

**Agenda of Meeting
Midlothian ISD
Board of Trustees Regular Meeting**

L.A. Mills Administration Building
100 Walter Stephenson Road
Midlothian, Texas 76065

Monday, November 14, 2022 – 5:30 PM

A Regular Meeting of the Board of Trustees of Midlothian ISD will be held Monday, November 14, 2022, beginning at 5:30 PM.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed on the agenda, which is attached to, and made a part of this Notice. Items do not have to be taken in the order shown on this meeting notice.

The open portions of this meeting will be streamed live and recorded. The video will be made available to the public on the District's website.

PUBLIC COMMENT – Public comments related to this meeting will be accepted in person only in accordance with the Open Meetings Act and Local District Policy, BED(LOCAL). Members of the public wishing to address the Board during the public comment portion of this regular meeting shall be limited to five minutes, or less, should a change to the allotted time be necessary as determined by the presiding officer based on the meeting.

In-person participants must either sign up online by 4:00 pm the day of the meeting or sign in and complete a "Public Comment Participation Form" and present it to the Board President or designee 10 minutes prior to the start of the meeting. If a completed form for public comment is not received by the applicable deadline posted, the individual will not be able to participate in public comment at this meeting.

In accordance with the Texas Open Meetings Act, Board Members will listen to the comments. The Board, through the presiding officer or Superintendent, can offer factual information, cite Board policy, or direct the administration to investigate items and report back to the Board, but shall not engage in a two-way dialogue with patrons.

- I. FIRST ORDER OF BUSINESS
 - A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551
- II. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.
 - A. Discussion of Personnel, Texas Government Codes 551.074 - Resignations, Terminations, and Non-renewals of Professional Employees, Employment, Leaves of Absences, Personnel Issues
 - 1. Discuss Board Communication
 - B. Discuss Purchase, Exchange, Lease, or Value of Real Property 551.072
 - C. Students, Texas Government Code 551.082, 551.0821

1. Discipline Issues
 2. Non-Discipline Issues
- III. RECONVENE TO OPEN SESSION
- IV. INTRODUCTION OF MEETING
 - A. Invocation
 - B. Pledges of Allegiance led by JROTC
- V. PUBLIC HEARING
 - A. FIRST Report
- VI. SUPERINTENDENT REPORT
 - A. Points of Pride for the Month
 - B. Student Ambassadors
- VII. MISD BOARD Points of Pride
- VIII. PRESENTATIONS / RECOGNITIONS
 - A. MISD Mission and Vision
 - B. MISD Board Pledge
 - C. Recognition of Midlothian High School and Heritage High School Cross Country State Qualifiers
 - D. Recognition of MEF/Holcim Stem Mini Grant(s) Recipients
 - E. Recognition of Retired Staff
- IX. PUBLIC COMMENT - ***for Items on the Agenda:*** Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.
- X. INFORMATION ONLY
 - A. Report Priority 3 Culture, Climate, and Safety to The Board
 - B. Receive an Update from the Business and Operations Subcommittee Meeting
 - C. Receive Update on Board Curriculum and Instruction Subcommittee Meeting
 - D. Receive an Update from the Administration and Human Resource Subcommittee Meeting
 - E. Review Business Reports
- XI. DISCUSSION/ACTION: BUSINESS AND FINANCE
 - A. Consider Budget Planning Calendar for 2023/2024
- XII. DISCUSSION/ACTION ITEM: CHIEF OF STAFF
 - A. Discuss District Improvement Plan and Campus Improvement Plans for 2022/2023
- XIII. CONSENT AGENDA
 - A. Consider Meeting Minutes
 1. October 17, 2022 - Regular Meeting Minutes
 - B. Consider Budget Amendments
 - C. Consider Approval of Gifts and/or Donations
 - D. Consider Local Policy Revision EF (LOCAL)
 - E. Consider Local Policy Revision COA (LOCAL)
- XIV. Action, if any, on Items Discussed in Closed Session
- XV. PUBLIC COMMENT ***for non-agenda items***
- XVI. Consider Agenda Items/Topics for Upcoming Meetings

XVII. ADJOURNMENT OF MEETING

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed meeting or session of the Board of Trustees is required, then such closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551.071	Private consultation with the board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against personnel.
551.075	To confer with employees of the school district to receive information or to ask questions.
551.076	Considering the deployment, specific occasions for, or implementation of, security personnel, or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.0821	Discussing personally identifiable information about a public school student.
551.083	Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employees groups.
551.084	Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	FIRST Report and Public Hearing	
Requires Board Action:	NO	
Agenda Location:	PUBLIC HEARING	
Template Attachments:	Yes	PDF
If yes, then select what applies:	PDF	PDF
Link to the presentation:		
Background Information	<p>WHY: State law requires each Texas school district to hold a public hearing on the Financial Integrity Rating System of Texas (FIRST). This is the 19th year of School FIRST, a financial accountability system for Texas school districts developed by the Texas Legislature in 1999. Major changes to the School FIRST system were implemented by the Texas Education Agency in August 2015 that combined financial indicators with financial solvency indicators, in accordance with House Bill 5, 83rd Texas Legislature, Regular Session, 2013. Another major revision of the indicators went into effect for the 2019-2020 school year.</p> <p>The primary goal of School FIRST is to achieve quality performance in the management of school districts' financial resources, a goal made more significant due to the complexity of accounting associated with Texas' school finance system.</p> <p>WHAT: Midlothian ISD earned a "Superior" rating for the 2020-2021 fiscal year with a score of 96 out of 100 possible points. The Schools FIRST accountability rating system assigns one of four financial accountability ratings to Texas school districts, with the highest being "Superior Achievement."</p> <p>Midlothian ISD has received the highest rating since the inception of the FIRST rating. Midlothian ISD has received a perfect score in 15 of the 20 years the program has been in existence.</p>	
	<p>The notice of the public hearing must be advertised one time in the newspaper of record for MISD not less than 14 days or more than 30 days prior to holding the public hearing. Midlothian ISD published such notice on Thursday, October 29, 2021.</p> <p>The following documents include information on all twenty indicators in the School's FIRST as well as other disclosures required by the State law and the Texas Education Agency.</p>	

Strategic Priority: <i>(Primary)</i>	Priority 4: District Operations and Financial Stewardship	
Performance Objective: <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
Strategic Priority: <i>(Secondary - if needed)</i>	N/A	
Performance Objective: <i>(Secondary - if needed)</i>	N/A	
Legal Reference: (1) / (2)	N/A	N/A
Policy Reference: (1) / (2)		
Fiscal Impact/Budget Function Code:		
Administration Recommendation	Presentation only	
Motion:	N/A	
Presenter:	Darin Kasper	Sandy Bundrick (D)
	District Leadership	Executive Director (ED) or Director (D)

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Superintendent Points of Pride	
Agenda Location:	PRESENTATIONS / RECOGNITIONS	
Template Attachments:	No	N/A
If yes, then select what applies:	N/A	N/A
Link to the presentation:	No presentation for this item.	
Background Information	WHY: As we open each meeting, the Superintendent's Points of Pride provide an opportunity to recognize specific students, staff, and community members.	
Strategic Priority: <i>(Primary)</i>	Priority 1: Student Success	
Performance Objective: <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
Strategic Priority: <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
Performance Objective: <i>(Secondary - if needed)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
Legal Reference: (1) / (2)	N/A	N/A
Policy Reference: (1) / (2)		
Fiscal Impact/Budget Function Code:	N/A	
Administration Recommendation	Presentation only	
Motion:	Presentation only	
Presenter:	Jo Ann Fey, Ed.D.	
	District Leadership	Executive Director (ED) or Director (D)

