

**CTE :** YES NO

**Grade Placement:** 11-12

**Prerequisite:** Floral Design I

**Course Description:** In this course, students build on the knowledge from the Floral Design course and are introduced to more advanced floral design concepts, with an emphasis on specialty designs and specific occasion planning. This course focuses on building skills in advanced floral design and providing students with a thorough understanding of the design elements and planning techniques used to produce unique specialty floral designs that support the goals and objectives of a specific occasion or event. Through the analysis and evaluation of various occasion and event types, students explore the design needs and expectations of clients and propose and evaluate appropriate creations. From conception to evaluation, students are challenged to create and design appropriate specialty floral designs that meet the needs of the client. Furthermore, an emphasis on budgetary adherence and entrepreneurship equips students with many of the necessary skills needed for success in floral enterprises.

**Rationale:** Complete a 4 year program of study in combination with Floral Design 1. Opportunity to earn TSFA level 2 floral design certification.

---

## Dual Credit - New

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**Course Name:** ENGL 2311 Technical and Business Writing

**PEIMS Number:** 03220400

**HS Credits:** 0.5

**Course Length:** Semester

**College Credit:** 3 hrs

**Course Type:** Dual Credit

**Weight:** 1.10

**CTE :** YES NO

**Grade Placement:** 12

**Prerequisite:** College English 1301

**Course Description:**

Intensive study of and practice in professional settings. Focus on the types of documents necessary to make decisions and take action on the job, such as proposals, reports, instructions, policies and procedures, email messages, letters and descriptions of products and services. Practice individual and collaborative processes involved in the creation of ethical and efficient documents.

**Rationale:**

This is an additional offering for 12th grade students for semester 2 as an advanced option for English IV. This provides an option for students to learn practical skills necessary for college and the workplace.

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## Innovative Courses for Renewal

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**Course Name:** College Transition

**PEIMS Number:** N1290050

**Credits:** 1.0

**Course Length:** Year

**Course Type:** Regular

**Weight:** 1.0

**CTE : YES    NO**

**Course Description:** *College Transition* is a high school course designed to equip students with the knowledge, skills and abilities necessary to be active and successful learners both in high school and in college.

**Rationale:** Renewal

---

**Course Name:** Making Connections I-IV

**PEIMS Number:** N1290332, N1290333, N1290334, N1290335

**Credits:** 0.5

**Course Length:** Semester

**Course Type:** Regular

**Weight:** 1.0

**CTE : YES    NO**

**Course Description:** The *Making Connections* course sequence serves students who have an autism spectrum disorder or a related disorder which causes them to have difficulty with social skills. This course assists the students in developing an understanding of autism and other related disorders.

**Rationale:** Renewal

---

**Course Name:** Methodology for Academic and Personal Success (MAPS)

**PEIMS Number:** N1130021

**Credits:** 1.0

**Course Length:** Year

**Course Type:** Regular

**Weight:** 1.0

**CTE : YES    NO**

**Course Description:** The course focuses on the skills and strategies necessary for students to make a successful transition into high school and an academic career. Students explore the options available in high school, higher education, and the professional world in order to establish both immediate and long-range personal goals.

**Rationale:** Renewal

---

**Course Name:** Peer Assistance for Students with Disabilities I-II

**PEIMS Number:** N1290203, N1290204

**Credits:** 0.5

**Course Length:** Semester

**Course Type:** Regular

**Weight:** 1.0

**CTE : YES    NO**

**Course Description:** *Peer Assistance for Students with Disabilities* is designed to promote an inclusive educational environment for special education students. Peer assistants assist teachers in general education and special education settings by helping to facilitate inclusion in the classroom.

**Rationale:** Renewal

---

**Course Name:** Aerospace Engineering

**PEIMS Number:** N1303745

**Credits:** 1.0

**Course Length:** Year

**Course Type:** Regular

**Weight:** 1.0

**CTE :** YES    NO

**Course Description:** Project Lead The Way (PLTW) *Aerospace Engineering* ignites students' learning in the fundamentals of atmospheric and space flight. Aerospace Engineering is one of the specialization courses in the PLTW Engineering program. The course deepens the skills and knowledge of an engineering student within the context of atmospheric and space flight.

**Rationale:** Renewal

---

**Course Name:** Engineering Design and Development

**PEIMS Number:** N1303749

**Credits:** 1.0

**Course Length:** Year

**Course Type:** Regular

**Weight:** 1.0

**CTE :** YES    NO

**Course Description:** *Engineering Design and Development* is the capstone course in the PLTW high school engineering program. It is an open-ended engineering research course in which students design and develop an original solution to a well-defined and justified open-ended problem by applying an engineering design process.

**Rationale:** Renewal

---

**Course Name:** Intro to Engineering Design

**PEIMS Number:** N1303742

**Credits:** 1.0

**Course Length:** Year

**Course Type:** Regular

**Weight:** 1.0

**CTE :** YES    NO

**Course Description:** Students study the engineering design process, applying math, science, and engineering standards to identify and design solutions to a variety of real problems. They work



individually and in collaborative teams to identify, research, test, refine, develop, and communicate design solutions using industry practices, standards, and tools.

**Rationale:** Renewal

---

**Course Name:** Sports Medicine I-II

**PEIMS Number:** N1150040, N1150041

**Credits:** 1.0

**Course Length:** Year

**Course Type:** Regular

**Weight:** 1.0

**CTE :** YES NO

**Course Description:** Sports Medicine I: This course provides an opportunity for the study and application of the components of sports medicine including sports medicine, concepts of sports injury, athletic healthcare team, sports injury law, sports injury prevention, sports psychology, nutrition, recognition of injuries, emergency action plan and initial injury evaluation, first aid/CPR/AED, the injury process, immediate care of athletic injuries of specific body areas, skin conditions in sports, blood borne pathogens, thermal injuries, and special medical concerns of the adolescent athlete.

Sports Medicine II: This course provides a more in-depth study and application of the components of sports medicine including: CPR and AED certification, rehabilitative techniques; therapeutic modalities; prevention, recognition, and care of injuries to the head and face, spine, upper extremity, lower extremity; taping and bandaging; injuries to the young athlete; substance abuse in sports; and general health concerns in sports medicine.

**Rationale:** Renewal

---

**Course Name:** Student Leadership

**PEIMS Number:** N1290010

**Credits:** 1.0

**Course Length:** Year

**Course Type:** Regular

**Weight:** 1.0

**CTE :** YES NO

**Course Description:** This course provides an opportunity to study, practice, and develop group and individual leadership and organizational skills. These skills include the structure of leadership, organization and managerial skills, citizenship, goal setting, group pr

**Rationale:** Renewal

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**Midlothian I.S.D. School Board Agenda Item Detail**  
**L.A. Mills Administrative Complex Boardroom**

<b>Board Meeting Date:</b>	<b>Dec. 13, 2021</b>	
<b>Item:</b>	<b>Update 118</b>	
<b>Supporting Document(s):</b>	Electronic: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Hard Copy: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Background Information:</b>	<p>Legal policies are for Board review. Local policies in Update 118 require Board action.</p> <p>Below are the local policies for review and consideration this month being presented as part of Update 118.</p> <p><b>CFD</b>- Accounting: Activity funds Management  <b>CQB</b>-Technology Resources: Cybersecurity  <b>DFE</b>- Termination of Employment: Resignation  <b>DP</b>- Personnel Positions  <b>EHAA</b>-Basic Instructional Program: Required Instruction  <b>EHBC</b>- Special Programs: Compensatory/Accelerated Services  <b>EIE</b>- Academic Achievement: Retention and Promotion  <b>FDE</b>-Admissions: School Safety Transfers  <b>FEA</b>- Attendance: Compulsory Attendance  <b>FEC</b>- Attendance: Attendance for Credit  <b>FFG</b>- Student Welfare: Child Abuse and Neglect  <b>FL</b>- Student Records</p> <p>Please see the Explanatory Notes and the Local Comparison for additional information.</p> <p><i>12/09/2021 – Update:</i> Local policy revision to DFE has been revised by district counsel to clearly map out the authorized recipients and the authorized acceptors of a resignation.</p>	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Policy:</b>	Listed above	
<b>District Goal:</b>	<ul style="list-style-type: none"> <li>• Design innovative learning environments while increasing academic rigor through aligned teaching and learning.</li> <li>• Develop a comprehensive staffing plan to foster innovation, effective communication and a high performing culture throughout the district.</li> <li>• Provide a safe and secure learning environment that supports the social and emotional well-being of our school community.</li> </ul>	

<b>Administration Recommended Option:</b>	Information Only
<b>Motion:</b>	Information Only
<b>Presenter:</b>	Kaylynn Day

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# Midlothian ISD

Dec. 2021  
Overview of Update 118  
Local Changes



## CFD (Local) ACCOUNTING: ACTIVITY FUNDS MANAGEMENT

Recommended revisions to this local policy are to align with the recently adopted amendments to the Financial Accountability System Resource Guide (FASRG).



## CQB(LOCAL) TECHNOLOGY RESOURCES: CYBERSECURITY

Based on HB 1118 and SB 1267, the provision addressing board delegation to the superintendent regarding cybersecurity training has been revised



## DFE(LOCAL) TERMINATION OF EMPLOYMENT: RESIGNATION

Revisions to this local policy on resignations are guided by a recent commissioner of education proposal for decision. Therefore, in addition to those positions currently listed in the policy as board-authorized to accept resignations, it is recommend to add the text other person designated by board action.



## DP(LOCAL) PERSONNEL POSITIONS

The recommended policy text is structured for the administration to make the initial administrative determination about a counselor's job duties. In this change the board directs the superintendent to develop as needed a revised job description for a counselor.

The list of principal qualifications has been adjusted to include a reference to the job description.





## EHAA(LOCAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)

New provisions are recommended based on HB 1525. The policy follows the steps required by law, including board adoption of a resolution to convene the school health advisory council (SHAC) to hold meetings and make recommendations to the board at a public meeting.



## EHBC(LOCAL) SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES

Recommended revisions to this local policy include references to accelerated instruction and accelerated learning committees as revised by HB 4545 and direct parents to FNG, the district's existing grievance policy, for complaints about educational plans.



## EIE(LOCAL) ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION

Outdated provisions on grade advancement testing have been removed as a result of HB 4545.

Accelerated instruction is now addressed at EHBC.



## FDE(LOCAL) ADMISSIONS: SCHOOL SAFETY TRANSFERS

Recommended revisions are to reflect a change from HB 375, which amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of “a disabled individual.”



## FEA(LOCAL) ATTENDANCE: COMPULSORY ATTENDANCE

Changes made to address SB 289.



## FEC(LOCAL) ATTENDANCE: ATTENDANCE FOR CREDIT

Numerous revisions are recommended to this local policy on attendance for credit. One major change is calculating whether a student has met the 90 percent attendance requirement, HB 699 creates an exception for absences resulting from a serious or life-threatening illness or related treatment.



## FFG(LOCAL) STUDENT WELFARE: CHILD ABUSE AND NEGLECT

Recommended revisions to this local policy incorporate HB 3379 changes to the standard of reporting child abuse and neglect from "cause to believe" to "reasonable cause to believe." A reference to the definition of a person responsible for the care, custody, or welfare of a child has been added for clarification.

Also, clarification on training required by law and district policy in anticipation of the new district professional development policy that must be in place by August 2022.



## FL(LOCAL) STUDENT RECORDS

We have replaced an outdated reference to the "grade placement committee" with a reference to the "accelerated learning committee" in accordance with HB 4545.





# Explanatory Notes

## TASB Localized Policy Manual Update 118

### Midlothian ISD

#### ATTN(NOTE)

#### GENERAL INFORMATION ABOUT THIS UPDATE

##### Please note:

Changes at Update 118 are based almost exclusively on legislation from the 87th Regular Legislative Session.

Unless otherwise noted, references to legislative bills throughout these explanatory notes refer to Senate Bills (SB) or House Bills (HB) from the 87th Regular Legislative Session. All referenced bills have already gone into effect unless otherwise noted.

For more information about the bills mentioned below and other changes from the 87th Legislative Session, download the free *2021 Legislative Summary for TASB Members* PDF at <https://store.tasb.org/legislative-summary-for-tasb-members-pdf/>.

