

**Agenda of Meeting  
Midlothian ISD  
Board of Trustees Regular Meeting**

L.A. Mills Administration Building  
100 Walter Stephenson Road  
Midlothian, Texas 76065

**Monday, April 17, 2023 – 5:30 PM**

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A Regular Meeting of the Board of Trustees of Midlothian ISD will be held Monday, April 17, 2023, beginning at 5:30 PM.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed on the agenda, which is attached to, and made a part of this Notice. Items do not have to be taken in the order shown on this meeting notice.

The open portions of this meeting will be streamed live and recorded. The video will be made available to the public on the District's website.

**PUBLIC COMMENT** – Public comments related to this meeting will be accepted in person only in accordance with the Open Meetings Act and Local District Policy, BED(LOCAL). Members of the public wishing to address the Board during the public comment portion of this regular meeting shall be limited to five minutes, or less, should a change to the allotted time be necessary as determined by the presiding officer based on the meeting.

In-person participants must either sign up online by 4:00 pm the day of the meeting or sign in and complete a "Public Comment Participation Form" and present it to the Board President or designee 10 minutes prior to the start of the meeting. If a completed form for public comment is not received by the applicable deadline posted, the individual will not be able to participate in public comment at this meeting.

In accordance with the Texas Open Meetings Act, Board Members will listen to the comments. The Board, through the presiding officer or Superintendent, can offer factual information, cite Board policy, or direct the administration to investigate items and report back to the Board, but shall not engage in a two-way dialogue with patrons.

- I. FIRST ORDER OF BUSINESS
  - A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551
- II. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.
  - A. Discussion of Personnel, Texas Government Codes 551.074 - Resignations, Terminations, and Non-renewals of Professional Employees, Employment, Leaves of Absences, Personnel Issues
    - 1. Discuss Teacher/Professional Contract Recommendations for 2023/2024
  - B. Consultation with Attorney, Texas Government Code Chapter 551.071

- C. Safety and Security, Texas Government Code Chapter 551.076
  - D. Discuss Purchase, Exchange, Lease, or Value of Real Property 551.072
  - E. Students, Texas Government Code 551.082, 551.0821
    - 1. Discipline Issues
    - 2. Non-Discipline Issues
- III. RECONVENE TO OPEN SESSION
- IV. INTRODUCTION OF MEETING
  - A. Invocation
  - B. Pledges of Allegiance
- V. SUPERINTENDENT REPORT
  - A. Good Things
  - B. Student Ambassadors
- VI. TRUSTEE REPORT on Good Things
- VII. PRESENTATIONS / RECOGNITIONS
  - A. MISD Mission and Vision
  - B. MISD Board Pledge
  - C. Recognition of State Powerlifting Students
  - D. Recognition of Gifts and/or Donations
- VIII. PUBLIC COMMENT - *for Items on the Agenda*: Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow procedures outlined above.
- IX. DISCUSSION/ACTION: ADMINISTRATION & HUMAN RESOURCES
  - A. Balanced Scorecard Priority 2: Capacity Building and Effective Leadership
  - B. Discuss Local Policy Revisions with Policy Update 120 (CB, CKC, FNG, and FO Local)
  - C. Discuss Local Policy Revision DCE (LOCAL)
  - D. Consider and Approve Recommendations from Servant Leader Subcommittee
  - E. Receive an Update from the HR Subcommittee Meeting on March 30, 2023
  - F. Discuss Dress Code Recommendations for 2023/2024
- X. DISCUSSION/ACTION: BUSINESS AND FINANCE
  - A. Discuss 2023/2024 Budget Workshop #2
  - B. Consider Approval of CSP 2223-01 Baxter Kitchen Renovations
  - C. Receive an Update from the Business and Operation Subcommittee Meeting
  - D. Review Monthly Business Reports
- XI. DISCUSSION/ACTION: CURRICULUM AND INSTRUCTION
  - A. Consider Proposed Revisions to Local Policy EF(LOCAL): Instructional Resources
  - B. Receive an Update from the Curriculum and Instruction Subcommittee Meeting held on April 6, 2023
- XII. DISCUSSION / ACTION: GOVERNANCE
  - A. Receive Update from Governance Subcommittee Meeting held April 6, 2023
  - B. Consider Approving Advocacy Resolution for 2022-2024
  - C. Consider Reporting of Trustee Individual Continuing Education Credits
- XIII. CONSENT AGENDA

- A. Consider Meeting Minutes
  - 1. March 27, 2023 - Special Meeting Minutes
- B. Quarterly Investment Report
- C. Consider Requisitions over \$50,000
- D. Consider Approving Budget Amendments
- E. Consider Approval of Gifts and/or Donations
- F. Consider Approving Teacher/Professional Contract for 2023/2024
- G. Consider Approving TSTC Memorandum of Understanding for 2023/2024
- H. Consider Approving Region 10 Contracts for 2023/2024
- I. Consider Food Service Renewal for 2023/2024
- J. Consider and Approve IMA TEKS Certification for 2023/2024
- XIV. INFORMATION ONLY
- XV. Action, if any, on Items Discussed in Closed Session
- XVI. PUBLIC COMMENT *for non-agenda items*
- XVII. Consider Agenda Items/Topics for Upcoming Meetings
- XVIII. ADJOURNMENT OF MEETING

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed meeting or session of the Board of Trustees is required, then such closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

- 551.071 Private consultation with the board's attorney.
- 551.072 Discussing purchase, exchange, lease, or value of real property.
- 551.073 Discussing negotiated contracts for prospective gifts or donations.
- 551.074 Discussing personnel or to hear complaints against personnel.
- 551.075 To confer with employees of the school district to receive information or to ask questions.
- 551.076 Considering the deployment, specific occasions for, or implementation of, security personnel, or devices.
- 551.082 Considering discipline of a public school child, or complaint or charge against personnel.
- 551.0821 Discussing personally identifiable information about a public school student.
- 551.083 Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employees groups.
- 551.084 Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of

- the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof;  
as the School Board shall determine.



**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |   |     |
|---|---|-----|
| <b>Board Meeting Date:</b>                                      | April 17, 2023  |     |
| <b>Agenda Item:</b>   | Superintendent <i>Good Things</i>   |     |
| <b>Agenda Location:</b>   | PRESENTATIONS / RECOGNITIONS  |     |
| <b>Template Attachments:</b>                                    | No  | N/A |
| <b>If yes, then select what applies:</b>                        | N/A   | N/A |
| <b>Link to the presentation:</b>                                | No presentation for this item.  |     |
| <b>Background Information</b>                                   | <b>WHY:</b><br>As we open each meeting, the Superintendent's Points of Pride provide an opportunity to recognize specific students, staff, and community members. |     |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 1: Student Success   |     |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 1.1 Multiple Pathways for All Students to Belong  |     |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 3: Culture, Climate and Safety   |     |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being  |     |
| <b>Legal Reference: (1) / (2)</b>                               | N/A   | N/A |
| <b>Policy Reference: (1) / (2)</b>                              |   |     |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A   |     |
| <b>Administration Recommendation</b>                            | Presentation only   |     |
| <b>Motion:</b>  | Presentation only   |     |
| <b>Presenter:</b>   | Jo Ann Fey, Ed.D.   |     |
|   | District Leadership   |     |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |  |     |
|---|--|-----|
| <b>Board Meeting Date:</b>                                      | April 17, 2023   |     |
| <b>Agenda Item:</b>   | Student Ambassadors Q & A  |     |
| <b>Requires Board Action:</b>                                   | NO   |     |
| <b>Agenda Location:</b>   | INFORMATION ONLY   |     |
| <b>Template Attachments:</b>                                    | No   | N/A |
| <b>If yes, then select what applies:</b>                        | N/A  | N/A |
| <b>Link to the presentation:</b>                                | No presentation for this item.   |     |
| <b>Background Information</b>                                   | <b>WHY:</b> This agenda item will provide an opportunity for Student Ambassadors, as designated by the Superintendent from the Superintendent Advisory Council, to address questions from the board. |     |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 1: Student Success  |     |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 1.2 All Students Exhibit Yearly Growth in Core Areas   |     |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 1: Student Success  |     |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 1.1 Multiple Pathways for All Students to Belong   |     |
| <b>Legal Reference: (1) / (2)</b>                               | N/A  | N/A |
| <b>Policy Reference: (1) / (2)</b>                              |  |     |
| <b>Fiscal Impact/Budget Function Code:</b>                      | None   |     |
| <b>Administration Recommendation</b>                            | Presentation only  |     |
| <b>Motion:</b>  | N/A  |     |
| <b>Presenter:</b>   | Jo Ann Fey, Ed.D.  |     |
|   | District Leadership  |     |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |   |     |
|---|---|-----|
| <b>Board Meeting Date:</b>                                      | April 17, 2023  |     |
| <b>Agenda Item:</b>   | Trustee Good Things to Share  |     |
| <b>Agenda Location:</b>   | PRESENTATIONS / RECOGNITIONS  |     |
| <b>Template Attachments:</b>                                    | No  | N/A |
| <b>If yes, then select what applies:</b>                        | N/A   | N/A |
| <b>Link to the presentation:</b>                                | No presentation for this item.  |     |
| <b>Background Information</b>                                   | <b>WHY:</b><br>As we open each meeting, the Trustees have an opportunity to share <i>Good Things in MISD</i> , recognizing specific students, staff, and community members. |     |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 1: Student Success   |     |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 1.1 Multiple Pathways for All Students to Belong  |     |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 3: Culture, Climate and Safety   |     |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being  |     |
| <b>Legal Reference: (1) / (2)</b>                               | N/A   | N/A |
| <b>Policy Reference: (1) / (2)</b>                              |   |     |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A   |     |
| <b>Administration Recommendation</b>                            | Presentation only   |     |
| <b>Motion:</b>  | Presentation only   |     |
| <b>Presenter:</b>   | Tami Tobey  |     |
|   | Board President   |     |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |   |     |
|---|---|-----|
|   |   |     |
| <b>Board Meeting Date:</b>                                      | April 17, 2023  |     |
| <b>Agenda Item:</b>   | MISD Mission and Vision   |     |
| <b>Agenda Location:</b>   | PRESENTATIONS / RECOGNITIONS  |     |
| <b>Template Attachments:</b>                                    | Yes   | PDF |
| <b>If yes, then select what applies:</b>                        | PDF   | PDF |
| <b>Link to the presentation:</b>                                | No presentation for this item.  |     |
| <b>Background Information</b>                                   | <p><b>WHY:</b> As we open each meeting, it is important that we share the MISD Mission and Vision with all participants.</p> <p><b>Mission:</b> <i>The mission of Midlothian ISD is to educate students by empowering them to maximize their potential.</i></p> <p><b>Vision:</b> <i>Inspiring excellence today to change the world tomorrow.</i></p> |     |
| <b>Strategic Priority: (Primary)</b>                            | Priority 1: Student Success   |     |
| <b>Performance Objective: (Primary)</b>                         | 1.1 Multiple Pathways for All Students to Belong  |     |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | N/A   |     |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | N/A   |     |
| <b>Legal Reference: (1) / (2)</b>                               | N/A   | N/A |
| <b>Policy Reference: (1) / (2)</b>                              | AE-EDUCATIONAL PHILOSOPHY   |     |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A   |     |
| <b>Administration Recommendation</b>                            | Presentation only   |     |
| <b>Motion:</b>  | Presentation only   |     |
| <b>Presenter:</b>   | Tami Tobey  |     |
|   | Board President   |     |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |  |     |
|---|--|-----|
|   |  |     |
| <b>Board Meeting Date:</b>                                      | April 17, 2023   |     |
| <b>Agenda Item:</b>   | Board Pledge   |     |
| <b>Agenda Location:</b>   | PRESENTATIONS / RECOGNITIONS   |     |
| <b>Template Attachments:</b>                                    | Yes  | PDF |
| <b>If yes, then select what applies:</b>                        | PDF  | PDF |
| <b>Link to the presentation:</b>                                | No presentation for this item.   |     |
| <b>Background Information</b>                                   | <p><b>WHY:</b> As we open each meeting, it is important that we share the MISD Board Pledge with all participants.</p> <p><b>WHAT:</b><br/><i>Pledge is attached to read for the audience.</i></p> |     |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 3: Culture, Climate and Safety  |     |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement   |     |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | N/A  |     |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | N/A  |     |
| <b>Legal Reference: (1) / (2)</b>                               | N/A  | N/A |
| <b>Policy Reference: (1) / (2)</b>                              | BBF-BOARD MEMBERS - ETHICS   |     |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A  |     |
| <b>Administration Recommendation</b>                            | Presentation only  |     |
| <b>Motion:</b>  | Presentation only  |     |
| <b>Presenter:</b>   | Tami Tobey   |     |
|   | Board President  |     |

# Midlothian ISD

## Board Member Pledge, 2022-2023

As a member of the Board, I shall promote the best interests of the District as a whole and, to that end, shall adhere to the following ethical standards:

Holly  
Teague

### Student Focused

- I will be continuously guided by what is best for all students of the District.

### Trustworthiness in Stewardship

- I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns:
- I will work to ensure prudent and accountable use of district resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

Jessica  
Ward

### Commitment in Service

- I will focus my attention on fulfilling the Board's responsibilities of goal setting, policy making, and evaluation.
- I will diligently prepare for and attend Board meetings.
- I will avoid personal involvement in activities the Board has delegated to the superintendent.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively

Gary Vineyard

### Equity in Attitude

- I will be fair, just and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself. I will encourage expressions of different opinions and listen with an open mind to others' ideas

Eduardo  
Gonzalez

### Honor in Conduct

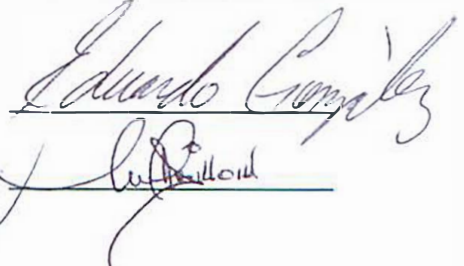
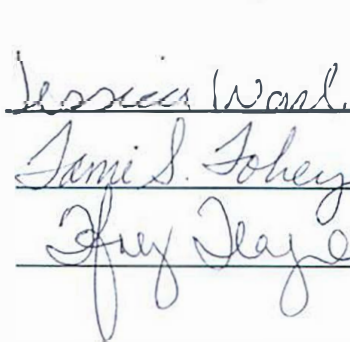
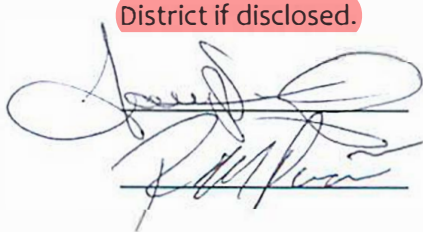
- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decisions as the decision of the Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

Mike Dillow

### Integrity in Character

- I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- I will consistently uphold all applicable laws, rules, policies and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.

Richard Pena



**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |   |                         |
|---|---|-------------------------|
| <b>Board Meeting Date:</b>                                      | April 17, 2023  |                         |
| <b>Agenda Item:</b>   | Board Recognition: Boys State Powerlifting Qualifiers   |                         |
| <b>Requires Board Action:</b>                                   | NO  |                         |
| <b>Agenda Location:</b>   | PRESENTATIONS / RECOGNITIONS  |                         |
| <b>Template Attachments:</b>                                    | No  |                         |
| <b>If yes, then select what applies:</b>                        |   |                         |
| <b>Link to the presentation:</b>                                |   |                         |
| <b>Background Information</b>                                   | <p><b>WHY:</b><br/>MISD provides multiple pathways for students to belong and the following students shine in their athletic event of powerlifting (1.1b). We want to celebrate these students as a district for qualifying for the State Meet.</p> <p><b>WHAT:</b><br/>The following MHS students qualified for the Boys State Powerlifting Meet.</p> <p>Bradyn Smith<br/>LJ Adeniran<br/>Tyler Ethridge</p> |                         |
| <b>Strategic Priority: (Primary)</b>                            | Priority 1: Student Success   |                         |
| <b>Performance Objective: (Primary)</b>                         | 1.1 Multiple Pathways for All Students to Belong  |                         |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 3: Culture, Climate and Safety   |                         |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement  |                         |
| <b>Legal Reference: (1) / (2)</b>                               |   |                         |
| <b>Policy Reference: (1) / (2)</b>                              |   |                         |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A   |                         |
| <b>Administration Recommendation</b>                            | Presentation only   |                         |
| <b>Motion:</b>  | Presentation only   |                         |
| <b>Presenter:</b>   | Jennifer Ellison  | Sheri Brezeale (ED)     |
|   | District Leadership   | Executive Director (ED) |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |   |  |
|---|---|--|
| <b>Board Meeting Date:</b>                            | April 17, 2023  |  |
| <b>Agenda Item:</b>                                   | Board Recognition: Girls State Powerlifting Qualifiers  |  |
| <b>Requires Board Action:</b>                         | NO  |  |
| <b>Agenda Location:</b>                               | PRESENTATIONS / RECOGNITIONS  |  |
| <b>Template Attachments:</b>                          | No  |  |
| <b>If yes, then select what applies:</b>              |   |  |
| <b>Link to the presentation:</b>                      |   |  |
| <b>Background Information</b>                         | <p><b>WHY:</b><br/>MISD provides multiple pathways for students to belong and the following students shine in their athletic event of powerlifting (1.1b). We want to celebrate these students as a district for qualifying for the State Meet.</p> <p><b>WHAT:</b><br/>The following MHS students qualified for the State Powerlifting Meet.</p> <p>Kalli Arroyo<br/>Tatum Hocker<br/>Evah Mayfield<br/>Dawn Haddox<br/>Hannah Brooks<br/>Ainsleigh Walton<br/>Maddie Hodges<br/>Lyndsey McCauley<br/>Shylar McKenzie<br/>Molly Greeson<br/>Rylee Wallingsford</p> |  |
| <b>Strategic Priority: (Primary)</b>                  | <b>Priority 1: Student Success</b>  |  |
| <b>Performance Objective: (Primary)</b>               | 1.1 Multiple Pathways for All Students to Belong  |  |
| <b>Strategic Priority: (Secondary - if needed)</b>    | Priority 3: Culture, Climate and Safety   |  |
| <b>Performance Objective: (Secondary - if needed)</b> | 3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement  |  |
| <b>Legal Reference: (1) / (2)</b>                     |   |  |
| <b>Policy Reference: (1) / (2)</b>                    |   |  |
| <b>Fiscal Impact/Budget Function Code:</b>            | N/A   |  |



|                                      |                     |                         |
|--------------------------------------|---------------------|-------------------------|
| <b>Administration Recommendation</b> | Presentation only   |                         |
| <b>Motion:</b>                       | Presentation only   |                         |
| <b>Presenter:</b>                    | Jennifer Ellison    | Sheri Brezeale (ED)     |
|                                      | District Leadership | Executive Director (ED) |

# April 2023 GIFTS AND DONATIONS

Running Total: \$188,522.71

| Department              | Amount being Donated   | Entity Donating                  |
|-------------------------|--|----------------------------------|
| Destination Imagination | \$200 from a DI parent wanting make a direct donation to the program.                  | Parent: Janie Stolz              |
| Destination Imagination | \$50 monetary donation from parent   | Parent: Deborah and Michael Hunt |
| MHS Soccer              | \$1,200 monetary donation for rental of First United Methodist Church (soccer banquet) | MHS Soccer Boosters              |
| Heritage Softball       | \$1532 monetary donation   | MHHS Softball Boosters           |
| Heritage Baseball       | \$6,193.00 for Pitching machine and baseballs  | MHHS Baseball Boosters           |
| MILE                    | Planners for DAEP students valued at \$215   | Casey Harding w/Hill Electric    |



**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |  |   |
|---|--|---|
| <b>Board Meeting Date:</b>                            | April 17, 2023   |   |
| <b>Agenda Item:</b>                                   | Balanced Scorecard Priority 2: Capacity Building and Effective Leadership Update   |   |
| <b>Agenda Location:</b>                               | INFORMATION ONLY   |   |
| <b>Template Attachments:</b>                          | Yes  |   |
| <b>If yes, then select what applies:</b>              | Presentation   | N/A   |
| <b>Link to the presentation:</b>                      | Yes. See link in the box to the right.   | <a href="https://docs.google.com/presentation/d/1QLSiBeN-1LxwL1G6DwDwAe7ee25L1isu7Cg/edit">https://docs.google.com/presentation/d/1QLSiBeN-1LxwL1G6DwDwAe7ee25L1isu7Cg/edit</a> |
| <b>Background Information</b>                         | <p><b>WHY:</b> The Balanced Scorecard represents what is valued in Midlothian ISD. The monthly presentation of one of the four priorities throughout the year ensures that the organization is focused on the progress of the district and that continuous improvement remains a focal point of the work of the board and district.</p> <p><b>WHAT:</b> The Balanced Scorecard Board Report is a systematic, cyclical process for review of all four priorities . This report provides an update on the status of 2022-23 middle of the year lead data in Priority 2: Capacity Building and Effective Leadership ...</p> |   |
| <b>Strategic Priority: (Primary)</b>                  | Priority 2: Capacity Building and Effective Leadership   |   |
| <b>Performance Objective: (Primary)</b>               |  |   |
| <b>Strategic Priority: (Secondary - if needed)</b>    | Priority 2: Capacity Building and Effective Leadership   |   |
| <b>Performance Objective: (Secondary - if needed)</b> |  |   |
| <b>Legal Reference: (1) / (2)</b>                     |  |   |
| <b>Policy Reference: (1) / (2)</b>                    | N/A  | N/A   |
| <b>Fiscal Impact/Budget Function Code:</b>            | N/A  |   |
| <b>Administration Recommendation</b>                  | Presentation only  |   |
| <b>Motion:</b>  | Information item only  |   |
| <b>Presenter:</b>                                     | Aaron Williams, Ed.D.  | Tamela Crawford (ED)  |
|   | District Leadership  | Executive Director (ED) or Director (D)   |

# Priority 2 MOY Data Report

2023-2024

# Midlothian ISD Strategic Plan Balanced Scorecard 2022-2026

## We Believe:

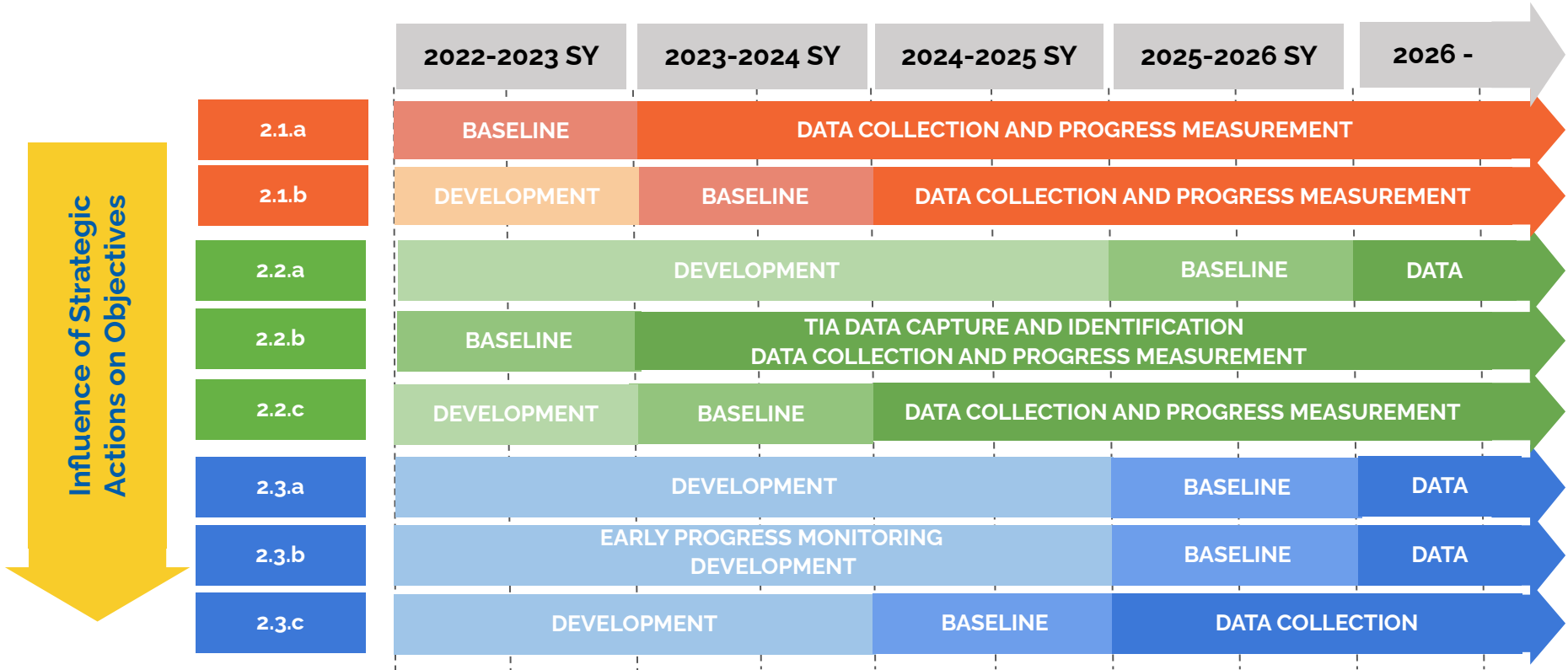
- Safe, engaging, rigorous, and diverse learning environments provide the best opportunity for students to reach their fullest potential.
- A high quality staff with appropriate resources is essential to creating educational experiences that promote student success.
- Effective communication, purposeful collaboration, and strong partnerships create an atmosphere of trust and a strong sense of community vital to student achievement.

**Mission:** The mission of Midlothian ISD is to educate students by empowering them to maximize their potential.

**Vision:** Inspiring excellence today to change the world tomorrow.



# General Timeline for Priority 2 Strategic Action Roll-out



# Priority Reporting Structure: Understanding Lead vs. Lag

## BSC

Lag Measures



19

## Cadence of Accountability

Usually Lead Measures



# Priority Reporting Structure: Understanding Lead vs. Lag

## BSC

Lag Measures

Final Score

2025-2026

20

|               |        |
|---------------|--------|
| On track      |        |
| Not on track  |        |
| Need revision |        |
| Above Goal    | 70%+   |
| At Goal       | 69%    |
| Near Goal     | 63-68% |
| Below Goal    | <62%   |

## Cadence of Accountability

Usually Lead Measures

Trajectory identification

Where we are along Trajectory

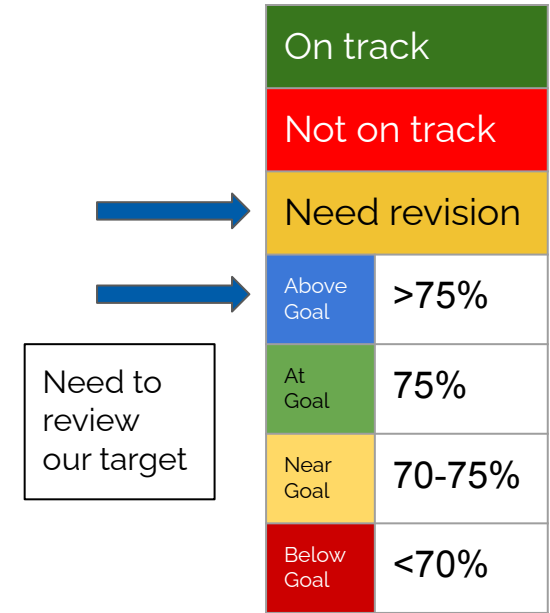
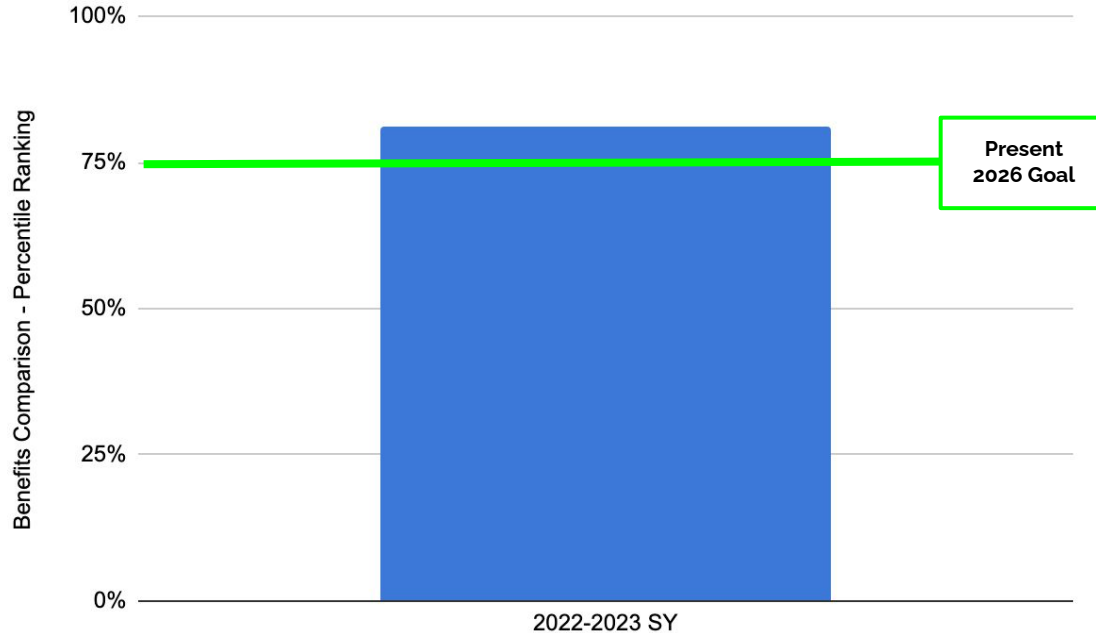
|               |           |
|---------------|-----------|
| On track      |           |
| Not on track  |           |
| Need revision |           |
| Above Goal    | 66%+      |
| At Goal       | 61-65%    |
| Near Goal     | 50 - 60%  |
| Below Goal    | 49 % or < |



|   |  |           |            |   |
|---|--|-----------|------------|---|
| <b>2.1 Recruit and Retain High-potential Talent</b> | 2.1.a Develop and deliver competitive benefit programs that attract and retain high-quality talent and enhance overall employee well-being | 2022-2023 | Above Goal | By 2026, MISD comprehensive benefits package will rank in the top 25% of the TASB-determined comparison group.  |
|   |  | 2022-2023 | Below Goal | By 2026, the MISD salary/wage for teachers will rank in the top 15% of the TASB-determined comparison group.  |
|   |  | 2023-2024 |            | By the fall of 2023-2024 school year <i>staff survey items will be developed</i> to measure overall satisfaction with district comprehensive benefit packages and compensation for all staff.<br>→ By 2026, staff satisfaction with provided district benefits and compensation will increase to <u>    </u> % (Baseline established in 2023-2024 school year). |
|   |  | 2022-2023 | Above Goal | Annually, teacher <b>turnover rate percentage</b> will be lower than the State rate as reported in the Texas Academic Performance Report (TAPR).  |
|   |  | 2022-2023 | Below Goal | By 2026, 90% of MISD salary/wage for professional groups (excluding teachers) will be within 10% of the market median as defined by TASB.   |
|   | 2.1.b Support employees throughout onboarding and other employment transitions within MISD   | 2023-2024 |            | By the fall of 2023-2024 school year staff survey items will be <i>developed</i> to measure overall impact and quality of support for staff when onboarding and in transitions within MISD.<br>→ By 2026, new-to-district staff satisfaction regarding overall impact and quality of support in onboarding will increase from <u>    </u> % to <u>    </u> %    |
|   |  | 2023-2024 |            | By 2026, returning staff satisfaction regarding overall impact and quality of support in intra-district transitions will increase from <u>    </u> % to <u>    </u> % on EOY survey   |

# Priority 2.1a

2.1.a Develop and deliver competitive benefit programs that attract and retain high-quality talent and enhance overall employee well-being

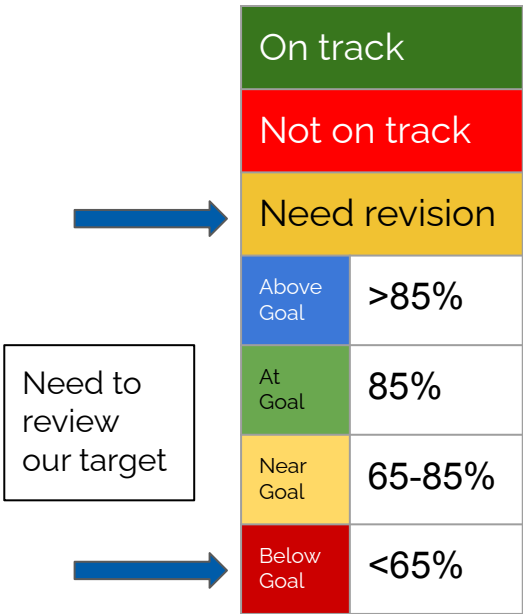
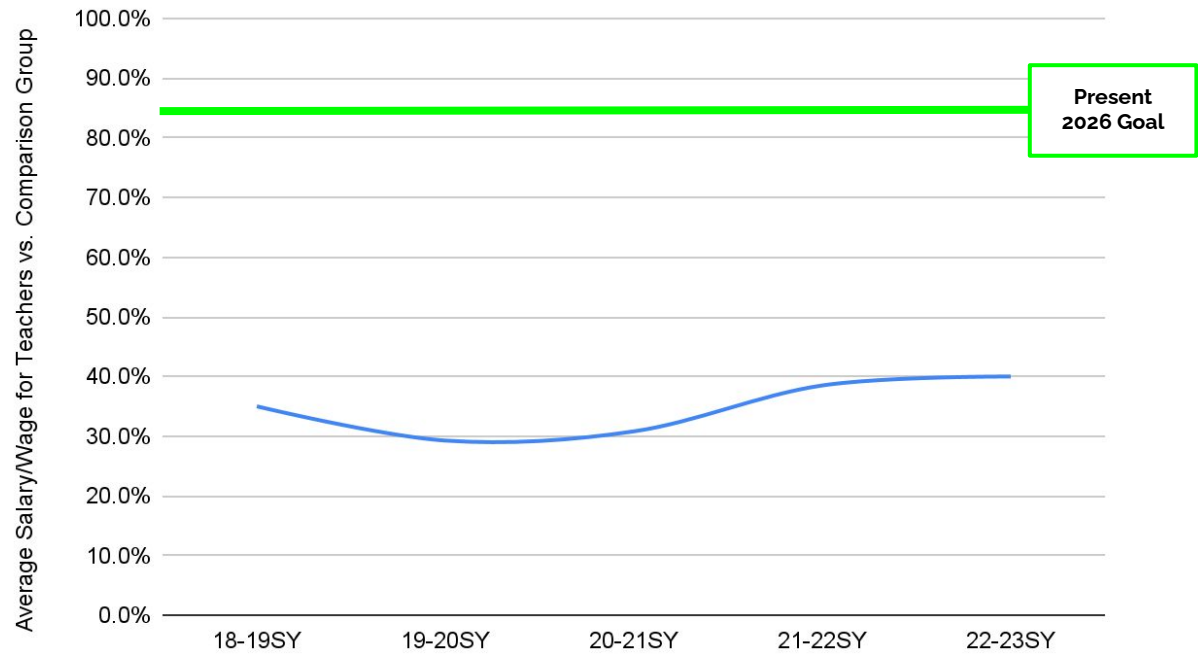


**LONG-TERM DESIRED OUTCOME(S):**  
By 2026, MISD comprehensive benefits package will rank in the top 25% of the TASB-determined comparison group.