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Student Ambassadors Q & A	
Requires Board Action:	NO	
Agenda Location:	INFORMATION ONLY	
Template Attachments:	No	N/A
If yes, then select what applies:	N/A	N/A
Link to the presentation:	No presentation for this item.	
Background Information	WHY: This agenda item will provide an opportunity for Student Ambassadors, as designated by the Superintendent from the Superintendent Advisory Council, to address questions from the board.	
Strategic Priority: <i>(Primary)</i>	Priority 1: Student Success	
Performance Objective: <i>(Primary)</i>	1.2 All Students Exhibit Yearly Growth in Core Areas	
Strategic Priority: <i>(Secondary - if needed)</i>	Priority 1: Student Success	
Performance Objective: <i>(Secondary - if needed)</i>	1.1 Multiple Pathways for All Students to Belong	
Legal Reference: (1) / (2)	N/A	N/A
Policy Reference: (1) / (2)		
Fiscal Impact/Budget Function Code:	None	
Administration Recommendation	Presentation only	
Motion:	N/A	
Presenter:	Jo Ann Fey, Ed.D.	
	District Leadership	Executive Director (ED)

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Trustee Points of Pride	
Agenda Location:	PRESENTATIONS / RECOGNITIONS	
Template Attachments:	No	N/A
If yes, then select what applies:	N/A	N/A
Link to the presentation:	No presentation for this item.	
Background Information	WHY: As we open each meeting, the Trustees have an opportunity to share Points of Pride recognizing specific students, staff, and community members.	
Strategic Priority: <i>(Primary)</i>	Priority 1: Student Success	
Performance Objective: <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
Strategic Priority: <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
Performance Objective: <i>(Secondary - if needed)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
Legal Reference: (1) / (2)	N/A	N/A
Policy Reference: (1) / (2)		
Fiscal Impact/Budget Function Code:	N/A	
Administration Recommendation	Presentation only	
Motion:	Presentation only	
Presenter:	Tami Tobey	
	Board President	Executive Director (ED) or Director (D)

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	MISD Mission and Vision	
Agenda Location:	PRESENTATIONS / RECOGNITIONS	
Template Attachments:	Yes	PDF
If yes, then select what applies:	PDF	PDF
Link to the presentation:	No presentation for this item.	
Background Information	<p>WHY: As we open each meeting, it is important that we share the MISD Mission and Vision with all participants.</p> <p>Mission: <i>The mission of Midlothian ISD is to educate students by empowering them to maximize their potential.</i></p> <p>Vision: <i>Inspiring excellence today to change the world tomorrow.</i></p>	
Strategic Priority: <i>(Primary)</i>	Priority 1: Student Success	
Performance Objective: <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
Strategic Priority: <i>(Secondary - if needed)</i>	N/A	
Performance Objective: <i>(Secondary - if needed)</i>	N/A	
Legal Reference: (1) / (2)	N/A	N/A
Policy Reference: (1) / (2)	AE-EDUCATIONAL PHILOSOPHY	
Fiscal Impact/Budget Function Code:	N/A	
Administration Recommendation	Presentation only	
Motion:	Presentation only	
Presenter:	Tami Tobey	
	Board President	

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Board Pledge	
Agenda Location:	PRESENTATIONS / RECOGNITIONS	
Template Attachments:	Yes	PDF
If yes, then select what applies:	PDF	PDF
Link to the presentation:	No presentation for this item.	
Background Information	<p>WHY: As we open each meeting, it is important that we share the MISD Board Pledge with all participants.</p> <p>WHAT: <i>Pledge is attached to read for the audience.</i></p>	
Strategic Priority: <i>(Primary)</i>	Priority 3: Culture, Climate and Safety	
Performance Objective: <i>(Primary)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
Strategic Priority: <i>(Secondary - if needed)</i>	N/A	
Performance Objective: <i>(Secondary - if needed)</i>	N/A	
Legal Reference: (1) / (2)	N/A	N/A
Policy Reference: (1) / (2)	BBF-BOARD MEMBERS - ETHICS	
Fiscal Impact/Budget Function Code:	N/A	
Administration Recommendation	Presentation only	
Motion:	Presentation only	
Presenter:	Tami Tobey	
	Board President	

Midlothian ISD

Board Member Pledge, 2022-2023

As a member of the Board, I shall promote the best interests of the District as a whole and, to that end, shall adhere to the following ethical standards:

Holly
Teague

Student Focused

- I will be continuously guided by what is best for all students of the District.

Trustworthiness in Stewardship

- I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns:
- I will work to ensure prudent and accountable use of district resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

Jessica
Ward

Commitment in Service

- I will focus my attention on fulfilling the Board's responsibilities of goal setting, policy making, and evaluation.
- I will diligently prepare for and attend Board meetings.
- I will avoid personal involvement in activities the Board has delegated to the superintendent.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively

Gary Vineyard

Equity in Attitude

- I will be fair, just and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself. I will encourage expressions of different opinions and listen with an open mind to others' ideas

Eduardo
Gonzalez

Honor in Conduct

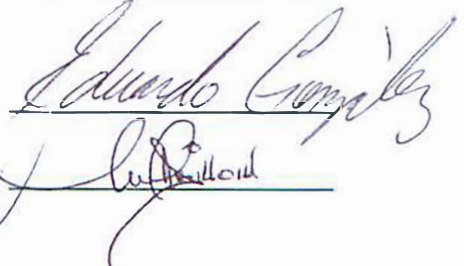
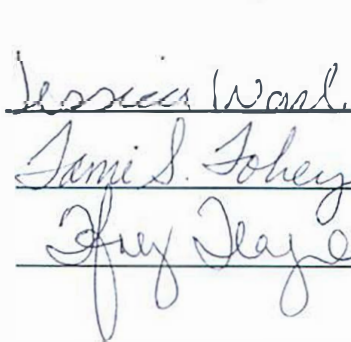
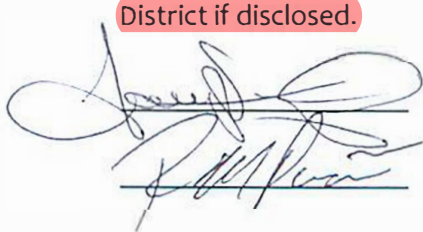
- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decisions as the decision of the Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

Mike Dillow

Integrity in Character

- I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- I will consistently uphold all applicable laws, rules, policies and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.

Richard Pena



**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Student Recognition -- Cross Country	
Requires Board Action:	NO	
Agenda Location:	PRESENTATIONS / RECOGNITIONS	
Template Attachments:	No	
If yes, then select what applies:		
Link to the presentation:		
Background Information	<p>WHY: Celebrate student success</p> <p>WHAT: MISD would like to congratulate Lincoln Husbands-MHS and Jenna Jacobson-HHS, both of whom qualified for the State Cross Country meet on November 5th.</p>	
Strategic Priority: <i>(Primary)</i>	Priority 1: Student Success	
Performance Objective: <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
Strategic Priority: <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
Performance Objective: <i>(Secondary - if needed)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
Legal Reference: (1) / (2)		
Policy Reference: (1) / (2)		
Fiscal Impact/Budget Function Code:	N/A	
Administration Recommendation	Presentation only	
Motion:	Presentation only	
Presenter:	Jennifer Ellison	Sheri Brezeale (ED)
	District Leadership	Executive Director (ED)

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	MEF/Holcim Stem Mini Grants	
Requires Board Action:	NO	
Agenda Location:	PRESENTATIONS / RECOGNITIONS	
Template Attachments:	Yes	
If yes, then select what applies:	PDF	
Link to the presentation:		
Background Information	<p>WHY: Provide opportunities for community engagement (3.2c)</p> <p>WHAT: The Midlothian ISD Education Foundation (MEF) and Holcim have come alongside the district to provide money for teacher resources in classrooms. MEF is a great supporter of MISD and they have certainly supported the district in fostering a culture of belonging among our staff. MEF partnered with Holcim again this year and facilitated the application process on behalf of Holcim for Midlothian ISD teachers to apply for STEM Mini Grants. The purpose of these grants is to enable teachers to purchase the supplies they need to further STEM teaching in the classrooms so our students are even better prepared to enter the workforce and explore science, technology, engineering and mathematics.</p> <p>Each grant is for up to \$500 each. This year, MISD had 58 applicants. Holcim chose to award 32 grants for a total of \$13,726 in grants. Tonight we are recognizing the teachers who received these grants to provide innovative STEM learning tools for our MISD students.</p> <p>Grant recipients are listed in this document along with the description of what their grant will pay for.</p>	
Strategic Priority: <i>(Primary)</i>	Priority 3: Culture, Climate and Safety	
Performance Objective: <i>(Primary)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
Strategic Priority: <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	