The *Local Policy Overview* for Update 118, available in the myTASB Policy Service Resource Library at <https://www.tasb.org/services/policy-service/mytasb/policy-manual-update-resources.aspx>, provides a general, high-level overview of the changes to the (LOCAL) policies included in the update. **(LEGAL) policies provide the legal framework for key areas of district operations; they are not adopted by the board.**

**Changes to the policy manual based on bills from the special called sessions will be included in Update 119.**

#### A(LEGAL)

#### BASIC DISTRICT FOUNDATIONS

The A Section table of contents has been updated to include the new codes AIE, Investigations, and AEA, Educational Equity.

In Update 119, Policy Service will be reviewing districts' AE(LOCAL) and recoding any equity provisions to the new AEA(LOCAL).

#### AE(LEGAL)

#### EDUCATIONAL PHILOSOPHY

The objectives of public education have been updated to reflect HB 4509 revisions regarding instruction on American patriotism.

#### AG(LEGAL)

#### HOME-RULE DISTRICTS

Provisions on home rule districts have been updated to reflect the applicability of Education Code Chapter 39 and special investigations (SB 1365) and parental options to retain students (SB 1697) for these districts.

#### AIA(LEGAL)

#### ACCOUNTABILITY: ACCREDITATION AND PERFORMANCE INDICATORS

Details regarding accountability performance ratings have been added from SB 1365, including the effects of "Not Rated" and D ratings.

#### AIB(LEGAL)

#### ACCOUNTABILITY: PERFORMANCE REPORTING

Revisions to the quality of learning indicators are from HB 4545.

#### AIC(LEGAL)

#### ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS

Significant changes from the 87th Legislature, Regular Session address:

- The authority of conservators, management teams, and boards of managers;

# Explanatory Notes

## TASB Localized Policy Manual Update 118

### Midlothian ISD

- Interventions and consequences for D ratings;
- Revisions regarding campus turnaround plans;
- Appeals of interventions and sanctions; and
- New intervention programs, including designation as a resource campus and required compliance with the strong foundations grant program requirements.

We have also added an existing prohibition on student trustees participating in a closed board meeting when a personnel matter is being considered.

Provisions on monitoring reviews and on-site investigations have been moved to AIE, Investigations.

#### **AIE(LEGAL)                      ACCOUNTABILITY: INVESTIGATIONS**

Provisions on special investigations (formerly *special accreditation investigations*) and monitoring reviews and activities have been revised as a result of SB 1365 and moved to this new code on investigations.

#### **BA(LEGAL)                      BOARD LEGAL STATUS**

The provision regarding the board's governance authority has been moved to BAA(LEGAL), which addresses the board's powers and duties.

#### **BAA(LEGAL)                      BOARD LEGAL STATUS: POWERS AND DUTIES**

The provision regarding the board's governance authority has been moved from BA(LEGAL) and revised to better reflect statutory wording.

SB 1365 adds exceptions to the board's exclusive power to govern and oversee the management of the district to address the appointment of a board of managers.

Provisions on the board's authority related to district property have been deleted, as they are included at other codes.

#### **BBA(LEGAL)                      BOARD MEMBERS: ELIGIBILITY/QUALIFICATIONS**

Changes to this legally referenced policy include:

- Clarification regarding felony convictions for eligibility and service as a board member (HB 1540 and Attorney General Opinion KP-0251); and
- Revisions to the definition of "residence" (SB 1111).

#### **BBBA(LEGAL)                      ELECTIONS: CONDUCTING ELECTIONS**

Provisions updated in accordance with HB 3107 include those related to election orders, election notices, filing information, delivery or submission of election documents, drawings to determine the order of names on the ballot, and temporary branch polling places.

SB 1116 requires a new internet posting 21 days before election day with information about the upcoming election.

Requirements regarding early voting rosters have been updated in accordance with HBs 1382 and 1622.

#### **BBBB(LEGAL)                      ELECTIONS: POST-ELECTION PROCEDURES**

HB 3107 clarifies processes for tied votes and runoff elections.

SB 1116 includes a new requirement to post online detailed information on election results.

# Explanatory Notes

## TASB Localized Policy Manual Update 118

### Midlothian ISD

#### **BBBD(LEGAL) ELECTIONS: CAMPAIGN ETHICS**

Amended Ethics Commission rules change the definition of "political advertising" to address text messages.

#### **BBD(LEGAL) BOARD MEMBERS: TRAINING AND ORIENTATION**

The State Board of Education must require school safety training for trustees per HB 690 and work with the Texas School Safety Center to develop curriculum and materials by January 1, 2022.

#### **BBFA(LEGAL) ETHICS: CONFLICT OF INTEREST DISCLOSURES**

A definition of "contract" has been added to assist with application of conflicts disclosure provisions. Other provisions have been reordered, reworded, and removed for readability.

#### **BDF(LEGAL) BOARD INTERNAL ORGANIZATION: CITIZEN ADVISORY COMMITTEES**

HB 1525 imposes new meeting requirements for school health advisory councils, including posting of meeting details in advance of meetings and preparing and posting meeting minutes and recordings.

#### **CBA(LEGAL) STATE AND FEDERAL REVENUE SOURCES: STATE**

An existing provision regarding the purpose of the Foundation School Program has been added.

#### **CBB(LEGAL) STATE AND FEDERAL REVENUE SOURCES: FEDERAL**

We have referenced an existing provision that prohibits the use of federal loan or grant funds to procure or obtain foreign telecommunications equipment.

#### **CCG(LEGAL) LOCAL REVENUE SOURCES: AD VALOREM TAXES**

Provisions on ad valorem taxes were affected by several bills.

- HB 1525 includes exceptions to the prohibition on levying a maintenance tax at a rate with the intent to create a surplus in maintenance tax revenue to pay the district's debt service. We have also added a reference to the consequences of violating the prohibition without an applicable exception.
- SB 1438 addresses the calculation and adoption of tax rates in a disaster area.

Because provisions permitting a district to adopt a tax rate before adopting a budget no longer align with current statutes and TEA processes for calculating the maximum compressed rate, they have been deleted from the policy.

#### **CCGA(LEGAL) AD VALOREM TAXES: EXEMPTIONS AND PAYMENTS**

Legislation affected several provisions on tax exemptions and payments:

- SB 1427 clarifies that the temporary exemption for qualified property damaged by disaster applies only to physical damage.
- SB 1438 repeals the provisions permitting a governing body to adopt a temporary exemption for qualified property damaged by disaster, making the exemption automatic.
- HB 988 addresses exemptions for goods-in-transit when the district is in a disaster area.
- SB 742 expands the existing provision regarding installment payments in a disaster area to include property in an *emergency* area.

# Explanatory Notes

## TASB Localized Policy Manual Update 118

### Midlothian ISD

#### CCH(LEGAL)

#### LOCAL REVENUE SOURCES: APPRAISAL DISTRICT

A recent attorney general opinion clarifies that an employee of an appraisal district may not serve as a trustee in a school district that is a participating entity in the appraisal district.

HB 988 creates a criminal offense for a board member, officer, or employee of a participating taxing unit, such as a school district, who communicates with the appraisal district to influence a property's appraisal value unless the person owns or leases the property.

The circumstances under which a person is ineligible to serve on the board of directors of an appraisal district were revised by SB 63, and additional detail on eligibility restrictions have been added from existing law.

Provisions on adjusting the number of appraisal board members in special circumstances have been removed.

#### CDC(LEGAL)

#### OTHER REVENUES: GIFTS AND SOLICITATIONS

HB 1525 requires a district to accept donations from a parent-teacher organization or association to fund supplemental educational staff positions and spend the donation for the designated purpose.

Under HB 3979, a district is prohibited from accepting private funding for curriculum or professional development for a course as described by Education Code 28.002(h-3)(3), which pertains to certain social studies course content and requirements.

#### CE(LEGAL)

#### ANNUAL OPERATING BUDGET

SB 1365 prohibits use of local funds to initiate or maintain an action against the state or officer of the state arising out of a decision, order, or determination that is final and unappealable under the Texas Education Code, unless specifically authorized.

The bill also creates a criminal offense for a board member who votes to approve an expenditure in violation of an Education Code provision for a purpose for which the funds may not be spent.

#### CFA(LEGAL)

#### ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS

A reference to the updated *Financial Accountability System Resource Guide*, adopted June 2021, has been added.

#### CFC(LEGAL)

#### ACCOUNTING: AUDITS

A reference to the updated *Financial Accountability System Resource Guide*, adopted June 2021, has been added.

#### CFD(LOCAL)

#### ACCOUNTING: ACTIVITY FUNDS MANAGEMENT

Recommended revisions to this local policy are to align with the recently adopted amendments to the *Financial Accountability System Resource Guide (FASRG)*, Module 1, Appendix H, on activity funds. (See the *FASRG* Financial Accounting and Reporting Appendices at <https://tea.texas.gov/sites/default/files/fasrg17-module1-farappendices-final-accessible.pdf>.)

Substantive changes include clarification that student activity funds are those funds raised and collected by student clubs and organizations. Approval to spend those funds rests solely with the student organization or club, with disbursement management and approvals by the principal and sponsor.

A more specific reference to the district's accounting practices and procedures was added regarding management of expenditures.

# Explanatory Notes

## TASB Localized Policy Manual Update 118

### Midlothian ISD

#### **CH(LEGAL) PURCHASING AND ACQUISITION**

The Professional Services Procurement Act was revised to address procurement of services by forensic analysts and science experts (HB 3774) and physicians, optometrists, and registered nurses under certain circumstances (SB 799).

A definition of a "contingent fee contract" for legal services has been added from SB 1821, and other revisions on this topic are from HB 1428.

SB 799 also amends provisions on management fees under cooperative purchasing contracts.

#### **CHE(LEGAL) PURCHASING AND ACQUISITION: VENDOR DISCLOSURES AND CONTRACTS**

Districts are prohibited from entering into certain contracts with a company for goods and services unless the contract contains written verification that the company:

- Does not boycott energy companies, as described (SB 13); and
- Does not discriminate against a firearm entity or firearm trade association, as described (SB 19).

Existing statutory provisions on vendor conflict of interest questionnaires have been added for completeness.

#### **CHF(LEGAL) PURCHASING AND ACQUISITION: PAYMENT PROCEDURES**

HB 1476 imposes additional requirements on districts regarding disputed invoices with vendors.

#### **CHG(LEGAL) PURCHASING AND ACQUISITION: REAL PROPERTY AND IMPROVEMENTS**

Revisions to the annual eminent domain reporting requirements have been added from SB 157.

#### **CHH(LEGAL) PURCHASING AND ACQUISITION: FINANCING PERSONAL PROPERTY PURCHASES**

SB 58 adds cloud computing services to the definition of personal property under the Public Property Finance Act.

Existing legal sources related to the Public Property Finance Act have been added for completeness and address lease-purchase contracts and fair processes for competitive bidding.

#### **CK(LEGAL) SAFETY PROGRAM/RISK MANAGEMENT**

Changes from HB 3597 include the following:

- A district will have three, not six, months to respond to a notification from the Texas School Safety Center (TxSSC) that the district failed to report the results of its safety audit.
- A copy of a memorandum of understanding or mutual aid agreement between a district and another entity addressing school safety and security issues provided to the TxSSC is confidential and not subject to disclosure under the Public Information Act.

#### **CKA(LEGAL) SAFETY PROGRAM/RISK MANAGEMENT: INSPECTIONS**

Extensive revisions to this legally referenced policy on asbestos are a result of amended Texas Asbestos Health Protection rules effective July 8, 2021.

# Explanatory Notes

## TASB Localized Policy Manual Update 118

### Midlothian ISD

#### CKB(LEGAL)

#### SAFETY PROGRAM/RISK MANAGEMENT: ACCIDENT PREVENTION AND REPORTS

HB 3597 requires the commissioner of education in consultation with other relevant entities to adopt rules on emergency drills and exercises. The previous Administrative Code provisions have been removed pending development of the new rules.

Before a district may conduct an active threat exercise, the district must comply with new notice provisions and other requirements in accordance with SB 168. The [Regulations Resource Manual](#) includes a sample notification form.

#### CKC(LEGAL)

#### SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS

Legislative cleanup resulted in several revisions to this legally referenced policy on emergency plans:

- HB 3607 removes a reference to an expired statute;
- HB 3597 clarifies that a multihazard emergency operations plan must include responding to a train derailment if a district *facility*, rather than a *school*, is within 1000 yards of a railroad track; and
- HB 3597 corrects a reference to the *five*, not *four*, phases of emergency management to be addressed in a multihazard emergency operations plan.