# Priority 2.1a

2.1.a Develop and deliver competitive benefit programs that attract and retain high-quality talent and enhance overall employee well-being

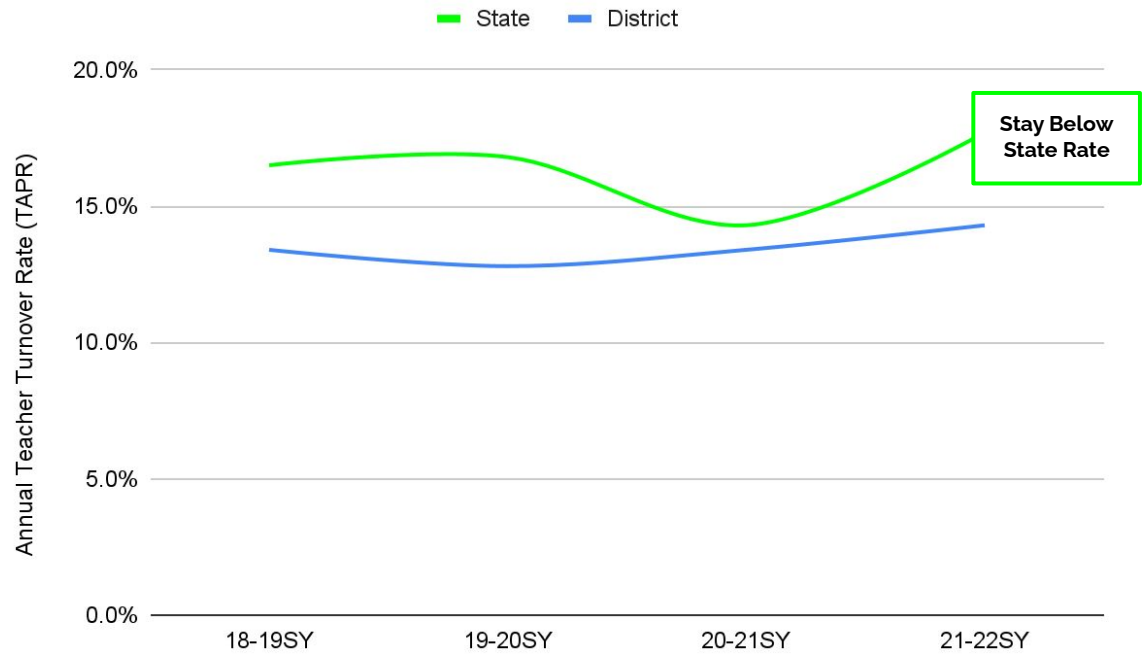


**LONG-TERM DESIRED OUTCOME(S):**  
By 2026, the MISD salary/wage for teachers will rank in the top 15% of the TASB-determined comparison group.



# Priority 2.1a

2.1.a Develop and deliver competitive benefit programs that attract and retain high-quality talent and enhance overall employee well-being



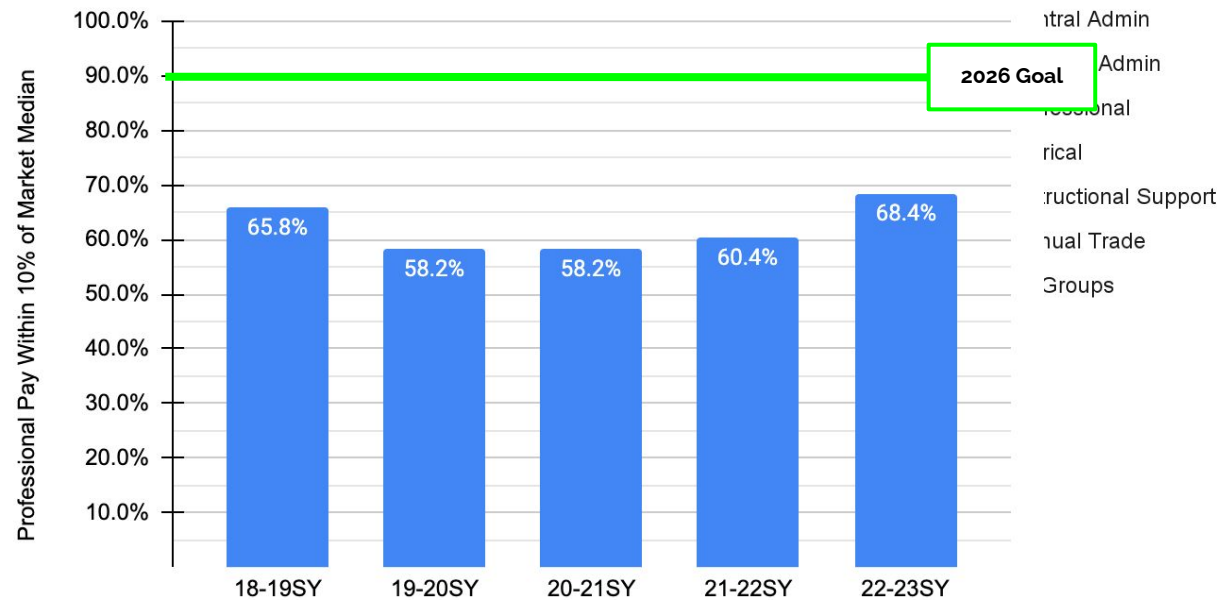
|               |   |
|---------------|---|
| On track      |   |
| Not on track  |   |
| Need revision |   |
| Above Goal    | >5% Below State Rate                      |
| At Goal       | Below State Rate to 4.9% Below State Rate |
| Near Goal     | <2% Above State Rate                      |
| Below Goal    | +2% Above State Rate                      |

**LONG-TERM DESIRED OUTCOME(S):**  
Annually, teacher **turnover rate percentage** will be lower than the State rate as reported in the Texas Academic Performance Report (TAPR).



# Priority 2.1a

2.1.a Develop and deliver competitive benefit programs that attract and retain high-quality talent and enhance overall employee well-being



|               |        |
|---------------|--------|
| On track      |        |
| Not on track  |        |
| Need revision |        |
| Above Goal    | >90%   |
| At Goal       | 90%    |
| Near Goal     | 80-90% |
| Below Goal    | <80%   |

**LONG-TERM DESIRED OUTCOME(S):**  
By 2026, 90% of MISD salary/wage for professional groups (excluding teachers) will be within 10% of the market median as defined by TASB.



# Priority 2.1b

2.1.b Support employees throughout onboarding and other employment transitions within MISD

## Spotlights:

- ★ Onboarding sessions are conducted in small group sessions to provide a personalized experience.
- ★ A representative from each department is invited to share important information to our new hires.
- ★ HR has developed survey questions to ask new employees after they onboard.
- ★ Roll-out of 1 on 1 follow-ups with new teachers

## Next Steps:

- HR will begin using survey instrument during 23-24 onboarding sessions.
- HR will use survey results to revise onboarding practices.

| Process                             |
|-------------------------------------|
| Implementation/pilot has begun.     |
| Baseline                            |
| Expected first data points BOY 2023 |



|   |  |           |              |  |
|---|--|-----------|--------------|--|
| <b>2.2 Systematic Management of Individual Talent</b> | 2.2.a Define leadership roles through the development of exemplary profiles aligned to role responsibilities in order to identify high-potential leaders | 2025-2026 |              | <p>By the fall of the 2024-2025 school year, a stakeholder group will <b>develop</b> a leadership definition within MISD.</p> <ul style="list-style-type: none"> <li>→ By the fall of 2025-2026 school year, a stakeholder group <b>will revise</b> job descriptions of campus leadership positions and <b>develop readiness indicators</b> aligned to each position and the district definition of leadership. <ul style="list-style-type: none"> <li>◆ By 2026, 'readiness scorecards' <b>will be developed</b> for 100% of school leaders for the purpose of identifying "ready" leaders based on T-PESS, readiness indicators and the district definition of leadership</li> </ul> </li> </ul> |
|   | 2.2.b Develop and Implement a talent pipeline that retains and incentivizes the highest quality staff to ensure student success                          | 2023-2024 |              | By 2026, TIA (teacher Incentive Allotment) eligible teachers will perform at or above the State target ( <b>Recognized 30%, Exemplary 20%, Master 5%</b> ) in the MISD local designation.  |
|   |  | 2022-2023 | Below Goal - | By 2026, the annual attrition rate of campus leadership (Principals, Associate Principals, Assistant Principals) will be less than 10% excluding intra-district advancement.   |
|   |  | 2022-2023 | Above Goal + | Annually, MISD will maintain a teacher turnover rate <b>lower than</b> the State rate as reported in the Texas Academic Performance Report (TAPR).   |
|   | 2.2.c Establish systems of support and development opportunities for all staff aligned to their estimated potential                                      | 2023-2024 |              | <p>By the fall of 2023-2024 school year, staff survey items <b>will be developed</b> to measure the perceived growth and development needs of all district staff.</p> <ul style="list-style-type: none"> <li>→ By 2026, an annual survey of staff will show that <b>80% or more</b> district staff will report that professional development was favorably aligned to their own perceived needs. (<b>baseline established</b> in 2022-2023 school year )</li> </ul>  |



# Priority 2.2a

2.2.a Define leadership roles through the development of exemplary profiles aligned to role responsibilities in order to identify high-potential leaders

## Spotlights:

- ★ Initial phase of job description review is underway.
  - District-level description review is near complete
  - Campus-level is about to begin with the creation of a task force of campus representatives to review
- ★ Have been accepted into the Holdsworth Leadership Collaborative to increase capacity at the district level to support this work

## Next Steps:

- Complete initial campus level review
- Embed annual review into the evaluation process
- Future work:
  - Develop role specific behaviors and readiness indicators for each job (a rubric for job readiness and baseline for evaluation)
  - Embed readiness scorecards into the annual self-evaluation process

Process

**Implementation/pilot has begun.**

Baseline

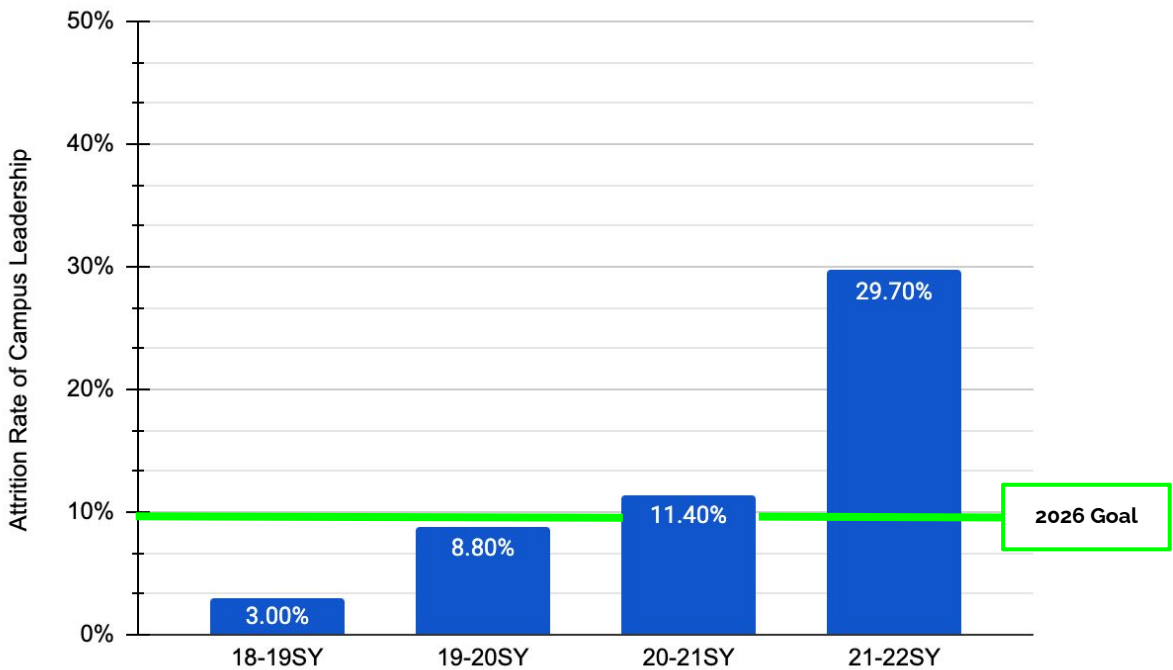
Expected first data points Fall 2025





# Priority 2.2b

2.2.b Develop and deliver competitive benefit programs that attract and retain high-quality talent and enhance overall employee well-being



On track

Not on track

Need revision

|            |        |
|------------|--------|
| Above Goal | <10%   |
| At Goal    | 10%    |
| Near Goal  | 10-15% |
| Below Goal | >15%   |

**LONG-TERM DESIRED OUTCOME(S):**  
By 2026, the annual attrition rate of campus leadership (Principals, Associate Principals, Assistant Principals) will be less than 10% excluding intra-district advancement.



## Priority 2.2b

2.2.b Develop and deliver competitive benefit programs that attract and retain high-quality talent and enhance overall employee well-being

### LONG-TERM DESIRED OUTCOME(S):

By 2026, the annual attrition rate of campus leadership (Principals, Associate Principals, Assistant Principals) will be less than 10% excluding intra-district advancement.

***What is the problem?*** Campus leadership attrition has historically trended in the wrong direction

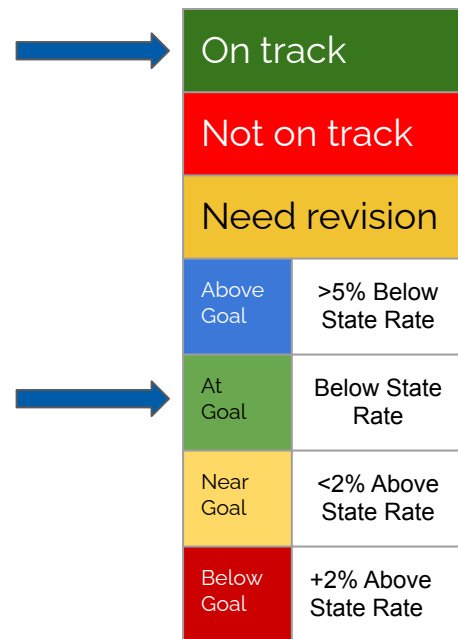
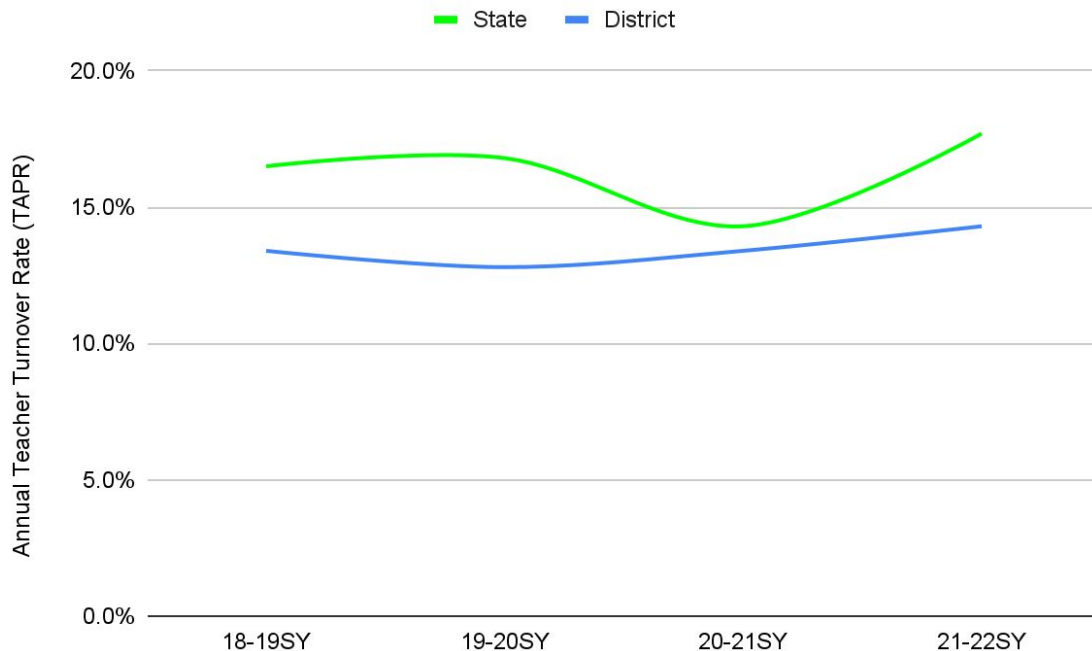
***Why?*** Lack of opportunity and pay structure to incentivize internal advancement, lack of internal leadership development and preparation program, and lack of leadership oversight (leadership pipeline)..

### ***Plan of Action:***

1. *Improved CLT and DLT process with a focus on leadership development*
2. *22-23 Chief of Staff oversight*
3. *23-24 Reinstatement of Executive Director of Leadership Development Role*
4. *Targeted pay structure adjustments to incentivize retention*
5. *Improved application and screening processes for leadership roles*
6. *Focus on alignment of arrows impacting communication, trainings and systems/processes across the district.*
7. *Holdsworth Leadership Collaborative*

## Priority 2.2b

2.2.b Develop and deliver competitive benefit programs that attract and retain high-quality talent and enhance overall employee well-being



### LONG-TERM DESIRED OUTCOME(S):

Annually, teacher **turnover rate percentage** will be lower than the State rate as reported in the Texas Academic Performance Report (TAPR).

# Priority 2.2c

2.2.c Establish systems of support and development opportunities for all staff aligned to their estimated potential.

## Spotlights:

- ★ Currently use survey developed by Curriculum & Instruction to gather feedback from employees after professional development sessions.
- ★ We use the feedback to determine the professional development's relevancy to the employee and impact on performance.

## Next Steps:

- Collaborate with Curriculum & Instruction to develop a streamline survey that is relevant to all district positions.
- Use the data from the revised survey to guide future professional development content and trainings.

## Process

Implementation/pilot has begun.

Baseline

Expected first data points January 2024



|  |   |           |            |   |
|--|---|-----------|------------|---|
| <b>2.3<br/>Development<br/>of a High<br/>-performing<br/>Organizational<br/>System</b> | 2.3.a Develop and implement a comprehensive organizational plan designed to appropriately align people and resources to accomplish the mission, goals, and objectives of MISD | 2025-2026 |            | <p>By the fall of 2023-2024, a system audit will be conducted to analyze employee placement aligned to certification/experience and highly-qualified status in order to <b>develop a baseline</b> to measure effectiveness of placement by campus/department.</p> <ul style="list-style-type: none"> <li>→ By the fall of 2024-2025, a system <b>will be implemented</b> aligning effective teachers to positions with the highest student need. <ul style="list-style-type: none"> <li>◆ By 2026, <u>    </u> % of employees will be placed in positions locally-determined to be aligned based on teacher effectiveness and student need (<b>baseline established</b> in 2022-2023 school year audit).</li> </ul> </li> </ul>   |
|  | 2.3.b Organize systems for all job groups that provide growth opportunities and pathways for internal advancement within MISD   | 2025-2026 |            | <p>By the fall of the 2025-2026 school year, individual pathways and support systems for teachers, leaders, and other staff <b>will be developed</b> with multiple entry points for staff of all ability levels</p> <ul style="list-style-type: none"> <li>→ By the fall of the 2023-2024 school year, <b>a baseline will be established</b> to disaggregate the percentage of in-district promotions within the teacher turnover rate as reported in the Texas Academic Performance Report (TAPR).</li> </ul>  |
|  |   | 2022-2023 | Baseline ▾ | <p>By 2026, in-district advancement will account for <u>    </u> % of annual job placements. (<b>baseline established</b> in 2022-2023 school year).</p>  |
|  | 2.3.c Define and develop a comprehensive evaluation instrument to measure the effectiveness of organizational systems related to capacity and leadership                      | 2024-2025 |            | <p>By the fall of 2024-2025 school year, a comprehensive evaluation instrument <b>will be developed</b> by leadership stakeholders to measure the effectiveness of organizational systems related to capacity and leadership.] ▾</p> <ul style="list-style-type: none"> <li>→ By the fall of 2024-2025 school year, survey items <b>will be developed</b> to measure the alignment of the needs of the organization to the growth and development needs of campus/district leadership. <ul style="list-style-type: none"> <li>◆ By 2026 organizational systems related to capacity and leadership will show an <b>increase of</b> <u>    </u> % in alignment to the growth and development needs of campus/district leadership and the overall working capacity of the organization.</li> </ul> </li> </ul> |

# Priority 2.3a

2.3.a Develop and implement a comprehensive organizational plan designed to appropriately align people and resources to accomplish the mission, goals, and objectives of MISD

## Spotlights:

- ★ Teacher Incentive Allotment Phase 1 Roll-out.
  - Tracking student progress and teacher performance in Math/ELAR/Sci, PK-10.
  - Data collection will be complete in May 2023; analysis will continue through November.
  - Designated Teachers will notified in February 2024
  - Designated Teachers will receive first pay-out in September of 2024

## Next Steps:

- Revise [District Equity Plan](#) for TEA submission by EOY.
- Assess alignment of of TIA designated teachers to areas of highest student need in Spring of 2024
- First report on alignment in Spring of 2024
- Targeted adjustments for 2024-2025



## Process

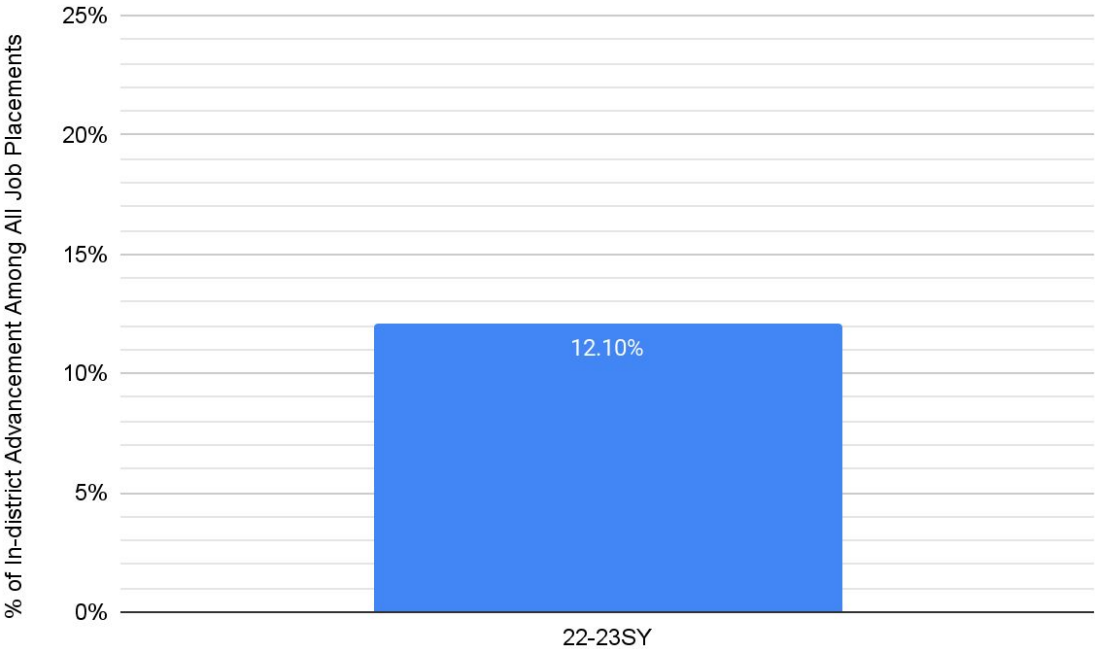
Implementation/pilot has begun.


Baseline

Expected first data points Spring 2024

# Priority 2.3b

2.3.b Develop and deliver competitive benefit programs that attract and retain high-quality talent and enhance overall employee well-being





|               |  |
|---------------|--|
| On track      |  |
| Not on track  |  |
| Need revision |  |
| Above Goal    |  |
| At Goal       |  |
| Need Goal     |  |
| Below Goal    |  |

UNDER CONSTRUCTION

**LONG-TERM DESIRED OUTCOME(S):**  
By 2026, in-district advancement will account for \_\_% of annual job placements. (baseline established in 2022-2023 school year).



# Priority 2.3c

2.3.c Define and develop a comprehensive evaluation instrument to measure the effectiveness of organizational systems related to capacity and leadership

**Spotlights:**

- ★ Future Development
- ★ Have been accepted into the Holdsworth Leadership Collaborative to increase capacity at the district level to support this work

**Next Steps:**

- 2024-2025 - Development of evaluation instrument to measure the effectiveness of organizational systems and process with regard to how they interact with leadership development and capacity building
- 2024-2025 - Development of survey instrument for the instrument mentioned above
- 2025 - Deployment and baseline data collection

| Process                              |
|--------------------------------------|
| Implementation/pilot has begun.      |
| Baseline                             |
| Expected first data points Fall 2025 |









**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |  |   |
|---|--|---|
| <b>Board Meeting Date:</b>  | April 17, 2023   |   |
| <b>Agenda Item:</b>   | Update 120: TASB Policy Update (LEGAL/LOCAL)   |   |
| <b>Agenda Location:</b>   | INFORMATION ONLY   |   |
| <b>Template Attachments:</b>  | Yes  | PDF - <a href="#">Explanatory Notes</a>   |
| <b>If yes, then select what applies:</b>                            | PDF - <a href="#">Local Comparison</a>   | N/A   |
| <b>Link to the presentation:</b>                                    | Yes. See link in the box to the right.   | <a href="https://docs.google.com/presentation/d/1cLqOaYKeHuSzRr_TbOVsa1yq27FmHOq8MeVgYX49mJo/edit?usp=sharing">https://docs.google.com/presentation/d/1cLqOaYKeHuSzRr_TbOVsa1yq27FmHOq8MeVgYX49mJo/edit?usp=sharing</a> |
| <b>Background Information</b><br><b>Limit to ____ words or less</b> | <p><b>WHY:</b> LEGAL policies are for Board review. LOCAL policies in Update 120 requires Board action.</p> <p><b>WHAT:</b> Below are the local policies for review and consideration this month being presented as part of Update 120. These recommended policy revisions are a result of TASB policy review and align to LEGAL policy updates. Please see the <a href="#">Explanatory Notes</a> and the <a href="#">Local Comparison</a> for additional information.</p> <p><b>CKC</b> - Safety Program/Risk Management - Emergency Plans<br/> <b>FNG</b> - Student Rights and Responsibilities: Student and Parent Complaint/Grievances<br/> <b>FO</b> - Student Discipline</p> |   |
| <b>Strategic Priority:</b> <i>(Primary)</i>                         | Priority 1: Student Success  |   |
| <b>Performance Objective:</b> <i>(Primary)</i>                      | 1.3 Continuous Improvement of Curriculum, Professional Development, and the Art and Science of Teaching  |   |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>        | Priority 4: District Operations and financial Stewardship  |   |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i>     | 4.2 Effective and Efficient Cross-departmental Work Processes  |   |
| <b>Legal Reference: (1) / (2)</b>                                   | N/A  | N/A   |
| <b>Policy Reference: (1) / (2)</b>                                  | SEE ABOVE  | N/A   |
| <b>Fiscal Impact/Budget Function Code:</b>                          | N/A  |   |
| <b>Administration Recommendation</b>                                | Presentation only  |   |
| <b>Motion:</b>  | INFORMATION ONLY   |   |
| <b>Presenter:</b>   | Aaron Williams, Ed.D.  | Krista Tipton (ED)  |
|   | District Leadership  | Executive Director (ED) or Director (D)   |

# Overview of Update 120

## Local Changes

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**April 17, 2023**

# CKC(LOCAL) SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS

---

Education Code 37.108(d) requires a district's multi-hazard emergency operations plan to include responding to a train derailment near a district school if a district facility is within 1,000 yards of a railroad track. New recommended local policy text incorporates this requirement into the list of procedures that must be addressed.

# **FNG(LOCAL) STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES**

---

Revisions to this local policy are recommended at Other Complaint Processes to:

- Clarify how special education complaints are addressed.
- Encompass all instructional resources policies.
- Reference the required hearing procedure for eligibility disputes under school nutrition programs.

# FO(LOCAL) STUDENT DISCIPLINE

---

Recommended revisions to this local policy are to clarify circumstances when restraint may be used generally and to more prominently address restraint of a student who receives special education services.

# Explanatory Notes

## TASB Localized Policy Manual Update 120

### Midlothian ISD

#### **AIC(LEGAL)**

#### **ACCOUNTABILITY: INTERVENTIONS AND SANCTIONS**

Revised Administrative Code rules, effective June 7, 2022, and reflected on pages 7–8, address the requirements for local improvement plans by certain districts or campuses assigned a D rating. The rules also address modification of a campus turnaround plan due to a change in circumstances. (See page 15.)

Other revisions reflect changes to citations of Administrative Code rules.