Performance Objective: <i>(Secondary - if needed)</i>	N/A	
Legal Reference: (1) / (2)		
Policy Reference: (1) / (2)		
Fiscal Impact/Budget Function Code:	N/A	
Administration Recommendation	Presentation only	
Motion:	Presentation only	
Presenter:	Jennifer Ellison	Sheri Brezeale (ED)
	District Leadership	Executive Director (ED)

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Retired Staff Recognition	
Requires Board Action:	NO	
Agenda Location:	PRESENTATIONS / RECOGNITIONS	
Template Attachments:	No	
If yes, then select what applies:		
Link to the presentation:		
Background Information	<p>WHY: We are Family and Honor Relationships. (3.1c fosters a culture of belonging among students and staff by committing to the cultural tenets of "We are Family" and "Honor Relationships."</p> <p>WHAT: Midlothian ISD would like to recognize two former leaders of our district, Jim Norris and KayLynn Day. These two amazing people are both still serving our district in multiple ways because they have amazing servant hearts. The district is so appreciative of everything they have done for the staff and students of MISD. Division leadership would like to present them both with a gift on behalf of the entire district.</p>	
Strategic Priority: <i>(Primary)</i>		
Performance Objective: <i>(Primary)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
Strategic Priority: <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
Performance Objective: <i>(Secondary - if needed)</i>	N/A	
Legal Reference: (1) / (2)		
Policy Reference: (1) / (2)		
Fiscal Impact/Budget Function Code:	N/A	
Administration Recommendation	Presentation only	
Motion:	Presentation only	
Presenter:	Jennifer Ellison	Sheri Brezeale (ED)
	District Leadership	Executive Director (ED)

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Board Subcommittee Report - Business and Operations	
Requires Board Action:	NO	
Agenda Location:	INFORMATION ONLY	
Template Attachments:	No	PDF
If yes, then select what applies:		
Link to the presentation:	No presentation for this item.	
Background Information	<p>WHY: The Board selected Mike Dilow, Jessica Ward, and Richard Pena to serve as subcommittee members on the Business and Operations Committee for 2022/2023 with the staff members of the Business and Finance Department.</p> <p>WHAT: This agenda item offers an opportunity for this subcommittee to report and update the Board as a whole.</p>	
Strategic Priority: <i>(Primary)</i>	Priority 4: District Operations and Financial Stewardship	
Performance Objective: <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
Strategic Priority: <i>(Secondary - if needed)</i>	Priority 4: District Operations and Financial Stewardship	
Performance Objective: <i>(Secondary - if needed)</i>	4.1 Systematic Long-range Facility Management	
Legal Reference: (1) / (2)	N/A	
Policy Reference: (1) / (2)		
Fiscal Impact/Budget Function Code:	N/A	
Administration Recommendation	Presentation only	
Motion:	N/A	
Presenter:	Darin Kasper	Trustee
	District Leadership	Mike Dillow (Chair)

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Board Subcommittee Report - Curriculum and Instruction	
Requires Board Action:	NO	
Agenda Location:	DISCUSSION/ACTION: CURRICULUM AND INSTRUCTION	
Template Attachments:	No	PDF
If yes, then select what applies:		
Link to the presentation:	No presentation for this item.	
Background Information	<p>WHY: The Board selected Eduardo Gonzalez, Holly Teague, and Mike Dillow to serve as subcommittee members on the Curriculum and Instruction Committee for 2022/2023 with the staff members of the C&I department.</p> <p>WHAT: This agenda item offers an opportunity for this subcommittee to report and update the Board as a whole.</p>	
Strategic Priority: <i>(Primary)</i>	Priority 1: Student Success	
Performance Objective: <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
Strategic Priority: <i>(Secondary - if needed)</i>	Priority 1: Student Success	
Performance Objective: <i>(Secondary - if needed)</i>	1.3 Continuous Improvement of Curriculum, Professional Development, and the Art and Science of Teaching	
Legal Reference: (1) / (2)	N/A	
Policy Reference: (1) / (2)		
Fiscal Impact/Budget Function Code:	N/A	
Administration Recommendation	Presentation only	
Motion:	N/A	
Presenter:	Shelle Blaylock	Trustee
	District Leadership	Eduardo Gonzalez (chairperson)

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Board Subcommittee Report - Administration / Human Resources	
Requires Board Action:	NO	
Agenda Location:	INFORMATION ONLY	
Template Attachments:	No	PDF
If yes, then select what applies:		
Link to the presentation:	No presentation for this item.	
Background Information	<p>WHY: The Board selected Holly Teague, Jessica Ward and Richard Pena to serve as subcommittee members on the Administration / Human Resources Subcommittee for 2022/2023 with the Superintendent.</p> <p>WHAT: This agenda item offers an opportunity for this subcommittee to report and update the Board as a whole.</p>	
Strategic Priority: <i>(Primary)</i>	Priority 1: Student Success	
Performance Objective: <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
Strategic Priority: <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
Performance Objective: <i>(Secondary - if needed)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
Legal Reference: (1) / (2)	N/A	
Policy Reference: (1) / (2)		
Fiscal Impact/Budget Function Code:	N/A	
Administration Recommendation	Presentation only	
Motion:	N/A	
Presenter:	Aaron Williams, Ed.D.	Trustee
	District Leadership	Holly Teague Chairperson)

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Business Reports	
Agenda Location:	INFORMATION ONLY	
Template Attachments:	Yes	PDF
If yes, then select what applies:	PDF	PDF
Link to the presentation:	No presentation for this item.	
Background Information	<p>WHY: To keep the Board informed of the financial position of the District.</p> <p>WHAT: Financial reports for the period ending October 31, 2022, are provided for Board review.</p>	
Strategic Priority: <i>(Primary)</i>	Priority 4: District Operations and financial Stewardship	
Performance Objective: <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
Strategic Priority: <i>(Secondary - if needed)</i>	N/A	
Performance Objective: <i>(Secondary - if needed)</i>	N/A	
Legal Reference: (1) / (2)	Texas Education Agency	N/A
Policy Reference: (1) / (2)	CFA-ACCOUNTING - FINANCIAL REPORTS AND STATEMENTS	
Fiscal Impact/Budget Function Code:	N/A	
Administration Recommendation	Presentation only	
Motion:	No motion - information only	
Presenter:	Darin Kasper	Sandy Bundrick (D)
	District Leadership	Executive Director (ED) or Director (D)

FND T FC OBJ	OBJ	2022-23	2022-23	2022-23	Encumbered	Unencumbered
		Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act
R	Revenue					
170 R 00 ----		90,575.00	90,575.00	23,739.41	0.00	66,835.59
170 R -- ----	Revenue	90,575.00	90,575.00	23,739.41	0.00	66,835.59
E	Expense					
170 E 12 ----	INST. RESOURCES & MEDIA SVCS	221,459.00	221,459.00	62,327.63	11,701.44	147,429.93
170 E 13 ----	CURRICULUM DEV.& INST.STF DEV	1,250.00	1,250.00	0.00	0.00	1,250.00
170 E 52 ----	SECURITY & MONITORING SERVICES	76,330.00	76,330.00	21,442.06	0.00	54,887.94
170 E -- ----	Expense	299,039.00	299,039.00	83,769.69	11,701.44	203,567.87
170 - -- ----	A. H. MEADOWS LIBRARY FUND	-208,464.00	-208,464.00	-60,030.28	-11,701.44	-136,732.28
R	Revenue					
180 R 00 ----		364,961.00	364,961.00	271,780.74	0.00	93,180.26
180 R -- ----	Revenue	364,961.00	364,961.00	271,780.74	0.00	93,180.26
E	Expense					
180 E 36 ----	COCURR./EXTRACURR.ACTIVITIES	1,101,293.00	1,101,743.00	366,525.69	173,630.60	561,586.71
180 E 51 ----	PLANT MAINTENANCE & OPERATIONS	4,000.00	4,000.00	1,217.70	0.00	2,782.30
180 E -- ----	Expense	1,105,293.00	1,105,743.00	367,743.39	173,630.60	564,369.01
180 - -- ----	ATHLETIC DEPARTMENT FUND	-740,332.00	-740,782.00	-95,962.65	-173,630.60	-471,188.75
R	Revenue					
197 R 00 ----		0.00	0.00	77,799.82	0.00	-77,799.82
197 R -- ----	Revenue	0.00	0.00	77,799.82	0.00	-77,799.82