#### CKD(LEGAL)

#### SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY MEDICAL EQUIPMENT AND PROCEDURES

Although still required, the annually provided instruction on cardiopulmonary resuscitation and the use of automated external defibrillators no longer has to meet guidelines under the Health and Safety Code. (SB 199)

#### CKE(LEGAL)

#### SAFETY PROGRAM/RISK MANAGEMENT: SECURITY PERSONNEL

HB 1788 addresses a school district's immunity from liability for damages resulting from a reasonable action by security personnel to maintain safety at a school campus, including actions relating to possession or use of a firearm. The district also has immunity from liability for any reasonable action taken by a district employee who has written permission from the board to carry a firearm on campus.

We have revised the provisions on authorizing handguns from Attorney General Opinion GA-1051 in light of the repeal of Penal Code 46.035 by HB 1927.

#### CKEA(LEGAL)

#### SECURITY PERSONNEL: COMMISSIONED PEACE OFFICERS

SB 24 adds new pre-employment procedures that law enforcement agencies must follow before hiring a licensed peace officer.

If the Texas Commission on Law Enforcement (TCOLE) provides model policies on the topics required in law, a law enforcement agency must, within 180 days of TCOLE providing the policies, adopt a policy on the required topics and may adopt the model policies. (HB 3712)

A law enforcement agency that intends to use a drone for law enforcement purposes must, no later than January 1, 2022, adopt a policy regarding the use of force by means of a drone. (HB 1758)

HB 929 amends existing provisions on body-worn cameras and requires an officer to keep the camera activated during an investigation in which the officer is participating.

# Explanatory Notes

## TASB Localized Policy Manual Update 118

### Midlothian ISD

#### **CKEB(LEGAL)**

#### **SECURITY PERSONNEL: SCHOOL MARSHALS**

SB 741 permits a school marshal to carry a concealed handgun and eliminates the previous requirement for the firearm to be locked in a secure safe within the marshal's immediate reach if the marshal has direct, regular contact with students.

#### **CKEC(LEGAL)**

#### **SECURITY PERSONNEL: SCHOOL RESOURCE OFFICERS**

SB 1191 amends the definition of a school resource officer to exclude a peace officer who only provides services at extracurricular activities.

#### **CLA(LEGAL)**

#### **BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: SECURITY**

A new requirement to post human trafficking warning signs has been added from SB 1831.

#### **CLE(LEGAL)**

#### **BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT: FLAG DISPLAYS**

Pursuant to SB 797, schools must display in each building a poster or framed copy of the national motto that also includes representations of the U.S. and state flags if donated or purchased from private donations.

#### **CMD(LEGAL)**

#### **EQUIPMENT AND SUPPLIES MANAGEMENT: INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING**

HB 3261 expands the items and services on which a district can use its technology and instructional materials allotment (TIMA).

The bill also eliminates the provision requiring a district to purchase items in a specified order.

#### **CNA(LEGAL)**

#### **TRANSPORTATION MANAGEMENT: STUDENT TRANSPORTATION**

SB 204 permits a district to operate a transportation system for interdistrict transfer students outside district boundaries and without having an interlocal agreement with the transferring district if the district meets applicable certification requirements and has a policy that prohibits the screening of transfer requests using academic performance, disciplinary history, or attendance records.

**Please contact your policy consultant if your district will use this approach and you need changes to FDA(LOCAL).** The [Regulations Resource Manual](#) includes a sample certification statement.

A district in a disaster area is eligible for transportation funding for the cost of transporting a meal or instructional materials in accordance with SB 462.

Other revisions are to better match legal sources.

#### **CNC(LEGAL)**

#### **TRANSPORTATION MANAGEMENT: TRANSPORTATION SAFETY**

SB 1267 repeals provisions on school bus emergency evacuation training.

#### **CO(LEGAL)**

#### **FOOD AND NUTRITION MANAGEMENT**

SB 1351 revises provisions permitting a campus to donate surplus food. Links have also been updated.

#### **CQ(LEGAL)**

#### **TECHNOLOGY RESOURCES**

SB 475 adds "robotic process automation" to the examples of next generation technology.

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#### CQA(LEGAL)

#### TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

The list of required internet postings has been updated to include:

- Election information and election results (SB 1116);
- Notice of school health advisory council (SHAC) meetings, minutes, and recordings (HB 1525);
- A link to the comptroller website to find information on the district's agreements to limit appraised property values (existing requirement);
- Information regarding compliance with requirements for a district that will operate a transportation system outside district boundaries without an interlocal agreement (SB 204); and
- The district's employment policy and any referenced regulations (HB 750).

The optional posting pertaining to annual notice of programs for college credit has been updated as a result of SB 1095.

#### CQB(LEGAL)

#### TECHNOLOGY RESOURCES: CYBERSECURITY

Reporting of a breach of system security to TEA now includes a requirement to also report to an entity with which TEA contracts and may be made by district employees other than the cybersecurity coordinator per SB 1696.

Cybersecurity training requirements were amended by HB 1118 and SB 1267.

Security breach notifications under the Business and Commerce Code were amended by HB 3746.

#### CQB(LOCAL)

#### TECHNOLOGY RESOURCES: CYBERSECURITY

Based on HB 1118 and SB 1267, the provision addressing board delegation to the superintendent regarding cybersecurity training has been revised to:

- Reflect the elimination of the annual training requirement (except for the cybersecurity coordinator); and
- Give the superintendent the authority to impose consequences for failure to complete required training.

Recommended revisions regarding reports of breaches involving student information are based on SB 1696, which permits the district, rather than the cybersecurity coordinator, to report breaches to TEA and others as required by law.

Sample procedures in the [Regulations Resource Manual](#) have also been updated based on these changes.

#### CRD(LEGAL)

#### INSURANCE AND ANNUITIES MANAGEMENT: HEALTH AND LIFE INSURANCE

SB 1444 permits a district participating in TRS ActiveCare to opt out of participation as described and prohibits a district participating in TRS ActiveCare from offering health coverage that is not provided under TRS ActiveCare.

Other revisions are to reorder provisions for better flow, remove unnecessary provisions, and better reflect legal sources.



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#### CV(LEGAL)

#### FACILITIES CONSTRUCTION

HB 2581 amends provisions on contracting procedures for construction projects, including evaluation of submissions and criteria for awarding construction contracts.

SB 338 permits a district to adopt and incorporate into relevant contracts the Texas Facilities Commission's uniform general conditions.

#### CVB(LEGAL)

#### FACILITIES CONSTRUCTION: COMPETITIVE SEALED PROPOSALS

HB 2581 requires a district using competitive sealed proposals for construction projects to make the evaluations public within 7 business days of the contract award and provide the evaluations to all offerors. A reference to provisions on weighting the value assigned to price has also been added.

#### DBA(LEGAL)

#### EMPLOYMENT REQUIREMENTS AND RESTRICTIONS: CREDENTIALS AND RECORDS

New provisions from HB 1525 and SB 1356 permit members of teacher organizations and other eligible individuals to participate in a tutoring program to provide supplemental instruction to students as overseen by the superintendent.

#### DC(LEGAL)

#### EMPLOYMENT PRACTICES

A new posting requirement from HB 750 requires a district to post on its website the employment policy required by Education Code 11.1513(a) and any regulations referenced in the policy. Any form referenced in the policy must be posted on the district's intranet or at a district administrative office.

HB 1525 requires a district to accept donations from a parent-teacher organization or association to fund supplemental educational staff positions and spend the donation for the designated purpose.

#### DEA(LEGAL)

#### COMPENSATION AND BENEFITS: COMPENSATION PLAN

With limited exceptions, HB 1525 requires a district to maintain salaries provided for the 2019–20 school year under HB 3, 86th Legislative Session, as long as the employee remains employed by the district.

Revisions regarding TRS surcharges for rehired retirees include:

- A prohibition against a district passing on to a retiree the cost of TRS surcharges (SB 202); and
- A temporary exemption from TRS surcharges through February 1, 2025, when a retiree is employed to mitigate student learning loss (SB 288).

#### DEAA(LEGAL)

#### COMPENSATION PLAN: INCENTIVES AND STIPENDS

HB 1525 eliminates the requirement that a teacher be certified to be designated a master, exemplary, or recognized teacher under a local optional teacher designation system.

Changes to provisions on mentor teachers and achievement academy stipends are from SB 1267.

#### DEC(LEGAL)

#### COMPENSATION AND BENEFITS: LEAVES AND ABSENCES

Districts that employ peace officers must implement two new leave provisions.

- SB 1359 requires a policy allowing the use of paid mental health leave by officers who experience a traumatic event in the scope of employment.
- HB 2073 requires the board to develop and implement a paid quarantine leave policy for district peace officers who are ordered to isolate or quarantine because of possible or known exposure to a communicable disease while on duty.

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**In July, Policy Service sent an email with information on local policy changes to districts which our records show employ peace officers. If your district employs peace officers and has not yet contacted the district's policy consultant for policy revisions, please do so.**

#### **DECB(LEGAL)                      LEAVES AND ABSENCES: MILITARY LEAVE**

HB 1589 adds new disaster leave provisions for employees in the military who are called to state active duty in response to a disaster.

#### **DFE(LEGAL)                      TERMINATION OF EMPLOYMENT: RESIGNATION**

HB 2519 requires notice to employees whom the district reports to SBEC for contract abandonment and limits SBEC's authority to sanction a teacher who files a resignation after the 45th day but no later than the 30th day before the first day of instruction.

#### **DFE(LOCAL)                      TERMINATION OF EMPLOYMENT: RESIGNATION**

Revisions to this local policy on resignations are guided by a recent commissioner of education proposal for decision. Based on the relevant statutory wording, a contract employee's resignation effective at the end of the school year must be filed with the board of trustees or the board's designee. The board's designee, typically the superintendent, may not further delegate the ability to receive these resignations. Therefore, in addition to those positions currently listed in policy as board-authorized to accept resignations, we recommend adding the text *other person designated by board action*.

New recommended text states that if a contract employee provides a resignation to a supervisor who has not been designated by the board to accept such resignations, the supervisor shall instruct the employee to submit the resignation to the superintendent, another employee designated in the policy, or other person designated by board action.

We have also clarified that a superintendent may delegate authority to accept at-will resignations to other administrators.

The [Regulations Resource Manual](#) includes sample resolutions if the board chooses to designate a district employee, in addition to the superintendent, to accept contract employee resignations.

**Please note:** We have retained text delegating to the deputy superintendent and assistant superintendent of human resources the authority to accept resignations from contract employees before the end of the school year. Please contact your policy consultant if this text needs adjustment. If the board would like to list positions in the policy authorizing other positions to accept resignations effective at the end of the school year, please call your policy consultant.

#### **DG(LEGAL)                      EMPLOYEE RIGHTS AND PRIVILEGES**

As a result of HB 3979, a teacher in a required social studies course may not be compelled to discuss a current event or widely debated and currently controversial issue of public policy or social affairs.

#### **DGC(LEGAL)                      EMPLOYEE RIGHTS AND PRIVILEGES: IMMUNITY**

SB 6 provides that a person is not liable for injury or death caused by exposing an individual to a pandemic disease during a pandemic emergency except as provided by law.

#### **DH(LEGAL)                      EMPLOYEE STANDARDS OF CONDUCT**

HB 375 amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

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#### **DIA(LEGAL)**

#### **EMPLOYEE WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION**

SB 45 clarifies that an employer commits an unlawful employment practice for failing to take immediate and appropriate corrective action regarding sexual harassment that the employer or employer's agents knew or should have known was occurring.

SB 282 prohibits a district from using public money to settle or pay a sexual harassment claim against a board member or an officer or employee of the district.

#### **DMA(LEGAL)**

#### **PROFESSIONAL DEVELOPMENT: REQUIRED STAFF DEVELOPMENT**

Numerous revisions throughout this legally referenced policy on staff development are a result of SB 1267, which amends current requirements and requires SBEC, by June 1, 2022, to create a clearinghouse on continuing education and training requirements that includes recommendations for the frequency of training.

Boards must develop a professional development policy by August 1, 2022, that includes a schedule of training based on the clearinghouse or notes any differences between the board policy and the clearinghouse recommendations. Policy Service will provide local policy recommendations following publication of the clearinghouse.