#### **AIE(LEGAL)**

#### **ACCOUNTABILITY: INVESTIGATIONS**

A new Note on page 3 references recently revised Administrative Code rules regarding an informal review or hearing following a TEA investigation.

An existing Administrative Code provision regarding compliance investigations has been added on page 5.

#### **BBD(LEGAL)**

#### **BOARD MEMBERS: TRAINING AND ORIENTATION**

A new Administrative Code rule, effective May 31, 2022, requiring board members to complete training on school safety has been added on page 8.

#### **BE(LEGAL)**

#### **BOARD MEETINGS**

Changes prompted by new and revised Administrative Code rules regarding board meetings by videoconference, effective September 15, 2022, are reflected on pages 9–10.

#### **CB(LOCAL)**

#### **STATE AND FEDERAL REVENUE SOURCES**

As recommended by TEA, newly recommended text requires the district to give public notice of federal grant applications by providing information at board meetings and publishing information on the district's website. The new text also affirms that the district will comply with requirements for receiving public input regarding such applications.

Further, the policy authorizes the superintendent to approve the plan for use of the grant or award. If the board retains authority to approve any plans for use of federal grants, please contact your policy consultant for appropriate revisions.

#### **CCGA(LEGAL)**

#### **AD VALOREM TAXES: EXEMPTIONS AND PAYMENTS**

Citations to a new Administrative Code rule addressing installment payment of taxes on property not directly damaged in a disaster or emergency area are included on page 9.

#### **CFA(LEGAL)**

#### **ACCOUNTING: FINANCIAL REPORTS AND STATEMENTS**

Revisions reflect the adoption of version 18.0 of the *Financial Accountability System Resource Guide*.

#### **CFC(LEGAL)**

#### **ACCOUNTING: AUDITS**

Revisions reflect the adoption of version 18.0 of the *Financial Accountability System Resource Guide*.

#### **CKB(LEGAL)**

#### **SAFETY PROGRAM/RISK MANAGEMENT: ACCIDENT PREVENTION AND REPORTS**

Changes reflect extensive revisions to Administrative Code rules regarding mandatory drills, effective June 26, 2022.

New Administrative Code provisions addressing optional active threat exercises are also incorporated.



# Explanatory Notes

## TASB Localized Policy Manual Update 120

### Midlothian ISD

#### CKC(LOCAL)

#### SAFETY PROGRAM/RISK MANAGEMENT: EMERGENCY PLANS

Education Code 37.108(d) requires a district's multihazard emergency operations plan to include responding to a train derailment near a district school if a district facility is within 1,000 yards of a railroad track. New recommended local policy text incorporates this requirement into the list of procedures that must be addressed.

The *Legal Issues in Update 120* memo describes common legal concerns and best practices specific to [this policy's topic](#).

#### CMD(LEGAL)

#### EQUIPMENT AND SUPPLIES MANAGEMENT: INSTRUCTIONAL MATERIALS CARE AND ACCOUNTING

Changes reflect revised Administrative Code provisions, effective June 7, 2022, regarding permitted uses of the instructional materials and technology allotment. Other revisions have been made to delete outdated terminology.

A revised Administrative Code rule, effective October 16, 2022, requiring certification of compliance with the Children's Internet Protection Act has been added on page 9.

#### CQA(LEGAL)

#### TECHNOLOGY RESOURCES: DISTRICT, CAMPUS, AND CLASSROOM WEBSITES

Based on revised Administrative Code rules, the following requirements have been added at Other Required Internet Postings:

- Certain districts or campuses assigned a D rating must notify the public of the meeting to gather input to develop a local improvement plan. (See item 8.)
- Districts conducting an active threat exercise must provide notice through multiple distribution networks, including the district's website. (See item 35.)

#### CRD(LEGAL)

#### INSURANCE AND ANNUITIES MANAGEMENT: HEALTH AND LIFE INSURANCE

Revised Administrative Code rules, effective August 18, 2022, prompted revisions to the definitions of full- and part-time employees.

#### EHAA(LEGAL)

#### BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ALL LEVELS)

Revisions at the bottom of page 2 reflect changes to the citations of Administrative Code rules addressing instruction related to positive character traits and personal skills.

#### EHAB(LEGAL)

#### BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (ELEMENTARY)

Revisions include a new Administrative Code rule, effective April 28, 2022, regarding phonics curricula.

#### EHAC(LEGAL)

#### BASIC INSTRUCTIONAL PROGRAM: REQUIRED INSTRUCTION (SECONDARY)

Revised Administrative Code rules, effective August 1, 2022, and reflected on pages 3–4, changed the required course offerings for grades 9–12 related to social studies and physical education.

# Explanatory Notes

## TASB Localized Policy Manual Update 120

### Midlothian ISD

#### **EHBAB(LEGAL)**

#### **SPECIAL EDUCATION: ARD COMMITTEE AND INDIVIDUALIZED EDUCATION PROGRAM**

Changes on pages 8–9 include revised Administrative Code rules, effective June 7, 2022, regarding review of a student's behavior improvement plan or behavioral intervention plan.

#### **EHBAE(LEGAL)**

#### **SPECIAL EDUCATION: PROCEDURAL REQUIREMENTS**

Revised Administrative Code rules, effective June 7, 2022, regarding the timeline for requesting a hearing on a due process complaint are included on pages 5–6.

#### **EHBC(LEGAL)**

#### **SPECIAL PROGRAMS: COMPENSATORY/ACCELERATED SERVICES**

Changes reflect new Administrative Code provisions, effective June 9, 2022, regarding accelerated instruction and accelerated learning committees for students who fail to perform satisfactorily on certain assessment instruments. The new provisions derive from HB 4545, 87th Texas Legislature, Regular Session 2021.

#### **EIE(LEGAL)**

#### **ACADEMIC ACHIEVEMENT: RETENTION AND PROMOTION**

Changes are to better match legal sources and remove repealed Administrative Code rules.

#### **EIF(LEGAL)**

#### **ACADEMIC ACHIEVEMENT: GRADUATION**

New Administrative Code rules, effective August 21, 2022, regarding notice about the Texas First Early High School Completion Program and the Texas First Scholarship Program are included on pages 8–9. Other revisions have been made to update citations.

**Please note:** For the 2022–23 school year, each high school must provide a written notification to each student and the student's parent or guardian listing the eligibility criteria for the programs. After the 2022–23 school year, the school must provide the notice upon a student's initial enrollment in high school.

#### **EKB(LEGAL)**

#### **TESTING PROGRAMS: STATE ASSESSMENT**

Changes have been made to incorporate revised Administrative Code rules and to better reflect legal sources.

#### **EKBA(LEGAL)**

#### **STATE ASSESSMENT: ENGLISH LEARNERS/EMERGENT BILINGUAL STUDENTS**

Revisions have been made to include Administrative Code provisions, effective August 9, 2022, regarding emergent bilingual students and individual graduation committees. A repealed provision regarding the grade placement committee has been deleted.

#### **FB(LEGAL)**

#### **EQUAL EDUCATIONAL OPPORTUNITY**

Changes are to better reflect legal sources.

#### **FFA(LEGAL)**

#### **STUDENT WELFARE: WELLNESS AND HEALTH SERVICES**

For clarity, a reference to policy provisions regarding school-based health centers has been added on page 4.

# Explanatory Notes

## TASB Localized Policy Manual Update 120

### Midlothian ISD

#### **FFAE(LEGAL)**

#### **WELLNESS AND HEALTH SERVICES: SCHOOL-BASED HEALTH CENTERS**

For clarity, a reference to policy provisions regarding expanding or changing health-care services at a school has been added on page 3.

#### **FFG(LEGAL)**

#### **STUDENT WELFARE: CHILD ABUSE AND NEGLECT**

The Note on page 5 now references Administrative Code rules regarding investigations of abuse or neglect in a school setting.

#### **FFI(LOCAL)**

#### **STUDENT WELFARE: FREEDOM FROM BULLYING**

District bullying policies must address prevention and mediation of bullying incidents and comply with minimum standards adopted by TEA. TEA recently issued updated [Proposed Minimum Standards for Bullying Prevention Policies and Procedures](#) for public comment from October 28 through November 28, 2022. Policy Service will recommend local policy revisions following publication of the final TEA minimum standards.

#### **FNG(LOCAL)**

#### **STUDENT RIGHTS AND RESPONSIBILITIES: STUDENT AND PARENT COMPLAINTS/GRIEVANCES**

Revisions to this local policy are recommended at Other Complaint Processes to:

- Clarify how special education complaints are addressed.
- Encompass all instructional resources policies.
- Reference the required hearing procedure for eligibility disputes under school nutrition programs.

The *Legal Issues in Update 120* memo describes common legal concerns and best practices specific to [this policy's topic](#).

#### **FO(LOCAL)**

#### **STUDENT DISCIPLINE**

Recommended revisions to this local policy are to clarify circumstances when restraint may be used generally and to more prominently address restraint of a student who receives special education services.

#### **FOF(LEGAL)**

#### **STUDENT DISCIPLINE: STUDENTS WITH DISABILITIES**

Revised Administrative Code rules, effective June 7, 2022, regarding restraint and time-out are included beginning on page 10. A statement has been amended to refer to new documentation and notification requirements in 19 Administrative Code 89.1053(e). Other changes include citations to revised Administrative Code rules.



## (LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

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**Note:** While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

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For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

|                 |  |  |
|-----------------|--|--|
| <b>Contact:</b> | <b>School Districts and<br/>Education Service Centers</b>            | <b>Community Colleges</b>                                |
|                 | <a href="mailto:policy.service@tasb.org">policy.service@tasb.org</a> | <a href="mailto:colleges@tasb.org">colleges@tasb.org</a> |
|                 | 800.580.7529<br>512.467.0222   | 800.580.1488<br>512.467.3689                             |

STATE AND FEDERAL REVENUE SOURCES

CB  
(LOCAL)

**Grants and Awards**

The Superintendent shall be authorized to:

1. Apply, on behalf of the Board, for any and all special federal and state grants and awards as deemed appropriate for the District's operations;
2. Approve commitment of District funds for matching, cost sharing, cooperative, or jointly funded projects up to the amounts specifically allowed under the District budget approved by the Board; and
3. Approve grant and award amendments as necessary.

The District shall comply with all requirements for state and federal grants and awards imposed by law, the awarding agency, or an applicable pass-through entity. The Superintendent shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to provide reasonable assurance that the District is complying with requirements for state and federal grants and awards.

[See CAA, CBB]

**Federal Awards**

Public Notice and  
Input

The District shall provide public notice of federal grant applications through an information item at a Board meeting and by publishing information on the District's website. The District shall make available opportunities for public input as required by law or the granting agency.

Plan Approval

Approval of required grant and award plans shall be by the Superintendent.

Conflict of Interest

Each employee, Board member, or agent of the District who is engaged in the selection, award, or administration of a contract supported by a federal grant or award and who has a potential conflict of interest as defined at Code of Federal Regulations, title 2, section 200.318, shall disclose to the District, in writing, any conflict that meets the disclosure threshold in Chapter 176 of the Local Government Code. [See CBB]

In addition, each employee, Board member, or agent of the District shall comply with any other conflict of interest requirements imposed by the granting agency or a pass-through entity.

For purposes of this policy, "immediate family member" shall have the same meaning as "family member" as described in Chapter 176 of the Government Code. [See BBFA]

STATE AND FEDERAL REVENUE SOURCES

CB  
(LOCAL)

For purposes of this policy, “partner” shall have the same meaning as defined in Business Organizations Code Chapter 1, Subchapter A.

An employee, Board member, or agent of the District who is required to disclose a conflict in accordance with the provisions above shall not participate in the selection, award, or administration of a contract supported by a federal grant or award.

Gifts and Gratuities

Employees, Board members, and agents of the District shall not solicit any gratuities, favors, or items from a contractor or a party to a subcontract for a federal grant or award and shall not accept:

1. Any single item with a value at or above \$50; or
2. Items from a single contractor or subcontractor that have an aggregate monetary value exceeding \$100 in a 12-month period.

[See BBFA, BBFB, CBB, DBD. In the event of a violation of these requirements, see CAA and DH.]

SAFETY PROGRAM/RISK MANAGEMENT  
EMERGENCY PLANS

CKC  
(LOCAL)

**Emergency  
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency; ~~and~~
3. Response to a nearby train derailment, as applicable; and
- ~~3-4.~~ 4. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

**Complaints**

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint  
Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with FFH.
2. Complaints concerning dating violence shall be submitted in accordance with FFH.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with FFH.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints [within the scope of Section 504, including complaints](#) concerning identification, evaluation, or educational placement of a student with a disability, ~~within the scope of Section 504~~ shall be submitted in accordance with FB and the procedural safeguards handbook.
9. [Complaints within the scope of the Individuals with Disabilities Education Act, including complaints](#) ~~Complaints~~ concerning identification, evaluation, educational placement, or discipline of a student with a disability, ~~within the scope of the Individuals with Disabilities Education Act~~ shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with [the EF series](#).



STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with CKE.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

**Extracurricular  
Activity Complaints**

For a complaint concerning a student's participation in an extracurricular activity that does not involve a violation of a right guaranteed by Education Code Chapter 26, the Level Two decision is final and may not be appealed to the Board.

**Notice to Students  
and Parents**

The District shall inform students and parents of this policy through appropriate District publications.

**Guiding Principles**

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

|                                     |   |
|-------------------------------------|---|
|                                     | policy, nor to require a full evidentiary hearing or “mini-trial” at any level.   |
| <b>Freedom from Retaliation</b>     | Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.   |
| <b>General Provisions</b><br>Filing | Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.              |
| Scheduling Conferences              | The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student’s or parent’s absence.   |
| Response                            | At Levels One and Two, “response” shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student’s or parent’s email address of record, or sent by U.S. Mail to the student’s or parent’s mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.  |
| Days                                | “Days” shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is “day zero.” The following business day is “day one.”   |
| Representative                      | “Representative” shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.<br><br>The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days’ notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District’s counsel. The District may be represented by counsel at any level of the process. |

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

**Consolidating Complaints** Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

**Untimely Filings** All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

**Costs Incurred** Each party shall pay its own costs incurred in the course of the complaint.

**Complaint and Appeal Forms** Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

**Level One**

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

**Level Two**

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

**Level Three**

With the exception of complaints regarding extracurricular activities, described above, if the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or parent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

STUDENT DISCIPLINE

FO  
(LOCAL)

**Student Code of Conduct**

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

Revisions

Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

**Extracurricular Standards of Behavior**

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

A student shall be informed of any extracurricular behavior standards at the beginning of each school year or when the student first begins participation in the activity. A student and his or her parent shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.



STUDENT DISCIPLINE

FO  
(LOCAL)

**“Parent” Defined**

Throughout the Student Code of Conduct and discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

**General Discipline Guidelines**

A District employee shall adhere to the following general guidelines when imposing discipline:

1. A student shall be disciplined when necessary to improve the student’s behavior, to maintain order, or to protect other students, school employees, or property.
2. A student shall be treated fairly and equitably. Discipline shall be based on an assessment of the circumstances of each case. Factors to consider shall include:
  - a. The seriousness of the offense;
  - b. The student’s age;
  - c. The frequency of misconduct;
  - d. The student’s attitude;
  - e. The potential effect of the misconduct on the school environment;
  - f. Requirements of Chapter 37 of the Education Code; and
  - g. The Student Code of Conduct adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student’s parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

**Corporal Punishment**

Corporal punishment may be used as a discipline management technique in accordance with this policy and the Student Code of Conduct.

Corporal punishment shall not be administered to a student whose parent has submitted to the principal a signed statement for the current school year prohibiting the use of corporal punishment with his or her child. The parent may reinstate permission to use corporal punishment at any time during the school year by submitting a signed statement to the principal.

Guidelines

Corporal punishment shall be limited to spanking or paddling the student and shall be administered in accordance with the following guidelines:

1. The student shall be told the reason corporal punishment is being administered.



STUDENT DISCIPLINE

FO  
(LOCAL)

2. Corporal punishment shall be administered only by the principal or designee.
3. The instrument to be used in administering corporal punishment shall be approved by the principal.
4. Corporal punishment shall be administered in the presence of one other District professional employee and in a designated place out of view of other students.

Disciplinary  
Records

The disciplinary record reflecting the use of corporal punishment shall include any related disciplinary actions, the corporal punishment administered, the name of the person administering the punishment, the name of the witness present, and the date and time of punishment.

Physical Restraint

**Note:** A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]

Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to:

1. Protect a person, including the person using physical restraint, from physical injury.
2. Obtain possession of a weapon or other dangerous object.
3. Protect property from serious damage.
- 3.4. Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.

~~4. Control an irrational student.~~

~~5.1. Protect property from serious damage.~~

~~A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]~~

DAEP Placement and  
UIL Participation

A student who is assigned to a disciplinary alternative education program (DAEP) shall not be permitted to participate in UIL activities. The student shall be permitted to resume participation in UIL activities after completion of the assignment to the DAEP on the first day he or she returns to regular classes.

STUDENT DISCIPLINE

FO  
(LOCAL)

|   |   |
|---|---|
| <b>Electronic Monitoring by Law Enforcement</b> | A student monitored by law enforcement officials by means of an electronic monitoring device shall not be allowed to participate in UIL activities. The student may be permitted to resume participation on the first day following release from monitoring requirements.   |
| <b>Video and Audio Monitoring</b>               | <p>Video and audio recording equipment shall be used for safety purposes to monitor student behavior on District property.</p> <p>The District shall post signs notifying students and parents about the District’s use of video and audio recording equipment. Students shall not be notified when the equipment is turned on.</p> |
| Use of Recordings                               | The principal or designee shall review recordings as needed, and evidence of student misconduct shall be documented. A student found to be in violation of the District’s Student Code of Conduct shall be subject to appropriate discipline.   |
| Access to Recordings                            | Recordings shall remain in the custody of the campus principal or designee and shall be maintained as required by law. A parent or student who wishes to view a recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]                 |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |   |   |
|---|---|---|
| <b>Board Meeting Date:</b>                                      | April 17, 2023  |   |
| <b>Agenda Item:</b>   | Discuss Change to Local Policy DCE  |   |
| <b>Requires Board Action:</b>                                   | Not at this time.   |   |
| <b>Agenda Location:</b>   | INFORMATION ONLY  |   |
| <b>Template Attachments:</b>                                    | Yes   |   |
| <b>If yes, then select what applies:</b>                        | PDF   |   |
| <b>Link to the presentation:</b>                                | No presentation for this item.  | <a href="https://docs.google.com/document/d/1oNnDiA7Kt">https://docs.google.com/document/d/1oNnDiA7Kt</a> |
| <b>Background Information</b>                                   | <p><b>WHY:</b> Local policy DCE allows the district to provide non-Chapter 21 contracts to professionals in our system who do not hold traditional education licensure. By doing so we can provide industry-standard job security through a renewable term contract rather than an annual letter of intent. This is standard practice among school districts for executive level positions and higher.</p> <p><b>WHAT:</b> The local policy that requires change is:<br/> <b>DCE: Employment Practices: Other Types of Contracts</b></p> <p>The change in this policy reflect an update based on new position titles, no change in practice or application of policy.</p> |   |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 2: Capacity Building and Effective Leadership  |   |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 2.1 Recruit and Retain High-potential Talent  |   |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 2: Capacity Building and Effective Leadership  |   |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 2.3 Development of a High-performaning Organizational System  |   |
| <b>Legal Reference: (1) / (2)</b>                               |   |   |
| <b>Policy Reference: (1) / (2)</b>                              | DCE-EMPLOYMENT PRACTICES - OTHER TYPES  |   |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A   |   |
| <b>Administration Recommendation</b>                            | Presentation only   |   |
| <b>Motion:</b>  | Motion: "N/A"   |   |
| <b>Presenter:</b>   | Aaron Williams, Ed.D.   |   |
|   | District Leadership   |   |

EMPLOYMENT PRACTICES  
OTHER TYPES OF CONTRACTS

DCE  
(LOCAL)

**Non-Chapter 21 Contracts**

The District shall employ on non-Chapter 21 contracts, not to be governed by Chapter 21 of the Education Code, the following positions: ~~assistant~~

**Appeal of Employment Actions**

~~superintendent for finance and operations, assistant superintendent for engagement and strategic innovation, and chief technology officer~~ Executive Director of Operations, Executive Director of PEIMS/SIS, Executive Director of Technology, and Chief Financial Officer.

An employee may appeal discharge during the contract period in accordance with DCE(LEGAL).

An employee whose contract is not reissued at the end of the contract period may appeal in accordance with DGBA(LOCAL).

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |   |                           |
|---|---|---------------------------|
|   |   |                           |
| <b>Board Meeting Date:</b>                                      | April 17, 2023  |                           |
| <b>Agenda Item:</b>   | Board Subcommittee Report - Administration /Human Resources   |                           |
| <b>Requires Board Action:</b>                                   | NO  |                           |
| <b>Agenda Location:</b>   | INFORMATION ONLY  |                           |
| <b>Template Attachments:</b>                                    | No  | PDF                       |
| <b>If yes, then select what applies:</b>                        |   |                           |
| <b>Link to the presentation:</b>                                | No presentation for this item.  |                           |
| <b>Background Information</b>                                   | <p><b>WHY:</b> The Board selected Holly Teague, Jessica Ward and Richard Pena to serve as subcommittee members on the Administration / Human Resources Subcommittee for 2022/2023 with the Superintendent.</p> <p><b>WHAT:</b> This agenda item offers an opportunity for this subcommittee to report and update the Board from the March 30, 2023, Subcommittee Meeting.</p> |                           |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 1: Student Success   |                           |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 1.1 Multiple Pathways for All Students to Belong  |                           |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 3: Culture, Climate and Safety   |                           |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being  |                           |
| <b>Legal Reference: (1) / (2)</b>                               | N/A   |                           |
| <b>Policy Reference: (1) / (2)</b>                              |   |                           |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A   |                           |
| <b>Administration Recommendation</b>                            | Presentation only   |                           |
| <b>Motion:</b>  | N/A   |                           |
| <b>Presenter:</b>   | Aaron Williams, Ed.D.   | Trustee                   |
|   | District Leadership   | Holly Teague Chairperson) |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |   |  |
|---|---|--|
| <b>Board Meeting Date:</b>                                      | April 17, 2023  |  |
| <b>Agenda Item:</b>   | Proposed Student Dress Code 23-24   |  |
| <b>Agenda Location:</b>   | INFORMATION ONLY  |  |
| <b>Template Attachments:</b>                                    | Yes   | Presentation   |
| <b>If yes, then select what applies:</b>                        | Presentation  | N/A  |
| <b>Link to the presentation:</b>                                | Yes. See link in the box to the right   | <a href="#">Proposed Dress Code 23-24 Presentation</a> |
| <b>Background Information</b>                                   | <p><b>WHY:</b> In order to provide a safe and secure learning environment and limit distractions to education, campus and district administrators annually review the MISD Student Dress Code and bring the proposed draft to the Board for review.</p> <p><b>WHAT:</b> Campus administrators gathered input from various stakeholders before meeting to discuss revisions that are being proposed tonight.</p> |  |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 3: Culture, Climate and Safety   |  |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being  |  |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    |   |  |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> |   |  |
| <b>Legal Reference: (1) / (2)</b>                               | Texas Education Agency  | FNCA (LEGAL)   |
| <b>Policy Reference: (1) / (2)</b>                              | N/A   | N/A  |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A   |  |
| <b>Administration Recommendation</b>                            | Presentation only   |  |
| <b>Motion:</b>  | N/A   |  |
| <b>Presenter:</b>   | Aaron Williams, Ed.D.   | Krista Tipton (ED)                                     |
|   | District Leadership   | Executive Director (ED) or Director (D)                |

# 23-24 Student Dress Code

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April 17, 2023

## **MISD Dress Code Yearly Review Process**

- Jan 13-27: Campuses gathered feedback from their stakeholders.
- Jan 27: Each campus submitted a feedback form to Krista Tipton.
- Feb 7: Meeting with Tipton and campus administrators on the Dress Code Committee to create Proposed Dress Code.
- Feb 10: Proposed Dress Code shared with Division Leaders for review.
- Feb 13-24: Revisions and edits to the Dress Code.
- Mar 30: Proposed Dress Code presented to Board Subcommittee.
- April 2: Final edits to the 23-24 Dress Code.
- April 17: Proposed Dress Code presented to the Board for Information.

# **23-24 Student Dress Code**



## MISD Dress Code Yearly Review Process

- **Questions Considered by the Dress Code Committee**

- **WHY** do we have a Student Dress Code?
  - FNCA (Local): "The District's dress code is established to teach grooming and hygiene, instill discipline, prevent disruption, avoid safety hazards, and teach respect for authority"
- **WHAT** do we need to regulate?
  - Safety & Security Issues
  - Modesty Issues
  - Student Code of Conduct Issues
- **HOW** do we need to communicate the expectations?
  - Clear and concise verbiage linked to the rationale behind having the regulation to limit how students dress while at school.

# 23-24 Student Dress Code

# 23-24 Student Dress Code: Proposed Changes

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- No major proposed changes to the main expectations of the dress code.
  - Added expectation for students to wear current year ID badges while at school.
  - Added guidelines for biker shorts to be longer than fingertips and must be longer than the shirt worn.
- Removed redundancy in the dress code.
- Removed some verbiage that was no longer needed or could be reworded for clarity.
- Reorganized the format of the document to align with the reason for the regulations.

# 23-24 Proposed Student Dress Code

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Reorganized to focus on the reason for the guideline instead of the category of clothing/apparel:

| 22-23 Student Dress Code Categories  | 23-24 Student Dress Code Categories  |
|--|--|
| <ul style="list-style-type: none"><li>• Clothing</li><li>• Hair and Headwear</li><li>• Accessories</li><li>• Shoes and Sandals</li></ul> | <ul style="list-style-type: none"><li>• Safety &amp; Security Guidelines</li><li>• Modesty Guidelines</li><li>• Student Code of Conduct Guidelines</li></ul> |

## Proposed 23-24 Student Dress Code

# Thank you for the Feedback



### **Student Dress Code: 2023-2024**

In order to maintain an orderly environment conducive to the attainment of the educational mission and purpose of the district, all students shall be required to meet the expectations of this dress and grooming code. Safety & security, modesty and MISD Student Code of Conduct policies are factors that are considered in the establishment of this dress and grooming code. Students, teachers, parents and administrators must work together to assume responsibility for complying with and enforcing the dress code adopted by the Midlothian ISD.

#### **Safety & Security Guidelines**

1. Students are required to wear the current year student ID around their neck while on campus, except when participating in physical activities.
2. Hats, caps, beanies, sunglasses, or other head coverings that are not worn for medical or religious reasons, may not be worn inside the school building because these items could make it difficult for staff and security personnel to identify individuals.
3. Garments with hoods may not be worn with the hood over the head inside the building during the school day because these items could make it difficult for staff and security personnel to identify individuals.
4. For health and safety reasons, footwear must be worn at all times. Any shoes that are not considered safe (i.e. cleats, shoes with wheels, slippers, etc) are prohibited.
5. Gang-related clothing, shoes, boots, jewelry, bandanas, tattoos, or grooming styles that identify a student as a member of a gang or other unauthorized group are prohibited.
6. Any clothing item or accessory that is deemed by an administrator to potentially cause a safety concern is prohibited.

#### **Modesty Guidelines**

1. Shirts and blouses must be hemmed to fit around the arm. Tank tops, ribbed tank tops, muscle shirts, and spaghetti straps are prohibited.
2. Off-the-shoulder shirts, blouses, or sweaters are prohibited.
3. Shirts, blouses, and sweaters that show the skin of the torso when arms are raised above the head are prohibited.
4. Sheer, lace, see-through or excessively tight fitting garments are prohibited.
5. Torn clothing and clothing with holes above finger-tip length\* which expose skin or undergarments are prohibited.
6. All pants, skirts, and shorts shall be sized appropriately and worn at the waist with no sagging.
7. Dresses and skirts must extend to the end of the fingertips.\* The same standard applies to slits in dresses and skirts.

8. If tights, leggings, or other form fitting pants are worn, the buttocks and the pelvic area must be covered at all times by a dress, skirt, shirt or shorts.
9. Shorts must extend to the end of the fingertips.\* Spandex and biker shorts are prohibited unless the length exceeds the end of the fingertips\* and the length of the shirt worn.
10. Modesty concerns due to a lack of appropriate undergarments will be addressed. Undergarments shall not be visible in any manner.
11. Inappropriate sleepwear is prohibited.

*\* Fingertip measurement is when shoulders are relaxed, arms at the side, and fingers extended.*

### **Student Code of Conduct Guidelines**

1. Advertisements or symbols that can be interpreted as promoting, depicting, or insinuating the use of drugs, alcohol, tobacco products, violence, or of a sexual nature are prohibited.
2. Apparel or accessories will not display lewd, offensive, vulgar, obscene, or contain sexually suggestive pictures, emblems, slogans, slurs (examples: swastikas, confederate/rebel flag, etc.) or writings on clothing.
3. An item of apparel or makeup that is considered a distraction or disruption is prohibited.
4. Tattoos which are visible that are distractive, lewd, vulgar, depict profanity, prohibited items (i.e. alcohol, drugs, or tobacco products, etc), or contain slurs are prohibited.
5. Tennis/athletic shoes must be worn for physical education classes.