FND T FC OBJ	OBJ	2022-23	2022-23	2022-23	Encumbered	Unencumbered
		Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act
E	Expense					
197 E 11 ----	INSTRUCTION	0.00	0.00	0.00	167.19	-167.19
197 E -- ----	Expense	0.00	0.00	0.00	167.19	-167.19
197 - -- ----	Insurance Claims Snow 2021	0.00	0.00	77,799.82	-167.19	-77,632.63
R	Revenue					
199 R 00 ----		117,974,218.00	117,982,043.00	14,261,864.55	-119,392.98	103,839,571.43
199 R -- ----	Revenue	117,974,218.00	117,982,043.00	14,261,864.55	-119,392.98	103,839,571.43
E	Expense					
199 E 11 ----	INSTRUCTION	58,491,843.00	58,545,347.00	18,666,646.02	834,652.59	39,044,048.39
199 E 12 ----	INST. RESOURCES & MEDIA SVCS	1,101,371.00	1,101,371.00	374,135.62	26,786.01	700,449.37
199 E 13 ----	CURRICULUM DEV.& INST.STF DEV	1,164,159.00	1,123,295.50	291,367.84	64,769.21	767,158.45
199 E 21 ----	INSTRUCTIONAL LEADERSHIP	1,042,428.00	1,042,428.00	310,380.80	15,198.71	716,848.49
199 E 23 ----	SCHOOL LEADERSHIP	5,655,282.00	5,680,382.00	1,972,557.24	8,938.96	3,698,885.80
199 E 31 ----	GUIDANCE & COUNSELING	3,921,643.00	3,921,143.00	1,362,083.76	1,935.31	2,557,123.93
199 E 33 ----	HEALTH SERVICES	1,244,846.00	1,248,146.00	376,806.48	11,594.42	859,745.10
199 E 34 ----	PUPIL TRANSPORTATION	2,977,186.00	2,977,186.00	1,153,392.14	84,478.06	1,739,315.80
199 E 36 ----	COCURR./EXTRACURR.ACTIVITIES	3,594,960.00	3,584,960.00	1,251,233.00	105,556.00	2,228,171.00
199 E 41 ----	GENERAL ADMINISTRATION	3,881,347.00	3,881,347.00	1,211,547.58	574,267.98	2,095,531.44
199 E 51 ----	PLANT MAINTENANCE & OPERATIONS	11,809,022.00	11,819,120.00	5,107,526.25	415,839.21	6,295,754.54
199 E 52 ----	SECURITY & MONITORING SERVICES	1,763,790.00	1,778,706.00	362,127.48	1,014,443.90	402,134.62
199 E 53 ----	DATA PROCESSING SERVICES	1,961,842.00	1,949,003.00	640,303.78	62,612.46	1,246,086.76
199 E 95 ----	PYMTS.TO JJAEP PROGRAMS	20,000.00	20,000.00	3,108.00	16,780.00	112.00
199 E 97 ----	PAYMENTS TO TAX INCREMENT FUND	17,614,428.00	17,614,428.00	0.00	0.00	17,614,428.00
199 E 99 ----	Tax Costs	740,992.00	740,992.00	0.00	848,431.54	-107,439.54
199 E -- ----	Expense	116,985,139.00	117,027,854.50	33,083,215.99	4,086,284.36	79,858,354.15
199 - -- ----	GENERAL FUND	989,079.00	954,188.50	-18,821,351.44	-4,205,677.34	23,981,217.28

FND T FC OBJ	OBJ	2022-23 Original Budget	2022-23 Revised Budget	2022-23 FYTD Activity	Encumbered Amount	Unencumbered Balance - YTD Act
R	Revenue					
240 R 00 ----		4,254,824.00	4,254,824.00	1,292,573.21	0.00	2,962,250.79
240 R -- ----	Revenue	4,254,824.00	4,254,824.00	1,292,573.21	0.00	2,962,250.79
E	Expense					
240 E 35 ----	FOOD SERVICES	4,025,574.00	4,025,574.00	856,246.34	130,683.89	3,038,643.77
240 E 51 ----	PLANT MAINTENANCE & OPERATIONS	78,000.00	78,000.00	280.00	0.00	77,720.00
240 E -- ----	Expense	4,103,574.00	4,103,574.00	856,526.34	130,683.89	3,116,363.77
240 - -- ----	FOOD SERVICE	151,250.00	151,250.00	436,046.87	-130,683.89	-154,112.98
R	Revenue					
599 R 00 ----		37,201,498.00	37,201,498.00	254,950.76	0.00	36,946,547.24
599 R -- ----	Revenue	37,201,498.00	37,201,498.00	254,950.76	0.00	36,946,547.24
E	Expense					
599 E 71 ----	DEBT SERVICES	37,201,498.00	37,201,498.00	7,714,289.35	9,250.00	29,477,958.65
599 E -- ----	Expense	37,201,498.00	37,201,498.00	7,714,289.35	9,250.00	29,477,958.65
599 - -- ----	DEBT SERVICE	0.00	0.00	-7,459,338.59	-9,250.00	7,468,588.59
Grand Revenue		159,886,076.00	159,893,901.00	16,182,708.49	-119,392.98	143,830,585.49
Grand Expense		159,694,543.00	159,737,708.50	42,105,544.76	4,411,717.48	113,220,446.26
Grand Totals		191,533.00	156,192.50	25,922,836.27	4,531,110.46	30,610,139.23
	Profit		Profit	Loss	Loss	Profit

Number of Accounts: 4802

***** End of report *****

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Consider Approval of the Budget Calendar for 2023-24	
Agenda Location:	DISCUSSION/ACTION: BUSINESS AND FINANCE	
Template Attachments:	Yes	PDF
If yes, then select what applies:	PDF	PDF
Link to the presentation:	No presentation for this item.	
Background Information	<p>WHY: The Budget Calendar is prepared each year in order to focus the staff and board members on certain milestone tasks that should be reached in order to prepare and approve the 2023-2024 Budget by June 30, 2023.</p> <p>WHAT: The staff will continue to work with School District Strategies to arrive at school enrollment projections, which also determine staffing needs. The Texas Legislature will be in session in 2023 so state funding could cause delays in preparing the budget. The past several years of exceptional tax roll growth is expected to continue so early projections from the estimated tax roll will be used until the final certified value is received in July.</p> <p>The budget process is long and tedious at times but the goal is to build a sound budget, which funds the needs of the district in an efficient and effective manner.</p>	
Strategic Priority: (Primary)	Priority 4: District Operations and financial Stewardship	
Performance Objective: (Primary)	4.3 Commitment to Financial Stewardship	
Strategic Priority: (Secondary - if needed)	N/A	
Performance Objective: (Secondary - if needed)	N/A	
Legal Reference: (1) / (2)	Texas Education Agency	N/A
Policy Reference: (1) / (2)	CE-ANNUAL OPERATING BUDGET	BAA-BOARD LEGAL STATUS - POWERS AND DUTIES
Fiscal Impact/Budget Function Code:	N/A	
Administration Recommendation	Administration recommends the approval of the agenda item as presented.	
Motion:	A motion to that effect might be "I make a motion to approve the 2023-2024 Budget Calendar, as presented."	
Presenter:	Darin Kasper	Sandy Bundrick (D)
	District Leadership	Executive Director (ED) or Director (D)