Other legislation affecting this policy includes:

- HB 159, requiring certain elements be included in educator staff development;
- HB 1525, delaying requirements for teacher literacy achievement academies;
- HB 2681, requiring teachers of elective Bible courses to be certified in one of three areas and complete commissioner-developed training; and
- SB 199, eliminating the requirement for instruction on cardiopulmonary resuscitation and the use of automated external defibrillators to meet guidelines under the Health and Safety Code.

#### **DP(LEGAL)**

#### **PERSONNEL POSITIONS**

SB 179 mandates that the board adopt a policy requiring a school counselor to spend at least 80 percent of the school counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). See DP(LOCAL), below, for more information.

Provisions in relevant employment contracts cannot conflict with the policy, and a district must annually assess the policy.

#### **DP(LOCAL)**

#### **PERSONNEL POSITIONS**

Revisions regarding school counselors are based on SB 179, which mandates that the board adopt a policy requiring a school counselor to spend at least 80 percent of total work time on duties that are components of a comprehensive school counseling program (CSCP). If the board determines that, because of staffing needs in the district or at a campus, a school counselor cannot spend 80 percent of work time on CSCP components, the policy must address further details regarding the counselor's duties.

The recommended policy text is structured for the administration, rather than the board, to make the initial administrative determination about a counselor's job duties. If the board approves that determination, the board shall direct the superintendent to develop a revised job description for that counselor that will address the requirements in law.

The list of principal qualifications has been adjusted to include a reference to the job description.

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In accordance with these revisions, TASB HR Services has revised its model job descriptions available to subscribers in the HR Library at <https://www.tasb.org/services/hr-services/mytasb/model-job-descriptions/campus-instruction.aspx>.

#### **E(LEGAL) INSTRUCTION**

The E Section table of contents has been revised to change the subtitle of EKBA to English Learners/Emergent Bilingual Students to align with changes from SB 2066.

#### **EB(LEGAL) SCHOOL YEAR**

A district may receive full ADA if it provides at least 43,200 minutes of instructional time to students enrolled in a school operating an adult high school charter school program in accordance with SB 1615.

#### **EEB(LEGAL) INSTRUCTIONAL ARRANGEMENTS: CLASS SIZE**

Class size limits have been extended to prekindergarten by SB 2081.

#### **EEL(LEGAL) INSTRUCTIONAL ARRANGEMENTS: CONTRACTS WITH OUTSIDE AGENCIES**

Driver training *schools* are renamed driver training *providers* by HB 1560.

#### **EF(LEGAL) INSTRUCTIONAL RESOURCES**

SB 348 clarifies that a parent is entitled to review teaching and instructional materials while a child is participating in virtual or remote learning and to observe virtual instruction.

#### **EHA(LEGAL) CURRICULUM DESIGN: BASIC INSTRUCTIONAL PROGRAM**

As provided by SB 6, a district is not liable for damages or monetary relief from a cancellation or modification of a course, program, or activity if the action is due to a pandemic emergency.

#### **EHAA(LEGAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)**

Provisions on required instruction have been added to reflect HB 4509 revisions regarding instruction on American patriotism, Texas history, and the free enterprise system.

HB 1525 imposes several requirements regarding human sexuality curriculum materials, including:

- Revised parental notification and new parental consent provisions;
- Posting of proposed and adopted curriculum materials and options for a parent to purchase copyrighted materials from the publisher; and
- New board policy on adopting curriculum materials [see EHAA(LOCAL), below].

The [\*Regulations Resource Manual\*](#) includes a sample board resolution for convening the SHAC and a sample parental consent form.

SB 123 revises the list of topics that must be addressed in character education programs.

#### **EHAA(LOCAL) BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)**

New provisions are recommended based on HB 1525, which imposes several requirements regarding human sexuality curriculum materials, including a board policy on adopting curriculum materials. The policy follows the steps required by law, including board adoption of a resolution to convene the school health

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advisory council (SHAC) to hold meetings and make recommendations to the board at a public meeting, as well as board confirmation that the recommendations meet the requirements in law before taking action by a record vote.

The [Regulations Resource Manual](#) includes a sample board resolution for convening the SHAC and a sample parental consent form.

#### **EHAD(LEGAL) BASIC INSTRUCTIONAL PROGRAM: ELECTIVE INSTRUCTION**

Driver training *schools* are renamed driver training *providers* by HB 1560.

#### **EHBAB(LEGAL) SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM**

SB 89 requires districts to add supplemental information to the individualized education program (IEP) of any child who was enrolled in special education during the 2019–20 or 2020–21 school years.

The admission, review, and dismissal committee of a student who is participating in the new supplemental special education services and instructional materials program created by SB 1716 must provide certain information to parents and cannot consider the supplemental services when developing the IEP.

HB 785 imposes new requirements when a student has a behavioral improvement or intervention plan.

#### **EHBB(LEGAL) SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS**

HB 1525 eliminates the statutory requirement for a district to annually certify its gifted and talented program to the commissioner.

#### **EHBC(LEGAL) SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES**

Numerous legislative changes affect this legally referenced policy on compensatory and accelerated services.

- The compensatory education allotment may be used for services of an instructional coach (HB 1525).
- The list of students at risk of dropping out of school excludes students who are retained in prekindergarten (SB 1697) and includes students enrolled in a dropout recovery school (HB 572) and students participating in an adult high school charter school program (SB 1615).
- The term "limited English proficient" has been changed to "emergent bilingual" (SB 2066).
- New provisions have been added on required services after an unsatisfactory performance on state assessments, including accelerated instruction, accelerated learning committees, and parent requests for specific teachers (HB 4545).

#### **EHBC(LOCAL) SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES**

Recommended revisions to this local policy include references to accelerated instruction and accelerated learning committees as revised by HB 4545 and direct parents to FNG, the district's existing grievance policy, for complaints about educational plans.

The text also explains that parental requests for a student to be assigned to a particular teacher following a student's unsatisfactory performance on a grade 3, 5, or 8 math or reading assessment shall be handled in accordance with the district's administrative procedures. The [Regulations Resource Manual](#) includes sample procedures and a form for these parental requests.

The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

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#### **EHBE(LEGAL)**

#### **SPECIAL PROGRAMS: BILINGUAL EDUCATION/ESL**

SB 2066 revises the term "limited English proficient" to "emergent bilingual" in several instances and adds a definition of the new term.

#### **EHBF(LEGAL)**

#### **SPECIAL PROGRAMS: CAREER AND TECHNICAL EDUCATION**

In addition to existing career and technology education program notification requirements, SB 1095 adds a requirement for the district to provide parents notification of certain work-based education programs offered by the district.

#### **EHBG(LEGAL)**

#### **SPECIAL PROGRAMS: PREKINDERGARTEN**

Eligibility for free prekindergarten enrollment for three-year-olds has been extended by HB 725 to children who were in foster care in another state.

Subject to certain requirements, a parent may elect for a student to repeat prekindergarten or enroll in prekindergarten for the first time if the student would have been eligible the previous year and has not yet enrolled in kindergarten (SB 1697).

To obtain an exemption from requirements regarding prekindergarten classes for four-year-olds, a district must first solicit proposals for partnerships (HB 1525).

A prekindergarten program provided by a private entity must comply with class size limits (SB 2081).

#### **EHBK(LEGAL)**

#### **SPECIAL PROGRAMS: OTHER INSTRUCTIONAL INITIATIVES**

As revised by HB 3257, instruction required during Holocaust Remembrance Week must include materials developed or approved by the Texas Holocaust, Genocide, and Antisemitism Advisory Commission.

#### **EHDD(LEGAL)**

#### **ALTERNATIVE METHODS FOR EARNING CREDIT: COLLEGE COURSE WORK/DUAL CREDIT**

In addition to existing career and technology program notification requirements, SB 1095 adds a requirement for the district to provide notice of work-based education programs offered by the district, such as internships, externships, apprenticeships, or a Pathways in Technology Early College High School (P-TECH) program, and to notify parents of the qualifications for enrolling in these programs. A district must also provide notice regarding subsidies to take college advanced placement tests or international baccalaureate examinations.

An agreement with an institution of higher education must designate an employee of the district or the higher education institution as responsible for providing academic advising to students who will enroll in a dual credit course, as specified by SB 1277.

#### **EI(LEGAL)**

#### **ACADEMIC ACHIEVEMENT**

Revised Administrative Code rules require the academic achievement record to reflect compliance with the requirement to complete a free application for federal student aid (FAFSA) or Texas application for state financial aid (TASFA).

SB 1888 eliminates the Early High School Graduation Scholarship Program.

#### **EIE(LEGAL)**

#### **ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION**

HB 4545 eliminates grade advancement provisions for students in grades 5 and 8.

SB 1697 creates parental options to retain students in prekindergarten through grade 8 or retake a high school credit course, even if the student has met the promotion standards or passed the course. In addi-

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tion, a parent may enroll a student in prekindergarten or kindergarten as specified if the student was eligible the previous year. The bill includes a process to be followed if the district disagrees with the request. However, if the parent participates in that process, the parent may make the final decision whether the student will be retained. The retention provisions for grades 4–8 and for high school courses expire September 1, 2022.

#### EIE(LOCAL)

#### ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION

Outdated provisions on grade advancement testing have been removed as a result of HB 4545, including provisions on assignment of retained students, which were based on Administrative Code provisions addressing grade advancement requirements. The statement about eliminating the practice of retaining students is recommended for deletion, as it is only needed if a district operates an optional extended year program (OEYP) under Education Code 29.082.

Accelerated instruction is now addressed at EHBC.

**Please review your policy and contact your policy consultant if the district's grade level promotion standards need revision.** The article "Level-Up? Promotion to the Next Grade Depends on Board Policy" (available in the TASB Member Center at <https://www.tasb.org/members/enhance-district/local-promotion-standards/>) provides additional information on grade level promotion standards.

The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

#### EIF(LEGAL)

#### ACADEMIC ACHIEVEMENT: GRADUATION

SB 369 adds details regarding how a school counselor reports compliance with the requirement for a student to complete a free application for federal student aid (FAFSA) or Texas application for state financial aid (TASFA).

The statutory expiration date for individual graduation committees was repealed by HB 1603.

Provisions on the Texas First Early High School Completion Program are from SB 1888.

Revised Administrative Code rules clarify that the requirement to demonstrate proficiency in specific communication skills for graduation may be satisfied beginning in grade 8.

#### EK(LEGAL)

#### TESTING PROGRAMS

We have removed TEA obligations regarding reimbursement procedures for college preparation assessments.

#### EKB(LEGAL)

#### TESTING PROGRAMS: STATE ASSESSMENT

The statutory term "limited English proficient" has been changed to "emergent bilingual" (SB 2066).

SB 1267 permits the district employee who oversees test administration to require other district employees who administer assessments to repeat test administration training.

References to the Texas Success Initiative Assessment, Version 2.0 (TSIA2) have been added as a result of revised Administrative Code rules.

Revisions regarding accelerated instruction are based on HB 4545.

#### EKBA(LEGAL)

#### STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS

The statutory term "limited English proficient" has been changed to "emergent bilingual" (SB 2066).

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#### EL(LEGAL)

#### CAMPUS OR PROGRAM CHARTERS

HB 3607 revises funding provisions applicable when a district contracts with an open-enrollment charter school to jointly operate a campus.

SBs 1365 and 1697 revise the list of laws applicable to charter campuses or programs.

#### EMB(LEGAL)

#### MISCELLANEOUS INSTRUCTIONAL POLICIES: TEACHING ABOUT CONTROVERSIAL ISSUES

HB 3979 adds numerous restrictions for a social studies course in the required curriculum.

#### EMI(LEGAL)

#### MISCELLANEOUS INSTRUCTIONAL POLICIES: STUDY OF RELIGION

HB 2681 permits a district to offer an elective course on the Bible beginning in grade 6, rather than grade 9.

#### FD(LEGAL)

#### ADMISSIONS

A statement has been added for new provisions from HB 4545 regarding enrollment in prekindergarten and kindergarten under certain circumstances. A cross-reference has also been added to EIE(LEGAL).

SB 746 requires a parent to provide to the district in writing the parent's contact information.

In accordance with SB 1615, a student enrolled in an adult high school charter school program is entitled to the benefits of the available school fund if the student is under 50 years of age.