### **Compliance with Dress Code**

*The building principal or his/her designated representative has the authority to enforce the dress code. If the principal, or designated representative, determines that a student's grooming or clothing violates the school's dress code, the student may be given disciplinary consequences. The student may be assigned to in-school suspension for the remainder of the day. Repeated offenses may result in more serious disciplinary actions in accordance with the Student Code of Conduct. The district reserves the right to prohibit any clothing, apparel, or grooming style that the administration determines to be reasonably expected to pose a health or safety hazard or to cause substantial disruption of, distraction from, or interfere with general school operations. In addition, extracurricular programs may have additional requirements or guidelines for students participating in those programs. Students, teachers, parents and administrators must work together to assume responsibility for complying and enforcing the dress code adopted by the Midlothian ISD.*

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |  |     |
|---|--|-----|
| <b>Board Meeting Date:</b>                                      | April 17, 2023   |     |
| <b>Agenda Item:</b>   | 23-24 Budget Workshop #2: Preliminary Budget Assumptions   |     |
| <b>Agenda Location:</b>   | INFORMATION ONLY   |     |
| <b>Template Attachments:</b>                                    | No   |     |
| <b>If yes, then select what applies:</b>                        | N/A  | N/A |
| <b>Link to the presentation:</b>                                | No presentation for this item.   |     |
| <b>Background Information</b>                                   | <p><b>WHY:</b> To inform the Board on the development process of the 23-24 operating budget; specifically to inform the board of the impact of legislation, ESSER on 23-24 budget development</p> <p><b>WHAT:</b> In this workshop the board will hear and explore information pertaining to:</p> <ul style="list-style-type: none"> <li>- ESSER funds remaining</li> <li>- 22-23 Operating Results</li> <li>- Pending Legislation</li> <li>- Preliminary budget assumptions</li> <li>- Growth Projections</li> <li>- Campus Breakdowns</li> <li>- Departmental Requests</li> <li>- Summary</li> </ul> |     |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 4: District Operations and financial Stewardship  |     |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 4.3 Commitment to Financial Stewardship  |     |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 2: Capacity Building and Effective Leadership   |     |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 2.1 Recruit and Retain High-potential Talent   |     |
| <b>Legal Reference:</b> (1) / (2)                               |  |     |
| <b>Policy Reference:</b> (1) / (2)                              | N/A  | N/A |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A  |     |
| <b>Administration Recommendation</b>                            | Presentation only  |     |
| <b>Motion:</b>  | N/A  |     |
| <b>Presenter:</b>   | Sandy Bundrick   |     |
|   | Chief Financial Officer  |     |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |   |                     |
|---|---|---------------------|
|   |   |                     |
| <b>Board Meeting Date:</b>                                      | April 17, 2023  |                     |
| <b>Agenda Item:</b>   | Board Subcommittee Report - Business and Operations   |                     |
| <b>Requires Board Action:</b>                                   | NO  |                     |
| <b>Agenda Location:</b>   | INFORMATION ONLY  |                     |
| <b>Template Attachments:</b>                                    | No  | PDF                 |
| <b>If yes, then select what applies:</b>                        |   |                     |
| <b>Link to the presentation:</b>                                | No presentation for this item.  |                     |
| <b>Background Information</b>                                   | <p><b>WHY:</b> The Board selected Mike Dilow, Jessica Ward, and Richard Pena to serve as subcommittee members on the Business and Operations Committee for 2022/2023 with the staff members of the Business and Finance Department.</p> <p><b>WHAT:</b> This agenda item offers an opportunity for this subcommittee to report and update the Board from the April 13, 2023 subcommittee meeting.</p> |                     |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 4: District Operations and Financial Stewardship   |                     |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 4.3 Commitment to Financial Stewardship   |                     |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 4: District Operations and Financial Stewardship   |                     |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 4.1 Systematic Long-range Facility Management   |                     |
| <b>Legal Reference: (1) / (2)</b>                               | N/A   |                     |
| <b>Policy Reference: (1) / (2)</b>                              |   |                     |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A   |                     |
| <b>Administration Recommendation</b>                            | Presentation only   |                     |
| <b>Motion:</b>  | N/A   |                     |
| <b>Presenter:</b>   | Sandy Bundrick  | Trustee             |
|   | District Leadership   | Mike Dillow (Chair) |



**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |   |     |
|---|---|-----|
|   |   |     |
| <b>Board Meeting Date:</b>                                      | April 17, 2023  |     |
| <b>Agenda Item:</b>   | Business Reports  |     |
| <b>Agenda Location:</b>   | INFORMATION ONLY  |     |
| <b>Template Attachments:</b>                                    | Yes   | PDF |
| <b>If yes, then select what applies:</b>                        | PDF   | PDF |
| <b>Link to the presentation:</b>                                | No presentation for this item.  |     |
| <b>Background Information</b>                                   | <p><b>WHY:</b><br/>To keep the Board informed of the financial position of the District.</p> <p><b>WHAT:</b><br/>Financial reports for the period ending March 31, 2023, are provided for Board review.</p> |     |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 4: District Operations and financial Stewardship   |     |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 4.3 Commitment to Financial Stewardship   |     |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | N/A   |     |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | N/A   |     |
| <b>Legal Reference: (1) / (2)</b>                               | Texas Education Agency  | N/A |
| <b>Policy Reference: (1) / (2)</b>                              | CFA-ACCOUNTING -<br>FINANCIAL REPORTS AND<br>STATEMENTS   |     |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A   |     |
| <b>Administration Recommendation</b>                            | Presentation only   |     |
| <b>Motion:</b>  | No motion - information only  |     |
| <b>Presenter:</b>   | Sandy Bundrick  |     |
|   | District Leadership   |     |

|               |                                | 2022-23         | 2022-23        | 2022-23       | Encumbered  | Unencumbered      |
|---------------|--------------------------------|-----------------|----------------|---------------|-------------|-------------------|
| FND T FC OBJ  | OBJ                            | Original Budget | Revised Budget | FYTD Activity | Amount      | Balance - YTD Act |
| R             | Revenue                        |                 |                |               |             |                   |
| 170 R 00 ---- |                                | 90,575.00       | 90,575.00      | 68,297.45     | 0.00        | 22,277.55         |
| 170 R -- ---- | Revenue                        | 90,575.00       | 90,575.00      | 68,297.45     | 0.00        | 22,277.55         |
| E             | Expense                        |                 |                |               |             |                   |
| 170 E 12 ---- | INST. RESOURCES & MEDIA SVCS   | 221,459.00      | 221,459.00     | 167,022.32    | 5,474.06    | 48,962.62         |
| 170 E 13 ---- | CURRICULUM DEV.& INST.STF DEV  | 1,250.00        | 1,250.00       | 349.00        | 721.74      | 179.26            |
| 170 E 52 ---- | SECURITY & MONITORING SERVICES | 76,330.00       | 76,330.00      | 43,289.40     | 0.00        | 33,040.60         |
| 170 E -- ---- | Expense                        | 299,039.00      | 299,039.00     | 210,660.72    | 6,195.80    | 82,182.48         |
| 170 - -- ---- | A. H. MEADOWS LIBRARY FUND     | -208,464.00     | -208,464.00    | -142,363.27   | -6,195.80   | -59,904.93        |
| R             | Revenue                        |                 |                |               |             |                   |
| 180 R 00 ---- |                                | 364,961.00      | 364,961.00     | 466,598.91    | 0.00        | -101,637.91       |
| 180 R -- ---- | Revenue                        | 364,961.00      | 364,961.00     | 466,598.91    | 0.00        | -101,637.91       |
| E             | Expense                        |                 |                |               |             |                   |
| 180 E 36 ---- | COCURR./EXTRACURR.ACTIVITIES   | 1,101,293.00    | 1,104,017.07   | 931,046.98    | 155,214.16  | 17,755.93         |
| 180 E 51 ---- | PLANT MAINTENANCE & OPERATIONS | 4,000.00        | 4,000.00       | 3,793.37      | 0.00        | 206.63            |
| 180 E -- ---- | Expense                        | 1,105,293.00    | 1,108,017.07   | 934,840.35    | 155,214.16  | 17,962.56         |
| 180 - -- ---- | ATHLETIC DEPARTMENT FUND       | -740,332.00     | -743,056.07    | -468,241.44   | -155,214.16 | -119,600.47       |
| R             | Revenue                        |                 |                |               |             |                   |
| 197 R 00 ---- |                                | 0.00            | 0.00           | 77,799.82     | 0.00        | -77,799.82        |
| 197 R -- ---- | Revenue                        | 0.00            | 0.00           | 77,799.82     | 0.00        | -77,799.82        |

| FND T FC OBJ  | OBJ                            | 2022-23         | 2022-23        | 2022-23       | Encumbered    | Unencumbered      |
|---------------|--------------------------------|-----------------|----------------|---------------|---------------|-------------------|
|               |                                | Original Budget | Revised Budget | FYTD Activity | Amount        | Balance - YTD Act |
| E             | Expense                        |                 |                |               |               |                   |
| 197 E 11 ---- | INSTRUCTION                    | 0.00            | 0.00           | 237.98        | 0.00          | -237.98           |
| 197 E -- ---- | Expense                        | 0.00            | 0.00           | 237.98        | 0.00          | -237.98           |
| 197 - -- ---- | Insurance Claims Snow 2021     | 0.00            | 0.00           | 77,561.84     | 0.00          | -77,561.84        |
| R             | Revenue                        |                 |                |               |               |                   |
| 199 R 00 ---- |                                | 117,974,218.00  | 118,359,338.67 | 93,375,559.60 | -106,450.17   | 25,090,229.24     |
| 199 R -- ---- | Revenue                        | 117,974,218.00  | 118,359,338.67 | 93,375,559.60 | -106,450.17   | 25,090,229.24     |
| E             | Expense                        |                 |                |               |               |                   |
| 199 E 11 ---- | INSTRUCTION                    | 58,491,843.00   | 58,630,323.60  | 44,234,615.58 | 527,490.33    | 13,868,217.69     |
| 199 E 12 ---- | INST. RESOURCES & MEDIA SVCS   | 1,101,371.00    | 1,102,624.00   | 865,207.09    | 15,290.68     | 222,126.23        |
| 199 E 13 ---- | CURRICULUM DEV.& INST.STF DEV  | 1,164,159.00    | 1,085,692.50   | 629,769.06    | 30,263.43     | 425,660.01        |
| 199 E 21 ---- | INSTRUCTIONAL LEADERSHIP       | 1,042,428.00    | 1,036,449.00   | 710,810.10    | 10,101.37     | 315,537.53        |
| 199 E 23 ---- | SCHOOL LEADERSHIP              | 5,655,282.00    | 5,691,915.00   | 4,242,552.81  | 29,134.93     | 1,420,227.26      |
| 199 E 31 ---- | GUIDANCE & COUNSELING          | 3,921,643.00    | 3,903,272.00   | 3,030,905.41  | 5,795.93      | 866,570.66        |
| 199 E 33 ---- | HEALTH SERVICES                | 1,244,846.00    | 1,247,503.00   | 874,844.77    | 20,054.69     | 352,603.54        |
| 199 E 34 ---- | PUPIL TRANSPORTATION           | 2,977,186.00    | 2,977,186.00   | 2,717,245.42  | 17,089.54     | 242,851.04        |
| 199 E 36 ---- | COCURR./EXTRACURR.ACTIVITIES   | 3,594,960.00    | 3,768,644.00   | 2,571,774.44  | 110,549.88    | 1,086,319.68      |
| 199 E 41 ---- | GENERAL ADMINISTRATION         | 3,881,347.00    | 4,016,147.00   | 2,702,847.06  | 422,804.44    | 890,495.50        |
| 199 E 51 ---- | PLANT MAINTENANCE & OPERATIONS | 11,809,022.00   | 11,807,422.00  | 9,225,855.19  | 501,200.47    | 2,080,366.34      |
| 199 E 52 ---- | SECURITY & MONITORING SERVICES | 1,763,790.00    | 1,778,836.00   | 1,168,349.76  | 409,143.43    | 201,342.81        |
| 199 E 53 ---- | DATA PROCESSING SERVICES       | 1,961,842.00    | 1,880,442.00   | 1,442,551.29  | 32,558.68     | 405,332.03        |
| 199 E 95 ---- | PYMTS.TO JJAEP PROGRAMS        | 20,000.00       | 20,000.00      | 8,658.00      | 11,230.00     | 112.00            |
| 199 E 97 ---- | PAYMENTS TO TAX INCREMENT FUND | 17,614,428.00   | 17,614,428.00  | 0.00          | 0.00          | 17,614,428.00     |
| 199 E 99 ---- | Tax Costs                      | 740,992.00      | 841,992.00     | 624,054.87    | 217,566.97    | 370.16            |
| 199 E -- ---- | Expense                        | 116,985,139.00  | 117,402,876.10 | 75,050,040.85 | 2,360,274.77  | 39,992,560.48     |
| 199 - -- ---- | GENERAL FUND                   | 989,079.00      | 956,462.57     | 18,325,518.75 | -2,466,724.94 | -14,902,331.24    |

| FND T FC OBJ  | OBJ                            | 2022-23<br>Original Budget | 2022-23<br>Revised Budget | 2022-23<br>FYTD Activity | Encumbered<br>Amount | Unencumbered<br>Balance - YTD Act |
|---------------|--------------------------------|----------------------------|---------------------------|--------------------------|----------------------|-----------------------------------|
| R             | Revenue                        |                            |                           |                          |                      |                                   |
| 240 R 00 ---- |                                | 4,254,824.00               | 4,254,824.00              | 3,567,181.67             | 0.00                 | 687,642.33                        |
| 240 R -- ---- | Revenue                        | 4,254,824.00               | 4,254,824.00              | 3,567,181.67             | 0.00                 | 687,642.33                        |
| E             | Expense                        |                            |                           |                          |                      |                                   |
| 240 E 35 ---- | FOOD SERVICES                  | 4,025,574.00               | 4,669,574.00              | 2,893,361.26             | 42,602.90            | 1,733,609.84                      |
| 240 E 51 ---- | PLANT MAINTENANCE & OPERATIONS | 78,000.00                  | 78,000.00                 | 3,557.34                 | 0.00                 | 74,442.66                         |
| 240 E -- ---- | Expense                        | 4,103,574.00               | 4,747,574.00              | 2,896,918.60             | 42,602.90            | 1,808,052.50                      |
| 240 - -- ---- | FOOD SERVICE                   | 151,250.00                 | -492,750.00               | 670,263.07               | -42,602.90           | -1,120,410.17                     |
| R             | Revenue                        |                            |                           |                          |                      |                                   |
| 599 R 00 ---- |                                | 37,201,498.00              | 37,201,498.00             | 37,305,115.76            | 0.00                 | -103,617.76                       |
| 599 R -- ---- | Revenue                        | 37,201,498.00              | 37,201,498.00             | 37,305,115.76            | 0.00                 | -103,617.76                       |
| E             | Expense                        |                            |                           |                          |                      |                                   |
| 599 E 71 ---- | DEBT SERVICES                  | 37,201,498.00              | 37,201,498.00             | 36,827,389.87            | 6,000.00             | 368,108.13                        |
| 599 E -- ---- | Expense                        | 37,201,498.00              | 37,201,498.00             | 36,827,389.87            | 6,000.00             | 368,108.13                        |
| 599 - -- ---- | DEBT SERVICE                   | 0.00                       | 0.00                      | 477,725.89               | -6,000.00            | -471,725.89                       |
| Grand Revenue |                                | 159,886,076.00             | 160,271,196.67            | 134,860,553.21           | -106,450.17          | 25,517,093.63                     |
| Grand Expense |                                | 159,694,543.00             | 160,759,004.17            | 115,920,088.37           | 2,570,287.63         | 42,268,628.17                     |
| Grand Totals  |                                | 191,533.00                 | 487,807.50                | 18,940,464.84            | 2,676,737.80         | 16,751,534.54                     |
|               | Profit                         |                            | Loss                      | Profit                   | Loss                 | Loss                              |

Number of Accounts: 5003

**Midlothian ISD  
BOARDBOOK TEMPLATE**

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|--|--|----------------------|
|  |  |                      |
| <b>Board Meeting Date:</b>                               | April 17, 2023   |                      |
| <b>Agenda Item:</b>                                      | Policy Revision to MISD policy EF(LOCAL)   |                      |
| <b>Requires Board Action:</b>                            | YES  |                      |
| <b>Agenda Location:</b>                                  | DISCUSSION/ACTION: CURRICULUM AND INSTRUCTION  |                      |
| <b>Template Attachments:</b>                             | Yes  |                      |
| <b>If yes, then select what applies:</b>                 | PDF  | Policy Revision Link |
| <b>Link to the presentation:</b>                         | Yes. See link in the box to the right.   | Presentation Link    |
| <b>Background Information</b>                            | <p><b>WHY:</b> TASB Policy Update 119 revised EF(LEGAL) related to selection of instructional resources and library materials. Revision of legal policy is prompting districts to revise existing EF(LOCAL) policies which address the selection and review of instructional resources, including classroom resources and library materials.</p> <p><b>WHAT:</b> Revision recommendations to policy EF(LOCAL) was revisited in C&amp;I Board Sub-committee during spring 2023 at the request of the board in November 2022. Attached policy represents updated wording following work with legal counsel and review by board members.</p> <p><b>Background:</b> The recommended changes to this local policy address the selection and review of all instructional resources, including instructional and library materials. Suggested changes align local policy to the district's current process used when instructional resources, including library materials, are formally reviewed. Revisions bring clarity to the informal and formal steps taken when stakeholders challenge instructional resources. Additionally, policy revisions define staff responsible for addressing concerns brought to the campus level and district staff responsible for organizing a district committee to review challenged resources for a formal complaint.</p> |                      |
| <b>Strategic Priority: (Primary)</b>                     | Priority 1: Student Success  |                      |
| <b>Performance Objective: (Primary)</b>                  | 1.3 Continuous Improvement of Curriculum, Professional Development, and the Art and Science of Teaching  |                      |
| <b>Strategic Priority:</b><br>(Secondary - if needed)    |  |                      |
| <b>Performance Objective:</b><br>(Secondary - if needed) |  |                      |

|  |   |                     |
|--|---|---------------------|
| <b>Legal Reference: (1) / (2)</b>          | Texas Education Agency  |                     |
| <b>Policy Reference: (1) / (2)</b>         | EF-INSTRUCTIONAL RESOURCES  |                     |
| <b>Fiscal Impact/Budget Function Code:</b> | N/A   |                     |
| <b>Administration Recommendation</b>       | Administration recommends the approval of the agenda item as presented.     |                     |
| <b>Motion:</b>                             | A motion might be, "I move to approve revisions to EF(LOCAL) as presented." |                     |
| <b>Presenter:</b>                          | Shelle Blaylock   | Mendy Autry         |
|  | District Leadership   | MISD Lead Librarian |

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**Note:** For information related to the selection process and accounting of instructional materials, as this term is defined by state law and rule, see CMD and EFA.

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**Objectives**

The District shall provide a wide range of instructional resources for students and faculty that present varying levels of difficulty, diversity of appeal, and a variety of points of view. Although the Superintendent shall ensure that professional staff ~~members may~~ select instructional resources ~~for their use~~ in accordance with District policy and administrative regulations, the ultimate authority for determining and approving the curriculum and instructional program of the District lies with the Board.

The District values parental involvement in the educational process and will continue to identify opportunities for parents to learn about the District's library programs and the availability of library materials so that parents may provide guidance to their child(ren) in the selection of library materials.

In this policy, "instructional resources" includes both instructional materials and library materials.

Instructional materials may include textbooks, ~~library acquisitions~~, supplementary resources for classroom use, and any other instructional resources, including electronic resources, used for formal or informal teaching and learning purposes. The primary objectives of instructional- ~~materials resources~~ are to implement, enrich, and support the District's educational program.

Library materials may include printed and electronic library acquisitions and other ancillary or supplementary materials maintained in a campus library. In accordance with state and local guidelines, library collections should enrich and support the state and local curriculum. Collections should also provide materials of high interest to encourage student reading and learning for pleasure.

Library materials may be used to enhance the instructional program, for formal or informal teaching and learning purposes, and for voluntary inquiry or self-selected reading.

In accordance with state and local standards, school libraries are essential interactive collaborative learning environments, ever evolving to provide equitable physical and virtual access to ideas, information, and learning tools for the entire school community.

School libraries are essential, safe, and inviting centers for teaching and learning that provide equitable access to emerging technologies and physical and virtual collections of high quality, reflecting input from stakeholders.

### Instructional Resources

Administrators, teachers, librarians, other District personnel, parents, and community members, as appropriate, may recommend instructional resources for selection.

The Board shall rely on District professional staff to select and acquire instructional resources that:

- ~~2.—~~1. Enrich and support the curriculum consistent with the general educational goals of the state and District, the aims and objectives of individual schools and specific courses, and the District and campus improvement plans. taking into consideration students' varied interests, abilities, learning styles, and maturity levels.
- ~~3.—~~2. Stimulate growth in factual knowledge, enjoyment of reading, literary appreciation, aesthetic values, and societal standards. Are appropriate for the subject area and for the age, ability level, learning styles, interests, and social and emotional development of the students for whom they are selected.
3. Meet high standards for artistic quality, literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.
4. In accordance with state standard, Present multiple perspectives of various sides of controversial issues so that students have an opportunity to develop, under guidance, skills in critical analysis and in making informed judgments in their daily lives. [See also EMB regarding instruction about controversial issues.]
5. Promote literacy.
- ~~5.—~~Represent many ethnic, religious, and cultural groups and their contributions to the national heritage and world community.
- ~~6.—~~Provide a wide range of background information that will enable students to make intelligent judgments in their daily lives.

Selection of resources is an ongoing process that includes the removal of resources no longer appropriate and the periodic replacement or repair of resources that still have educational value.

### Additional Instructional Materials



**Selection Criteria**

In addition to the criteria above, District professional staff may select additional instructional materials in accordance with administrative regulations.

Library Materials

In addition to the criteria above, librarians and other professional staff shall ensure that library materials:

In the selection of instructional resources, professional staff shall ensure that the resources:

1. Develop a balanced collection presenting multiple viewpoints related to controversial issues to foster critical thinking skills and encourage discussion based on rational analysis [see EMB regarding instruction about controversial issues];
- ~~1. Support and are consistent with the general educational goals of the state and District and the aims and objectives of individual schools and specific courses consistent with the District and campus improvement plans.~~
2. Represent many ethnic, religious, and cultural groups and their contributions to the national heritage and world community;
- ~~2. Meet high standards for artistic quality and/or literary style, authenticity, educational significance, factual content, physical format, presentation, readability, and technical quality.~~
3. Provide a wide range of background information that will enable students to make intelligent decisions in their daily lives;
- ~~3. Are appropriate for the subject area and for the age, ability level, learning styles, and social and emotional development of the students for whom they are selected.~~
4. Demonstrate literary merit, quality, value, and significance;
- ~~4. Are designed to help students gain an awareness of our pluralistic society.~~
5. Have received favorable professional library reviews
- ~~5. Are designed to provide information that will motivate students and staff to examine their own attitudes and behavior; to understand their duties, responsibilities, rights, and privileges as citizens participating in our society; and to make informed choices in their daily lives.~~

6. May have received state or national awards or are included on recommended reading lists developed by library professionals and educators;

~~For library selections, are integral to the instructional program, are appropriate for the reading levels and understanding of students, reflect the interests and needs of the students and faculty, are included because of their literary or artistic value and merit, and present information with the greatest degree of accuracy and clarity.~~

7. Cover topics, authors, series, or genres that fill gaps in the school library collection;
8. Include accurate and authentic factual content from authoritative sources;
9. Have a high degree of potential user appeal and interest;
10. Offer a global perspective that promotes equity of access, including print and nonprint materials such as electronic and multimedia, to meet the needs of individual learners;
11. Are requested or recommended by students and teachers;
12. Mirror selections found in neighboring districts or libraries in the region; and
- 6-13. Represent diverse viewpoints and cultures appropriate to each campus to ensure the collection embodies the unique background of its student population

### Gifts

Gifts of instructional resources shall be evaluated according to the provisions above and accepted or rejected in accordance with CDC(LOCAL).

~~Administrators, teachers, library media specialists, other District personnel, parents, and community members, as appropriate, may recommend instructional resources for selection. Gifts of instructional resources shall be evaluated according to these criteria and accepted or rejected in accordance with CDC(LOCAL).~~

~~Selection of resources is an ongoing process that includes the removal of resources no longer appropriate and the periodic replacement or repair of resources that still have educational value.~~

### **Controversial Issues**

~~District professional staff shall endeavor to maintain a balanced collection representing various views when selecting instructional~~

INSTRUCTIONAL RESOURCES

EF  
(LOCAL)

**Challenged  
Resources**

~~resources on controversial issues. Resources shall be chosen to clarify historical and contemporary forces by presenting and analyzing intergroup tension and conflict objectively, placing emphasis on recognizing and understanding social and economic problems. [See also EMB regarding instruction about controversial issues and EHAA regarding human sexuality instruction.]~~

A parent of a District student, a student who is 18 years of age or older, an individually employee, or any District resident may ~~for-~~mally challenge an instructional resource used in the District's educational program on the basis of ~~appropriateness that the instructional material fails to meet the standards set forth in this policy.~~

Informal  
Reconsideration

Guiding Principles

~~The school receiving a complaint about the appropriateness of an instructional resource shall try to resolve the matter informally using the following procedure:~~

- ~~1. The principal or designee shall explain the school's selection process, the criteria for selection, and the qualifications of the professional staff who selected the questioned resource.~~
- ~~2. The principal or designee shall explain the intended educational purpose of the resource and any additional information regarding its use.~~
- ~~3. If appropriate, the principal or designee may offer a concerned parent an alternative instructional resource to be used by that parent's child in place of the challenged resource.~~
- ~~4. If the complainant wishes to make a formal challenge, the principal or designee shall provide the complainant a copy of this policy and a form to request a formal reconsideration of the resource.~~

Formal  
Reconsideration

~~A complainant shall make any formal objection to an instructional resource on the form provided by the District and shall submit the completed and signed form to the principal. Upon receipt of the form, the principal shall appoint a reconsideration committee.~~

~~The reconsideration committee shall include at least one member of the instructional staff who has experience using the challenged resource with students or is familiar with the challenged resource's content. Other members of the committee may include District-level staff, library staff, secondary-level students, parents, and any other appropriate individuals.~~

~~All members of the committee shall review the challenged resource in its entirety. As soon as reasonably possible, the committee shall~~

INSTRUCTIONAL RESOURCES

EF  
(LOCAL)

|                           |  |
|---------------------------|--|
| <p>Appeal</p>             | <p><del>meet and determine whether the challenged resource conforms to the principles of selection set out in this policy. The committee shall prepare a written report of its findings and provide copies to the principal, the Superintendent or designee, and the complainant.</del></p> <p><del>The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting with the appropriate administrator. [See DGBA, FNG, and GF]</del></p>   |
| <p>Guiding Principles</p> | <p>The following principles shall guide the Board and staff in responding to challenges of instructional resources:</p> <ol style="list-style-type: none"><li>1. A complainant may raise an objection to an instructional resource used in a school's educational program, despite the fact that the professional staff selecting the resources were qualified to make the selection, followed the proper procedure, and adhered to the objectives and criteria for instructional resources set out in this policy.</li><li>2. A parent's ability to exercise control over <del>instruction reading, listening, or viewing matter</del> extends only to his or her own child <u>as set forth in Education Code Chapter 26-</u></li><li>3. Access to a challenged resource shall not be restricted during the reconsideration process, except the District may deny access to a child if requested by the child's parent.</li></ol> <p>The major criterion for the final decision on challenged resources is the appropriateness of the resource for its intended educational use. No challenged instructional resource shall be removed solely because of the ideas expressed therein.</p> <p><u>Informal Reconsideration</u></p> <p><u>When the District or a campus receives an objection about the appropriateness of an instructional resource, the appropriate campus administrator or librarian shall try to resolve the matter informally. The administrator or librarian shall explain the selection process and discuss the intended educational purpose for the instructional resource. If appropriate, the administrator may offer a concerned parent an alternative instructional resource to be used by that parent's child in place of the challenged material.</u></p> <p><u>If the complainant wishes to make a formal challenge, the administrator shall provide the complainant a copy of this policy and a form to request a formal reconsideration of the instructional resource.</u></p> <p><u>Formal Reconsideration</u></p> |

A complainant shall make any formal objection to an instructional resource on the form provided by the District and shall submit the completed and signed form to the \_\_\_\_\_ . Executive Director of Curriculum and Instruction. Upon receipt of the form, the Executive Director of Curriculum and Instruction \_\_\_\_\_ shall appoint a reconsideration committee.

The reconsideration committee shall include at least one member of the instructional staff who has experience using the challenged resource with students or is familiar with the challenged resource's content and District-level staff, librarians, and curriculum coordinators. Other members of the committee may include District-level staff, library staff, secondary-level students, parents, and any other appropriate individuals.

All members of the committee shall review the challenged instructional resource in its entirety. As soon as reasonably possible, the committee shall meet and determine whether the challenged resource conforms to the principles of selection set out in this policy and whether the challenged material will continue to be used in the educational program. The committee shall prepare a written report of its findings. The Superintendent, other appropriate administrators, and the complainant shall receive copies of the report.

#### Frequency of Review

After an instructional resource has been reviewed through formal reconsideration, it shall not be reviewed again until it is evaluated in the periodic local selection or maintenance process, as applicable.

#### Appeal

The complainant may appeal the decision of the reconsideration committee in accordance with appropriate complaint policies, starting at the appropriate level. [See DGBA, FNG, and GF]

**Midlothian ISD  
BOARDBOOK TEMPLATE**

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|---|--|--------------------------------|
|   |  |                                |
| <b>Board Meeting Date:</b>                                      | April 23, 2023   |                                |
| <b>Agenda Item:</b>   | Board Subcommittee Report - Curriculum and Instruction   |                                |
| <b>Requires Board Action:</b>                                   | NO   |                                |
| <b>Agenda Location:</b>   | DISCUSSION/ACTION: CURRICULUM AND INSTRUCTION  |                                |
| <b>Template Attachments:</b>                                    | No   | PDF                            |
| <b>If yes, then select what applies:</b>                        |  |                                |
| <b>Link to the presentation:</b>                                | No presentation for this item.   |                                |
| <b>Background Information</b>                                   | <p><b>WHY:</b> The Board selected Eduardo Gonzalez, Holly Teague, and Mike Dillow to serve as subcommittee members on the Curriculum and Instruction Committee for 2022/2023 with the staff members of the C&amp;I department.</p> <p><b>WHAT:</b> This agenda item offers an opportunity for this subcommittee to report and update the Board as a whole.</p> <p><b>Meeting Topics Included:</b></p> <ul style="list-style-type: none"> <li>•Mentor's Care Middle of Year Update [BSC PO 1.3b]</li> <li>•EF(LOCAL) Follow-up Virtual Session with Haley Turner, Walsh [BSC PO 1.3b]</li> <li>•P1 MOY Lead Report - Not On Track/Below Goal Data: Math K-12 Student Data [BSC PO 1.2a, 1.2b, 1.3c]</li> <li>•Future Consent Agenda Items:               <ol style="list-style-type: none"> <li>1. 2023-24 TEKS Certification Document</li> <li>2. TSTC MOU 2023-24 Dual Credit CTE Coursework</li> </ol> </li> </ul> |                                |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 1: Student Success  |                                |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 1.1 Multiple Pathways for All Students to Belong   |                                |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 1: Student Success  |                                |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 1.3 Continuous Improvement of Curriculum, Professional Development, and the Art and Science of Teaching  |                                |
| <b>Legal Reference:</b> (1) / (2)                               | N/A  |                                |
| <b>Policy Reference:</b> (1) / (2)                              |  |                                |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A  |                                |
| <b>Administration Recommendation</b>                            | Presentation only  |                                |
| <b>Motion:</b>  | N/A  |                                |
| <b>Presenter:</b>   | Shelle Blaylock  | Trustee                        |
|   | District Leadership  | Eduardo Gonzalez (chairperson) |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

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|---|--|-----------------------------|
|   |  |                             |
| <b>Board Meeting Date:</b>                                      | April 17, 2023   |                             |
| <b>Agenda Item:</b>   | Board Subcommittee Report - Governance   |                             |
| <b>Requires Board Action:</b>                                   | NO   |                             |
| <b>Agenda Location:</b>   | INFORMATION ONLY   |                             |
| <b>Template Attachments:</b>                                    | No   | PDF                         |
| <b>If yes, then select what applies:</b>                        |  |                             |
| <b>Link to the presentation:</b>                                | No presentation for this item.   |                             |
| <b>Background Information</b>                                   | <p><b>WHY:</b> The Board selected Gary Vineyard, Eduardo Gonzalez, and Tami Tobey to serve as subcommittee members on the Governance Committee for 2022/2023 with the Superintendent.</p> <p><b>WHAT:</b> This agenda item offers an opportunity for this subcommittee to report and update the Board as a whole on the recent subcommittee meeting from April 6, 2023.</p> <p><b>Topics addressed included:</b></p> <ul style="list-style-type: none"> <li>-Review from last meeting</li> <li>-2023-2024 Board Calendar</li> <li>-Board Recommendations on Naming Policy Changes</li> <li>-Resolution on School Vouchers</li> </ul> |                             |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 1: Student Success  |                             |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 1.1 Multiple Pathways for All Students to Belong   |                             |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 1: Student Success  |                             |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 1.3 Continuous Improvement of Curriculum, Professional Development, and the Art and Science of Teaching  |                             |
| <b>Legal Reference: (1) / (2)</b>                               | N/A  |                             |
| <b>Policy Reference: (1) / (2)</b>                              |  |                             |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A  |                             |
| <b>Administration Recommendation</b>                            | Presentation only  |                             |
| <b>Motion:</b>  | N/A  |                             |
| <b>Presenter:</b>   | Jo Ann Fey, Ed.D.  | Trustee                     |
|   | District Leadership  | Gary Vineyard (Chairperson) |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |   |                             |
|---|---|-----------------------------|
| <b>Board Meeting Date:</b>                                      | April 17, 2023  |                             |
| <b>Agenda Item:</b>   | Consider and Create Resolution(s) to be Included in the 2022-2024 Advocacy Agenda   |                             |
| <b>Requires Board Action:</b>                                   | YES   |                             |
| <b>Agenda Location:</b>   | DISCUSSION/ACTION:GOVERNANCE  |                             |
| <b>Template Attachments:</b>                                    | Yes   | PDF                         |
| <b>If yes, then select what applies:</b>                        |   |                             |
| <b>Link to the presentation:</b>                                | No presentation for this item.  |                             |
| <b>Background Information</b>                                   | <p><b>WHY:</b> This agenda item provides an opportunity for discussion on possible advocacy resolutions to be considered at the September 2023 Delegate Assembly.</p> <p><b>WHAT:</b> TASB invites school boards to submit new resolutions for or amend current resolutions in the 2022-2024 Advocacy Agenda.</p> <p>The Governance Subcommittee is sharing a resolution for Board approval to be submitted to TASB for consideration within the 2023 Delegate Assembly in September.</p> |                             |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 3: Culture, Climate and Safety   |                             |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being  |                             |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 2: Capacity Building and Effective Leadership  |                             |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 2.3 Development of a High-performing Organizational System  |                             |
| <b>Legal Reference: (1) / (2)</b>                               | N/A   |                             |
| <b>Policy Reference: (1) / (2)</b>                              |   |                             |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A   |                             |
| <b>Administration Recommendation</b>                            | This is a Board decision.   |                             |
| <b>Motion:</b>  | A motion might be, "I move to approve the Resolution as presented."   |                             |
| <b>Presenter:</b>   | Jo Ann Fey, Ed.D.   | Trustee                     |
|   | District Leadership   | Gary Vineyard (Chairperson) |



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**A RESOLUTION  
VOUCHERS, EDUCATION SAVINGS ACCOUNTS, TAXPAYER SAVINGS GRANTS, AND OTHER MECHANISMS  
THAT REDUCE PUBLIC EDUCATION FUNDING**

WHEREAS, Article 7, Section 1 of the Texas Constitution requires that the Texas Legislature "establish and make suitable provision for the support and maintenance of an efficient system of public free schools,"

WHEREAS, Texas public school districts accept every student;

WHEREAS, education savings accounts and other voucher schemes give private schools, not parents, the right to choose;

WHEREAS, Texas public schools adhere to state-mandated academic and financial accountability standards;

WHEREAS, private schools are not required to meet the same academic standards as public schools, and they do not report test results, graduation rate, and other performance measures to the public;

WHEREAS school choice already exists in Texas via public school districts, charter schools, inter- and intra-district transfers, home schools, virtual schools, and private schools;

WHEREAS, education savings accounts and similar voucher schemes eliminate public accountability of schools and tax dollars;

WHEREAS, using tax dollars to pay for tuition at private and religious schools would grow into costly entitlement program;

WHEREAS, a taxpayer-funded voucher program would reduce the amount of state funds available for all schools, harming many rural Texas communities where families have few, if any, private school options; and

WHEREAS, Texas parents who accept a voucher would lose out on a long list of important parental rights outlined in Texas state education code and in federal law, especially protections for students receiving special education services;

NOW, THEREFORE, BE IT RESOLVED, that the Midlothian ISD Board of Trustees calls on the Texas legislature to reject any diversion of public dollars to private entities in the form of education savings accounts and similar voucher schemes.