PLANNING CALENDAR FOR THE 2022-2023 BUDGET

Date	Action/Activity	Responsible Party
Monday, November 14, 2022	MISD School Board approves the preliminary 2023-24 Budget Calendar.	MISD School Board
Wednesday, December 14, 2022	Procedures and processes for 2023-24 Budget are finalized.	Finance Office
Tuesday, January 3, 2023	Assumptions for enrollment, attendance, allotments, and other budget indicators are finalized.	MISD Cabinet and Finance Office
Friday, January 13, 2023	Budget planning materials are distributed to the campuses and department.	Finance Office
Friday, February 3, 2023	Staffing levels with personnel requests are submitted to HR.	MISD Cabinet, Campus and Departmental Personnel
February 6-24, 2023	Budget meetings with campus and department personnel are completed.	MISD Cabinet, Finance Office, Campus and Departmental Personnel
Friday, February 24, 2023	Personnel allocations and preliminary salary schedules are formulated for review.	HR/Finance Offices
Monday, March 6, 2023	BUDGET WORKSHOP - Preliminary personnel allocations are presented to the School Board.	HR Office
Wednesday, March 8, 2023	Final budgets from campuses and departments submitted to Finance Office.	MISD Cabinet, Finance Office, Campus and Departmental Personnel
Monday, March 20, 2023	Final personnel allocations are presented to School Board.	HR Office
Monday, March 20, 2023	Personnel allocations are approved.	MISD School Board
Monday, April 3, 2023	BUDGET WORKSHOP - Legislative Update (if any) and Salary Scenarios are presented.	Finance Office
Monday, April 17, 2023	Budget assumptions and key points are presented to the School Board.	Finance Office
Monday, April 17, 2023	Final salary schedules are presented to School Board.	HR Office
Monday, April 17, 2023	Salary schedules are approved.	MISD School Board
Tuesday, April 25, 2023	MISD receives the estimated certified values from the Ellis County Appraisal District.	Ellis County Appraisal District
Monday, May 1, 2023	BUDGET WORKSHOP - Legislative and Budget Progress Update	Finance Office
Monday, May 15, 2023	MISD School Board is presented the preliminary 2023-24 Budget.	Finance Office
Monday, May 15, 2023	MISD School Board sets dates for public hearing for projected budget and proposed tax rates.	MISD School Board
Wednesday, May 17, 2023	MISD submits required notices of public meeting to newspaper for May 25, 2023, publication date.	Finance Office
Thursday, May 25, 2023	MISD publishes required notices of public meeting in local newspaper.	Finance Office
Monday, June 19, 2023	MISD School Board holds public meeting to discuss the proposed 2023-24 Budget and the proposed 2023 tax rate.	MISD School Board
Monday, June 19, 2023	MISD School Board adopts the 2023-24 Budget if desired.	MISD School Board

PLANNING CALENDAR FOR THE 2022-2023 BUDGET

Monday, June 26, 2023	MISD School Board adopts the 2023-24 Budget at a called meeting if budget not adopted on June 19.	MISD School Board
Tuesday, July 25, 2023	MISD receives the final certified values from the Ellis County Appraisal District	Ellis County Appraisal District
Friday, July 28, 2023	MISD submits required notices of public meeting to newspaper for August 3, 2023 publication date, if needed.	Finance Office
Thursday, August 3, 2023	MISD publishes required notices for the approval of the tax rate, if needed.	Finance Office
Monday, August 21, 2023	MISD School Board adopts 2023 tax rates.	MISD School Board

* Board workshops to be scheduled as needed

PLANNING CALENDAR FOR THE 2022-2023 BUDGET

Campus/Department	Budget Holder	Budget Meeting
Athletics	Todd York	
Baxter Elementary	Trina Silmon	
Career and Technology	Shelle Blaylock/Kris Vernon	
Coleman Elementary	Kara Wendel	
Communication	Sheri Breazele	
Curriculum	Shelle Blaylock	
Custodial	Jose Martinez/Carlos Rivera	
DEAP/LEAP	Kris Vernon	
Debt Service	Sandy Bundrick	
Dieterich MS	Amanda Rodgers	
District-Wide	Sandy Bundrick	
Early Education	Shelle Blaylock/Becki Krsnak	
Finance Office	Sandy Bundrick	
Food Service	Colton Lawrence	
Frank Seale MS	Cynetria McGriff	
General Administration	Sandy Bundrick	
Heritage HS	Ketura Madison	
College,Career, Military Readiness	Shelle Blaylock	
Human Resources	Aaron Williams	
Irvin Elementary	Khourie Jones	
Longbranch Elementary	Karena Blackwell	
Maintenance	Jose Martinez/Nat Gomez	
McClatchey Elementary	Alisha Cunningham	
Meadows Library	Shelle Blaylock/Julie Post	
MHHS Ag Dept	Wade Odom/Cati Flory	
MHHS Band	Rich Bahner	
MHHS Drill Team	Tiffany Richey	
MHS Ag Dept	Mitchell Griffith	
MHS Band	Larry Doran	
MHS Drill Team	Donna Newman	
Midlothian HS	Kalee McMullen	
Miller Elementary	Shannon West	
Mt. Peak Elementary	Adam Henke	
Records	Daniella Walton	
Salary Schedule	Aaron Williams	
School Board	Theda McGrew	
Security	Darin Kasper/Commander Hicks	
Special Education	Melissa Wolfe/Shannon Thompson	
Superintendent	Theda McGrew	
Tax Costs	Sandy Bundrick	
Technology	Joe Williams	
The MILE	Kris Vernon	
Transportation	Jose Martinez/Deanna Cannon	
Vitovsky Elementary	Hollye Walker	
Walnut Grove MS	Carly Woolery	
Federal Programs		
Bland	Ron Bland	
Chief of Staff	Jennifer Ellison	

**Minutes of Regular Meeting
MISD Board of Trustees
October 17, 2022 / 5:30 pm**

Board Members Present: Mike Dillow Eduardo González Richard Peña
Tami Tobey Gary Vineyard Jessica Ward

Board Member Absent: Holly Teague

Administration Present: Shelle Blaylock, JoAnn Fey, Darin Kasper, Aaron Williams

I. FIRST ORDER OF BUSINESS

- A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551**

The Board meeting was called to order at 5:30 pm.

The Board moved out of open session at 5:31 pm and into closed session at 5:35 pm.

II. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.

- A. Discussion of Personnel, Texas Government Code 551.074 - Resignations, Terminations, and Non-renewals of Professional Employees, Employment, Leaves of Absences, Personnel Issues**
- B. Discuss Purchase, Exchange, Lease, or Value of Real Property 551.072**
- C. Students, Texas Government Code 551.082, 551.0821**
- 1. Discipline Issues**
 - 2. Non-Discipline Issues**

The Board moved out of executive session at 6:20 pm.

III. RECONVENE TO OPEN SESSION

The Board reconvened at 6:30 pm

IV. INTRODUCTION OF MEETING

A. Invocation

Mike Dillow gave the invocation.

B. Pledges of Allegiance

Pledges were led by Heritage High School student, James Jeter.

V. SUPERINTENDENT REPORT

A. Points of Pride for the Month

Dr. Fey shared her points of pride for this month which included: Board and Superintendent participation at the recent TASA Conference, successful MHS and HHS band area competitions, MHS tennis team advancing to the regional competition; successful football programs at MHS and Heritage HS, successful volleyball and cross country teams at both high schools.

B. Student Ambassador

James Jeter, a sophomore at Heritage High School, answered questions from the Board relating to which class he enjoyed most and why; how students could feel more involved at school; what the biggest challenge is facing students and teachers on campus; and what could trustees do to help the MISD students.