#### FDA(LEGAL)

#### ADMISSIONS: INTERDISTRICT TRANSFERS

SB 481 allows a student to transfer to another district if the student's current district will offer only virtual instruction for more than one grading period during the school year.

A cross-reference to CNA has been added for provisions on operating a transportation system outside the district to transport interdistrict transfer students.

#### FDAA(LEGAL)

#### INTERDISTRICT TRANSFERS: PUBLIC EDUCATION GRANTS

SB 1365 revises public education grants to make a student eligible if the student is assigned to a campus with any unacceptable performance rating.

#### FDB(LEGAL)

#### ADMISSIONS: INTRADISTRICT TRANSFERS AND CLASSROOM ASSIGNMENTS

SB 1365 revises public education grants to make a student eligible if the student is assigned to a campus with any unacceptable performance rating.

#### FDE(LEGAL)

#### ADMISSIONS: SCHOOL SAFETY TRANSFERS

HB 375 amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

#### FDE(LOCAL)

#### ADMISSIONS: SCHOOL SAFETY TRANSFERS

Recommended revisions are to reflect a change from HB 375, which amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."



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##### FEA(LEGAL)

##### ATTENDANCE: COMPULSORY ATTENDANCE

HB 699 requires a school district to excuse a student's absence resulting from a serious or life-threatening illness or related treatment that makes the student's attendance infeasible, if proper documentation is provided.

SB 289 creates an optional excused absence for a student who is at least 15 years old to be absent for one day to obtain a learner license and for one day to obtain a driver's license.

HB 3165 provides an affirmative defense to truant conduct if absences were due to a child's voluntary absence from home because of abuse.

##### FEA(LOCAL)

##### ATTENDANCE: COMPULSORY ATTENDANCE

We have added text to address SB 289, which creates an optional excused absence for a student who is at least 15 years old to be absent for one day to obtain a learner license and for one day to obtain a driver's license. **Contact the district's policy consultant if your district will not permit these excused absences.** The [Regulations Resource Manual](#) includes at FEA a sample form for students to verify an absence to visit a driver's license office and, at FEB, a chart listing acceptable documentation for absences, including for learner permits and driver's licenses.

Various references about providing verification of the absences addressed in the policy have been consolidated into a single statement.

The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

##### FEC(LEGAL)

##### ATTENDANCE: ATTENDANCE FOR CREDIT

HB 699 prohibits a district from considering excused absences resulting from a serious or life-threatening illness or related treatment in determining whether a student has satisfied attendance requirements for a final grade or credit.

##### FEC(LOCAL)

##### ATTENDANCE: ATTENDANCE FOR CREDIT

Numerous revisions are recommended to this local policy on attendance for credit.

- As reflected in the revision at Absences Considered, in calculating whether a student has met the 90 percent attendance requirement, HB 699 creates an exception for absences resulting from a serious or life-threatening illness or related treatment. The [Regulations Resource Manual](#) includes sample letters to notify parents of student absences, which have been updated to reflect this exception.
- Administrative details on documentation of student illnesses have been included in the *Model Student Handbook* and are recommended for deletion.
- Provisions on the attendance committee's consideration of the best interest of the student, extenuating circumstances, and conditions for awarding credit or a final grade have been revised and re-ordered to emphasize a student's mastery of the essential knowledge and skills and maintaining a passing grade rather than assigning a student to attend programs for an amount of time equivalent to the student's absences.

The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

##### FED(LEGAL)

##### ATTENDANCE: ATTENDANCE ENFORCEMENT

HB 699 prohibits a district from referring a student to truancy court and requires a district to provide counseling to a student who is absent due to a severe or life-threatening illness or related treatment.

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The sample Truancy Prevention Measures Checklist in the [Regulations Resource Manual](#) has been updated to reflect this change.

#### **FFAC(LEGAL)**

#### **WELLNESS AND HEALTH SERVICES: MEDICAL TREATMENT**

SB 1267 requires that training on unassigned epinephrine auto-injectors be in accordance with the district's professional development policy, which must be adopted by August 1, 2022, following publication of the SBEC clearinghouse on continuing education and training requirements. See DMA(LEGAL) above for information.

SB 6 addresses immunity of certain medical professionals for injury or death caused by care, treatment, or failure to provide care or treatment relating to a pandemic disease.

#### **FFB(LEGAL)**

#### **STUDENT WELFARE: CRISIS INTERVENTION**

HB 3597 provides flexibility regarding the requirement for a district's threat assessment team to include a variety of members with extensive expertise and now requires the superintendent to ensure, *to the greatest extent practicable*, that the members have the required expertise.

#### **FFBA(LEGAL)**

#### **CRISIS INTERVENTION: TRAUMA-INFORMED CARE**

SB 1267 requires that training on trauma-informed care be in accordance with the district's professional development policy, which must be adopted by August 1, 2022, following publication of the SBEC clearinghouse on continuing education and training requirements. See DMA(LEGAL) above for information.

The bill also repeals the requirement to report on training compliance to TEA.

#### **FFEB(LEGAL)**

#### **COUNSELING AND MENTAL HEALTH: MENTAL HEALTH**

As required by SB 279, student identification cards must include the contact information for the National Suicide Prevention Lifeline and the Crisis Text Line and may include a local suicide prevention hotline, if available.

#### **FFG(LEGAL)**

#### **STUDENT WELFARE: CHILD ABUSE AND NEGLECT**

HB 3379 changes the standard of reporting child abuse and neglect from "cause to believe" to "*reasonable* cause to believe."

In addition, we have reordered provisions to better align with the structure of FFG(LOCAL) and have added an existing definition for completeness.

#### **FFG(LOCAL)**

#### **STUDENT WELFARE: CHILD ABUSE AND NEGLECT**

Recommended revisions to this local policy incorporate HB 3379 changes to the standard of reporting child abuse and neglect from "cause to believe" to "*reasonable* cause to believe."

A reference to the definition of a person responsible for the care, custody, or welfare of a child has been added for clarification.

We have also clarified that training will be as required by law and district policy in anticipation of the new district professional development policy that must be in place by August 2022. See DMA above for more information.

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#### FFH(LEGAL)

#### STUDENT WELFARE: FREEDOM FROM DISCRIMINATION, HARASSMENT, AND RETALIATION

Dating violence training is now only required on campuses that instruct students in grade six or higher in accordance with SB 1267.

An adjustment to the Note on Title IX explains that the Office for Civil Rights (OCR) has issued a formal interpretation that discrimination on the basis of sex under Title IX includes discrimination on the basis of sexual orientation and gender identity.

#### FFI(LEGAL)

#### STUDENT WELFARE: FREEDOM FROM BULLYING

In accordance with SB 2050, district bullying policies must address prevention and mediation of bullying incidents and comply with minimum standards adopted by TEA. Policy Service will recommend local policy revisions following publication of the TEA minimum standards.

#### FL(LEGAL)

#### STUDENT RECORDS

Changes in federal law prompted revisions regarding access to student information by military recruiters, who may have access to a student's district-provided email address unless a parent has advised the district not to release this information.

#### FL(LOCAL)

#### STUDENT RECORDS

At Types of Education Records, we have replaced an outdated reference to the "grade placement committee" with a reference to the "accelerated learning committee" in accordance with HB 4545.

The *Legal Issues in Update 118* memo describes common legal concerns and best practices specific to [this policy topic](#).

#### FM(LEGAL)

#### STUDENT ACTIVITIES

The requirement for the UIL to provide training to extracurricular students in recognizing the symptoms of catastrophic injuries and the risks of using dietary supplements has been removed by SB 1267.

HB 1080 provides that a district may not exclude a student from participating in a UIL activity solely because the student receives outpatient mental health services from a mental health facility or is absent for this purpose.

A district may permit homeschool students to represent the school in UIL activities as provided by HB 547. **If your district will permit homeschool students to participate in UIL activities and you currently have a provision in FD(LOCAL) prohibiting nonenrolled students from participating in curricular or extracurricular activities, please contact your policy consultant for an adjustment to that policy.**

HB 2721 prohibits a student from participating in any future extracurricular activity sponsored by the district or the UIL if the UIL determines that the student caused bodily injury to an extracurricular official in retaliation for the official's performance of duties.

Other provisions have been reordered for better flow.

#### FNCD(LEGAL)

#### STUDENT CONDUCT: TOBACCO USE AND POSSESSION

SB 248 amends the definition of "e-cigarette" to include the liquid solution or other material used in the device.

# Explanatory Notes

## TASB Localized Policy Manual Update 118

### Midlothian ISD

#### **FNCG(LEGAL)**

#### **STUDENT CONDUCT: WEAPONS**

HB 1927 prompted revisions regarding the Penal Code offense of unlawful carrying of weapons and a reference to the appropriate legal source for handgun offenses.

HB 957 removes firearm silencer from the list of prohibited weapons in Texas Penal Code 46.05.

#### **FNG(LEGAL)**

#### **STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES**

SB 348 clarifies that a parent is entitled to review teaching and instructional materials while a child is participating in virtual or remote learning and to observe virtual instruction.

#### **FOC(LEGAL)**

#### **STUDENT DISCIPLINE: PLACEMENT IN A DISCIPLINARY ALTERNATIVE EDUCATION SETTING**

HB 375 amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

#### **FOD(LEGAL)**

#### **STUDENT DISCIPLINE: EXPULSION**

HB 375 amends the offense of continuous sexual abuse of a young child or children to include continuous sexual abuse of "a disabled individual."

#### **FOF(LEGAL)**

#### **STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES**

When a district takes disciplinary action that constitutes a change of placement for a student who receives special education services, HB 785 requires the district to take certain actions relating to functional behavior assessments and behavioral intervention plans.

#### **GBA(LEGAL)**

#### **PUBLIC INFORMATION PROGRAM: ACCESS TO PUBLIC INFORMATION**

The name of an employee accused of an improper relationship between an educator and student is confidential until the employee is indicted for the offense, except as specified by HB 246. The [Regulations Resource Manual](#) includes sample procedures to address release of this information by a campus.

Provisions on the release of personal information have been revised for:

- Board members (HB 1082); and
- Current or honorably retired peace officers and commissioned security officers (SB 841).

Confidentiality of crime victim information has been revised based on HB 2357.

The sample election of confidentiality forms in the [Regulations Resource Manual](#) have been updated to reflect these changes.

#### **GBAA(LEGAL)**

#### **INFORMATION ACCESS: REQUESTS FOR INFORMATION**

Changes to this policy on requests for information are from SB 1225.

- If a district's physical offices are closed, but staff is working remotely, the district must make a good faith effort to continue responding to Public Information Act (PIA) requests for information.
- Provisions on temporary suspension of the PIA due to a catastrophe apply only when a district is *significantly* impacted and limit extensions of a suspension to only once per catastrophe.

## Explanatory Notes

### TASB Localized Policy Manual Update 118

#### **Midlothian ISD**

##### **GKA(LEGAL)**

##### **COMMUNITY RELATIONS: CONDUCT ON SCHOOL PREMISES**

HB 1927 revises the Penal Code's list of places where the possession of weapons is prohibited. Changes in federal law prompted revisions regarding the use of unmanned aircraft systems.

##### **GKD(LEGAL)**

##### **COMMUNITY RELATIONS: NONSCHOOL USE OF SCHOOL FACILITIES**

HB 525 protects religious organizations from closure by a governmental entity during a disaster.

HB 1239 amends the Texas Religious Freedom Restoration Act to prohibit a government agency or public official from ordering the closure of a place of worship and clarifies that the Act cannot be suspended by the governor during a disaster.

##### **GKE(LEGAL)**

##### **COMMUNITY RELATIONS: BUSINESS, CIVIC, AND YOUTH GROUPS**

Districts may not regulate learning pods in accordance with SB 1955.

##### **GNB(LEGAL)**

##### **RELATIONS WITH EDUCATIONAL ENTITIES: REGIONAL EDUCATION SERVICE CENTERS**

Changes to the provisions on core services provided by education service centers reflect that the gifted and talented allotment was reinstated by HB 1525.

##### **GNC(LEGAL)**

##### **RELATIONS WITH EDUCATIONAL ENTITIES: COLLEGES AND UNIVERSITIES**

Provisions requiring certain districts to develop a plan to increase enrollment in higher education were deleted by SB 1677.

##### **GRB(LEGAL)**

##### **RELATIONS WITH GOVERNMENTAL ENTITIES: INTERLOCAL COOPERATION CONTRACTS**

Provisions on entering into intergovernmental support agreements with a branch of the armed forces have been added as a result of SB 780.