PASSED AND APPROVED on this 17th day of April, 2023.

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**Midlothian ISD  
BOARDBOOK TEMPLATE**

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|  |  |     |
| <b>Board Meeting Date:</b>               | April 17, 2023   |     |
| <b>Agenda Item:</b>                      | Review and Vrification by Individual Trustee Regarding TASB's Continuing Education Report  |     |
| <b>Requires Board Action:</b>            | YES  |     |
| <b>Agenda Location:</b>                  | DISCUSSION/ACTION: GOVERNANCE  |     |
| <b>Template Attachments:</b>             | Yes  | PDF |
| <b>If yes, then select what applies:</b> |  |     |
| <b>Link to the presentation:</b>         | No presentation for this item.   |     |
| <b>Background Information</b>            | <p><b>WHY:</b> According to TEC §11.159(b); 19 Tex. Admin. Code § 61.1, at the last regular meeting of the board before an election of trustees, the presiding officer shall announce the name of each member who (as of the member's anniversary of election or appointment to the Board) has completed the required continuing education; has exceeded the required continuing education; and is deficient in meeting the required continuing education training.</p> <p><b>WHAT:</b> Board meeting minutes must reflect the announce-ment and whether each trustee has met or is deficient in meeting the required training. If a trustee is deficient at the time of reporting, the district must post the information on the district's website until the trustee is no longer deficit in the training requirements.</p> <p><b>Presiding Officer will announce:</b><br/>         "As the presiding officer, I am required to announce the name of each member who has completed the required continuing education; has exceeded the required continuing education; and who is deficient in meeting the required continuing education. There are seven areas for continuing education:</p> <ul style="list-style-type: none"> <li>● Local District Orientation</li> <li>● Orientation to the Texas Education Code</li> <li>● Post Legislative Update</li> <li>● Team Building</li> <li>● SB1566 -Evaluating Student Academic Performance and Setting Goals</li> <li>● Identifying and Reporting Abuse, Trafficking, and Other Maltreatment of Children</li> <li>● School SafetyAdditional Hours</li> <li>● Additional Continuing Education (based on the framework for governance leadership)</li> </ul> |     |
| <b>Strategic Priority: (Primary)</b>     | Priority 3: Culture, Cimate and Safety   |     |

|   |  |                              |
|---|--|------------------------------|
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being |                              |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 2: Capacity Building and Effective Leadership                               |                              |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 2.3 Development of a High-performaning Organizational System                         |                              |
| <b>Legal Reference: (1) / (2)</b>                               |  |                              |
| <b>Policy Reference: (1) / (2)</b>                              | BBD-BOARD MEMBERS - TRAINING AND ORIENTATION   |                              |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A  |                              |
| <b>Administration Recommendation</b>                            | Board President will announce the continuing education reporting for the record.     |                              |
| <b>Motion:</b>  | Board President will announce the continuing education reporting for the record.     |                              |
| <b>Presenter:</b>   | Jo Ann Fey, Ed.D.  | Trustee                      |
|   | District Leadership  | Tami Tobey (Board President) |

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**Minutes of Special Meeting  
MISD Board of Trustees  
March 23, 2023 / 5:30 pm**

**Board Members Present:** Mike Dillow Eduardo González Richard Peña Holly Teague  
Tami Tobey Gary Vineyard Jessica Ward

**Administration Present:** Jo Ann Fey Sandy Bundrick

**Guests:** Julie Partain, Bracewell, LLP  
Greg Gibson, Moak Casey

**I. FIRST ORDER OF BUSINESS**

- A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551

The meeting was called to order at 5:30 pm.

**II. INTRODUCTION OF MEETING**

- A. Invocation  
The invocation was given by Eduardo González.
- B. Pledges of Allegiance

**III. PUBLIC COMMENT**

There was no public comment for this meeting.

**IV. DISCUSSION/ACTION ITEMS**

- A. Receive Information from MISD Bond Attorney on Election Procedures  
Julie Partain, attorney with Bracewell, LLP provided an overview for the Board on *Complying with Texas Law During an Election*.
- B. Good Governance Update  
Dr. Greg Gibson facilitated the required annual Team of 8 training session as trustees continued in the continuous improvement framework of establishing Board of Trustee norms and a balanced scorecard for the Board aligned with the District Scorecard.

Discussion was followed with conducting the TEAM Trust Analysis.

The Board moved out of open session at 5:50 pm and into closed session at 6:08 pm.

**V. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.**

- A. Discuss TEAM Trust SAQ and Good Governance Inventory
- B. Consideration of Personnel, Texas Government Code 551.074 - Resignations, Terminations, and Non-renewals of Professional Employees, Employment, Leaves of Absences, Personnel Issues
- C. Consider Purchase, Exchange, Lease, or Value of Real Property 551.072
- D. Students, Texas Government Code 551.082, 551.0821
1. Discipline Issues
2. Non-Discipline Issues
- E. Consider Safety Information, Texas Government Code Chapter 551.076

The Board moved out of closed session at 7:22 pm.

VI. RECONVENE TO OPEN SESSION

The Board reconvened at 7:25 pm.

VII. Action, If any, on Items Discussed in Closed Session  
N/A

VIII. ADJOURNMENT OF MEETING

The meeting adjourned at 7:25 pm

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**Board President**

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**Board Secretary**

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**April 17, 2023**

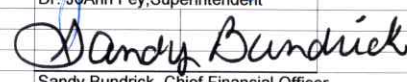
**Date**

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |  |     |
|---|--|-----|
|   |  |     |
| <b>Board Meeting Date:</b>                                      | April 17, 2023   |     |
| <b>Agenda Item:</b>   | Quarterly Investment Report  |     |
| <b>Agenda Location:</b>   | CONSENT  |     |
| <b>Template Attachments:</b>                                    | Yes  | PDF |
| <b>If yes, then select what applies:</b>                        | PDF  | PDF |
| <b>Link to the presentation:</b>                                | No presentation for this item.   |     |
| <b>Background Information</b>                                   | <p><b>WHY:</b><br/>Board Policy CDA (LEGAL) requires the District investment officer to prepare a written report of investment transactions for all funds covered under the Public Funds Investment Act. This report shall be presented to the Board and Superintendent not less than quarterly, within a reasonable time after the end of the period.</p> <p><b>WHAT:</b></p> <ul style="list-style-type: none"> <li>• Total Cash Balances increased from last quarter by \$40,442,771.85 due to the collection of local property taxes in January and February.</li> <li>• Total Interest earned this quarter was \$1,064,080.77 which is more than the prior quarter by \$625,376.35. Interest rates have increased this quarter. The increase in interest rates are as follows- Lone Star rates increased last quarter from 3.631% to 4.496%, TexPool rates increased from 3.508% to 4.451% and First Financial remained the same at 1.75%.</li> </ul> <p>A detailed report is presented covering the quarter beginning January 1, 2023 and ending March 31, 2023.</p> |     |
| <b>Strategic Priority: (Primary)</b>                            | Priority 4: District Operations and financial Stewardship  |     |
| <b>Performance Objective: (Primary)</b>                         | 4.3 Commitment to Financial Stewardship  |     |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | N/A  |     |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | N/A  |     |
| <b>Legal Reference: (1) / (2)</b>                               | Texas Education Agency   | N/A |
| <b>Policy Reference: (1) / (2)</b>                              | CDA-OTHER REVENUES - INVESTMENTS   |     |

|  |  |  |
|--|--|--|
| <b>Fiscal Impact/Budget Function Code:</b> | N/A  |  |
| <b>Administration Recommendation</b>       | Administration recommends the approval of the agenda item as presented.  |  |
| <b>Motion:</b>                             | Presented as a consent item. If the item is pulled from the consent agenda, the motion might be: "I move that the quarterly investment report be approved as presented." |  |
| <b>Presenter:</b>                          | Sandy Bundrick   |  |
|  | District Leadership  |  |

Midlothian ISD Investments  
01/01/23-03/31/23

|  | Balance<br>at 01/01/23 | Deposits              | Withdrawals             | Interest            | Balance<br>at 03/31/23 | Fund<br>Totals   | First Financial<br>Checking & MMA | Lone Star            | TexPool              | Total                |
|--|------------------------|-----------------------|-------------------------|---------------------|------------------------|--|-----------------------------------|----------------------|----------------------|----------------------|
| <b>Fund 163 Payroll</b>  |                        |                       |                         |                     |                        |  |                                   |                      |                      |                      |
| Checking Account-FFB   | 47,984.41              | 20,461,541.31         | (20,453,605.81)         | 5,244.70            | 61,164.61              |  | 61,164.61                         |                      |                      |                      |
|  |                        |                       |                         |                     |                        | 61,164.61  |                                   |                      |                      |                      |
| <b>Fund 199 General Fund</b>   |                        |                       |                         |                     |                        |  |                                   |                      |                      |                      |
| Worker Comp Checking Account-FFB   | 93.61                  | 0.00                  | (64.00)                 | 0.26                | 29.87                  |  | 29.87                             |                      |                      |                      |
| Lone Star Investment Pool  | 10,783,394.81          | 60,089,699.78         | (22,500,000.00)         | 519,481.73          | 48,892,576.32          |  |                                   | 48,892,576.32        |                      |                      |
| TexPool  | 9,237,707.62           | 3,917,985.32          | (3,133,792.82)          | 103,629.81          | 10,125,529.93          |  |                                   |                      | 10,125,529.93        |                      |
|  |                        |                       |                         |                     |                        | 59,018,136.12  |                                   |                      |                      |                      |
| <b>Fund 240 Food Service</b>   |                        |                       |                         |                     |                        |  |                                   |                      |                      |                      |
| Money Market account-FFB   | 384,583.35             | 698,108.39            | (343,397.52)            | 2,967.07            | 742,261.29             |  | 742,261.29                        |                      |                      |                      |
| TexPool  | 1,603,813.49           | 256,959.90            | 0.00                    | 20,064.03           | 1,880,837.42           |  |                                   |                      | 1,880,837.42         |                      |
|  |                        |                       |                         |                     |                        | 2,623,098.71   |                                   |                      |                      |                      |
| <b>Fund 461 Campus Activity</b>  |                        |                       |                         |                     |                        |  |                                   |                      |                      |                      |
| TexPool  | 1,077,699.11           | 73,305.97             | (7,790.34)              | 12,218.59           | 1,155,433.33           |  |                                   |                      | 1,155,433.33         |                      |
|  |                        |                       |                         |                     |                        | 1,155,433.33   |                                   |                      |                      |                      |
| <b>Fund 499 Child Care</b>   |                        |                       |                         |                     |                        |  |                                   |                      |                      |                      |
| TexPool  | 227,693.79             | 22,730.73             | 0.00                    | 2,623.68            | 253,048.20             |  |                                   |                      | 253,048.20           |                      |
|  |                        |                       |                         |                     |                        | 253,048.20   |                                   |                      |                      |                      |
| <b>Fund 599 Interest &amp; Sinking (Debt Service)</b>  |                        |                       |                         |                     |                        |  |                                   |                      |                      |                      |
| Lone Star Investment Pool  | 9,153,645.38           | 30,421,516.91         | (33,006,116.21)         | 150,643.60          | 6,719,689.68           |  |                                   | 6,719,689.68         |                      |                      |
| TexPool  | 4,966,322.10           | 33,000,000.00         | (29,113,100.52)         | 79,190.34           | 8,932,411.92           |  |                                   |                      | 8,932,411.92         |                      |
|  |                        |                       |                         |                     |                        | 15,652,101.60  |                                   |                      |                      |                      |
| <b>Fund 694 Construction</b>   |                        |                       |                         |                     |                        |  |                                   |                      |                      |                      |
| 2017 Bonds Retainage   | 4,051,350.14           | 17,936.13             | (215,397.07)            | 44,365.62           | 3,898,254.82           |  |                                   |                      |                      |                      |
| 2020 Series  | 10,509,719.95          | 42,067.31             | (1,024,787.80)          | 112,357.54          | 9,639,357.00           |  |                                   |                      | 13,537,611.82        |                      |
|  |                        |                       |                         |                     |                        | 13,537,611.82  |                                   |                      |                      |                      |
| <b>Multi-fund Checking Account</b>   |                        |                       |                         |                     |                        |  |                                   |                      |                      |                      |
| First Financial  | 2,738,278.40           | 61,905,562.68         | (61,730,671.26)         | 11,293.80           | 2,924,463.62           |  | 2,924,463.62                      |                      |                      |                      |
|  |                        |                       |                         |                     |                        | 2,924,463.62   |                                   |                      |                      |                      |
| <b>TOTALS</b>  | <b>54,782,286.16</b>   | <b>210,907,414.43</b> | <b>(171,528,723.35)</b> | <b>1,064,080.77</b> | <b>95,225,058.01</b>   | <b>95,225,058.01</b>   | <b>3,727,919.39</b>               | <b>55,612,266.00</b> | <b>35,884,872.62</b> | <b>95,225,058.01</b> |
|  |                        |                       |                         |                     |                        |  | 1.750%                            | 4.496%               | 4.451%               |                      |
| The investments listed above comply with the District's investment policy as defined in CDA (Local) and with relevant provisions of the Government Code, Chapter 2256. |                        |                       |                         |                     |                        |  |                                   |                      |                      |                      |
| Prepared by:   |                        |                       |                         |                     |                        | <br>Dr. JoAnn Fey, Superintendent           |                                   |                      |                      |                      |
|  |                        |                       |                         |                     |                        | <br>Sandy Bundrick, Chief Financial Officer |                                   |                      |                      |                      |



## Midlothian ISDBOARDBOOK TEMPLATE

|   |   |     |
|---|---|-----|
|   |   |     |
| <b>Board Meeting Date:</b>                            | April 17, 2023  |     |
| <b>Agenda Item:</b>                                   | Consider Over \$50,000 Requisitions   |     |
| <b>Agenda Location:</b>                               | CONSENT   |     |
| <b>Template Attachments:</b>                          | Yes   | PDF |
| <b>If yes, then select what applies:</b>              | PDF   | PDF |
| <b>Link to the presentation:</b>                      | No presentation for this item.  |     |
| <b>Background Information</b>                         | <p><b>WHY:</b><br/>The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.</p> <p><b>WHAT: The following attached 22-23 requisitions require Board approval:</b><br/>           --Apple Inc.- Student iPads for growth - \$117,600.00 - ESSER III Funds<br/>           --Dell Marketing LP - Student chromebooks for growth - \$190,026 - ESSER III Funds<br/>           --WRA Architects Inc.- May 2023 bond printing costs - \$79,000 - General Operating Funds<br/>           --Aramark School Support Services - TDA approved food cost adjustment for inflation per Addendum 1 of contract - \$235,926.32 - Food Service Funds<br/>           --NetSync Network Solutions - content keeper upgrade for District filtering and control from the Cloud for the safety and engagement of all district users (staff and students) across every device, browser and platform while empowering education.- \$89,871.80 - 2016 Bond Construction Funds<br/>           --Safety Vision - new cameras and cloud based storage for all District vehicles including buses, suvs and maintenance vehicles- \$421,520.34 - 2016 Bond Construction Funds<br/>           --NetSync Network Solutions - network security that monitors and filters incoming and outgoing network traffic based on established security policies (firewall) - \$670,752.07 - 2016 Bond Construction Funds</p> |     |
| <b>Strategic Priority: (Primary)</b>                  | Priority 4: District Operations and financial Stewardship   |     |
| <b>Performance Objective: (Primary)</b>               | 4.3 Commitment to Financial Stewardship   |     |
| <b>Strategic Priority: (Secondary - if needed)</b>    | N/A   |     |
| <b>Performance Objective: (Secondary - if needed)</b> | N/A   |     |
| <b>Legal Reference: (1) / (2)</b>                     | Texas Education Agency  | N/A |
| <b>Policy Reference: (1) / (2)</b>                    | CH-PURCHASING AND ACQUISITION   |     |

|  |   |  |
|--|---|--|
| <b>Fiscal Impact/Budget Function Code:</b> | Budgeted General Operating Funds, Food Service Funds, 2016 Bond Construction Funds and ESSER III Funds  |  |
| <b>Administration Recommendation</b>       | Administration recommends the approval of the agenda item as presented.   |  |
| <b>Motion:</b>                             | Presented as a consent item. If the item is pulled from the consent agenda, the motion might be: "I move to approve the requisitions over \$50,000 as presented." |  |
| <b>Presenter:</b>                          | Sandy Bundrick  |  |
|  | District Leadership   |  |

REQ DATE

03/24/2023

REQUISITION NUMBER

0000116839

PRINTED 03/31/2023

VENDOR KEY : APPLECOM000  
SHIP DATE : 03/24/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : WORLEVAN000  
ORIGINAL REQ # : 0000116839

**VENDOR:**  
APPLE INC  
PO BOX 846095  
DALLAS, TX 75284-6095

**SHIP TO:**  
MIDLOTHIAN I.S.D.  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

PHONE: (800) 800-2775 FAX: (866) 845-2999

ATTN: VANYA WORLEY

Contract Nbr: DIR

DIR-Texas Dept of Information Resources Contract

| QUANTITY | UNIT | DESCRIPTION OF ITEMS OR MATERIALS   | UNIT PRICE        | AMOUNT     |
|----------|------|---|-------------------|------------|
| 400      | EACH | <p>Texas DIR TSO 3789 - BOARD APPROVED APRIL 17, 2023 &gt;\$50K - TECHNOLOGY - ESSER - 1:1 STUDENT iPADS<br/> Part Number: MK2Y3LL/A - 10.2-inch iPad Wi-Fi 64GB - Space Gray Packaged in a 10-pack)<br/> PRICING PER QUOTE 2211925671</p> <p>TECHNOLOGY - 1:1 STUDENT DEVICES</p> <p>***PLEASE SEND PO TO VANYA WORLEY - TECHNOLOGY - THANK YOU!***</p> <p>ACCOUNT SUMMARY (FOR INTERNAL USE)<br/> ACCOUNT NUMBER ACCOUNT AMOUNT<br/> 282 E 11 6397 01 999 0 11 000 117,600.00</p> <p>CommCode: Technology - Computer Hardware</p> | 294.00000         | 117,600.00 |
|          |      |   | <b>PAGE TOTAL</b> | 117,600.00 |
|          |      |   | <b>TOTAL</b>      | 117,600.00 |

This is a Requisition and not an official Purchase Order.  
The District is not financially responsible for the  
unauthorized purchases made with a Requisition.

REQ DATE

03/27/2023

REQUISITION NUMBER

0000116857

PRINTED 03/31/2023

VENDOR KEY : DELLMAR 000  
SHIP DATE : 03/27/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : WORLEVAN000  
ORIGINAL REQ # : 0000116857

**VENDOR:**  
DELL MARKETING LP  
PO BOX 676021  
DALLAS, TX 75267-6021

**SHIP TO:**  
MIDLOTHIAN I.S.D.  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

PHONE: (888) 977-3355 FAX: (888) 820-7454

ATTN: VANYA WORLEY

Contract Nbr: DIR

DIR-Texas Dept of Information Resources Contract

| QUANTITY   | UNIT | DESCRIPTION OF ITEMS OR MATERIALS   | UNIT PRICE        | AMOUNT     |
|--|------|---|-------------------|------------|
| 459  | EACH | TX DIR-TSO-3763 - BOARD APPROVED APRIL 17, 2023 >\$50K - TECHNOLOGY - ESSER - 1:1 STUDENT CHROMEBOOKS | 32.00000          | 14,688.00  |
| 459  | EACH | NEW GOOGLE CHROME EDU PERPETUAL LICENSE (NO RESELLERS) - AB543620                                     | 382.00000         | 175,338.00 |
| Chromebook 3110 2-in-1 - Dell Chromebook 3110 2-in-1 210-BCGJ - 458 - Intel(R) Celeron(TM) N4500 (2 Core, 4M cache, base 1.1GHz, up to 2.8GHz), 8GB Memory, 32GB Storage 329-BGMC - 458 - 8GB 2933MHz LPDDR4 Non-ECC 370-AGYV - 458 - 32GB eMMC Hard Drive 400-AWCZ - 458 - 11.6" HD (1366 x 768) Anti-Glare Touch, Camera & Microphone, WLAN Capable, with Pen Support 391-BGHM - 458 - Single Pointing Non Backlit, English US 580-AJZY - 458 - Intel Dual Band Wi-Fi 6 AX201 2x2 802.11ax 160MHz 555-BHJR - 458 - 3 Cell 42Whr Battery 451-BCWJ - 458 - 65W AC Adapter, USB Type-C 492-BDFR - 458 - Palmrest, WFC 346-BHQT - 458 - E4 Power Cord 1M for US 537-BBBL - 458 - Quick Start Guide 340-CXHE - 458 - LCD with touch 320-BENP - 458 - Not Included 631-ABBH - 458 - Chrome Education FGA 800-BBTT - 458 - Fixed Hardware Configuration 998-FJND - 458 - MOD,LBL,SKUIDOX1C0000,C0,3110V 389-EBVU - 458 - System Shipment, Chromebook 3110 2-in-1 340-CXHF - 458 - Intel 11th Gen Celeron CPU label. 389-DYFS - 458 - BTS/BTP Smart Selection Shipment, Chromebook (VS) 800-BBQM - 458 - Bottom Door 321-BHER - 458 Onsite/In-Home Service After Remote Diagnosis, 1 Year 868-9733 - 458 - Onsite/In-Home Service After Remote Diagnosis, 2 Years Extended 868-9736 - 458 - Dell |      |   |                   |            |
| CONTINUED ON NEXT PAGE   |      |   | <b>PAGE TOTAL</b> | 190,026.00 |
|  |      |   | <b>TOTAL</b>      | 190,026.00 |

This is a Requisition and not an official Purchase Order.  
The District is not financially responsible for the  
unauthorized purchases made with a Requisition.

REQ DATE

03/27/2023

REQUISITION NUMBER

0000116857

PRINTED 03/31/2023

VENDOR KEY : DELLMAR 000  
SHIP DATE : 03/27/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : WORLEVAN000  
ORIGINAL REQ # : 0000116857

**VENDOR:**  
DELL MARKETING LP  
PO BOX 676021  
DALLAS, TX 75267-6021

**SHIP TO:**  
MIDLOTHIAN I.S.D.  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

PHONE: (888) 977-3355 FAX: (888) 820-7454

ATTN: VANYA WORLEY

Contract Nbr: DIR

DIR-Texas Dept of Information Resources Contract

| QUANTITY | UNIT | DESCRIPTION OF ITEMS OR MATERIALS  | UNIT PRICE | AMOUNT     |
|----------|------|--|------------|------------|
|          |      | Limited Hardware Warranty Initial Year 868-9746 - 458 - Dell<br>Limited Hardware Warranty Extended Year(s) 975-3461 - 458 -<br>Accidental Damage Service, 3 Years 868-9800 - 458 - Standard<br>Configuration Services-Chrome OS Bundle<br>Enrollment,Report,Asset Tag, Liftgate Not Included 366-0469 -<br>458 - Liftgate Service Latitude 368-2204 - 458 - Advance<br>Delivery Notice Fee, Latitude 368-2207 - 458 - Configuration<br>Services Liftgate and Advance Delivery Notice 381-5297 - 458<br>PRICING PER QUOTE 3000148386189.4<br><br>TECHNOLOGY DISTRICT - 1:1 STUDENT DEVICES<br><br>***PLEASE SEND PO TO VANYA WORLEY - TECHNOLOGY - THANK YOU!***<br><br>ACCOUNT SUMMARY (FOR INTERNAL USE)<br>ACCOUNT NUMBERACCOUNT AMOUNT<br>282 E 11 6397 01 999 0 11 000190,026.00<br><br>CommCode: Technology - Computer Hardware |            |            |
|          |      |  | PAGE TOTAL | 0.00       |
|          |      |  | TOTAL      | 190,026.00 |

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The District is not financially responsible for the  
unauthorized purchases made with a Requisition.

|                   |
|-------------------|
| <b>REQ DATE</b>   |
| <b>04/03/2023</b> |

|                           |
|---------------------------|
| <b>REQUISITION NUMBER</b> |
| <b>0000116650</b>         |

PRINTED 04/03/2023

VENDOR KEY : WRA ARCH000  
SHIP DATE : 03/20/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : VOLENSHA001  
ORIGINAL REQ # : 0000116650

**VENDOR:**  
WRA ARCHITECTS INC  
12377 MERIT DRIVE STE 1800  
DALLAS, TX 75251

**SHIP TO:**  
MIDLOTHIAN I.S.D.  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

ATTN: Dr. JoAnn Fey/Dr. Ron Bland

Contract Nbr: MISD RFP

Midlothian ISD RFP/CSP/RFQ Contract

| QUANTITY | UNIT | DESCRIPTION OF ITEMS OR MATERIALS   | UNIT PRICE        | AMOUNT    |
|----------|------|---|-------------------|-----------|
| 1        |      | Bond Printing Expenses for May 2023 Bond Election<br>Bond Printing Services | 79000.00000       | 79,000.00 |
|          |      | <b>ACCOUNT SUMMARY (FOR INTERNAL USE)</b>                                   |                   |           |
|          |      | <b>ACCOUNT NUMBER</b> <b>ACCOUNT AMOUNT</b>                                 |                   |           |
|          |      | 199 E 41 6299 00 999 0 99 999 79,000.00                                     |                   |           |
|          |      | <b>CommCode:</b> Printing Services  |                   |           |
|          |      |   | <b>PAGE TOTAL</b> | 79,000.00 |
|          |      |   | <b>TOTAL</b>      | 79,000.00 |

This is a Requisition and not an official Purchase Order.  
The District is not financially responsible for the  
unauthorized purchases made with a Requisition.

REQ DATE

04/03/2023

REQUISITION NUMBER

0000117021

PRINTED 04/03/2023

VENDOR KEY : ARAMARK 000  
SHIP DATE : 04/03/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : VOLENSHA001  
ORIGINAL REQ # : 0000117021

**VENDOR:**  
ARAMARK SCHOOL SUPPORT SERVICES  
601 E AVE E  
MIDLOTHIAN, TX 76065

**SHIP TO:**  
MIDLOTHIAN I.S.D.  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

ATTN: Sandy Bundrick

Contract Nbr: MISD RFP

Midlothian ISD RFP/CSP/RFQ Contract

| QUANTITY                                | UNIT  | DESCRIPTION OF ITEMS OR MATERIALS   | UNIT PRICE | AMOUNT     |
|---|-------|---|------------|------------|
|   |       | CPI - Inflationary Adjustment to fixed meal rate for August 2022-March 2023 per TDA and Amendment 1 of the FSMC Contract. |            |            |
| 158112                                  | meals | Breakfast   | 0.15250    | 24,112.08  |
| 3290                                    | meals | Breakfast EE  | 0.27390    | 901.13     |
| 573004                                  | meals | Lunch   | 0.26190    | 150,069.75 |
| 5164                                    | meals | Lunch EE  | 0.27390    | 1,414.42   |
| 216933                                  | meals | A la Carte  | 0.27390    | 59,417.95  |
| 1                                       |       | A la Carte - Adjustment for above line item 150 (quantity was 216,933.35)   | 0.09460    | 0.09       |
| 143                                     | meals | Snack   | 0.07620    | 10.90      |
| ACCOUNT SUMMARY (FOR INTERNAL USE)      |       |   |            |            |
| ACCOUNT NUMBER                          |       | ACCOUNT AMOUNT  |            |            |
| 240 E 35 6219 00 999 0 99 000           |       | 235,926.32  |            |            |
| CommCode: Administrative Related - Fees |       |   |            |            |
|   |       |   | PAGE TOTAL | 235,926.32 |
|   |       |   | TOTAL      | 235,926.32 |

This is a Requisition and not an official Purchase Order.  
The District is not financially responsible for the  
unauthorized purchases made with a Requisition.

REQ DATE

03/31/2023

PAGE 1 OF 1

REQUISITION NUMBER

0000116992

PRINTED 04/03/2023

VENDOR KEY : NETSYNC 000  
SHIP DATE : 03/31/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : WORLEVAN000  
ORIGINAL REQ # : 0000116992

**VENDOR:**  
NETSYNC NETWORK SOLUTIONS  
2500 WEST LOOP SOUTH STE 410  
HOUSTON, TX 77027

**SHIP TO:**  
MIDLOTHIAN I.S.D.  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

ATTN: VANYA WORLEY

Contract Nbr: TIPS

The Interlocal Purchasing System (Reporting Required)

| QUANTITY | UNIT | DESCRIPTION OF ITEMS OR MATERIALS  | UNIT PRICE        | AMOUNT           |
|----------|------|--|-------------------|------------------|
| 9000     | EACH | BOARD APPROVED APRIL 17, 2023 >\$50K - TIPS/TAPS - 200904<br>Web Filtering and Security Platform<br>1.0 - CKWFPLAT-7000-9999- CK Web Filtering and Security<br>Platform License 3 Year 3YR-E<br>Platform Modules | 4.43000           | 39,870.00        |
| 9000     | EACH | 2.0 - CKRC-7000-9999-3YR- ReportCentral Module License 3 Year<br>E<br>Hardware Refresh   | 1.65000           | 14,850.00        |
| 1        | EACH | 3.0 - 12G-SGS-FR 12G-SGS-FR Hybrid Gateway Solution - w/ 3yr<br>Warranty   | 32244.80000       | 32,244.80        |
| 1        | EACH | 4.0 CK-10G-CP-02 10G Connectivity Pack   | 437.00000         | 437.00           |
| 1        | EACH | 5.0 CKP-E CK Professional Services<br>PRICING PER QUOTE AAAQ390711   | 2470.00000        | 2,470.00         |
|          |      | TECHNOLOGY BOND - CONTENTKEEPER UPGRADE  |                   |                  |
|          |      | ***PLEASE SEND PO TO VANYA WORLEY - TECHNOLOGY - THANK YOU!***   |                   |                  |
|          |      | ACCOUNT SUMMARY (FOR INTERNAL USE)   |                   |                  |
|          |      | ACCOUNT NUMBER   | ACCOUNT AMOUNT    |                  |
|          |      |  | 0.00              |                  |
|          |      | CommCode: Online Software Sub.   |                   |                  |
|          |      |  | <b>PAGE TOTAL</b> | <b>89,871.80</b> |
|          |      |  | <b>TOTAL</b>      | <b>89,871.80</b> |

This is a Requisition and not an official Purchase Order.  
The District is not financially responsible for the  
unauthorized purchases made with a Requisition.