VI. MISD Trustee Points of Pride

- Tami Tobey thanked Dr. Fey for facilitating the Team of 8 conference participation and creating a culture for safe dialog; and recognized the MHS Debate team and their recent accomplishments.
- Richard Peña acknowledged the community showing up for teachers; and to the teachers, “We see you.”
- Eduardo González recognized staff and construction teams with the opening of the Jean Coleman Elementary; and a shoutout to all the principals in recognition of Principal’s Month.
- Gary Vineyard recognized the community for supporting Coach White last Friday night at the game.
- Mike Dillow thanked Tater Beard for asking him to be part of the homecoming parade and to the admin staff at Longbranch for inviting him to watch a training session on how the school operates,
- Jessica Ward recognized the Panther Regiment and their participation at football games; tennis competition on 10/18; cross country competition, MHS theater musical, Jaguar football win last week, and MHS and HHS volleyball.

VII. PRESENTATIONS/RECOGNITIONS

A. MISD Mission and Vision

Tami Tobey read the Mission and Vision into the record.

B. MISD Board Pledge

The Trustees recited the Board Pledge.

C. Recognition of Hall of Honor 2022 Inductees

Matt McKay and Glenn Carlisle introduced the 2022 Hall of Honor Inductees which include: Tori Benavidez, Vince Frawley, Nicole Posey, John Prigg, Glenn Hartson, 2003 Girls’ Cross Country Team and the 2005 Girls’ Soccer Team. This year’s banquet will be January 21, 2023.

D. Recognition of gifts and donations

Tami Tobey recognized HHS Softball Boosters, Methodist Midlothian Medical Center, Jeffrey Buttgen, Charity Aid Foundation of America, Jamie Patterson, Don Kettl, Jeffrey Roesler, and Michaelyn Roesler for their generous donations to Midlothian ISD.

VIII. PUBLIC Comment - *for Items on the Agenda:* Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.

There was no public comment for this meeting.

IX. INFORMATION ONLY

A. Present and Discuss: Priority 2: Capacity Building and Effective Leadership

Dr. Aaron Williams presented an update on the status of Priority 2: Capacity Building and Effective Leadership and the work within our key strategic actions aligned to the performance objectives adopted by the Board.

XII. DISCUSSION/ACTION: BUSINESS AND FINANCE

A. Consider Approval of Annual Audit Report for Fiscal Year 2021 - 2022

Gary Vineyard moved, seconded by Richard Peña, to approve the Midlothian ISD Annual Financial Report for the fiscal year ending June 30, 2022, as presented. The motion passed with a vote of 6-0.

IX. INFORMATION ONLY

B. Discuss Local Policy Revisions EF (LOCAL)

Shelle Blaylock presented proposed policy revisions for EF (LOCAL) based upon the recent Update 119 revised EF(LEGAL). Revision of legal policy has prompted districts to review and

potentially revise existing EF(LOCAL) policies to address the process, selection and review of instructional resources, including classroom resources and library materials. This item will be brought back to the Board for action at the November 14th meeting.

C. Discuss Replacement Schedules

Darin Kasper shared the replacement schedule for the period ending September 30, 2022, and the expanded view based upon departmental needs and timeline(s).

D. Receive and Update on 2016 Bond Projects

Lance Gray from A&P updated the Board on the progress at Heritage High School followed by Matthew Kellogg, Construction Administrator at VLK Architects for Coleman Elementary, who provided an update on Coleman Elementary and the stadium upgrades.

E. Review Business Reports

Business Reports were provided for review.

F. Receive an Update from the Business and Operations Subcommittee Meeting held on 10/06/2022

Trustee, Jessica Ward, provided an update from the recent Business and Operations Subcommittee meeting.

G. Receive an Update from the Board Governance Subcommittee Meeting

Trustee, Gary Vineyard, provided an update from the Governance Subcommittee Meeting.

H. Receive an Update from the Board Curriculum and Instruction Subcommittee Meeting from September, 2022

Trustee, Eduardo González, provided an update from the Curriculum and Instruction Subcommittee Meeting.

X. CONSENT AGENDA

A. Consider Meeting Minutes

1. September 12, 2022 - Special Meeting Minutes
2. September 19, 2022 - Regular Meeting Minutes

B. Consider Budget Amendments

C. Consider Approval of Gifts and/or Donations

D. Consider Quarterly Investment Report

E. Consider TEA Waiver for 7th Grade Fluency Test

F. Consider Requisitions Over 50,000

G. Consider Designation of Fund Balance

Jessica Ward moved, seconded by Gary Vineyard, to approve the consent agenda as presented. The motion passed with a vote of 6-0.

XI. DISCUSSION/ACTION: ADMINISTRATION & HUMAN RESOURCES

A. Consider Creation of Position for Accountability and Compliance Director

Richard Peña moved, seconded by Gary Vineyard, to approve the creation of the Director of Accountability and Compliance as presented. The motion passed with a vote of 5-1; Jessica Ward voted against the motion.

XII. DISCUSSION/ACTION: BUSINESS AND FINANCE

A. Consider Approval of Annual Audit Report for Fiscal Year 2021 - 2022

Gary Vineyard moved, seconded by Richard Peña, to approve the Midlothian ISD Annual Financial Report for the fiscal year ending June 30, 2022, as presented. The motion passed with a vote of 6-0.

B. Consider Recommendation for Bond Consultant

Eduardo González moved, seconded by Jessica Ward to approve the administrative recommendation for WRA to work with MISD on bond services and planning. Additionally, she moved that MISD contract with Corgan, LPA, Pfluger, Stantec, and WRA for future architectural projects. The motion passed with a vote of 6-0.

C. Consider Recommendation for Cell Towers on MISD Property

Action on this agenda item will be considered at the November 14th meeting.

XIII. Action, if any, on Items Discussed in Closed Session

N/A

XIV. PUBLIC COMMENT for non-agenda items

There was no public comment for this portion of the meeting.

XV. Consider Agenda Items/Topics for Upcoming Meetings

- Cell Tower Placement
- Subcommittee report from Human Resources
- Subcommittee report from Business and Operations
- Subcommittee report from Curriculum and Instruction

XVI. ADJOURNMENT OF MEETING

The meeting adjourned at 9:28 pm.

Board President

Board Secretary

November 14, 2022

Date

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Budget Amendment	
Agenda Location:	CONSENT	
Template Attachments:	Yes	PDF
If yes, then select what applies:	PDF	PDF
Link to the presentation:	No presentation for this item.	
Background Information	<p>WHY: To amend the annual budget to allow expenditures to be spent from the correct function.</p> <p>WHAT: Transfer \$4,000 from Staff Development to Instructional Administration for travel for Curriculum and Instruction.</p>	
Strategic Priority: <i>(Primary)</i>	Priority 4: District Operations and financial Stewardship	
Performance Objective: <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
Strategic Priority: <i>(Secondary - if needed)</i>	N/A	
Performance Objective: <i>(Secondary - if needed)</i>	N/A	
Legal Reference: (1) / (2)	Texas Education Agency	N/A
Policy Reference: (1) / (2)	CE-ANNUAL OPERATING BUDGET	
Fiscal Impact/Budget Function Code:	None	
Administration Recommendation	Administration recommends the approval of the agenda item as presented.	
Motion:	Presented as a consent item. If the item is pulled from the consent agenda, the motion might be: "I make a motion to approve the budget amendment to the 2022-2023 budget as presented."	
Presenter:	Darin Kasper	Sandy Bundrick (D)
	District Leadership	Executive Director (ED) or Director (D)

Adopted/Amended Budgets for Funds 170, 180, and 199 (Library, Athletics, & General Fund)