## (LOCAL) Policy Comparison Packet

This packet is generated by an automated process that compares the updated policy to the district's current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; omitted in Word)

Annotations are shown as follows.

- *Deletions* are shown in a red strike-through font: ~~deleted text~~.
- *Additions* are shown in a blue, bold font: **new text**.
- Blocks of text that have been *moved* without alteration are shown in green, with double underline and double strike-through formatting to distinguish the text's destination from its origin: ~~moved text~~ becomes moved text.
- *Revision bars* appear in the right margin, as above.

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**Note:** While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

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For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

<b>Contact:</b>	<b>School Districts and Education Service Centers</b>	<b>Community Colleges</b>
	<a href="mailto:policy.service@tasb.org">policy.service@tasb.org</a>	<a href="mailto:colleges@tasb.org">colleges@tasb.org</a>
	800.580.7529 512.467.0222	800.580.1488 512.467.3689

ACCOUNTING  
ACTIVITY FUNDS MANAGEMENT

CFD  
(LOCAL)

**Fiduciary  
Responsibility**

The Superintendent, principal, and sponsor, as applicable, shall be responsible for the proper administration of District and campus activity funds and student activity funds in accordance with state law and local policy, District ~~approved~~ accounting practices and procedures, and the [Texas Education Agency \(TEA\) Financial Accountability System Resource Guide](#).

**Student Activity  
Funds**

The Superintendent ~~or designee~~ shall ensure that student activity accounts are maintained to manage all class funds, ~~organization funds~~, and ~~any~~ other funds [raised and collected by student clubs or organizations from students](#) for a school-related purpose. The principal or designee shall issue receipts for all funds prior to their deposit into the appropriate District account at the District depository.

Student activity funds shall be included in the annual audit of the District's fiscal accounts. [See CFC]

Use and  
Expenditure

Funds collected by student groups shall be used only for purposes authorized by the [student club or organization](#). ~~or upon approval of the sponsor~~. The principal ~~and sponsor or designee~~ shall [manage and](#) approve all disbursements. All funds raised by student organizations must be expended for the benefit of the students.

**District and Campus  
Activity Funds**

The Superintendent shall [ensure District accounting practices and procedures address](#) ~~establish regulations governing~~ the expenditure of District and campus activity funds generated from vending machines, rentals, gate receipts, concessions, and other local sources of revenue over which the District has direct control. Funds generated from such sources shall be expended for the benefit of the District or its students and shall be related to the District's educational purpose.

Approval

Approval from the immediate supervisor or designee shall be obtained prior to a disbursement being made to any employee, including the principal.

**Carryover Funds**

All funds shall be left in the appropriate account and each sponsoring group shall retain the carryover funds for the next fiscal year. If [a club or an](#) organization ceases to function or exist, the unexpended funds ~~of the organization~~ shall be credited to the appropriate administrative activity account.

TECHNOLOGY RESOURCES  
CYBERSECURITY

CQB  
(LOCAL)

<b>Plan</b>	The District shall develop a cybersecurity plan to secure the District's cyberinfrastructure against a cyberattack or any other cybersecurity incidents, determine cybersecurity risk, and implement appropriate mitigation planning.
<b>Coordinator</b>	The Superintendent shall designate a cybersecurity coordinator. The cybersecurity coordinator shall serve as the liaison between the District and the Texas Education Agency (TEA) in cybersecurity matters <del>and as required by law report to TEA breaches of system security.</del>
<b>Training</b>	<p>The Board delegates to the Superintendent the authority to:</p> <ol style="list-style-type: none"><li>1. Determine the cybersecurity training program to be <del>used in the District; annually completed by each employee and Board member; and</del></li><li>2. Verify and report compliance with <del>staff</del> training requirements in accordance with guidance from the Department of Information Resources; <del>and</del></li><li><del>2.3.</del> <del>Remove access to the District's computer systems and databases for noncompliance with training requirements as appropriate.</del></li></ol> <p>The District shall complete periodic audits to ensure compliance with the cybersecurity training requirements.</p>
<b>Security Breach Notifications</b>	<p>Upon discovering or receiving notification of a breach of system security, the District shall disclose the breach to affected persons or entities in accordance with the time frames established by law. The District shall give notice by using one or more of the following methods:</p> <ol style="list-style-type: none"><li>1. Written notice.</li><li>2. Email, if the District has email addresses for the affected persons.</li><li>3. Conspicuous posting on the District's websites.</li><li>4. Publication through broadcast media.</li></ol> <p>The <del>District</del> <del>District's cybersecurity coordinator</del> shall disclose a breach involving sensitive, protected, or confidential student information <del>as required by TEA and parents in accordance with</del> law.</p>



TERMINATION OF EMPLOYMENT  
RESIGNATION

DFE  
(LOCAL)

**General  
Requirements**

All resignations shall be submitted in writing to the Superintendent or other person designated to receive the resignation in accordance with this policy~~designee~~. The employee shall give reasonable notice and shall include in the letter a statement of the reasons for resigning. A prepaid certified or registered letter of resignation shall be considered submitted upon mailing.

**At-Will Employees**

The Superintendent ~~or designee~~ shall be authorized to receive and accept the resignation of an at-will employee at any time. The Superintendent may delegate to other administrators the authority to receive and accept the resignation of an at-will employee.

**Contract Employees**

The Superintendent, deputy superintendent, assistant superintendent of human resources, or campus principal ~~or designee~~ shall be authorized to receive a contract employee's resignation effective at the end of the school year or submitted after the last day of the school year and before the penalty-free resignation date. The resignation requires no further action by the District and is accepted upon receipt.

A contract employee's resignation at any other time may be received by the Superintendent, deputy superintendent, assistant superintendent of human resources, or campus principal. The Superintendent, deputy superintendent, and assistant superintendent of human resources shall be authorized to accept a contract employee's resignation submitted or effective at any other time. In the event of the Superintendent's absence, the deputy superintendent or assistant superintendent of human resources shall be authorized to accept the resignation of a contract employee only in the event the Superintendent is absent or not available to accept the resignation. The Superintendent, deputy superintendent, ~~or~~ assistant superintendent of human resources shall either accept the resignation or submit the matter to the Board in order to pursue sanctions allowed by law.

**Withdrawal of  
Resignation**

Once submitted and accepted, the resignation of a contract employee may not be withdrawn without consent of the Board.

PERSONNEL POSITIONS

DP  
(LOCAL)

**Principal  
Qualifications**

In addition to the minimal certification requirement, ~~at~~<sup>the</sup> principal shall have at least:

1. Working knowledge of curriculum and instruction;
2. The ability to evaluate instructional program and teaching effectiveness;
3. The ability to manage ~~budgets~~<sup>budget</sup> and personnel and ~~to~~ coordinate campus functions;
4. The ability to explain policy, procedures, and data;
5. Strong communications, public relations, and interpersonal skills;
6. Prior experience in instructional leadership roles; and
1. Other qualifications deemed necessary by the Board ~~and included in the job description.~~

**School Counselors**

In accordance with law, a school counselor shall spend 80 percent of the counselor's work time on duties that are components of a comprehensive school counseling program (CSCP). [See FFEA]

7. If the Board approves a determination by the administration that due to District or campus staffing needs or other reasons a school counselor is prevented from spending 80 percent of the counselor's work time on duties that are components of a CSCP, the Board shall direct the Superintendent to develop a revised job description for the school counselor that addresses the percentage of the school counselor's time that shall be spent on duties related to the components of a CSCP and the duties the school counselor is expected to perform in the remaining work time. The Superintendent shall report to the Board regarding adjustments to a school counselor's duties under this provision. -

BASIC INSTRUCTIONAL PROGRAM  
REQUIRED INSTRUCTION (ALL LEVELS)

EHAA  
(LOCAL)

**Human Sexuality  
Instruction**

The following process shall apply regarding the adoption of curriculum materials for the district's human sexuality instruction:

1. The Board shall adopt a resolution convening the District's school health advisory council (SHAC) to recommend curriculum materials for the instruction.
2. The SHAC shall hold at least two public meetings on the curriculum materials before adopting recommendations to present to the Board.
3. The SHAC recommendations must comply with the instructional content requirements in law, be suitable for the subject and grade level for which the materials are intended, and be reviewed by academic experts in the subject and grade level for which the materials are intended.
4. The SHAC shall present its recommendations to the Board at a public meeting.
5. After the Board ensures the recommendations from the SHAC meet the standards in law, the Board shall take action on the recommendations by a record vote at a public meeting.

SPECIAL PROGRAMS  
COMPENSATORY/ACCELERATED SERVICES

EHBC  
(LOCAL)

~~Each student~~ ~~Students at all grade levels~~ who ~~has~~~~have~~ been identified as being at risk of dropping out of school, who ~~is~~~~are~~ not performing at grade level, or who did not perform satisfactorily on a state-mandated assessment, shall be provided accelerated and/or compensatory educational services.

**Accelerated  
Instruction**

The District shall provide accelerated instruction in accordance with law if a student fails to perform satisfactorily ~~based~~ on a state-mandated ~~needs~~ assessment. ~~The principal shall ensure that each identified student is receiving services.~~

**Accelerated  
Learning Committee**

When a student fails to perform satisfactorily on a math or reading state-mandated assessment in grades 3, 5, or 8, an accelerated learning committee shall develop a written educational plan in accordance with law. If a parent requests that the student be assigned to a particular teacher the following school year, the request shall be addressed in accordance with the District's administrative procedures.

A parent complaint about the content or implementation of the educational plan shall be filed in accordance with FNG. ~~The services provided each student shall be consistent with the goals and strategies established in the District and campus improvement plans and shall be reviewed for effectiveness at the close of each grading period. Parents shall be encouraged to participate in the planning of educational services for their child and shall be kept informed regarding the child's progress toward educational goals.~~

~~Parents of students who are not successful in meeting requirements for promotion shall be informed of any available options, such as an extended year program or summer school.~~

~~{See EIE}~~

ACADEMIC ACHIEVEMENT  
RETENTION AND PROMOTION

EIE  
(LOCAL)

<b>Curriculum Mastery</b>	Promotion and course credit shall be based on mastery of the curriculum. Expectations and standards for promotion shall be established for each grade level, content area, and course and shall be coordinated with compensatory, intensive, and/or accelerated services. [See EHBC]- The District shall comply with applicable state and federal requirements when determining methods for students with disabilities [see FB] or students who are English language learners [see EHBE and EKBA] to demonstrate mastery of the curriculum.
Students Receiving Special Education Services	Any modified promotion standards for a student receiving special education services shall be determined by the student's admission, review, and dismissal (ARD) committee and documented in the student's individualized education program (IEP). [See EHBA series and EKB]
<b>Standards for Mastery</b>	<p>In addition to the factors in law that must be considered for promotion, mastery shall be determined as follows:</p> <ol style="list-style-type: none"><li>1. Course assignments and unit evaluation shall be used to determine student grades in a subject. An average of 70 or higher shall be considered a passing grade.</li><li>2. Mastery of the skills necessary for success at the next level shall be validated by assessments that may either be incorporated into unit or final exams or may be administered separately. Mastery of at least 70 percent of the objectives shall be required.</li></ol>
Kindergarten–Grade 3	In kindergarten–grade 3, promotion to the next grade level shall be based on a standards-based reporting system, which covers grade-level standards (essential knowledge and skills) for all subject areas. A student shall “meet standard” or above in three of the following areas: reading/language arts, mathematics, science, and social studies.
Grades 4–5	<p>For students in grades 4–5, promotion to the next grade level shall be based on demonstrated proficiency, which includes all of the following:</p> <ol style="list-style-type: none"><li>1. A final grade average of at least 70 in reading;</li><li>2. A final combined grade average of at least 70 in language arts;</li><li>3. A final grade average of at least 70 in mathematics;</li><li>4. A final grade average of at least 70 in science; and</li><li>5. A final grade average of at least 70 in social studies.</li></ol>

ACADEMIC ACHIEVEMENT  
RETENTION AND PROMOTION

EIE  
(LOCAL)