REQ DATE

03/31/2023

REQUISITION NUMBER

0000116995

PRINTED 04/03/2023

VENDOR KEY : SAFETY V001  
SHIP DATE : 03/31/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : WORLEVAN000  
ORIGINAL REQ # : 0000116995

**VENDOR:**  
**SAFETY VISION**  
6100 W SAM HOUSTON PKWY N  
HOUSTON, TX 77041

**SHIP TO:**  
**MIDLOTHIAN I.S.D.**  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

ATTN: VANYA WORLEY

Contract Nbr: Buyboard

Buyboard Contract

| QUANTITY               | UNIT | DESCRIPTION OF ITEMS OR MATERIALS  | UNIT PRICE        | AMOUNT     |
|------------------------|------|--|-------------------|------------|
| 94                     | EACH | BOARD APPROVED APRIL 17, 2023 >\$50K - BOND - TRANSPORTATION<br>CAMERAS & SOFTWARE<br>Buyboard Contract #604-20<br>Buyboard Vendor ID #2188<br>(94) 4112-HVR 7-Camera Systems - 1TB HDD Storage Included<br>4112-HVR-1TBHDD 4112-HVR Kit With Standard 1TB Hard Drive.<br>41-GPS GPS Module for 41 Series 94.00 0.00 COMPONENT<br>41-PWRHRNS Power Harness 4000/4100/4108/4112/4116 94.00 0.00 COMPONENT<br>41-TRIGGER Trigger Harness for 41 Series 94.00 0.00 COMPONENT<br>4112-1TB-HDD 1 TB hard drive 94.00 0.00 COMPONENT<br>4112-HVR 12 chan rec-8 analog 4 IP cam 94.00 0.00 COMPONENT<br>SV-BATTERY-AAA Alkaline AAA Battery 188.00 0.00 COMPONENT<br>SV-DECAL Audio & Video Recording in Progress 94.00 0.00 0.00<br>PANIC BUTTON | 1695.00000        | 159,330.00 |
| 94                     | EACH | 41-PANIC-KIT Panic Button Kit for 41's 94.00 0.00 0.00 0.00<br>41-PANIC Panic Button for 4108/4112/4116 94.00 0.00 COMPONENT<br>41-PANIC-CABLE Cable for 41-Panic. Use with all but the<br>4000HYB 94.00 0.00 COMPONENT  |                   |            |
| 94                     | EACH | BACK UP BATTERY<br>41-UPS UPS back-up battery for the 4000-HVR, 4100-HVR &<br>4112-HVR   | 125.00000         | 11,750.00  |
| 94                     | EACH | FRONT WINDSHIELD CAMERA<br>AHD-H2.8M-WT 1080 AHD 2.8MM WHITE W/OUT IR  | 215.00000         | 20,210.00  |
| 94                     | EACH | SVS-3MMF 9ft 11in M/F Threaded Cable   |                   |            |
| CONTINUED ON NEXT PAGE |      |  | <b>PAGE TOTAL</b> | 191,290.00 |
|                        |      |  | <b>TOTAL</b>      | 421,520.34 |

This is a Requisition and not an official Purchase Order.  
The District is not financially responsible for the  
unauthorized purchases made with a Requisition.

REQ DATE

03/31/2023

REQUISITION NUMBER

0000116995

PRINTED 04/03/2023

VENDOR KEY : SAFETY V001  
SHIP DATE : 03/31/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : WORLEVAN000  
ORIGINAL REQ # : 0000116995

**VENDOR:**  
**SAFETY VISION**  
6100 W SAM HOUSTON PKWY N  
HOUSTON, TX 77041

**SHIP TO:**  
**MIDLOTHIAN I.S.D.**  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

ATTN: VANYA WORLEY

Contract Nbr: Buyboard

Buyboard Contract

| QUANTITY               | UNIT | DESCRIPTION OF ITEMS OR MATERIALS  | UNIT PRICE        | AMOUNT     |
|------------------------|------|--|-------------------|------------|
| 94                     | EACH | 41-WS-BRKT front windshield bracket<br>WIDE ANGLE CAMERAS  | 215.00000         | 80,840.00  |
| 376                    | EACH | AHD-WV AHD Wide View Camera  |                   |            |
| 94                     | EACH | SVS-5MMF 16ft 4in M/F THREADED CABLE   |                   |            |
| 188                    | EACH | SVS-10MMF 32ft 8in M/F THREADED CABLE  |                   |            |
| 94                     | EACH | SVS-15MMF 49ft 4in M/F THREADED CABLE  |                   |            |
|                        |      | EXTERIOR CAMERAS   |                   |            |
| 94                     | EACH | SV-EXT4-1080C AHD curb side 4MM white camera for 4100 & 4112<br>HVR  | 215.00000         | 20,210.00  |
| 94                     | EACH | SV-EXT4-1080S AHD street side 4MM white camera for 4100 & 4112<br>HVR  | 215.00000         | 20,210.00  |
| 94                     | EACH | SVS-15MMF 49ft 4in M/F THREADED CABLE  |                   |            |
| 94                     | EACH | SVS-20MMF 65ft 10in M/F THREADED CABLE   |                   |            |
|                        |      | Embedded Wifi  |                   |            |
| 94                     | EACH | 41-ANT-FEMALE wifi antenna for the 4100, 4108 & 4116   | 125.00000         | 11,750.00  |
|                        |      | Lifetime Software Maintenance and Technical Support  |                   |            |
| 94                     | EACH | /4112/4120 Maintenance & Tech Support  | 50.00000          | 4,700.00   |
|                        |      | INSTALLATION   |                   |            |
| 1                      | EACH | /026 Recorder  | 23970.00000       | 23,970.00  |
| 1                      | EACH | /026 Interior Cameras  | 25850.00000       | 25,850.00  |
| 1                      | EACH | /026 Exterior Cameras  | 15510.00000       | 15,510.00  |
| 1                      | EACH | /026 Wireless Modem  | 7755.00000        | 7,755.00   |
|                        |      | (60) Safedrive AI's for White Trucks/ Vans   |                   |            |
| 60                     | EACH | SAFE-AI-256GB SAFEDRIVE-AI Standard Kit w/ 256GB Micro SD Card<br>SAFEDRIVE-AI Windshield AI Recorder Kit 60.00 0.00 COMPONENT | 895.00000         | 53,700.00  |
| CONTINUED ON NEXT PAGE |      |  | <b>PAGE TOTAL</b> | 264,495.00 |
|                        |      |  | <b>TOTAL</b>      | 421,520.34 |

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REQ DATE

03/31/2023

REQUISITION NUMBER

0000116995

PRINTED 04/03/2023

VENDOR KEY : SAFETY V001  
SHIP DATE : 03/31/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : WORLEVAN000  
ORIGINAL REQ # : 0000116995

**VENDOR:**  
SAFETY VISION  
6100 W SAM HOUSTON PKWY N  
HOUSTON, TX 77041

**SHIP TO:**  
MIDLOTHIAN I.S.D.  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

ATTN: VANYA WORLEY

Contract Nbr: Buyboard

Buyboard Contract

| QUANTITY               | UNIT | DESCRIPTION OF ITEMS OR MATERIALS  | UNIT PRICE        | AMOUNT      |
|------------------------|------|--|-------------------|-------------|
| 60                     | EACH | SD-MICRO256GBA 256GB Micro SD Card 60.00 0.00 COMPONENT<br>SV-AI-232ADP SV-AI-GAUGE Adaptor Cable 60.00 0.00 COMPONENT<br>SV-AI-GAUGE Headsup LCD Display 60.00 0.00 COMPONENT<br>(60) Wireless Radios for SafeDrive-AI<br>V-WIFI4K-MXKT-W 4000 Moxa Wifi Kit<br>30-100002FT 2ft CAT5e LAN Cable 60.00 0.00 COMPONENT<br>30-160010 cat 6 10' cable 60.00 0.00 COMPONENT<br>4000HYB-LAN-ADP Lan Adaptor 60.00 0.00 COMPONENT<br>AWK-1137C-US IEEE802.11 a/b/g/n wireless ap us band DIN-Rail<br>mount, Redundant 60.00 0.00 COMPONENT<br>G8JN-1C7TMFDC5 5v relay 60.00 0.00 COMPONENT<br>R95-188 Socket Relay; 5 pin 60.00 0.00 COMPONENT<br>SMD-W-3J3J-WHT- White MIMO Antenna 2.4-2.5/4.9--6 GHz = 12<br>Feet RF-195 with Rev Pol SMA Plug (x2 60.00 0.00 COMPONENT<br>WK-51-01-UNIVER Universal Wall Mount for Moxa Wireless Radio<br>60.00 0.00 COMPONENT<br>Installation of SafeDrive-AI Systems | 696.41000         | 41,784.60   |
| 1                      | EACH | /026 Install Pupil   | 26850.00000       | 26,850.00   |
| 1                      | EACH | Buyboard Discount  | -104883.92000     | -104,883.92 |
| 1                      | EACH | Discount<br>Shipping<br>/SHIP Shipping   | 1984.66000        | 1,984.66    |
|                        |      | PRICING PER PROPOSAL X010894   |                   |             |
|                        |      | BOND - SAFETY & SECURITY TRANSPORTATION  |                   |             |
| CONTINUED ON NEXT PAGE |      |  | <b>PAGE TOTAL</b> | -34,264.66  |
|                        |      |  | <b>TOTAL</b>      | 421,520.34  |

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REQ DATE

03/31/2023

REQUISITION NUMBER

0000116995

PRINTED 04/03/2023

VENDOR KEY : SAFETY V001  
SHIP DATE : 03/31/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : WORLEVAN000  
ORIGINAL REQ # : 0000116995

**VENDOR:**  
SAFETY VISION  
6100 W SAM HOUSTON PKWY N  
HOUSTON, TX 77041

**SHIP TO:**  
MIDLOTHIAN I.S.D.  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

ATTN: VANYA WORLEY

Contract Nbr: Buyboard

Buyboard Contract

| QUANTITY | UNIT | DESCRIPTION OF ITEMS OR MATERIALS                              | UNIT PRICE        | AMOUNT     |
|----------|------|--|-------------------|------------|
|          |      | ***PLEASE SEND PO TO VANYA WORLEY - TECHNOLOGY - THANK YOU!*** |                   |            |
|          |      | ACCOUNT SUMMARY (FOR INTERNAL USE)                             |                   |            |
|          |      | ACCOUNT NUMBER   | ACCOUNT AMOUNT    |            |
|          |      |  | 0.00              |            |
|          |      | CommCode: Safety/Security Equipment/Supplies                   |                   |            |
|          |      |  | <b>PAGE TOTAL</b> | 0.00       |
|          |      |  | <b>TOTAL</b>      | 421,520.34 |

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REQ DATE

04/03/2023

PAGE 1 OF 4

REQUISITION NUMBER

0000117002

PRINTED 04/03/2023

VENDOR KEY : NETSYNC 000  
SHIP DATE : 04/03/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : WORLEVAN000  
ORIGINAL REQ # : 0000117002

**VENDOR:**  
NETSYNC NETWORK SOLUTIONS  
2500 WEST LOOP SOUTH STE 410  
HOUSTON, TX 77027

**SHIP TO:**  
MIDLOTHIAN I.S.D.  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

ATTN: VANYA WORLEY

Contract Nbr: DIR

DIR-Texas Dept of Information Resources Contract

| QUANTITY               | UNIT | DESCRIPTION OF ITEMS OR MATERIALS   | UNIT PRICE        | AMOUNT            |
|------------------------|------|---|-------------------|-------------------|
|                        |      | BOARD APPROVED APRIL 17, 2023 >\$50K - DIR-TSO-4167   |                   |                   |
|                        |      | FMC-Firewall Management Center  |                   |                   |
| 1                      | EACH | 1.0 FMC2600-K9 Cisco Firepower Management Center 2600 Chassis   | 31468.05000       | 31,468.05         |
| 1                      | EACH | 1.1.0 FMC-M5-MRAID-12G Cisco FMC 12G Modular RAID controller with 2GB cache                               |                   |                   |
| 1                      | EACH | 1.2.0 FMC-M5-SD-32G Cisco FMC 32GB SD Card Module   |                   |                   |
| 1                      | EACH | 1.3.0 FMC-M5-TPM-2.0 Cisco FMC Trusted Platform Module 2.0  |                   |                   |
| 4                      | EACH | 1.4.0 FMC-M5-HDD-600G Cisco FMC 600GB 12G SAS 10K RPM SFF HDD   |                   |                   |
| 1                      | EACH | 1.5.0 FMC-M5-MSTOR-SD Cisco FMC Mini Storage Carrier Card for SD (holds up to 2)                          |                   |                   |
| 4                      | EACH | 1.6.0 FMC-M5-MEM-X-16GB Cisco FMC 16GB DDR4-2933-MHz RDIMM/PC4-21300/Single Rank                          |                   |                   |
| 2                      | EACH | 1.7.0 FMC-M5-CPU-I421 Cisco FMC 2.4 GHz 4215 Processor, 13.75MB Cache, 8 Core                             |                   |                   |
| 1                      | EACH | 1.8.0 SF-FMC-7.0.1-K9 Cisco Firepower Management Center Software v7.0.1                                   |                   |                   |
| 2                      | EACH | 1.9.0 FMC-M5-PS-AC-770W Cisco FMC 770W AC Power Supply  |                   |                   |
| 2                      | EACH | 1.10.0 CAB-N5K6A-NA Power Cord, 200/240V 6A North America   |                   |                   |
| 1                      | EACH | 1.11.0 FMC-M5-NIC-SFP Cisco FMC X710-DA2 dual-port 10G SFP+ NIC   |                   |                   |
| 2                      | EACH | 1.12.0 SFP-10G-SR 10GBASE-SR SFP Module   | 451.59000         | 903.18            |
| 1                      | EACH | 1.13.0 CON-SSSNT-FC2600K9 SOLN SUPP 8X5XNBD Cisco Firepower Management Center 2600 C Duration: 5.00 Years | 36344.70000       | 36,344.70         |
|                        |      | NGFW  |                   |                   |
| 1                      | EACH | 2.0 FPR3100-FTD-HA-BUN Cisco Secure Firewall 3K Threat Defense  |                   |                   |
| CONTINUED ON NEXT PAGE |      |   | <b>PAGE TOTAL</b> | <b>68,715.93</b>  |
|                        |      |   | <b>TOTAL</b>      | <b>670,752.07</b> |

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REQ DATE

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REQUISITION NUMBER

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PRINTED 04/03/2023

VENDOR KEY : NETSYNC 000  
SHIP DATE : 04/03/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : WORLEVAN000  
ORIGINAL REQ # : 0000117002

**VENDOR:**  
NETSYNC NETWORK SOLUTIONS  
2500 WEST LOOP SOUTH STE 410  
HOUSTON, TX 77027

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100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

ATTN: VANYA WORLEY

Contract Nbr: DIR

DIR-Texas Dept of Information Resources Contract

| QUANTITY               | UNIT | DESCRIPTION OF ITEMS OR MATERIALS   | UNIT PRICE        | AMOUNT            |
|------------------------|------|---|-------------------|-------------------|
| 2                      | EACH | Chss, Subs HA Bundle  |                   |                   |
| 2                      | EACH | 2.1.0 FPR3140-NGFW-K9 Cisco Secure Firewall 3140 NGFW Appliance, 1U                                   | 40451.25000       | 80,902.50         |
| 2                      | EACH | 2.1.1.0 FPR3K-PWR-AC-400 Cisco Secure Firewall 3K Series 400W AC Power Supply                         |                   |                   |
| 2                      | EACH | 2.1.2.0 FPR3K-PWR-AC-400 Cisco Secure Firewall 3K Series 400W AC Power Supply                         |                   |                   |
| 4                      | EACH | 2.1.3.0 CAB-AC AC Power Cord (North America), C13, NEMA 5-15P, 2.1m                                   |                   |                   |
| 2                      | EACH | 2.1.4.0 SF-F3K-TD7.1.0-K9 Cisco Secure Firewall TD 7.1.0 SW for 3100 series appliances                |                   |                   |
| 2                      | EACH | 2.1.5.0 FPR3K-SSD900 Cisco Secure Firewall 3K Series 900GB  |                   |                   |
| 2                      | EACH | 2.1.6.0 FPR3K-SLIDE-RAILS Cisco Secure Firewall 3100 Slide Rail Kit                                   |                   |                   |
| 2                      | EACH | 2.1.7.0 FPR3140-BSE Cisco Secure Firewall 3140 Base Lic   |                   |                   |
| 4                      | EACH | 2.1.8.0 FPR3K-FAN Cisco Secure Firewall 3K Series Fan Tray  |                   |                   |
| 2                      | EACH | 2.1.9.0 FPR3K-SSD-BLANK Cisco Secure Firewall 3100 Series SSD Blank Slot Cover                        |                   |                   |
| 2                      | EACH | 2.1.10.0 FPR3K-XNM-4X40G Cisco Secure Firewall 3100 4X40G QSFP+ Netmod                                | 33118.71000       | 66,237.42         |
| 2                      | EACH | 2.1.10.1.0 CON-SNT-FPR40KXN SNTC-8X5XNBD Cisco FPR3K 4-port 40G QSFP Netmod Duration: 5.00 Years      | 24479.00000       | 48,958.00         |
| 8                      | EACH | 2.1.11.0 SFP-10G-SR-S 10GBASE-SR SFP Module, Enterprise-Class   | 318.56000         | 2,548.48          |
| 2                      | EACH | 2.1.12.0 CON-SNT-FPR3140N SNTC-8X5XNBD Cisco Secure Firewall 3140 NGFW Appliance Duration: 5.00 Years | 29900.00000       | 59,800.00         |
| CONTINUED ON NEXT PAGE |      |   | <b>PAGE TOTAL</b> | <b>258,446.40</b> |
|                        |      |   | <b>TOTAL</b>      | <b>670,752.07</b> |

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REQ DATE

04/03/2023

PAGE 3 OF 4

REQUISITION NUMBER

0000117002

PRINTED 04/03/2023

VENDOR KEY : NETSYNC 000  
SHIP DATE : 04/03/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : WORLEVAN000  
ORIGINAL REQ # : 0000117002

**VENDOR:**  
NETSYNC NETWORK SOLUTIONS  
2500 WEST LOOP SOUTH STE 410  
HOUSTON, TX 77027

**SHIP TO:**  
MIDLOTHIAN I.S.D.  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

ATTN: VANYA WORLEY

Contract Nbr: DIR

DIR-Texas Dept of Information Resources Contract

| QUANTITY               | UNIT | DESCRIPTION OF ITEMS OR MATERIALS  | UNIT PRICE        | AMOUNT            |
|------------------------|------|--|-------------------|-------------------|
| 2                      | EACH | 2.2.0 L-FPR3140T-TM= Cisco Secure Firewall 3140 Threat Defence and AMP License   |                   |                   |
| 2                      | EACH | 2.2.1.0 L-FPR3140T-TM-5Y Cisco Secure Firewall 3140 Threat Defence and AMP 5Y Subs<br>ISE (12/09/2022-12/08/2027)  | 41260.27000       | 82,520.54         |
| 2                      | EACH | 3.0 R-ISE-VMC-K9= Cisco ISE Virtual Machine Common PID   | 2760.60000        | 5,521.20          |
| 2                      | EACH | 3.1.0 CON-ECMUS-RISE9KVM SOLN SUPP SWSS Cisco ISE Virtual Machine Common PID Duration: 5.00 Years  | 4680.00000        | 9,360.00          |
| 2                      | EACH | 4.0 L-ISE-TACACS-ND= Cisco ISE Device Admin Node License   | 4601.00000        | 9,202.00          |
| 1                      | EACH | 5.0 ISE-SEC-SUB Cisco Identity Service Engine Subscription   |                   |                   |
| 1                      | EACH | 5.1.0 SVS-ISE-SUP-B Basic Support for Identity Service Engine Subscription   |                   |                   |
| 15000                  | EACH | 5.2.0 ISE-A-LIC Cisco Identity Service Engine Advantage Subscription Unit Price: 2.64 Each per Year Duration: 5 Years, Billing Frequency: Prepaid<br>SecureClient (AnyConnect) | 13.20000          | 198,000.00        |
| 100                    | EACH | 6.0 L-AC-APX-LIC= Secure Client Premier Term License, Total Unique Users   |                   |                   |
| 100                    | EACH | 6.1.0 L-AC-APX-5Y-S2 Cisco AnyConnect Apex License, 5YR, 100-249 Users<br>Labor  | 10.16000          | 1,016.00          |
| 4                      | EACH | 7.0 NET-PRO-SRVC Installation & Deployment per SoW.   SEC: NextGen Firewalls ASA   | 4104.30000        | 16,417.20         |
| 4                      | EACH | 8.0 NET-PRO-SRVC Installation & Deployment per SoW.   SEC: ISE PRICING PER QUOTE AAAQ384378-02   | 5388.20000        | 21,552.80         |
| CONTINUED ON NEXT PAGE |      |  | <b>PAGE TOTAL</b> | <b>343,589.74</b> |
|                        |      |  | <b>TOTAL</b>      | <b>670,752.07</b> |

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REQ DATE

04/03/2023

REQUISITION NUMBER

0000117002

PRINTED 04/03/2023

VENDOR KEY : NETSYNC 000  
SHIP DATE : 04/03/2023  
FISCAL YEAR : 2022-2023  
ENTERED BY : WORLEVAN000  
ORIGINAL REQ # : 0000117002

**VENDOR:**  
NETSYNC NETWORK SOLUTIONS  
2500 WEST LOOP SOUTH STE 410  
HOUSTON, TX 77027

**SHIP TO:**  
MIDLOTHIAN I.S.D.  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

ATTN: VANYA WORLEY

Contract Nbr: DIR

DIR-Texas Dept of Information Resources Contract

| QUANTITY | UNIT | DESCRIPTION OF ITEMS OR MATERIALS   | UNIT PRICE | AMOUNT     |
|----------|------|---|------------|------------|
|          |      | TECHNOLOGY BOND - FIREWALL MANAGEMENT SYSTEM<br><br>***PLEASE SEND PO TO VANYA WORLEY - TECHNOLOGY - THANK YOU!***<br><br>ACCOUNT SUMMARY (FOR INTERNAL USE)<br>ACCOUNT NUMBERACCOUNT AMOUNT<br>0.00<br><br>CommCode: Technology - Computer Network |            |            |
|          |      |   | PAGE TOTAL | 0.00       |
|          |      |   | TOTAL      | 670,752.07 |

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| Midlothian ISD<br>BOARDBOOK TEMPLATE                  |  |     |
|---|--|-----|
| <b>Board Meeting Date:</b>                            | April 17, 2023   |     |
| <b>Agenda Item:</b>                                   | Consider Budget Amendments   |     |
| <b>Agenda Location:</b>                               | CONSENT  |     |
| <b>Template Attachments:</b>                          | Yes  | PDF |
| <b>If yes, then select what applies:</b>              | PDF  | PDF |
| <b>Link to the presentation:</b>                      | No presentation for this item.   |     |
| <b>Background Information</b>                         | <p><b>WHY:</b> To amend the annual budget to allow expenditures to be spent from the correct function according to TEA guidelines.</p> <p><b>WHAT:</b></p> <p><b>General Fund:</b><br/>           Transfer \$262 from School Leadership to Staff Development for employee travel for Vitovsky.<br/>           Transfer \$614 from Instruction to School Leadership to purchase technology for FSMS.<br/>           Transfer \$3,160 from Instruction to Extra/Co-Curricular for MHS Band.<br/>           Transfer \$54 from Staff Development to Counseling Services for employee travel for McClatchey.<br/>           Transfer \$123 from Staff Development to Instruction for student travel for McClatchey.<br/>           Transfer \$5,720 from Staff Development to Instruction for professional pay for Special Ed.<br/>           Transfer \$6,000 from General Administrative to Extra/Co-Curricular for student travel for Special Ed.<br/>           Transfer \$6,300 from Instruction (\$2,850) and Extra/Co-Curricular (\$3,450) to Staff Development (\$3,842) and Instructional Administration (\$2,458) for technology and Employee Travel for Curriculum and Instruction.<br/>           Revise budgeted revenue for changes in T2 values effect on state funding, certified tax values, TIRZ values with a net effect of (\$714,349).<br/>           Revise budgeted expenses to represent current year expenses more accurately with open positions, cost savings and deferred expenses (\$714,349).<br/>           Transfer \$5,027 from Instruction to Extra/Co-Curricular for student travel for CTE.<br/>           Transfer \$130 from Instruction to Counseling Services for testing for students at DMS.</p> |     |
| <b>Strategic Priority: (Primary)</b>                  | Priority 4: District Operations and financial Stewardship  |     |
| <b>Performance Objective: (Primary)</b>               | 4.3 Commitment to Financial Stewardship  |     |
| <b>Strategic Priority: (Secondary - if needed)</b>    | N/A  |     |
| <b>Performance Objective: (Secondary - if needed)</b> | N/A  |     |
| <b>Legal Reference: (1) / (2)</b>                     | Texas Education Agency   | N/A |
| <b>Policy Reference: (1) / (2)</b>                    | CE-ANNUAL OPERATING BUDGET   |     |
| <b>Fiscal Impact/Budget Function Code:</b>            | None   |     |
| <b>Administration Recommendation</b>                  | Administration recommends the approval of the agenda item as presented.  |     |
| <b>Motion:</b>  | Presented as a consent item. If the item is pulled from the consent agenda, the motion might be: "I move to approve the budget amendment to the 2022-2023 budget as presented."  |     |
| <b>Presenter:</b>                                     | Sandy Bundrick   |     |
|   | District Leadership  |     |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |   |     |
|---|---|-----|
| <b>Board Meeting Date:</b>                                      | April 17, 2023  |     |
| <b>Agenda Item:</b>   | Consider Approval of Gifts and/or Donations   |     |
| <b>Agenda Location:</b>   | CONSENT   |     |
| <b>Template Attachments:</b>                                    | Yes   | PDF |
| <b>If yes, then select what applies:</b>                        | PDF   | PDF |
| <b>Link to the presentation:</b>                                | No presentation for this item.  |     |
| <b>Background Information</b>                                   | <p><b>WHY: Based upon local policy:</b> The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval. Once accepted, a gift becomes the sole property of the District</p> <p><b>WHAT:</b><br/>Each month the Board is provided an update of gifts and donations to be accepted. NOTE: A running annual total is provided for tracking purposes.</p> |     |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 4: District Operations and Financial Stewardship   |     |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 4.3 Commitment to Financial Stewardship   |     |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 3: Culture, Climate and Safety   |     |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being  |     |
| <b>Legal Reference: (1) / (2)</b>                               | N/A   | N/A |
| <b>Policy Reference: (1) / (2)</b>                              | CDC-OTHER REVENUES - GIFTS AND SOLICITATIONS  |     |
| <b>Fiscal Impact/Budget Function Code:</b>                      | Varies each month based upon the value of donations and gifts received.   |     |
| <b>Administration Recommendation</b>                            | Administration recommends the approval of the agenda item as presented.   |     |
| <b>Motion:</b>  | This is a consent agenda item: however, if needed a motion might be, "I move to approve the Gifts and Donations as presented."  |     |
| <b>Presenter:</b>   | Jo Ann Fey, Ed.D.   |     |
|   | District Leadership   |     |

# April 2023 GIFTS AND DONATIONS

Running Total: \$188,522.71

| Department              | Amount being Donated   | Entity Donating                  |
|-------------------------|--|----------------------------------|
| Destination Imagination | \$200 from a DI parent wanting make a direct donation to the program.                  | Parent: Janie Stolz              |
| Destination Imagination | \$50 monetary donation from parent   | Parent: Deborah and Michael Hunt |
| MHS Soccer              | \$1,200 monetary donation for rental of First United Methodist Church (soccer banquet) | MHS Soccer Boosters              |
| Heritage Softball       | \$1532 monetary donation   | MHHS Softball Boosters           |
| Heritage Baseball       | \$6,193.00 for Pitching machine and baseballs  | MHHS Baseball Boosters           |
| MILE                    | Planners for DAEP students valued at \$215   | Casey Harding w/Hill Electric    |



**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |  |     |
|---|--|-----|
|   |  |     |
| <b>Board Meeting Date:</b>                                      | April 17, 2023   |     |
| <b>Agenda Item:</b>   | Consider Contract Recommendations 23/24  |     |
| <b>Agenda Location:</b>   | CONSENT  |     |
| <b>Template Attachments:</b>                                    | Yes  |     |
| <b>If yes, then select what applies:</b>                        | N/A  | N/A |
| <b>Link to the presentation:</b>                                | No presentation for this item.   |     |
| <b>Background Information</b>                                   | <p><b>WHY:</b> Each year staff (administrators, teachers, nurses, counselors, and librarians) are evaluated by supervising staff and contract renewal recommendations are then submitted for Board consideration. The recommendations follow on the attached spreadsheet.</p> <p><b>WHAT:</b> Personnel is discussed in Closed Session under Texas Government Codes 551.074. Administrative contract renewals are recommended based on information provided and discussed in that setting.</p> |     |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 2: Capacity Building and Effective Leadership   |     |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 2.1 Recruit and Retain High-potential Talent   |     |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 2: Capacity Building and Effective Leadership   |     |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 2.2 Systematic Management of Individual Talent   |     |
| <b>Legal Reference:</b> (1) / (2)                               |  |     |
| <b>Policy Reference:</b> (1) / (2)                              | N/A  | N/A |
| <b>Fiscal Impact/Budget Function Code:</b>                      | N/A  |     |
| <b>Administration Recommendation</b>                            | Administration recommends the approval of the agenda item as presented.  |     |
| <b>Motion:</b>  | Possible motion would be: "I move to accept the 2023-2024 staff contract recommendations as presented."  |     |
| <b>Presenter:</b>   | Aaron Williams, Ed.D.  |     |
|   | District Leadership  |     |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |  |                           |
|---|--|---------------------------|
| <b>Board Meeting Date:</b>                                      | April 23, 2023   |                           |
| <b>Agenda Item:</b>   | Consider MOU with Texas State Technical College Regarding Dual Credit CTE Courses  |                           |
| <b>Requires Board Action:</b>                                   | YES  |                           |
| <b>Agenda Location:</b>   | CONSENT  |                           |
| <b>Template Attachments:</b>                                    | Yes  |                           |
| <b>If yes, then select what applies:</b>                        | PDF  |                           |
| <b>Link to the presentation:</b>                                |  | <a href="#">Link</a>      |
| <b>Background Information</b>                                   | <p><b>WHY:</b> MISD BSC Priority 1 Student Success 1.1a prioritizes student experiences in Career and Technical Education (CTE) coursework. Completion of these courses meets graduation requirements and encourages completion of CTE pathways.</p> <p><b>WHAT:</b> MISD and TSTC desire to renew a memorandum of understanding (MOU) regarding a high school partnership model allowing students the opportunity to complete Career and Technical Education (CTE) courses with multiple entrance and exit points, including preparation for industry-based certification exams. Midlothian ISD and Texas State Technical College will commit to the terms outlined in the MOU.</p> |                           |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 1: Student Success  |                           |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 1.1 Multiple Pathways for All Students to Belong   |                           |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    |  |                           |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> |  |                           |
| <b>Legal Reference: (1) / (2)</b>                               | Texas Education Agency   | Texas Administrative Code |
| <b>Policy Reference: (1) / (2)</b>                              | EHDD-ALTERNATIVE METHODS FOR EARNING CREDIT - COLLEGE COURSE WORK/DUAL CREDIT  |                           |
| <b>Fiscal Impact/Budget Function:</b>                           | N/A  | N/A                       |
| <b>Administration Recommendation</b>                            | Administration recommends the approval of the agenda item as presented.  |                           |
| <b>Motion:</b>  | This is a consent agenda item. If the item is pulled for discussion a motion might be, "I make a motion to approve the MOU with Texas State Technical College Regarding the high school partnership model as presented."   |                           |
| <b>Presenter:</b>   | Shelle Blaylock  | Kris Vernon (D)           |
|   | District Leadership  | Executive Director (ED)   |

**Texas State Technical College  
Dual Enrollment  
Memorandum of Understanding**

This Dual Enrollment Memorandum of Understanding (hereinafter referred to as “MOU”) is between **Texas State Technical College**, an institution of higher education and an agency of the State of Texas (which may hereinafter be referred to as the “College” or “TSTC”), the **Midlothian Independent School District** (which may hereinafter be referred to as the “District”), and the below listed high school(s) which is/are part of the District (which may hereinafter be referred to as the “High School Partner” or collectively as the “High School Partners”). TSTC, the District, and the High School Partner(s) may individually be referred to as a “Party” or collectively as “Parties” to this MOU.

| High School Partner             | High School CEEB Code | Name and Physical Address of Dual Enrollment Instructional Location/Site<br>(Geographical Address where instruction occurs) | ISD Instructional Formats<br>(Online, TSTC Campus, Off-site Credentialed Facility) |
|---------------------------------|-----------------------|---|--|
| Midlothian High School          | 444750                | TSTC North Texas<br>119 N. Lowrance Rd.<br>Red Oak, TX 75154  | Onsite   |
| Midlothian Heritage High School | 444751                |   |  |

The Parties enter into this MOU as authorized by [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84\(a\)](#), and agree as follows:

**OVERVIEW**

TSTC is committed to serving the students and communities of Texas through collaborative work with High School Partner(s). A major initiative promoting technical education and careers is the **Texas State Technical College Dual Enrollment Program**, which includes the provision of the Dual Credit state program to qualified students. Dual Enrollment agreements will be aligned with the strategic priorities of the District and the College. TSTC will annually review Dual Enrollment Pathways, Occupational Skills Award, and Level One Certificate recipients, in addition to the economic development needs of the State of Texas in order to ensure the partnerships in place are commensurate with all aforementioned strategic goals.