	<u>% OF BUDGET</u>	<u>ORIGINAL BUDGET TOTALS</u>	<u>PREVIOUS AMENDMENTS</u>	<u>THIS AMENDMENT</u>	<u>AMENDED BUDGET TOTALS</u>	<u>% OF BUDGET</u>
Revenues						
57 Local	59.42%	\$70,375,751	\$7,825	\$0	\$70,383,576	59.43%
58 State	38.94%	\$46,120,003	\$0	\$0	\$46,120,003	38.94%
59 Federal	1.63%	\$1,934,000	\$0	\$0	\$1,934,000	1.63%
79 Other Resources	0.00%	\$0	\$0	\$0	\$0	0.00%
Total Revs FY22-23	99.99%	<u>\$118,429,754</u>	<u>\$7,825</u>	<u>\$0</u>	<u>\$118,437,579</u>	100.00%
Expenditures						
FUNCTION						
11 Instruction	49.40%	\$58,491,843	\$53,504	\$0	\$58,545,347	49.42%
12 Media Services	1.12%	\$1,322,830	\$0	\$0	\$1,322,830	1.12%
13 Staff Development	1.02%	\$1,205,692	(\$76,204)	(\$4,000) [1]	\$1,125,488	0.95%
21 Instructional Administration	0.88%	\$1,042,428	\$0	\$4,000 [1]	\$1,046,428	0.88%
23 School Leadership	4.78%	\$5,655,282	\$25,100	\$0	\$5,680,382	4.80%
31 Counseling Services	3.31%	\$3,921,643	(\$500)	\$0	\$3,921,143	3.31%
32 Social Work Services	0.00%	\$0	\$0	\$0	\$0	0.00%
33 Health Services	1.05%	\$1,244,846	\$3,300	\$0	\$1,248,146	1.05%
34 Transportation	2.51%	\$2,977,186	\$0	\$0	\$2,977,186	2.51%
36 Extra/Co-Curricular Activities	3.97%	\$4,696,253	(\$9,550)	\$0	\$4,686,703	3.96%
41 Central Administration	3.28%	\$3,881,347	\$0	\$0	\$3,881,347	3.28%
51 Maintenance	9.97%	\$11,813,022	\$10,098	\$0	\$11,823,120	9.98%
52 Security	1.55%	\$1,840,120	\$14,916	\$0	\$1,855,036	1.57%
53 Data Processing	1.66%	\$1,961,842	(\$12,839)	\$0	\$1,949,003	1.65%
61 Community Services	0.00%	\$0	\$0	\$0	\$0	0.00%
71 Debt Service	0.00%	\$0	\$0	\$0	\$0	0.00%
81 Facilities	0.00%	\$0	\$0	\$0	\$0	0.00%
95 JJAEP	0.02%	\$20,000	\$0	\$0	\$20,000	0.02%
97 Payments to Tax						
Increment Fund	14.87%	\$17,614,428	\$0	\$0	\$17,614,428	14.87%
99 Tax Costs	0.63%	\$740,992	\$0	\$0	\$740,992	0.63%
Total Exps FY22-23	100.02%	<u>\$118,429,754</u>	<u>\$7,825</u>	<u>\$0</u>	<u>\$118,437,579</u>	100.00%
Budgeted Increase / (Decrease) to Fund Balance						
		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	

[1] Transfer \$4,000 from Staff Development to Instructional Administration for travel for Curriculum and Instruction.

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Consider Approval of Gifts and/or Donations	
Agenda Location:	CONSENT	
Template Attachments:	Yes	PDF
If yes, then select what applies:	PDF	PDF
Link to the presentation:	No presentation for this item.	
Background Information	<p>WHY: Based upon local policy: The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval. Once accepted, a gift becomes the sole property of the District</p> <p>WHAT: Each month the Board is provided an update of gifts and donations to be accepted. NOTE: A running annual total is provided for tracking purposes.</p>	
Strategic Priority: <i>(Primary)</i>	Priority 4: District Operations and Financial Stewardship	
Performance Objective: <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
Strategic Priority: <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
Performance Objective: <i>(Secondary - if needed)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
Legal Reference: (1) / (2)	N/A	N/A
Policy Reference: (1) / (2)	CDC-OTHER REVENUES - GIFTS AND SOLICITATIONS	
Fiscal Impact/Budget Function Code:	Varies each month based upon the value of donations and gifts received.	
Administration Recommendation	Administration recommends the approval of the agenda item as presented.	
Motion:	This is a consent agenda item: however, if needed a motion might be, "I move to approve the Gifts and Donations as presented."	
Presenter:	Jo Ann Fey, Ed.D.	
	District Leadership	Executive Director (ED) or Director (D)

OCTOBER GIFTS AND DONATIONS

Running Total: \$110,375.15

Department	Amount being Donated	Entity Donating
HHS Softball	\$1,274.95 for visors, balls, and screen for front toss	HHS Softball Boosters
Longbranch Elementary	4 CAT BC PINE ULX EXTERIOR wood and 8 2-4-10 TOP CHOICE KD FIR wood valued at \$221.60 to make drum tables	Lowe's
Longbranch Elementary	\$1,050 monetary donation from 20% of gift shop sales	Dinosaur George Traveling Museum
Coleman Library	\$50 monetary donation	Mary Sanders in memory of Clark and Cassie Silvis
MHS Golf	Donation of various golf attire and equipment valued at \$1,250	Peter Craig
HHS Golf	\$1,134 monetary donation for Heritage Golf staff at the TX Association of Golf Coach Clinic (hotel and travel)	Heritage Golf Booster Club



**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Policy Revision to MISD Policy EF(LOCAL)	
Requires Board Action:	YES	
Agenda Location:	CONSENT	
Template Attachments:	Yes	
If yes, then select what applies:	PDF	Policy Revision Link
Link to the presentation:	Yes. See link in the box to the right.	Presentation Link
Background Information	<p>WHY: TASB Policy Update 119 revised EF(LEGAL) related to selection of instructional resources and library materials. Revision of legal policy is prompting districts to review and potentially revise existing EF(LOCAL) policies which address the selection and review of instructional resources, including classroom resources and library materials.</p> <p>WHAT: Revision to policy EF(LOCAL) - Instructional Resources—The recommended changes to this local policy address the selection and review of all instructional resources, including instructional and library materials, in one policy. Suggested changes aligns local policy to the district's current reconsideration process used when instructional resources, including library materials, are formally reviewed. Revisions bring clarity to the informal and formal steps taken when stakeholders challenge instructional resources. Additionally, policy revisions define staff responsible for addressing concerns brought to the campus level and district staff responsible for organizing a district committee to review challenged resources for a formal complaint.</p> <p>This policy revision was presented as an Information item in October and is being brought back for action within the Consent Agenda.</p>	
Strategic Priority: <i>(Primary)</i>	Priority 1: Student Success	
Performance Objective: <i>(Primary)</i>	1.3 Continuous Improvement of Curriculum, Professional Development, and the Art and Science of Teaching	
Strategic Priority: <i>(Secondary - if needed)</i>		
Performance Objective: <i>(Secondary - if needed)</i>		

Legal Reference: (1) / (2)	Texas Education Agency	
Policy Reference: (1) / (2)	EF-INSTRUCTIONAL RESOURCES	
Fiscal Impact/Budget Function Code:	N/A	
Administration Recommendation	Administration recommends the approval of the agenda item as presented.	
Motion:	Presented as a consent agenda item; however, if pulled for discussion a motion might be, "I move to approve the policy revisions to EF (LOCAL) as presented."	
Presenter:	Shelle Blaylock	
	District Leadership	

Note: For information related to the selection process and accounting of instructional materials, as this term is defined by state law and rule, see CMD and EFA.

Objectives

The District shall provide a wide range of instructional resources for students and faculty that present varying levels of difficulty, diversity of appeal, and a variety of points of view. Although the Superintendent shall ensure that professional staff select instructional resources in accordance with District policy and administrative regulations, the ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.

In this policy, “instructional resources” includes both instructional materials and library materials.

Instructional materials may include textbooks, supplementary resources for classroom use, and any other instructional resources, including electronic resources, used for formal or informal teaching and learning purposes. The primary objectives of instructional materials are to implement, enrich, and support the District’s educational program.