<i>Retention for Grades 4–5</i>	Failure to meet any one of the above criteria may result in retention of the student in his or her current grade level. The campus principal shall be responsible for the promotion of all students.
Grades 6–8	<p>In grades 6–8, promotion to the next grade level shall be based on an overall average of 70 on a scale of 100 based on course-level, grade-level standards (essential knowledge and skills) for all subject areas and a grade of 70 or above in three of the following areas: English/language arts and reading, mathematics, science, and social studies.</p> <p>The principal shall confer with the classroom teacher when decisions on promotion or retention differ. The final decision for retention shall be determined by the campus principal.</p>
Grades 9–12	Grade-level advancement for students in grades 9–12 shall be earned by course credits. [See EI]
<b>Accelerated Instruction</b>	<del>If a student fails to demonstrate proficiency on a state-mandated assessment, the student shall be provided accelerated instruction in accordance with state law. Additionally, students in grades 5 and 8 shall be subject to all provisions of Grade Advancement Testing, below.</del>
<b>Grade Advancement Testing</b>	<del>Except when a student will be assessed in reading or mathematics above his or her enrolled grade level, students in grades 5 and 8 must meet the passing standard on the applicable state-mandated assessments in reading and mathematics to be promoted to the next grade level, in addition to the District's local standards for mastery and promotion.</del>
Definition of “Parent”	<del>For purposes of this policy and decisions related to grade advancement requirements, a student's “parent” shall be defined to include either of the student's parents or guardians; a person designated by the parent, by means of a power of attorney or an authorization agreement as provided in Chapter 34 of the Family Code, to have responsibility for the student in all school-related matters [see FD]; a surrogate parent acting on behalf of a student with a disability; a person designated by the parent or guardian to serve on the grade placement committee (GPC) for all purposes; or in the event that a parent, guardian, or designee cannot be located, a person designated by the Superintendent or designee to act on behalf of the student. [See EIE(LEGAL)]</del>
Alternate Assessment Instrument	<del>The Superintendent or designee shall select from the state-approved list, if available, for each applicable subject an alternate assessment instrument that may be used for the third testing opportunity. Each student's GPC shall decide whether he or she shall be</del>

ACADEMIC ACHIEVEMENT  
RETENTION AND PROMOTION

EIE  
(LOCAL)

	<p><del>given the statewide assessment instrument or the applicable alternate instrument for the third testing opportunity. The committee's decision shall be based on a review of the student's performance in the previous testing opportunities, local assessments, and any other circumstances it deems appropriate.</del></p>
<b>Standards for Promotion Upon Appeal</b>	<p><del>If a parent initiates an appeal of his or her child's retention following the student's failure to demonstrate proficiency after the third testing opportunity, the GPC shall review all facts and circumstances in accordance with law.</del></p> <p><del>The student shall not be promoted unless:</del></p> <ol style="list-style-type: none"><li><del>1. All members of the GPC agree that the student is likely to perform on grade level if given additional accelerated instruction during the following school year in accordance with the educational plan developed by the GPC; and</del></li><li><del>2. The student has completed required accelerated instruction in the subject area for which the student failed to demonstrate proficiency.</del></li></ol> <p><del>Whether the GPC decides to promote or to retain a student in this manner, the committee shall determine an accelerated instruction plan for the student for the following school year, providing for interim reports to the student's parent and opportunities for the parent to consult with the teacher or principal as needed. The principal or designee shall monitor the student's progress during the following school year to ensure that he or she is progressing in accordance with the plan.</del></p>
<b>Transfer Students</b>	<p><del>When a student transfers into the District having failed to demonstrate proficiency on applicable assessment instruments after two testing opportunities, a GPC shall convene for that student. The GPC shall review any available records of decisions regarding testing and accelerated instruction from the previous district and determine an accelerated instruction plan for the student.</del></p> <p><del>If a parent initiates an appeal for promotion when a student transfers into the District having failed to demonstrate proficiency after three testing opportunities, the GPC shall review any available records of decisions regarding testing, accelerated instruction, retention, or promotion from the previous district and issue a decision in accordance with the District's standards for promotion.</del></p>
<b>Assignment of Retained Students</b>	<p><del>In the event a student is not promoted to the next grade level, the District shall nevertheless assign the student to an age appropriate campus, unless:</del></p>

- ~~1. The student's parent requests that the student be assigned to the same or a similar campus setting; or~~
- ~~2. The student's GPC determines that it would be in the student's best interest to be assigned to the same or a similar campus setting. Criteria to be considered for this decision may include:
  - ~~a. Recommendations from the student's teachers.~~
  - ~~b. Observed social and emotional development of the student.~~~~

**Reducing Student Retention**

~~The District shall establish procedures designed to reduce retaining students at a grade level, with the ultimate goal being elimination of the practice of retaining students. [See EHBC]~~



**Safe Schools Data**

The Superintendent shall ensure that the District complies with Texas Education Agency (TEA) guidelines for the collection and maintenance of data regarding:

1. Mandatory expellable offenses committed at school or at a school-related or school-sponsored activity, on or off school property [see FOD]; and
2. Any student who becomes a victim of one of the following violent criminal offenses, as defined by the Penal Code, while on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property:
  - a. Attempted murder;
  - b. Indecency with a child;
  - c. Aggravated kidnapping;
  - d. Aggravated assault on someone other than a District employee or volunteer;
  - e. Sexual assault or aggravated sexual assault against someone other than a District employee or volunteer;
  - f. Aggravated robbery; or
  - g. Continuous sexual abuse of a young child or ~~disabled individual~~ ~~children~~.

**School Safety  
Transfers**

The parent of a student who becomes a victim of a violent criminal offense as described in the state guidance for unsafe school choice options or who is assigned to a campus identified by TEA as persistently dangerous shall be offered a transfer to a safe public or charter school within the District.

For each transfer requested, the District shall explore transfer options, as appropriate. Options may include a transfer agreement with another school district.

**From a Persistently  
Dangerous School**

The parent of a student attending a school identified as persistently dangerous shall be provided notification of his or her right to request a transfer. Notification shall occur at least 14 days prior to the start of the school year or, for a student enrolling subsequently, upon the student's enrollment.

The parent must submit to the Superintendent an application for transfer. The Superintendent shall complete the transfer prior to the beginning of the school year, if applicable, or within 14 calendar days of the request for a subsequently enrolling student.

ADMISSIONS  
SCHOOL SAFETY TRANSFERS

FDE  
(LOCAL)

Any transfer arranged for a student from a campus identified by TEA as persistently dangerous shall be renewed so long as the campus from which the student transferred retains that designation.

The District shall maintain, in accordance with the District's record retention schedule, documentation of notification to parents of the transfer option, transfer applications submitted, and action taken.

For a Victim of a  
Violent Criminal  
Offense

Within 14 calendar days after a violent criminal offense described above occurs in or on the premises of the school the student attends or while attending a school-sponsored or school-related activity, on or off school property, the District shall notify the parent of a student who is a victim of the offense of the parent's right to request a transfer. The parent must submit to the Superintendent an application for transfer. The Superintendent shall approve or disapprove the request within 14 calendar days of its submission.

Any transfer arranged for a student who was a victim of a violent crime as described above shall be renewed so long as the threat to the student exists at the campus to which the student would typically be assigned.

For each offense, the District shall maintain for at least five years documentation of the nature and date of the offense, notification to the parent of the transfer option, transfer applications submitted, action taken, and other relevant information regarding the offense.

**Additional Transfer  
Options**

In circumstances described by Education Code 25.0341, a parent of a student who has been the victim of a sexual assault, regardless of whether the offense occurred on or off school property, may request a transfer of the parent's child or the student assailant from the same campus.

[For other transfer provisions, see also FDA and FDB.]

ATTENDANCE  
COMPULSORY ATTENDANCE

FEA  
(LOCAL)

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

**Excused Absences**

In addition to excused absences required by law, the District shall excuse absences for the following purposes. ~~A student shall be required to submit verification of these absences in accordance with administrative regulations.~~

Higher Education  
Visits

The District shall excuse a student for up to two days during the student's junior year and up to two days during the student's senior year to visit an accredited institution of higher education. ~~A student shall be required to submit verification of such visits in accordance with administrative regulations.~~

Armed Services  
Enlistment

The District shall excuse a student 17 years of age or older for up to four days during his or her enrollment in high school for activities related to pursuing enlistment in a branch of the U.S. Armed Services or Texas National Guard. ~~A student shall be required to submit verification of such activities in accordance with administrative regulations.~~

Early Voting or  
Election Clerk

The District shall excuse a student for up to two days per school year to serve as an early voting or election clerk. ~~A student shall be required to submit verification of service in accordance with administrative regulations.~~

Learner or Driver's  
License

The District shall excuse a student 15 years of age or older for one day during his or her enrollment in high school for each of the following:

- Visiting a driver's license office to obtain a learner license; or
- Visiting a driver's license office to obtain a driver's license.

[For extracurricular activity absences, see FM.]

**Withdrawal for  
Nonattendance**

The District may initiate withdrawal of a student under the age of 19 for nonattendance under the following conditions:

1. The student has been absent ten consecutive school days; and
2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

[For District-initiated withdrawal of students 19 or older, see FEA(LEGAL).]

**Students Attending  
Homeschools**

Students who are homeschooled are exempt from the compulsory attendance law to the same extent as students enrolled in other private schools.

ATTENDANCE  
COMPULSORY ATTENDANCE

FEA  
(LOCAL)

Adequate documentation of homeschooling for withdrawal shall consist of either a statement of withdrawal in accordance with FD(LOCAL) indicating the date homeschooling began, or a signed and dated letter from a parent or guardian indicating that his or her child is being homeschooled and the date the homeschooling began.

The District may request from a parent or guardian a letter of assurance that a child is being educated using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

Enforcing  
Compulsory  
Attendance

If a parent or guardian refuses to submit a requested statement or letter, or if the District has evidence that a school-aged child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

ATTENDANCE  
ATTENDANCE FOR CREDIT

FEC  
(LOCAL)

This policy shall apply to a student who has not been in attendance for 90 percent of the days the class is offered.

~~Consideration of All~~  
**Absences**  
**Considered**

Except as otherwise provided by law, all absences incurred while enrolled in the District ~~All absences~~ shall be considered in determining whether a student has attended the required percentage of days under this policy.

**Attendance**  
**Committees**

The Board shall establish an attendance committee or as many committees as necessary for efficient implementation of Education Code 25.092.

The Superintendent ~~or designee~~ shall make the specific appointments in accordance with legal requirements.

District Attendance  
Committee

When individual cases are appealed above the campus attendance committee level, they shall be heard by the District attendance committee. This committee shall be composed of one elementary teacher, one secondary teacher, and a designated central office staff member.

Two of the three committee members shall be considered a quorum and may convene for committee action.

**Parental Notice of**  
**Excessive Absences**

A student and the student's parent or guardian shall be given written notice prior to and at such time when a student's attendance in any class drops below 90 percent of the days the class is offered.

**Methods for**  
**Regaining Credit or**  
**Awarding a Final**  
**Grade**

When a student's attendance drops below 90 percent but remains at least at 75 percent of the days the class is offered, the student may earn credit for the class or a final grade by completing a plan approved by the principal. This plan must provide for the student to meet the instructional requirements of the class as determined by the principal.

If the student fails to successfully complete the plan, or when a student's attendance drops below 75 percent of the days the class is offered, the student, parent, or representative may request award of credit or a final grade by submitting a written petition to the appropriate attendance committee.

After receiving notification of loss of credit or a final grade and retention (violation letter), the student, parent, or representative may submit a written petition to the appropriate attendance committee, requesting consideration for eligibility to receive credit, be awarded a final grade, or be promoted. ~~The attendance committee shall review the student's entire attendance record, including reasons for absences, and shall determine whether the student is eligible to receive credit or be awarded a final grade.~~

Petitions ~~for requesting award of credit or a, award of final grade, or promotion~~ may be filed at any time ~~after~~ the student receives notice ~~regarding absences~~ but, ~~in any event~~, no later than 15 days after the last day of classes for grades 9–12 or the last day of the school year for kindergarten–grade 8.

The attendance committee shall review the student's entire attendance record and the reasons for absences and shall determine whether to award credit or a final grade. The attendance committee may also, whether a petition is filed or not, review the records of all students ~~whose who are unable to accumulate the required days of attendance drops below 90 percent of the days the class is offered.~~

A student who has lost credit or has not received a final grade because of excessive absences may regain credit or be awarded a final grade by fulfilling the requirements established by the attendance committee.