**DUAL ENROLLMENT MISSION**

In order to prepare students for educational and career success, the purpose and mission of TSTC’s Dual Enrollment program is to provide a comprehensive, structured approach towards a post-secondary credential (Occupational Skills Award, Level One Certificate, Level Two Certificate, or Associate of Applied Science degree) at Texas State Technical College. This model allows students the opportunity to complete Career and Technical Education (CTE) courses and potentially prepares them to test for industry-based certifications. The High School Partner(s) agree(s) to support TSTC’s Dual Enrollment students in completing coursework resulting in the successful completion of a credential in a career

pathway upon high school graduation leading to matriculation to TSTC to pursue a higher level credential or immediate employability.

## **MOU PURPOSE**

The purpose of this MOU is to outline the roles and responsibilities of TSTC, the District and the High School Partner(s). This MOU is an agreement that encompasses all programs and initiatives under TSTC's Dual Enrollment program, as required by the Texas Education Agency and the Texas Higher Education Coordinating Board.

## **KEY COMPONENTS OF THIS MOU**

Upon execution of this MOU, TSTC agrees to:

- 1) Provide the High School Partner(s) with a career pathway leading to an industry recognized credential that is reflective of regionally based industry needs.
- 2) Support the High School Partner(s) by way of College recruitment presentations and informational meetings for all students at the High School Partner(s) locations throughout the school year.
- 3) Advise the High School Partner(s) and students of dual enrollment opportunities within a career pathway that leads to immediate employability or to matriculation into TSTC, with the intention of helping to place students in high-demand, high-wage jobs.
- 4) Provide pathway alignment of TEA approved Endorsements and Program of Study course TEKS to College course [Workforce Education Course Manual \(WECM\)](#) outcomes by way of suggested crosswalks for dual enrollment courses, postsecondary pathways, credentials at the institution, and industry certifications. [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84 \(c\).](#)
- 5) Post a copy of this MOU to TSTC's website at [de.tstc.edu](http://de.tstc.edu) in accordance with [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84 \(c.10\)](#) and, upon completion of this document, provide a copy for the High School Partner(s) to post to the District's website.

Upon execution of this MOU, the **High School Partner(s)** agree(s) to:

- 1) Work with the Office of Dual Enrollment to identify and complete the Pathway Offering Form, electronically sent after receipt of the signed MOU (Attached hereto as an example, **EXHIBIT A**).
  - a) High School Partner(s) wishing to add new dual enrollment technical pathways to their existing Pathway Offering form must submit their request in writing to the Office of Dual Enrollment no later than April 28, 2023, for Academic Year 2023-2024 implementation.
- 2) **Adhere to TSTC's dual enrollment deadlines as outlined below and within the Academic Calendar and to follow all College enrollment procedures and guidelines for dual enrollment students.**

***\*Dates are subject to change***

|   |                       |
|---|-----------------------|
| <b>Deadline to submit signed 2023-2024 MOU</b>  | <b>March 10, 2023</b> |
| <b>Deadline for Off-Site Facilities Approval</b>  | <b>March 30, 2023</b> |
| <b>Deadline for new DE Instructor Credentialing</b><br>(Application/Documentation Submitted to College) | <b>April 7, 2023</b>  |
| <b>Deadline for submission of all student applications/documents Fall 2023</b>                          | <b>June 30, 2023</b>  |
| <b>Deadline for all onsite (TSTC Campus) student registration</b>                                       | <b>July 14, 2023</b>  |

- 3) Coordinate with TSTC regarding Dual Enrollment presentations throughout the academic year on a predetermined basis (fall and spring) to include both application and registration drives, in addition to other presentation format options.
- 4) Notify TSTC of any special Texas Education Agency designation plans, obligations or proposed partnerships for all grant applications. **A copy of the proposal and/or a detailed statement of work must be provided to TSTC, to be vetted through the Office of Dual Enrollment, the Office of the Provost and the Office of Sponsored Programs, a minimum of thirty (30) days before the grant application is due.** TSTC will provide a written response (approval or disapproval) within two weeks of receipt of the request and the appropriate documentation.
- 5) Post a copy of this MOU to the District's website in accordance with [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D, Rule § 4.84 \(c.10\)](#)

### **STUDENT ELIGIBILITY**

TSTC requires High School Partner(s) to follow all College enrollment procedures and guidelines for dual enrollment students. All students must meet dual enrollment admissions and eligibility requirements as outlined by the Texas Higher Education Coordinating Board laws and regulations, the [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D and Subchapter G Rule § 4.85](#), and as stated in the College's [Statewide Operating Standard ES.4.07, Admission of Students](#).

**Newly enrolled Seniors will only be allowed to participate if they are able to complete, at minimum, nine credit hours and/or the Occupational Skills Award tied to the DE Program.** Considerations will be evaluated on a case by case basis when special designations in the College & Career Readiness School Models (CCRSM) exist.

The Texas Success Initiative Assessment (TSIA) 2.0 is a program designed to assess students' readiness for postsecondary coursework and provide appropriate interventions, services and instructional activities to prepare students for success in college-level courses. Dual Enrollment students must take the TSIA 2.0 assessment prior to enrolling with TSTC unless otherwise exempt or waived.

### **ELIGIBLE COURSES**

Courses offered by TSTC are developed based on the guidelines published in the [Workforce Education Course Manual \(WECM\)](#) adopted by the Texas Higher Education Coordinating Board



(THECB) and must be in the approved course inventory of the College and approved for dual enrollment by the College's applicable instructional department and TSTC's Office of Dual Enrollment. **Remedial or continuing education courses will not be offered for dual credit. TSTC does not offer concurrent enrollment to high school students, except where Individual Approval is met, as stated in TSTC's [Statewide Operating Standard \(SOS\) ES.4.07, Admission of Students](#).**

## **ACADEMIC POLICIES AND ENROLLMENT PROCEDURES**

Academic policies and procedures applicable to regular College courses and students will also apply to dual credit courses. Academic policies can be found in the [TSTC Statewide Operating Standards \(SOS\)](#) and [TSTC Catalog and Student Handbook](#), which are published and available on TSTC website at [www.tstc.edu](http://www.tstc.edu). Specifically, students are to abide by the Rules and Regulations set forth in the aforementioned College Catalog and Student Handbook for the current academic year.

### **Enrollment**

**The High School Partner(s) will designate **ONE** High School Contact responsible for:**

- 1) guiding students in the selection of one career pathway from the list of programs agreed upon between the High School Partner(s) and TSTC on the Pathway Offering Form. The enrollment in multiple career pathways is not permitted; and
- 2) coordinating and tracking submission of all required documents for admissions and registration; and
- 3) submitting of all required documents for admission and registration to the assigned Dual Enrollment Representative by June 29, 2023; and
- 4) adhering to all established College deadlines, policies and procedures including but not limited to schedule changes including, additions, drops, and withdrawals; and
- 5) working in collaboration with the College's dual enrollment office regarding admissions, advisement, registration, grading, reporting and program improvements; and supporting student communication with instructors.

**High School Partner Contact Name:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**TSTC will designate one Dual Enrollment Representative responsible for:**

- 1) coordinating and tracking submission of all required documents for admissions and registration from the High School Partner(s); and
- 2) submitting documents from High School Partner(s) for admission and registration to the Office of the Registrar; and
- 3) working with the High School Partner(s)' designated Dual Enrollment contact to schedule and conduct application and registration drives, program presentations and campus tours.

### **Student Drops/ Withdraws**

Students are responsible for notifying their high school counselor and Dual Enrollment Representative if they are wanting to withdraw from their course(s). Students are required to sign and submit a signed Course Schedule Change form to their counselor and Dual Enrollment Representative by the pre-established due date in order to be formally dropped from their enrolled course(s). Students who drop after the refund period will still incur the dual enrollment tuition fee in accordance with [Statewide Operating Standard \(SOS\) FA 1.09, Refund of Tuition and Fees.](#)

### **Academic Instructional Calendar**

Dual Enrollment classes will follow TSTC's Academic Calendar. Exceptions may be arranged through collaboration between the College and the High School Partner(s).

### **METHOD OF DELIVERY AND LOCATION OF CLASS**

Courses may be delivered utilizing the method mutually determined by TSTC and the High School Partner(s), which may include the following:

- 1) Delivery at the High School Partner(s)' campus in a hybrid modality utilizing a certified high school teacher credentialed and employed and defined in [Statewide Operating Standard \(SOS\) ES 1.11, Faculty Credentials](#) as a College Dual Enrollment Instructor (DE Instructor); or
- 2) Delivery on a TSTC campus utilizing College Instructors whereby students are integrated into traditional course section offerings; or
- 3) Delivery online utilizing a TSTC Instructor.

***Please note: The delivery of courses is subject to change based on curriculum and program updates relative to the modality of instruction.***

Dual enrollment classes taught in a hybrid modality, as defined by the Texas Higher Education Coordinating Board (THECB), [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter P, Rule §4.257](#), is "A course in which the majority (more than 50 percent but less than 85 percent), of the planned instruction occurs when the students and instructor(s) are not in the same place. Hybrid courses taught by TSTC comprise of the lecture component of the course delivered 100% online and the lab component delivered face-to-face.

Dual enrollment classes not taught on a College campus or during regular class hours may include but are not limited to:

- 1) Distance Education: Distance education courses encompass online and hybrid courses as stated in TSTC's [Statewide Operating Standard \(SOS\) ES.2.20, Distance Education](#). Dual enrollment students participating in classes delivered online by TSTC are not required to be at the off-site location to receive instruction. Online courses that are delivered 100% online are accessible at any time or location where a student has a computer and internet access. College courses delivered 100% online must be offered by a TSTC instructor and are not eligible for off-site credentialing; or
- 2) Special technical programs approved to run outside the designated block time; or
- 3) Courses taught at high school, face-to-face.

***Please note: Some programs may be offered through non-traditional modalities such as course/credit-based Competency-Based Education (CBE). TSTC refers to CBE programs as Performance-Based Education (PBE).***

## **COURSE CURRICULUM, INSTRUCTION, AND GRADING**

High School Partner(s) that participate in the Dual Enrollment Program at Texas State Technical College will comply with procedures and guidelines established by TSTC.

### **Grading Procedures**

All DE Instructors will follow the College's grading system as stated in TSTC's [Statewide Operating Standard \(SOS\), ES. 4.06, Grading System](#) as well as the grading criteria in the department-approved syllabus.

- 1) A student must earn a grade of C or better in a WECM course to pass.
- 2) Performance-Based Education (PBE) courses require a grade of B or better to pass and enroll in the next course.
- 3) Dual Enrollment students are issued letter grades as pursuant to TSTC's grading system. Dual Enrollment Representatives cannot provide numerical grades to the High School Partner(s).  
**If High School Partner(s) require a numerical grade they must directly contact the instructor of record for the course(s).**

### **Books and Supplemental Materials**

The High School Partner(s), or student(s) if the High School Partner(s) designates, are responsible for obtaining the correct editions of required textbooks, tools, uniforms, software, and/or supplies, computer specifications, and access to online platforms, i.e. YouTube, YuJa, etc., **before the first day of the college's class**. Textbooks, materials, and supplies are available for purchase through the TSTC bookstore at <https://www.tstc.edu/student-life/bookstores/>. Some programs use digital textbooks from a third party platform that is built into the online Learning Management System. The District will receive a separate invoice reflecting the cost of the textbook if students do not opt out of this option.

Each semester, the Office of Dual Enrollment will share the upcoming semester's textbook and additional materials requirements with the High School Partner(s). A list of required materials will be provided by the DE office and posted on the DE website at [de.tstc.edu](http://de.tstc.edu), located under Educator Resources.

***Please note: Failure to ensure students are prepared for class could result in the student's removal from the course and can impact TSTC's decision to execute subsequent partnership agreements with the High School Partner(s).***

**Signature** \_\_\_\_\_

## **FACULTY QUALIFICATION, SELECTION, HIRING, SUPERVISION AND EVALUATION**

TSTC has established an approval process for selecting and approving qualified faculty to teach dual enrollment courses. Faculty applying to teach a Dual Enrollment pathway must meet the credential requirements as stated in TSTC's [Statewide Operating Standard \(SOS\) ES.1.11, Faculty](#)

**Credentials**, which includes the criteria used by the College to determine teaching eligibility. Applicants are required to submit all required documents for the hiring process (including **a completed employment application, résumé and copies of transcripts and/or industry certifications**) to TSTC's Department of Student Learning via Workday.

- 1) TSTC will ensure that College faculty teaching dual enrollment courses have met acceptable national criminal background checks, including fingerprinting.
- 2) Each approved Dual Enrollment Instructor will be supervised by TSTC's respective Department Chair, or designee, and be evaluated and monitored to ensure quality of instruction and compliance with the College's policies and procedures in accordance with TSTC's **Faculty Qualifications and Credentialing Manual**.
- 3) In the event of an investigation of a personnel matter, the College and the High School Partner(s) will work collaboratively and in a timely manner share any and all information necessary with TSTC's Human Resource office and the corresponding Districts' Human Resource office.

**Employment with College is contingent upon the following:**

- 1) TSTC complies with the Immigration Reform and Control Act; all positions are contingent upon proof of eligibility to accept employment in the United States. Documentation of eligibility must be provided within 72 hours of application
- 2) Satisfactory evaluation of references and required criminal background checks.
- 3) Satisfactory results of pre-employment medical exam (drug screen only).
- 4) Continued employment is contingent on the required approval, availability of funding, satisfactory performance assessment, and a continued need for the position in the College's department.
- 5) Employees are held responsible for ensuring that **official** transcripts are received by TSTC no later than his or her 30th day of employment. Failure to do so could result in termination of employment.
- 6) Submission of a completed application, along with required documentation, must be done no later than April 7, 2023.
- 7) Continued employment is contingent on an executed MOU with the District and High School Partner.

College DE Instructors will receive stipend pay for the semester the course is taught which will be divided and paid out monthly according to the course start and end dates. The 2023-2024 stipend system is as follows:

|   |                      |                        |                       |
|---|----------------------|------------------------|-----------------------|
| Dual Enrollment Instructor Stipend Per Semester | \$750<br>1-2 courses | \$1,250<br>3-4 courses | \$1,500<br>5+ courses |
|---|----------------------|------------------------|-----------------------|

**High School Partner(s) and Dual Enrollment Instructor Expectations:**

- 1) The DE Instructor will follow current College procedures to ensure students participating in the course(s) are officially listed on the roster by TSTC's Census date. Any student not on the roster by the 11th day of class (Census Day) will not be enrolled in the course.
- 2) The DE Instructor(s) will report to the designated Statewide Department Chair for the program with which they are associated for instructional guidance and support including course delivery

expectations.

- 3) DE Instructors will submit required reporting documents through the designated Learning Management System and Workday (such as: submission of midterm and final grades and certification of rosters) in accordance with all timelines and due dates. **All new Dual Enrollment Instructors will attend and complete an online Faculty Orientation administered by the Office of Dual Enrollment prior to the first day of class.**

***Please note: If Faculty Orientation or other annual online training required by TSTC is not completed by the Dual Enrollment Instructor prior to the first day of class, the associated pathway will not be offered to the High School Partner(s).***

- 4) DE Instructors will attend an annual online training, as required by TSTC, and submit required credentials (CV and syllabus, transcripts) accordingly. DE Instructors must comply with HB 2504 and submit the required curriculum vitae (CV) and the course syllabus by the appropriate deadline each semester, by using Workday.
- 5) The High School Partner(s) will allow release time from high school duties for DE Instructors to complete faculty training required by TSTC.
- 6) In order to ensure instructional needs are met, the High School Partner(s) will notify TSTC's Dual Enrollment office of any DE Instructor personnel changes ninety (90) days prior to the first day of the semester. Any sections with changes in High School personnel within ninety days of the first day of class may be subject to cancellation.
- 7) In order to ensure instructional needs are met, if any staffing personnel changes occur due to extended leave, the High School Partner(s) are required to notify the Office of Dual Enrollment immediately.
- 8) The rigor of college-level course work can often require additional time outside of class in order to meet all course learning objectives and outcomes; therefore, DE Instructors should encourage students to allow a sufficient amount of time to complete out-of-class work assignments.
- 9) When issuing grades, DE Instructors are not permitted to alter the earned College letter grade scale, which may differ from the High School Partner(s)' numeric grade scale.
- 10) Dual Enrollment students are expected to meet the required minimum number of contact hours per semester in courses offered at the High School Partner(s)' location.

## **FACILITIES, TEACHING ENVIRONMENT, ENROLLMENT**

### **Facilities**

The High School Partner(s) will work with TSTC to ensure that the High School Partner(s)' facilities meet the expectations and criteria required for college classes, and are appropriate for college-level instruction that include the following:

- 1) **High School Partner(s) are required to enroll a minimum of 15 College Dual Enrollment students for each offsite course section offered at the High School Partner(s) request.**
- 2) High School Partner(s) will ensure that DE Instructors and dual enrollment students have appropriate access to all available instructional resources and essential technology.
- 3) High School Partners will ensure that all required textbooks, materials and additional supplies will be acquired by the ISD or student prior to the first day of class

- 4) High School Partner(s) shall permit access to TSTC's electronic learning resources when the course is taught at the High School Partner(s) facility; and
- 5) High School Partner(s) offering courses shall meet the laboratory safety standards and have materials/equipment that comply with College program requirements.
- 6) High School Partner(s) will ensure the safety and security of the High School facilities where dual enrollment classes are held on High School leased or owned property.
- 7) TSTC will ensure the safety and security of the College's facilities where dual enrollment classes are held on College leased or owned property.

The number of courses in a dual enrollment technical pathway offered at a High School Partner(s) off-site location will be monitored and approved on an annual basis by TSTC's Curriculum Committee. All applicable off-site reporting requirements with TSTC's accreditor, Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) will be met in accordance with [Statewide Operating Standard \(SOS\) GA.1.23, Substantive Change](#). When necessary, TSTC must seek approval from SACSCOC to offer 50% or more credits toward a program at an off-site location before implementation. ***Timeline for SACSCOC approval can take up to one year.*** Changes to an off-site location including name, physical address, relocation or closure must be reported to TSTC 60 days prior to implementation.

***Please note: Failure to ensure Dual Enrollment Instructors and students have all the required aforementioned resources can impact TSTC's decision to execute subsequent partnership agreements with the High School Partner(s).***

***Signature*** \_\_\_\_\_

### **Composition of Class**

Dual Enrollment courses will be composed as defined by the Texas Higher Education Coordinating Board laws and regulations, the [Texas Administrative Code, Title 19, Part 1, Chapter 4, Subchapter D and Subchapter G Rule § 4.85](#).

The High School Partner(s) may not enroll both dual credit and non-dual credit students in the same section, unless the creation of a high school credit-only class is not financially viable for the high school and only under one of the following conditions:

- a) If the course is required for completion under State Board of Education High School graduation requirements, and the school is otherwise unable to offer such a course; or
- b) If the high school credit-only students are College Board Advanced Placement or International Baccalaureate students; or
- c) If the course is a career and technology/college workforce education course and the high school credit-only students are eligible to earn articulated college credits.

### **Monitoring Instruction**

High School Partner(s) will work with TSTC so that College personnel will have the opportunity to monitor the quality and rigor of instruction in compliance with the College's course syllabus and the standards established by the state of Texas, the Southern Association of Colleges and Schools Commission on



Colleges (SACSCOC) and the High School Partner(s). TSTC's Student Learning Department Chair must conduct a faculty evaluation. The evaluation and training shall include, but not be limited to:

- 1) Coordinated check-ins with the Student Learning designee (face-to-face or online);
- 2) A College end-of-semester course and instructor evaluation completed by students sent to their mymail@tstc.edu email account; and
- 3) A mandatory yearly instructor orientation/training session for all DE instructors, offered online during the month of August.

## **FINANCE AND FUNDING**

### **Tuition and Fees**

Dual enrollment courses are offered at a reduced tuition waiver and fee rate of \$33.00 per credit hour. Dual enrollment student eligibility and enrollment requirements must be met for the tuition waiver to apply.

### **Refund Schedule**

Refunds will follow [Statewide Operating Standard FA 1.09, Refund of Tuition and Fees](#), unless the fees are specifically designated as non-refundable. Students enrolled in semester credit hour courses who drop a class or withdraw from school prior to the first class day shall receive a 100 percent refund. Students in semester credit hour courses who officially withdraw from school or drop a course after classes begin shall receive their tuition and fees refunded according to the following schedule:

| Length of class in terms of weeks | Last class day of 70% refund | Last class day for 25% refund |
|-----------------------------------|------------------------------|-------------------------------|
| 5 weeks                           | 5th day                      | 6th day                       |
| 7 weeks                           | 7th day                      | 9th day                       |
| 15 weeks                          | 14th day                     | 19th day                      |

### **Invoicing**

TSTC will invoice the High School Partner(s) for all applicable tuition and fee charges under the sponsorship billing process. Invoicing will start after the refund period ends on the 19th class day. Student registration for subsequent academic terms will not be completed until payment is received by the College. The High School Partner(s) will designate a Business Accounting Office Contact to work with TSTC's Student Accounting office regarding invoices.

***Please note: The Business Accounting Office Contact, listed below, will receive the invoices and be responsible for remitting payment to the College.***

**Business Accounting Office Contact Name:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

Phone Number: \_\_\_\_\_

## **STUDENT RIGHTS AND RESPONSIBILITIES**

Dual enrollment students must abide by the Code of Student Conduct outlined in the current College Catalog and Student Handbook. Dual enrollment students will be dismissed for disruptive behavior and referred to their high school principal or designee for disciplinary action on the high school side. Dual Enrollment students attending classes on TSTC's campus will be treated as college students and are responsible for knowing all rules and regulations of the College. Student conduct violations will be handled through the Code of Student Conduct, [Statewide Operating Standard ES 3.23, Student Rights and Responsibilities](#).

Enrolled students will be granted access to both Student Information Systems and Learning Management System platforms which includes grades, transcripts, and other College resources.

Prior to the first day of class of their first enrolled semester, all Dual Enrollment students must complete:

- a) The Dual Enrollment New Student Orientation administered by the Office of Dual Enrollment;
- b) Review their Student Online Responsibilities at [de.tstc.edu](http://de.tstc.edu) located under Resources;
- c) Set up their TSTC OneID;
- d) Complete the Student Online Learning Orientation (SOLO).

**Signature Line** \_\_\_\_\_

## **Student Grievances/Complaints**

Procedures for handling student grievances or complaints, as it relates to the college course or customer service, are applicable to all students, including those enrolled in dual credit courses. Dual enrollment students with grievances or complaints shall follow the procedures as stated in TSTC's [Statewide Operating Standard \(SOS\), ES.3.24, Student Grievances and Complaints](#), as published in TSTC's [Student Catalog and Student Handbook](#).

## **STUDENT SUPPORT SERVICES**

TSTC and the High School Partner(s) will adhere to Section 504 of the Americans with Disabilities Act Amendments Act (ADAAA). Students in dual enrollment courses will have access to the same or comparable support services that are afforded College students on the main campus. TSTC is responsible for ensuring timely and efficient access to Student Support Services. Services such as these may require a signed student and/or parent consent form to receive services.

TSTC will adhere to and comply with current College policies and procedures, and federal, state and local laws, that govern the College for individuals and/or students with disabilities that require accommodations.

The High School Partner(s) agree that in classes for which college credit is awarded, accommodations will need to meet standards under the ADAAA and Section 504, subpart E, and will adhere to TSTC's current policies and procedures for determining reasonable accommodations and grievances. Service



coordination and costs of required accommodations will be afforded through a collaborative effort. Building and information technology access will be the responsibility of the owner/provider of that infrastructure, including access to web-based curriculum materials.

The High School Partner(s) agree that classes in which high school credit is awarded, the ADAAA and Section 504, subpart D, accommodations will be the responsibility of the High School Partner(s). If an accommodation fundamentally alters the course, college credit will not be awarded. Students with disabilities who require accommodations will be required to self-disclose with TSTC's Access & Learning Accommodations (ALA) Office.

All dual enrollment students have access to supplemental instruction and tutoring services provided by [TSTC's Office of Student Success](#). Dual enrollment students also have access to the [Advocacy and Resource Center](#), which is designed to assist students with non academic barriers, including basic needs, child care, food pantry, lending library and transportation. Students are responsible for contacting the office for services as needed.

It is the responsibility of the dual enrollment students, their parents/legal guardians or sponsoring agents to provide health and accident insurance for the dual enrollment students. Further, High School Partner(s), the dual enrollment students, their parents/legal guardians or sponsoring agents will hold the College harmless and waive any claims, past, current or future, they may have for any death, personal injury, property damage or accidents involving students or visitors while on TSTC's campus or off-campus instructional site locations.

### **Learning and Library Resources**

All dual enrollment students and DE Instructors have access to TSTC's learning and library resources via the Learning Resource Center ([http://tstc.edu/student\\_life/learningresource](http://tstc.edu/student_life/learningresource)). Students will receive regular and timely instruction in the use of the library and other resources.

### **TRANSCRIPTION OF CREDIT**

A college grade shall be transcribed upon completion of the semester for the courses in which they are officially enrolled and will adhere to the current grading policy. The High School Partner(s) agree to evaluate the learning objectives to be achieved by students completing the College's dual enrollment college courses and to transcribe credit on the student's high school transcript accordingly.

### **ARTICULATED CREDIT**

The College does not offer articulated credit as an alternative to dual enrollment to the High School Partner(s).

### **CAMPUS ACTIVITY AND TRANSPORTATION**

The College assumes no obligation or responsibility for the transportation of students to or from the College's campus or any other training facility. Students that have a free period while on the College's campus will not be monitored. The High School Partner(s) shall hold harmless the College for any death, personal injury, property damage and/or campus disruption caused by High School Partner(s) personnel or students. The College is not responsible for High School Partner(s)' students who leave the College's grounds.

## **FERPA**

The Parties agree to maintain the records for all students by all applicable federal, state and local laws. For the purposes of this MOU, pursuant to the Family Educational Rights and Privacy Act of 1974 (FERPA), TSTC hereby designates the High School Partner(s) as a school official with legitimate education-related interests in the educational records of the students who participate in the dual enrollment program to the extent that access to the records is required by the High School Partner(s) to carry out the functions of the program. The Parties agree to maintain the confidentiality of the students' educational records in accordance with the provisions of FERPA. The Parties shall not release educational records to any third party without written consent by the affected student.

## **CYBERSECURITY TRAINING**

If District has access to a TSTC computer system or database, District represents and warrants that it will comply with the requirements of Section 2054.5192 of the Texas Government Code relating to cybersecurity training certified by the Department of Information Resources (DIR) and required verification of completion of the training program.

## **FORCE MAJEURE**

Neither Party to this MOU will be liable or responsible to the other for any loss or damage, or for any delays or failure to perform, due to causes beyond its reasonable control including, but not limited to, acts of God, strikes, epidemics, pandemics, war, riots, flood, fire, sabotage, or any other circumstances of like character ("Force Majeure Occurrence"). However, at the sole discretion of TSTC, the term may be extended in an amount necessary for TSTC to complete the purposes of this MOU, which delay(s) have been caused by the Force Majeure Occurrence, and during said extension, the High School Partner shall work diligently in accordance with this MOU to complete the purposes of this MOU.

## **TEXAS PUBLIC INFORMATION ACT**

Notwithstanding any provisions of this MOU to the contrary, the High School Partner(s) understands that TSTC will comply with the Texas Public Information Act, Gov't Code, Chapter 552 as interpreted by judicial opinions and opinions of the attorney general of the state of Texas. TSTC will notify High School Partner(s) of receipt of a request for information related to this MOU. High School Partner(s) will cooperate with TSTC in the production of documents responsive to the request.

High School Partner(s) may request that TSTC seek an opinion from the attorney general of the state of Texas; however, TSTC will not honor High School Partner(s)'s request for an opinion if the request is not based upon a reasonable interpretation of the Texas Public Information Act. Additionally, High School Partner(s) will notify TSTC's Office of General Counsel of any third-party requests for information that was provided by the state of Texas for use in conducting this MOU. This MOU and all data and other information generated or otherwise obtained in the performance of its responsibilities under this MOU may be subject to the Texas Public Information Act. High School Partner(s) is required to make any information created or exchanged with the state pursuant to this MOU, and not otherwise excepted, from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the state. High School Partner(s) agrees to maintain the confidentiality of information received from the state of Texas during the performance of this MOU, including information

which discloses confidential personal information, particularly, but not limited to, Social Security numbers.

### **MEMORANDUM OF UNDERSTANDING (MOU)**

Any change to the terms of this MOU must be presented in written form and agreed upon by both TSTC and the High School Partner(s) at least thirty (30) days before any term or provision may be changed.

### **COUNTERPARTS**

This MOU may be executed in one or more counterparts and may be electronically transmitted. Each counterpart shall be deemed an original and all of which shall constitute one and the same document.

### **EFFECTIVE DATE AND TERM**

The effective date of this MOU is active upon signature of all parties and applies to the **2023-2024 academic year**.

### **SIGNATURES**

The persons signing this MOU represent, each to the other, that they are authorized to sign for and bind their respective institutions.

#### **Texas State Technical College**

119 N. Lowrance Rd.  
Red Oak, TX 75154

By:

Date:

\_\_\_\_\_  
Cledia Hernandez  
Acting Vice Chancellor & Interim Chief Ext. Relations Officer

By:

Date:

\_\_\_\_\_  
Marcus Balch  
TSTC Campus Provost

#### **High School Partner Midlothian ISD**

923 S. 9th St.  
Midlothian, TX 76065

By:

Date:

\_\_\_\_\_  
Dr. Jo Ann Fey  
Superintendent  
Midlothian ISD

**Attachment:** **Exhibit A** is a copy of Texas State Technical College's Dual Enrollment Pathway Offering Form. **This exhibit serves as an example ONLY. The formal Pathway Offering Form will be sent to the High School Partner(s) after receipt of this Dual Enrollment Memorandum of Understanding.**

Exhibit A



TSTC PATHWAY OFFERING FORM

In the spaces below, please indicate the pathways \_\_\_\_\_ High School proposes to offer for the 2023-2024 Academic Year. Please note: The pathway proposal will initiate the development of an annual Memorandum of Understanding (MOU) but does not substitute as an agreement.