Library materials may include printed and electronic library acquisitions and other ancillary or supplementary materials maintained in a campus library. In accordance with state and local guidelines, library collections should enrich and support the state and local curriculum. Collections should also provide materials of high interest to encourage student reading and learning for pleasure.

Library materials may be used to enhance the instructional program, for formal or informal teaching and learning purposes, and for voluntary inquiry or self-selected reading.

In accordance with state and local standards, school libraries are essential interactive collaborative learning environments, ever evolving to provide equitable physical and virtual access to ideas, information, and learning tools for the entire school community.

School libraries are essential, safe, and inviting centers for teaching and learning that provide equitable access to emerging technologies and physical and virtual collections of high quality, reflecting input from stakeholders.

Selection

Instructional
Resources

Administrators, teachers, librarians, other District personnel, parents, and community members, as appropriate, may recommend instructional resources for selection.

The Board shall rely on District professional staff to select and acquire instructional resources that:

1. Enrich and support the curriculum consistent with the general educational goals of the state and District, the aims and objectives of individual schools and specific courses, and the District and campus improvement plans.
2. Are appropriate for the subject area and for the age, ability level, learning styles, interests, and social and emotional development of the students for whom they are selected.
3. Meet high standards for artistic quality, literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.
4. In accordance with state standard, Pp~~present various sides- multiple perspectives~~ of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives. [See also EMB regarding instruction about controversial issues.]
5. Promote literacy.

Selection of resources is an ongoing process that includes the removal of resources no longer appropriate and the periodic replacement or repair of resources that still have educational value.

Additional
Instructional
Materials

In addition to the criteria above, District professional staff may select additional instructional materials in accordance with administrative regulations.

Library Materials

In addition to the criteria above, librarians and other professional staff shall ensure that library materials:

6. Develop a balanced collection presenting multiple viewpoints related to controversial issues to foster critical thinking skills and encourage discussion based on rational analysis [see EMB regarding instruction about controversial issues];
7. Represent many ethnic, religious, and cultural groups and their contributions to the national heritage and world community;
8. Provide a wide range of background information that will enable students to make intelligent decisions in their daily lives;
9. Demonstrate literary merit, quality, value, and significance;
10. Have received favorable professional library reviews ~~from state and nationally recognized review publications;~~

11. ~~May~~ Have received state or national awards or are included on recommended reading lists developed by library professionals and educators;
12. Cover topics, authors, series, or genres that fill gaps in the school library collection;
13. Include accurate and authentic factual content from authoritative sources;
14. Have a high degree of potential user appeal and interest;
15. Offer a global perspective that promotes equity of access, including print and nonprint materials such as electronic and multimedia, to meet the needs of individual learners;
16. Are requested or recommended by students and teachers;
17. Mirror selections found in neighboring districts or libraries in the region; and
18. Represent diverse viewpoints and cultures appropriate to each campus to ensure the collection embodies the unique background of its student population.

Gifts

Gifts of instructional resources shall be evaluated according to the provisions above and accepted or rejected in accordance with CDC(LOCAL).

Challenged Resources

A parent of a District student, a student who is 18 years of age or older, an individual employee, or any District resident may challenge an instructional resource used in the District's educational program on the basis that the instructional material fails to meet the standards set forth in this policy.

Guiding Principles

The following principles shall guide the Board and staff in responding to challenges of instructional resources:

19. A complainant may raise an objection to an instructional resource used in a school's educational program, despite the fact that the professional staff selecting the resources were qualified to make the selection, followed the proper procedure, and adhered to the objectives and criteria for instructional resources set out in this policy.
20. A parent's ability to exercise control over instruction extends only to his or her own child as set forth in Education Code Chapter 26.
21. Access to a challenged resource shall not be restricted during the reconsideration process, except the District may deny access to a child if requested by the child's parent.

Informal Reconsideration	<p>The major criterion for the final decision on challenged resources is the appropriateness of the resource for its intended educational use. No challenged instructional resource shall be removed solely because of the ideas expressed therein.</p> <p>When the District or a campus receives an objection about the appropriateness of an instructional resource, the appropriate <u>campus administrator or librarian</u> shall try to resolve the matter informally. The administrator <u>or librarian</u> shall explain the selection process and discuss the intended educational purpose for the instructional resource. If appropriate, the administrator may offer a concerned parent an alternative instructional resource to be used by that parent's child in place of the challenged material.</p>
Formal Reconsideration	<p>If the complainant wishes to make a formal challenge, the administrator shall provide the complainant a copy of this policy and a form to request a formal reconsideration of the instructional resource.</p> <p>A complainant shall make any formal objection to an instructional resource on the form provided by the District and shall submit the completed and signed form to the <u>_____ Executive Director of Curriculum and Instruction</u>. Upon receipt of the form, the <u>Executive Director of Curriculum and Instruction _____</u> shall appoint a reconsideration committee.</p> <p>The reconsideration committee shall include at least one member of the instructional staff who has experience using the challenged resource with students or is familiar with the challenged resource's content <u>and District-level staff, librarians, and curriculum coordinators</u>. Other members of the committee may include <u>District-level staff</u>, library staff, secondary-level students, parents, and any other appropriate individuals.</p> <p>All members of the committee shall review the challenged instructional resource in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged resource conforms to the principles of selection set out in this policy and whether the challenged material will continue to be used in the educational program. The committee shall prepare a written report of its findings. The Superintendent, other appropriate administrators, and the complainant shall receive copies of the report.</p>
<i>Frequency of Review</i>	<p>After an instructional resource has been reviewed through formal reconsideration, it shall not be reviewed again until it is evaluated in the periodic local selection or maintenance process, as applicable.</p>
Appeal	

The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the appropriate level. [See DGBA, FNG, and GF]

**Midlothian ISD
BOARDBOOK TEMPLATE**

Board Meeting Date:	November 14, 2022	
Agenda Item:	Consider Revision to Local Policy COA	
Requires Board Action:	YES	
Agenda Location:	CONSENT	
Template Attachments:	No	PDF
If yes, then select what applies:	PDF	
Link to the presentation:	Yes. See link in the box to the right.	COA local
Background Information	<p>WHY: Proposed Revisions This language change would move the decision-making into the appropriate roles for the District.</p> <p>WHAT: Procurement The purchasing coordinator shall oversee the use of federal child nutrition funds to procure appropriate goods and services necessary for providing food service to students and shall develop and enforce financial management systems, internal control procedures, procurement procedures, an other administrative procedures as needed to comply with all state and federal requirements for use of these funds.</p> <p>Preference This policy change will allow the food service manager the authority to determine whether the District will apply a geographic preference when procuring unprocessed, locally grown or locally raised agricultural products.</p>	
Strategic Priority: (Primary)	Priority 4: District Operations and Financial Stewardship	
Performance Objective: (Primary)	4.3 Commitment to Financial Stewardship	
Strategic Priority: <i>(Secondary - if needed)</i>		
Performance Objective: <i>(Secondary - if needed)</i>		
Legal Reference: (1) / (2)	N/A	
Policy Reference: (1) / (2)	COA-FOOD AND NUTRITION MANAGEMENT - PROCUREMENT	
Fiscal Impact/Budget Function Code:		
Administration Recommendation	This is a Board decision.	

Motion:	A motion might be: " I move to accept the motion as presented to approve the proposed wording change for COA local."	
Presenter:	Darin Kasper	Sandy Bundrick (D)
	District Leadership	Controller

PROPOSED REVISIONS: 10.31.2022

Procurement

The ~~Superintendent~~**purchasing coordinator** shall oversee the use of federal child nutrition funds to procure appropriate goods and services necessary for providing food service to students and shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to comply with all state and federal requirements for use of these funds.

[See CO(LEGAL) and COA(LEGAL)]

Geographic Preference

The Board delegates to the ~~Superintendent~~**food service manager** the authority to determine whether the District will apply a geographic preference when procuring unprocessed, locally grown or locally raised agricultural products and to:

1. Specify the types of products for which any geographic preference will be applied; and
2. Define the geographic area to be preferred for each applicable product.