### Personal Illness

The principal or attendance committee may require verification from a health-care provider in accordance with administrative regulations as a condition of classifying an ~~When a student's~~ absence for personal illness ~~exceeds four consecutive days, the principal or attendance committee may require that the student present a statement from a physician or health clinic verifying the illness or condition that caused the student's extended absence from school as a condition of classifying the absence as one for which there are extenuating circumstances.~~

### Best Interest Standard

In reaching consensus regarding ~~If a student's absences and how the student can be awarded credit or has established a final grade, the questionable pattern of absences, the principal or attendance committee shall attempt to ensure may require that its decision is in the best interest of the a student.~~ The Superintendent shall develop administrative regulations to document the attendance committee's ~~decision present an original, signed, and dated physician's or clinic's statement of illness after a single day's absence as a condition of classifying the absence as one for which there are extenuating circumstances.~~

### Guidelines on Extenuating Circumstances

The attendance committee shall ~~consider whether a student has mastered the essential knowledge and skills and maintained passing grades in the course or subject. adhere to the following guidelines to determine attendance for award of credit or a final grade:~~

### ~~When Days of Attendance~~

1. ~~If~~ makeup work is completed satisfactorily, ~~the attendance committee shall consider extracurricular absences and other excused absences as that are allowed under compulsory attendance requirements shall be considered~~ days of

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	attendance for award of credit or a final grade. [See FEA(LEGAL) at Excused Absences for Compulsory Attendance Determinations]
The attendance Transfer s / Migrant Students Documentation	<del>2. A transfer or migrant student incurs absences only after his or her enrollment in the District.</del>
	<del>3. The committee shall consider the acceptability and authenticity of documented reasons for the student's absences.</del>
Consideration of Control	<del>4. The committee shall consider whether the reasons for the absences were for reasons out of the student's or parent's or student's control and.</del>
Student's Academic Record	<del>5.2. The committee shall consider whether documentation for or not the absence is acceptable student has completed assignments, mastered the essential knowledge and skills, and maintained passing grades in the course or subject.</del>
Information from Student or Parent	<del>6.3. The student or parent shall be given an opportunity to present any information to the committee about the absences and to discuss ways to earn or regain credit or be awarded a final grade.</del>
Best Interest Standard	<del>In reaching consensus regarding a student's absences, the committee shall attempt to ensure that its decision is in the best interest of the student. The Superintendent or designee shall develop administrative regulations addressing the committee's documentation of the decision.</del>
Imposing Conditions for Awarding Credit or a Final Grade	<p>The attendance committee shall consider the student's unique circumstances and, if necessary, shall may impose any of the following conditions for awarding students with excessive absences to regain credit or be awarded a final grade that permit the student to meet the instructional requirements of the class rather than assigning a student to attend a specified program for an amount of time equivalent to the student's absences. Conditions may include:</p> <ol style="list-style-type: none"><li>1. Maintaining attendance standards for the rest of the semester.</li><li>1. Completing additional assignments, as specified by the committee or teacher.</li><li>2. Attending tutorial sessions as scheduled, which may include Saturday classes or before and after school programs.</li><li>2. Completing other instructional programs, as specified by the committee.</li><li>3. Maintaining the attendance standards for the rest of the semester.</li></ol>

~~4.~~3. Taking an examination to earn credit. [See EHDB]

~~5. Attending a flexible school day program.~~

~~6. Attending summer school.~~

In all cases, the student must ~~also~~ earn a passing grade in order to receive credit.

### Appeal Process

The campus attendance committee's decision to deny credit, a final grade, or promotion may be appealed to the District attendance review committee, composed of the appropriate central office staff member, an elementary teacher, and a secondary teacher.

An appeal must be submitted in writing to the assistant superintendent for administration and must state the basis for the disagreement with the campus committee's decision. Appeals to the District attendance review committee must be filed within ten business days of notice from the campus attendance committee.

The decision of the District attendance review committee to deny credit or the award of a final grade may be appealed to the Superintendent or designee beginning at Level Two. [See FNG(LOCAL)]



STUDENT WELFARE  
CHILD ABUSE AND NEGLECT

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**Program to Address  
Child Sexual Abuse,  
Trafficking, and  
Maltreatment**

The District's program to address child sexual abuse, trafficking, and other maltreatment of children, as included in the District improvement plan and the student handbook, shall include:

1. Methods for increasing staff, student, and parent awareness regarding these issues, including prevention techniques and knowledge of likely warning signs indicating that a child may be a victim;
2. Age-appropriate, research-based antivictimization programs for students;
3. Actions that a child who is a victim should take to obtain assistance and intervention; and
4. Available counseling options for affected students.

Training

The District shall provide training to employees as required by law and District policy. Training shall address techniques to prevent and recognize sexual abuse, trafficking, and all other maltreatment of children, including children with significant cognitive disabilities. [See DMA]

[See BBD for Board member training requirements and BJCB for Superintendent continuing education requirements.]

**Reporting Child  
Abuse and Neglect**

Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a legal responsibility, under state law, to immediately report the suspected abuse or neglect to an appropriate authority.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

The following individuals have an additional legal obligation to submit a written or oral report within 48 hours of learning of the facts giving rise to the suspicion of abuse or neglect:

1. Any District employee, agent, or contractor who suspects a child's physical or mental health or welfare has been adversely affected by abuse or neglect.
2. A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child. A professional is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has [reasonable](#) cause to believe that an adult was a victim of abuse or neglect as a child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

[For parental notification requirements regarding an allegation of educator misconduct with a student, see FFF.]

### Restrictions on Reporting

In accordance with law, an employee is prohibited from using or threatening to use a parent's refusal to consent to administration of a psychotropic drug or to any other psychiatric or psychological testing or treatment of a child as the sole basis for making a report of neglect, unless the employee has cause to believe that the refusal:

1. Presents a substantial risk of death, disfigurement, or bodily injury to the child; or
2. Has resulted in an observable and material impairment to the growth, development, or functioning of the child.

### Making a Report

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of the Texas Department of Family and Protective Services (DFPS) at (800) 252-5400 or the [Texas Abuse Hotline Website](#)<sup>1</sup>;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility. [As defined by law, a person responsible for the care, custody, or welfare of a child includes school personnel and volunteers and day-care workers.](#) [See FFG(LEGAL)]

An individual does not fulfill his or her responsibilities under the law by only reporting suspicion of abuse or neglect to a campus princi-

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pal, school counselor, or another District staff member. Furthermore, the District is prohibited from requiring an employee to first report his or her suspicion to a District or campus administrator.

**Confidentiality**

In accordance with state law, the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and disclosed only in accordance with the rules of the investigating agency.

**Immunity**

A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.

**Failing to Report  
Suspected Child  
Abuse or Neglect**

By failing to report suspicion of child abuse or neglect, an employee:

1. May be placing a child at risk of continued abuse or neglect;
2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report;
3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment; and
4. May have his or her certification from the State Board for Educator Certification suspended, revoked, or canceled in accordance with 19 Administrative Code Chapter 249.

It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.

**Responsibilities  
Regarding  
Investigations**

In accordance with law, District officials shall be prohibited from:

1. Denying an investigator's request to interview a child at school in connection with an investigation of child abuse or neglect;
2. Requiring that a parent or school employee be present during the interview; or
3. Coercing someone into suppressing or failing to report child abuse or neglect.

District personnel shall cooperate fully and without parental consent, if necessary, with an investigation of reported child abuse or neglect. [See GKA]

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<sup>1</sup> Texas Abuse Hotline Website: <http://www.txabusehotline.org>

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**Comprehensive System**

The Superintendent shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the school program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for use by authorized school officials.

**Cumulative Record**

A cumulative record shall be maintained for each student from entrance into District schools until withdrawal or graduation from the District.

This record shall move with the student from school to school and be maintained at the school where currently enrolled until graduation or withdrawal. Records for nonenrolled students shall be retained for the period of time required by law. No permanent records may be destroyed without explicit permission from the Superintendent. [See CPC]

**Custodian of Records**

The principal is custodian of all records for currently enrolled students. The Superintendent is the custodian of records for students who have withdrawn or graduated. The student handbook made available to all students and parents shall contain a listing of the addresses of District schools, as well as the Superintendent's business address.

**Types of Education Records**

The record custodian shall be responsible for the education records of the District. These records may include:

1. Admissions data, personal and family data, including certification of date of birth.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.
4. All documentation regarding a student's testing history and any accelerated instruction he or she has received, including any documentation of discussion or action by [an accelerated learning](#)~~a-grade-placement~~ committee convened for the student.
5. Health services record, including:
  - a. The results of any tuberculin tests required by the District.
  - b. The findings of screening or health appraisal programs the District conducts or provides. [See FFAA]

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- c. Immunization records. [See FFAB]
- 6. Attendance records.
- 7. Student questionnaires.
- 8. Records of teacher, school counselor, or administrative conferences with the student or pertaining to the student.
- 9. Verified reports of serious or recurrent behavior patterns.
- 10. Copies of correspondence with parents and others concerned with the student.
- 11. Records transferred from other districts in which the student was enrolled.
- 12. Records pertaining to participation in extracurricular activities.
- 13. Information relating to student participation in special programs.
- 14. Records of fees assessed and paid.
- 15. Records pertaining to student and parent complaints.
- 16. Other records that may contribute to an understanding of the student.

**Access by Parents**

The District shall make a student's records available to the student's parents, as permitted by law. The records custodian or designee shall use reasonable procedures to verify the requester's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular school hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and records to be viewed shall be restricted to use only in the Superintendent's, principal's, or school counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the cumulative record shall not be removed from the school.

Copies of records are available at a per copy cost, payable in advance. Copies of records must be requested in writing. Parents may be denied copies of records if they fail to follow proper procedures or pay the copying charge. If the student qualifies for free or

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reduced-price lunches and the parents are unable to view the records during regular school hours, upon written request of a parent, one copy of the record shall be provided at no charge.

A parent may continue to have access to his or her child's records under specific circumstances after the student has attained 18 years of age or is attending an institution of postsecondary education. [See FL(LEGAL)]

**Access by School  
Officials**

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Board member, or agent of the District, including an attorney, a consultant, a contractor, a volunteer, a school resource officer, and any outside service provider used by the District to perform institutional services.
2. An employee of a cooperative of which the District is a member or of a facility with which the District contracts for placement of students with disabilities.
3. A contractor retained by a cooperative of which the District is a member or by a facility with which the District contracts for placement of students with disabilities.
4. A parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.
5. A person appointed to serve on a team to support the District's safe and supportive school program.

All contractors provided with student records shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or an individualized education program for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or

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5. Investigating or evaluating programs.

**Transcripts and  
Transfers of Records**

The District may request transcripts from previously attended schools for students transferring into District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the parent or student, if 18 or older.

For purposes of a student's enrollment or transfer, the District shall promptly forward in accordance with the timeline provided in law education records upon request to officials of other schools or school systems in which the student intends to enroll or enrolls. [See FD(LEGAL), Required Documentation] The District may return an education record to the school identified as the source of the record.

**Records  
Responsibility for  
Students in Special  
Education**

The executive director of specialized learning shall be responsible for ensuring the confidentiality of any personally identifiable information in records of students in special education.

A current listing of names and positions of persons who have access to records of students in special education is maintained at the District Administration Building, 100 Walter Stephenson Road, Midlothian, TX 76065.

**Procedure to Amend  
Records**

Within 15 District business days of the record custodian's receipt of a request to amend records, the District shall notify the parents in writing of its decision on the request and, if the request is denied, of their right to a hearing. If a hearing is requested, it shall be held within ten District business days after the request is received.

Parents shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The parents shall be given a full and fair opportunity to present evidence and, at their own expense, may be assisted or represented at the hearing.

The parents shall be notified of the decision in writing within ten District business days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the parents shall be informed that they have 30 District business days within which to exercise their right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the District's decision.

**Directory  
Information**

Directory information for District students has been classified into two separate categories:

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1. Items for use only for school-sponsored purposes; and
2. Items for all other purposes.

School-Sponsored  
Purposes

For the following school-sponsored purposes—all District publications and announcements—directory information shall include student name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study; degrees, honors, and awards received; dates of attendance; grade level; most recent educational institution attended; participation in officially recognized activities and sports; weight and height of members of athletic teams; enrollment status; and student identifiers that cannot be used alone to gain access to electronic education records.

All Other Purposes

The District shall not release student directory information for any other purpose other than a school-sponsored purpose, unless required by law. [See FL(LEGAL)]