High School Information:

|  |  |            |  |
|--|--|------------|--|
| ISD Name /Texas Home School/ Other Entity: |  |            |  |
| High School Name:                          |  |            |  |
| High School Principal Name / CTE Designee: |  | CEEB Code: |  |
| Email Address:                             |  |            |  |

High School Contact (HS Counselor or Designee as indicated in the MOU):

|                |  |               |  |
|----------------|--|---------------|--|
| Contact Name:  |  | Phone Number: |  |
| Email Address: |  |               |  |

Pathway Offering Information:

| Program Name | Program Major Code | Courses Comprising Pathway | Instructional Format<br>On-campus,<br>Off-site or<br>Online |
|--------------|--------------------|----------------------------|---|
|              |                    |                            |   |

Signatures of Approval:

|                                       |  |              |  |      |
|---------------------------------------|--|--------------|--|------|
| High School Principal or CTE Designee |  | Signature    |  | Date |
| Student Learning Designee(s)          |  | Signature(s) |  | Date |
| Executive Director of Dual Enrollment |  | Signature    |  | Date |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|   |  |     |
|---|--|-----|
| <b>Board Meeting Date:</b>                                      | April 17, 2023   |     |
| <b>Agenda Item:</b>   | Consider Approving Region 10 Contracts for 2023-2024   |     |
| <b>Requires Board Action:</b>                                   | YES  |     |
| <b>Agenda Location:</b>   | DISCUSSION/ACTION: BUSINESS AND FINANCE  |     |
| <b>Template Attachments:</b>                                    | Yes  | PDF |
| <b>If yes, then select what applies:</b>                        |  |     |
| <b>Link to the presentation:</b>                                | No presentation for this item.   |     |
| <b>Background Information</b>                                   | <p><b>WHY:</b> Each year, Midlothian ISD utilizes the many resources and services provided by the Region 10 Service Center.</p> <p><b>WHAT:</b><br/>The 2023/2024 Region 10 Administrative Services Package includes the most comprehensive collection of services. Based on past usage of programs by school districts and the input from the superintendents on the Administrative Services Advisory Committee (ASAC), this package has been tailored to best meet the needs of Region 10 ESC districts.</p> <p>In addition to the administrative services package a multitude of necessary programs are provided through the Region 10 Education Service Center. The programs MISD wish to enlist for the 23/24 school year are listed on the attached worksheet with the price differential noted.</p> <p>In April of each year, Region 10 requires the renewal commitment for the upcoming school year. Because the overall cost with Region 10 exceeds the aggregate amount of \$50,000, this item is being brought to the Board for approval.</p> |     |
| <b>Strategic Priority:</b> <i>(Primary)</i>                     | Priority 4: District Operations and Financial Stewardship  |     |
| <b>Performance Objective:</b> <i>(Primary)</i>                  | 4.3 Commitment to Financial Stewardship  |     |
| <b>Strategic Priority:</b><br><i>(Secondary - if needed)</i>    | Priority 1: Student Success  |     |
| <b>Performance Objective:</b><br><i>(Secondary - if needed)</i> | 1.3 Continuous Improvement of Curriculum, Professional Development, and the Art and Science of Teaching  |     |
| <b>Legal Reference:</b> (1) / (2)                               |  |     |
| <b>Policy Reference:</b> (1) / (2)                              |  |     |
| <b>Fiscal Impact/Budget Function Code:</b>                      | Each contract is budgeted within the appropriate departmental budget.  |     |

|                                      |   |  |
|--------------------------------------|---|--|
| <b>Administration Recommendation</b> | It is the administrations recommendation to approve the Region 10 contracts as presented. |  |
| <b>Motion:</b>                       | A motion might be, "I move to approve contracts with Region 10 as presented."             |  |
| <b>Presenter:</b>                    | Jo Ann Fey, Ed.D.   |  |
|                                      | District Leadership   |  |

| <b>Contract Title</b>   | <b>Change for next year</b> | <b>2023/2024 Cost</b>                      | <b>2022/2023 Cost</b>                      |   |
|---|-----------------------------|--|--|---|
| <a href="#">Administrative Service Package</a>  | \$8,152.00                  | \$34,490.00                                | \$26,338.00                                |   |
| <a href="#">Counselor Initiative and Student Support (CISS) Package</a>                   | \$0.00                      | \$5,500.00                                 | \$5,500.00                                 |   |
| <a href="#">Curriculum Support Services Package</a>                                       | \$7,223.55                  | \$59,763.55                                | \$52,540.00                                | Increase of \$0.50/ADA and increased enrollment   |
| <a href="#">Direct Services for Orientation &amp; Mobility (O&amp;M)</a>                  | No change                   | \$100,000.00                               | \$100,000.00                               | This is based on the individual needs of special ed students throughout the year. (\$64K spent through March 2023.) |
| <a href="#">Discovery Education Experience</a>  | \$1,574.07                  | \$22,749.00                                | \$21,174.93                                |   |
| <a href="#">Early Childhood Package</a>   | \$0.00                      | \$1,200.00                                 | \$1,200.00                                 |   |
| <a href="#">Edugence</a>  | -\$76,872.00                | \$0.00                                     | \$76,872.00                                | Moving from Edugence to Eduphoria directly for 23/24  |
| <a href="#">Eduphoria Training and Support</a>  | \$0.00                      | \$0.00                                     | \$0.00                                     |   |
| <a href="#">Fine Arts Package</a>   | \$0.00                      | \$2,000.00                                 | \$2,000.00                                 |   |
| <a href="#">Gifted and Talented Package</a>   | \$0.00                      | \$5,000.00                                 | \$5,000.00                                 |   |
| <a href="#">HR Package</a>  | \$0.00                      | \$4,650.00                                 | \$4,650.00                                 |   |
| <a href="#">Item Bank - TEKSbank for Eduphoria</a>  | \$6,600.00                  | \$6,600.00                                 | \$0.00                                     |   |
| <a href="#">Laserfiche- Enterprise Content Management (ECM) for Schools and Districts</a> | \$0.00                      | \$12,750.00                                | \$12,750.00                                |   |
| <a href="#">Library Services Package</a>  | \$0.00                      | \$4,500.00                                 | \$4,500.00                                 |   |
| <a href="#">OnDataSuite</a>   | \$330.20                    | \$6,590.00                                 | \$6,259.80                                 |   |
| <a href="#">PEIMS Co-op 6</a>   | \$740.00                    | \$4,000.00                                 | \$3,260.00                                 |   |
| <a href="#">Purchasing Cooperatives</a>   | \$0.00                      | \$0.00                                     | \$0.00                                     |   |
| <a href="#">Skyward Business Region 10 Support Services</a>                               | \$360.00                    | \$3,620.00                                 | \$3,260.00                                 |   |
| <a href="#">Technology Fiber</a>  | \$0.00                      | \$33,000.00                                | \$33,000.00                                |   |
| <a href="#">TEKSbank Classroom</a>  | -\$4,895.30                 | \$6,258.00                                 | \$11,153.30                                |   |
| <a href="#">Title I Shared Service Arrangement</a>  | \$0.00                      | T1-Part A SSA- 2% of Title I, A Allocation | T1-Part A SSA- 2% of Title I, A Allocation |   |
| <a href="#">Title II Shared Service Arrangement</a>                                       | \$0.00                      | \$18,000.00                                | \$18,000.00                                |   |
| <a href="#">Title III EL Shared Service Arrangement</a>                                   | \$0.00                      | \$10,400.00                                | \$10,400.00                                |   |
| <a href="#">Title IV, SSAE Shared Service Arrangement</a>                                 | \$0.00                      | \$750.00                                   | \$750.00                                   |   |
| <a href="#">World Languages Package</a>   | \$0.00                      | \$2,000.00                                 | \$2,000.00                                 |   |
|   | -\$56,787.48                | \$343,820.55                               | \$400,608.03                               |   |



|   |  |  |  |  |
|---|--|--|--|--|
|   |  |  |  |  |
| **NOTE: MISD will be purchasing Eduphoria services directly from Eduphoria for 2023/2024 at a cost of \$45,947.35 |  |  |  |  |

## Midlothian ISDBOARDBOOK TEMPLATE

|   |   |     |
|---|---|-----|
|   |   |     |
| <b>Board Meeting Date:</b>                            | April 17, 2023  |     |
| <b>Agenda Item:</b>                                   | Food Service Management Company Renewal for 2023-24   |     |
| <b>Agenda Location:</b>                               | CONSENT   |     |
| <b>Template Attachments:</b>                          | Yes   | PDF |
| <b>If yes, then select what applies:</b>              | PDF   | PDF |
| <b>Link to the presentation:</b>                      | No presentation for this item.  |     |
| <b>Background Information</b>                         | <p><b>WHY:</b> Effective July 1, 2019, the Board of Trustees approved a five-year contract with Aramark to serve as the District food service management company. The Texas Department of Agriculture (TDA) allows five-year contracts for these services but requires the contract be renewed annually with Board approval along with any proposed amendments. This will be the fourth year to renew this contract with Aramark. For the 2023-24 school year, most items in the contract remain the same, other than the budget numbers, the guarantee offered, and the adjusted per meal charge (still to be decided).</p> <p><b>WHAT:</b> The guaranteed return for the 2023-24 fiscal year will be \$200,000. The guarantee for 2022-23 is \$150,250. The guarantee has been kept low to provide the district with funds in direct costs to maintain and replace aging equipment when needed. The direct expense cost is the amount paid to MISD for staff salaries, utilities, maintenance repairs, custodial services, etc. This is in effect a charge-back to food service for providing services and reduces the impact to the operating fund for kitchen-related costs. The District was notified on April 2, 2023 that the renewal contract was approved by TDA.</p> <p>The U. S. Department of Agriculture has issued a mandate requiring school districts to increase meal prices a maximum of 10 cents per year until the average meal price for the District reaches the reimbursement rate the federal government uses for students qualifying for free lunches. The rationale is that the government is supplementing the paying students when the meal price falls below the reimbursement rate. Regulations at 7 CFR 210.14(e) require school food authorities (MISD) participating in the National School Lunch Program to ensure sufficient funds are provided to the non-profit school food service account for meals served to students not eligible for free or reduced price meals. The calculation for the required breakfast and lunch prices is found on the Paid Lunch Equity spreadsheet from TDA. The Texas Department of Agriculture has not issued the Paid Lunch Equity spreadsheet for 2023-2024 at this time. When it is released, the required breakfast and lunches prices will be brought to the board for their consideration.</p> |     |
| <b>Strategic Priority: (Primary)</b>                  | Priority 4: District Operations and financial Stewardship   |     |
| <b>Performance Objective: (Primary)</b>               | 4.3 Commitment to Financial Stewardship   |     |
| <b>Strategic Priority: (Secondary - if needed)</b>    | N/A   |     |
| <b>Performance Objective: (Secondary - if needed)</b> | N/A   |     |
| <b>Legal Reference: (1) / (2)</b>                     | Texas Education Agency  | N/A |

|  |   |  |
|--|---|--|
| <b>Policy Reference: (1) / (2)</b>         | CH-PURCHASING AND ACQUISITION   |  |
| <b>Fiscal Impact/Budget Function Code:</b> | Child Nutrition Fund - Budgeted \$0 profit due to spend down of excess funds due to COVID windfall from feeding students free for 2021-22 school year.  |  |
| <b>Administration Recommendation</b>       | Administration recommends the approval of the agenda item as presented.   |  |
| <b>Motion:</b>                             | Presented as a consent item. If the item is pulled from the consent agenda, the motion might be: "I make a motion to approve the pending food service management contract renewal with Aramark for the 2023-24 fiscal year as presented." |  |
| <b>Presenter:</b>                          | Sandy Bundrick  |  |
|  | District Leadership   |  |

**Midlothian ISD  
BOARDBOOK TEMPLATE**

|  |   |                           |
|--|---|---------------------------|
|  |   |                           |
| <b>Board Meeting Date:</b>                 | April 23, 2023  |                           |
| <b>Agenda Item:</b>                        | Consider Instructional Materials Allotment TEKS Certification Form 2023-24  |                           |
| <b>Requires Board Action:</b>              | YES   |                           |
| <b>Agenda Location:</b>                    | CONSENT   |                           |
| <b>Template Attachments:</b>               | Yes   |                           |
| <b>If yes, then select what applies:</b>   | PDF   |                           |
| <b>Link to the presentation:</b>           |   | <a href="#">Link</a>      |
| <b>Background Information</b>              | <p><b>WHY:</b> Completion of the TEKS Certification Form certifies that students have access to resources that cover Texas Essential Knowledge and Skills is required to access funds issued to the district in the Instructional Materials Allotment.</p> <p><b>WHAT:</b> Districts are required to certify annually (to the State Board of Education and the Commissioner) that for each subject in the required curriculum, students have access to the instructional materials that cover all of the Texas Essential Knowledge and Skills.</p> <p>Midlothian ISD students do have access to instructional materials that cover all of the Texas Essential Knowledge and Skills. A copy of the PDF, signed by the superintendent, will be shared at this board meeting to obtain approval.</p> |                           |
| <b>Strategic Priority: (Primary)</b>       | Priority 1: Student Success   |                           |
| <b>Performance Objective: (Primary)</b>    | 1.3 Continuous Improvement of Curriculum, Professional Development, and the Art and Science of Teaching   |                           |
| <b>Legal Reference: (1) / (2)</b>          | Texas Education Agency  | Texas Administrative Code |
| <b>Policy Reference: (1) / (2)</b>         |   |                           |
| <b>Fiscal Impact/Budget Function Code:</b> | N/A   | N/A                       |
| <b>Administration Recommendation</b>       | Administration recommends the approval of the agenda item as presented.   |                           |
| <b>Motion:</b>                             | This is a consent agenda item. If pulled for discussion a motion might be, "I move to accept and certify the 2023-24 Instructional Materials Allotment TEKS Certification Form."  |                           |
| <b>Presenter:</b>                          | Shelle Blaylock   | Becki Krsnak (ED)         |
|  | District Leadership   | Executive Director (ED)   |

# TEKS Certification 2023-24 Form

|   |    |
|---|----|
| TEKS Certification 2023-24 Form .....                                     | 1  |
| Survey Pre-Work: .....  | 2  |
| Instructions to Complete the TEKS Certification Process for 2023-24 ..... | 3  |
| Additional Supports .....   | 4  |
| Review Terminology .....  | 4  |
| About the Qualtrics Survey .....  | 4  |
| TEKS Certification and Allotment Survey .....                             | 4  |
| Background Information .....  | 5  |
| District Information .....  | 5  |
| Reading Language Arts TEKS Certification .....                            | 5  |
| Scope and Sequence - All Grade Levels RLA .....                           | 6  |
| English Reading Language Arts K-5 TEKS Coverage Certification .....       | 6  |
| English Reading Language Arts K-5 Instructional Materials .....           | 6  |
| Spanish Reading Language Arts K-5 TEKS Coverage Certification .....       | 7  |
| Spanish Reading Language Arts K-5 Instructional Materials .....           | 7  |
| English Reading Language Arts 6-8 TEKS Coverage Certification .....       | 9  |
| English Reading Language Arts 6-8 Instructional Materials .....           | 9  |
| English Reading Language Arts 9-12 TEKS Coverage Certification .....      | 10 |
| English Reading Language Arts 9-12 Instructional Materials .....          | 10 |
| Mathematics TEKS Certification .....                                      | 11 |
| Mathematics K-5 TEKS Coverage Certification .....                         | 12 |
| Mathematics K-5 Instructional Materials .....                             | 12 |
| Mathematics 6-8 TEKS Coverage Certification .....                         | 12 |
| Mathematics 6-8 Instructional Materials .....                             | 12 |
| Mathematics 9-12 TEKS Coverage Certification .....                        | 12 |
| Mathematics 9-12 Instructional Materials .....                            | 12 |
| Social Studies TEKS Certification .....                                   | 12 |
| Social Studies K-5 TEKS Coverage Certification .....                      | 12 |
| Social Studies K-5 Instructional Materials .....                          | 12 |
| Social Studies 6-8 TEKS Coverage Certification .....                      | 12 |
| Social Studies 6-8 Instructional Materials .....                          | 12 |
| Social Studies 9-12 TEKS Coverage Certification .....                     | 12 |
| Social Studies 9-12 Instructional Materials .....                         | 12 |
| Science TEKS Certification .....  | 12 |
| Science K-5 TEKS Coverage Certification .....                             | 12 |
| Science K-5 Instructional Materials .....                                 | 12 |
| 145 Science 6-8 TEKS Coverage Certification .....                         | 12 |

|   |    |
|---|----|
| Science 6-8 Instructional Materials .....   | 12 |
| Science 9-12 TEKS Coverage Certification .....  | 12 |
| Science 9-12 Instructional Materials .....  | 12 |
| Phonics Informational Questions.....  | 12 |
| Children’s Internet Protection .....  | 12 |
| Additional Informational Questions (Optional)* .....                                  | 12 |
| TEKS Certification and Allotment Survey Ratification [Printed and uploaded PDF] ..... | 12 |
| Other Certified Subject Areas: .....  | 12 |

## Survey Pre-Work:

### 2023-2024 Allotment and TEKS Certification Form

In accordance with [Texas Education Code §31.004](#), local education agencies (LEAs) are required to certify annually to the State Board of Education (SBOE) and the commissioner that students have access to instructional materials covering all Texas Essential Knowledge and Skills (TEKS) for all required subjects, except physical education.

Additionally, in accordance with Texas Administrative Code [19 TAC §66.105](#), LEAs are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C). The TEKS Certification 2023–24 Survey includes a section to allow LEAs to certify they meet this requirement.

In response to feedback from last year's process, the agency refined the TEKS Certification Process and will utilize the following tools:

#### **TEKS Certification 2023-24 Form:**

Printable, hard copy of the survey to be completed offline and presented to the board of trustees or governing body for ratification and signatures.

#### **TEKS Certification 2023-24 Survey:**

Web-based application where LEAs will submit their responses, collected on the TEKS Certification 2023-24 Form, and where LEAs will upload the signature page of the Form.

This year's TEKS Certification Process requires:

- The completion of the TEKS Certification 2023-24 Form,
- Ratification by the LEA's board of trustees or governing body in an open, public-noticed meeting; and
- Submission of the TEKS Certification 2023-24 Survey and upload of the ratified TEKS Certification 2023-24 Form.

TEA recommends that LEAs complete these steps by **May 1, 2023**. The TEKS Certification 2023-24 Form can be accessed at the following link on the [Instructional Materials webpage](#).

The state online instructional materials ordering system, EMAT, will close for annual maintenance on March 31, 2023 and is scheduled to reopen on May 15, 2023. **Completion of the TEKS Certification Process is required to regain access to allotment funds when EMAT reopens in May of 2023.**

TEKS Certification 2023–24 Survey submissions received after May 15, 2023, will typically be processed within five business days, then access to EMAT provided.

## Instructions to Complete the TEKS Certification Process for 2023-24

1. **Review the TEKS Certification 2023-24 Form:** Print the fillable TEKS Certification 2023–24 Form found on the [Instructional Materials website](#).
2. **Gather information:** The form may require consultation with content area leads or other LEA staff.
3. **Complete TEKS Certification 2023-24 Form:** Complete the TEKS Certification 2023–24 Form by hand or digitally.
4. **Obtain needed signatures:** Ratify the **TEKS Certification 2023-24 Form** by the LEA's board of trustees or governing body in an upcoming, open board meeting.
- 147 **Submit TEKS Certification 2023-24 Survey:** Complete the online TEKS Certification 2023–24 Survey by answering the questions. Inside the survey you will upload the signed Allotment and TEKS Certification 2023–24 Form from

Step 4. The survey will be open for submissions beginning Monday, March 20, 2023, and will be located on the [Instructional Materials website](#).

## Additional Supports

- The TEA will be hosting a webinar to review the TEKS Certification 2023–24 Process on *Monday, March 20, at 2:00 p.m. CDT*. You can find the registration link [here](#).
- The TEA will host office hours on *Tuesday, March 28, at 11:00 a.m. CDT*. Registration link for office hours can be found [here](#).
- For questions about the TEKS Certification 2023–24 form, survey, or process, please submit a [Help Desk ticket](#).

## Review Terminology

### Additional Supports

- **Scope and Sequence:** A document that provides a brief outline of the standards and a recommended teaching order for a particular course/grade-level over the course of a school year.
- **Full-subject materials** (often referred to as Tier 1 or core materials): Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.
- **Supplemental materials** (may be used in Tier 1, Tier 2, or Tier 3 settings): Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

## About the Qualtrics Survey

***Within the Qualtrics survey you will be given a list of commonly known publishers and products. Should your district use a district-developed product, or the product is not listed, you will be asked to write in the name of the publisher and product.***



## TEKS Certification and Allotment Survey

### Background Information

QUESTION 1.0: Name of person completing this form

*Becki Krsnak*

QUESTION 1.1: Your email address

*Becki.krsnak@misd.gs*

QUESTION 1.2: Select the role that best describes your position at your district or charter: [Single Select]

- ☐ Instructional Material Coordinator
- ☒ Curriculum Director
- ☐ Principal
- ☐ Administrative Assistant
- ☐ Superintendent
- ☐ Other

### District Information

QUESTION 2.0: Region #

*10*

QUESTION 2.1: District Name and Number

*070908*

QUESTION 2.2: Superintendent's Name

*Dr. Joanne Fey*

QUESTION 2.3: Superintendent's email address

*Joanne.fey@misd.gs*

QUESTION 2.4: School board president's or governing body's name

*Tami Tobey*

QUESTION 2.5: School board president's or governing body's email address

*Tami.tobey@misd.gs*

QUESTION 2.6: Date of the school board meeting at which the TEKS Certification Form was be presented and approved?

**INSERT HERE**

## Reading Language Arts TEKS Certification

### Scope and Sequence - All Grade Levels RLA

QUESTION 3.0: Do you manage the scope and sequence of your reading language arts content at a district level?

Please indicate your district's approach to managing the scope and sequence of the reading language arts content in each of the following grade bands. [Single select for each grade band]

|               |   | Do not manage<br>scope and sequence<br>at a district level | Use product-<br>specific scope<br>and sequence | Use district-<br>developed scope<br>and sequence | Use Texas Resource<br>System (TRS) scope<br>and sequence | N/A                      |
|---------------|---|--|--|--|--|--------------------------|
| QUESTION 3.1: | <b>Kinder – 2<sup>nd</sup> Grade</b>          | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input checked="" type="checkbox"/>              | <input type="checkbox"/>                                 | <input type="checkbox"/> |
| QUESTION 3.2: | <b>3<sup>rd</sup> –5<sup>th</sup> Grade</b>   | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input type="checkbox"/>                         | <input checked="" type="checkbox"/>                      | <input type="checkbox"/> |
| QUESTION 3.3: | <b>6<sup>th</sup> –8<sup>th</sup> Grade</b>   | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input type="checkbox"/>                         | <input checked="" type="checkbox"/>                      | <input type="checkbox"/> |
| QUESTION 3.4: | <b>9<sup>th</sup> - 12<sup>th</sup> Grade</b> | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input type="checkbox"/>                         | <input checked="" type="checkbox"/>                      | <input type="checkbox"/> |

## English Reading Language Arts K-5 TEKS Coverage Certification

QUESTION 4.0: For school year 23–24 will your district adopt materials to cover 100% of the **English K–5 RLA TEKS**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

☒ Yes

☐ No

## English Reading Language Arts K-5 Instructional Materials

QUESTION 5.0:

Share the **full-subject** publisher/ product that teachers in your district will use regularly (once a week or more, on average) for **K-5 English RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Kinder-2<sup>nd</sup> English RLA full- subject publisher/ product used:

*McGraw Hill Wonders*

3<sup>rd</sup>- 5<sup>th</sup> English RLA full- subject publisher/ product used:

QUESTION 5.1: Share the **supplemental** publisher/product that teachers in your district will regularly use (once a week or more, on average) for **K-5 English RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Kinder-2<sup>nd</sup> grade English RLA supplemental publisher/ product used:

*Amplify Reading (Kinder-1<sup>st</sup> grade only)*  
*Houghton Mifflin Amira (2<sup>nd</sup> grade only)*  
*Heggerty Phonemic Awareness Curriculum*  
*Progress Learning Education Galaxy/Lift Off*  
*Curriculum Associates iReady Toolkit*

3<sup>rd</sup>- 5<sup>th</sup> English RLA supplemental publisher/ product used:

*Houghton Mifflin Amira (3<sup>rd</sup> grade only)*  
*Progress Learning Education Galaxy/Lift Off*  
*Curriculum Associates iReady Teacher Toolkit*

#### Spanish Reading Language Arts K-5 TEKS Coverage Certification

QUESTION 6.0: For school year 23–24 will your district adopt materials to cover 100% of the **K-5 Spanish RLA TEKS**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

☒ Yes

☐ No

#### Spanish Reading Language Arts K-5 Instructional Materials

QUESTION 7.0: Share the **full-subject** publisher/ product that teachers in your district will use regularly (once a week or more, on average) for **K-5 Spanish RLA** instruction to ensure coverage of 100% of the TEKS. [Single select for each grade band]

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

Kinder-2<sup>nd</sup> Spanish RLA full- subject publisher/ product used:

*McGraw Hill Maravillas*

3<sup>rd</sup>- 5<sup>th</sup> Spanish RLA full- subject publisher/ product used:

*McGraw Hill Maravillas*

QUESTION 7.1: Share the **supplemental** publisher/product that teachers in your district will regularly use (once a week or more, on average) for **K-5 Spanish RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

Kinder-2<sup>nd</sup> Spanish RLA supplemental publisher/ product used:

*Progress Learning Education Galaxy/Lift Off*  
*Curriculum Associates iReady Teacher Toolkit*  
*Amplify Reading (Kinder-1<sup>st</sup> grade only)*  
*Houghton Mifflin Amira (1<sup>st</sup> and 2<sup>nd</sup> grade only)*

3<sup>rd</sup>- 5<sup>th</sup> Spanish RLA supplemental publisher/ product used:

*Progress Learning Education Galaxy/Lift Off*  
*Curriculum Associates iReady Teacher Toolkit*  
*Houghton Mifflin Amira (3<sup>rd</sup> grade only)*

English Reading Language Arts 6-8 TEKS Coverage Certification

QUESTION 8.0: For school year 2023–24 will your district adopt materials to cover 100% of the **English 6-8 RLA TEKS?**  
(This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials) [Single select]

- ☒ Yes  
☐ No

English Reading Language Arts 6-8 Instructional Materials

QUESTION 9.0: Share the **full-subject** publisher/ product that teachers in your district will use regularly (once a week or more, on average) for **English 6-8 RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

English 6-8 RLA full- subject publisher/ product used:

*McGraw Hill Study Sync*

QUESTION 9.1: Share the **supplemental** publisher/product that teachers in your district will regularly use (once a week or more, on average) for **English 6-8 RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

English 6-8 RLA supplemental publisher/ product used:

*Progress Learning Education Galaxy/Lift Off*  
*Curriculum Associates iReady Teacher Toolkit*  
*IXL Learning*  
*Newsela ELAR*

English Reading Language Arts 9-12 TEKS Coverage Certification

QUESTION 10.0 For school year 2023-24 will your district adopt materials to cover 100% of the **English 9-12 RLA TEKS?**  
(This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials.)

- ☒ Yes  
☐ No

## English Reading Language Arts 9-12 Instructional Materials

**QUESTION 11.0** Share the full-**subject** publisher/ product that teachers in your district will use regularly (once a week or more, on average) for **English 9-12 RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

English 9 - 12 RLA full- subject publisher/ product used:

*Houghton Mifflin Texas into Literature (English I & II)*  
*Houghton Mifflin Texas American Literature (English III)*  
*Houghton Mifflin British Literature (English IV)*

**QUESTION 11.1** Share the **supplemental** publisher/product that teachers in your district will regularly use (once a week or more, on average) for **English 9-12 RLA** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

English 9-12 RLA supplemental publisher/ product used:

*IXL Learning*  
*Newsela ELAR*

## Mathematics TEKS Certification

QUESTION 12.0: Do you manage the scope and sequence of your mathematics content at a district level?

Please indicate your district's approach to managing the scope and sequence of the mathematics content in each of the following grade bands. [Single Select for each grade band]

|                |   | Do not manage<br>scope and sequence<br>at a district level | Use product-<br>specific scope<br>and sequence | Use district-<br>developed scope<br>and sequence | Use Texas Resource<br>System (TRS) scope<br>and sequence | N/A                      |
|----------------|---|--|--|--|--|--------------------------|
| Question 12.1: | <b>Kinder – 2<sup>nd</sup> Grade</b>          | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input type="checkbox"/>                         | <input checked="" type="checkbox"/>                      | <input type="checkbox"/> |
| Question 12.2: | <b>3<sup>rd</sup> – 5<sup>th</sup> Grade</b>  | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input type="checkbox"/>                         | <input checked="" type="checkbox"/>                      | <input type="checkbox"/> |
| Question 12.3: | <b>6<sup>th</sup> – 8<sup>th</sup> Grade</b>  | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input type="checkbox"/>                         | <input checked="" type="checkbox"/>                      | <input type="checkbox"/> |
| Question 12.4: | <b>9<sup>th</sup> - 12<sup>th</sup> Grade</b> | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input type="checkbox"/>                         | <input checked="" type="checkbox"/>                      | <input type="checkbox"/> |

## Mathematics K-5 TEKS Coverage Certification

QUESTION 13.0: For school year 2023-24 will your district adopt materials to cover 100% of the **K–5 Mathematics TEKS**?

(This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

☒ Yes

☐ No

## Mathematics K-5 Instructional Materials

QUESTION 14.0: Share the **full-subject** publisher/ product that teachers in your district will use regularly (once a week or more, on average) for **K–5 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**K–5 Mathematics full- subject publisher/ product used:**

*Hand2Mind Daily Problem Solving, Daily Math Fluency, Guided Math, Standards-Based (Kinder-3<sup>rd</sup> grade)*  
*Accelerated Instruction STEMScopes Math (4<sup>th</sup>-5<sup>th</sup> grade)*

QUESTION 14.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **K–5 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

**K–5 Mathematics supplemental publisher/ product used:**

*Progress Learning Education Galaxy/Lift Off*  
*Curriculum Associates iReady Teacher Toolkit*  
*Zearn Math*

#### Mathematics 6-8 TEKS Coverage Certification

QUESTION 15.0 For school year 2023-24 will your district adopt materials to cover 100% of the **6-8 Mathematics TEKS**? (This includes teacher- or district-developed materials. You may select “yes” even if not all classrooms use the same materials). [Single Select]

☒ Yes

☐ No

#### Mathematics 6-8 Instructional Materials

QUESTION 16.0: Share the **full-subject** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **6-8 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**6-8 Mathematics full- subject publisher/ product used:**

*Accelerated Instruction STEMScopes Math (6<sup>th</sup>-8<sup>th</sup> grade)*  
*Big Ideas Algebra (8<sup>th</sup> grade Algebra)*

QUESTION 16.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **6-8 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**K–5 Mathematics supplemental publisher/ product used:**



*IXL Learning*

*Progress Learning Education Galaxy/Lift Off*

*Curriculum Associates iReady Teacher Toolkit*

#### Mathematics 9-12 TEKS Coverage Certification

QUESTION 17.0: For School Year 2023-24 will your district adopt materials to cover 100% of the **9-12 Mathematics TEKS**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials). [Single Select]

☒ Yes

☐ No

#### Mathematics 9-12 Instructional Materials

QUESTION 18.0: Share the **full-subject** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **9-12 Mathematics** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**9-12 Mathematics full- subject publisher/ product used:**

*McGraw Hill Algebra I, McGraw Hill Geometry, McGraw Hill Algebra II*

*Decker Real Life Financial Mathematics*

*College Board Springboard (PreAP Geometry, PreAP Calculus, PreAP Algebra II)*

*Cengage Calculus Tenth Edition (AP Calculus)*

*Savvas STATS Modeling the World (AP Statistics)*

QUESTION 18.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **9-12 Mathematics** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**9-12 Mathematics supplemental publisher/ product used:**

*IXL Learning*

## Social Studies TEKS Certification

QUESTION 19.0: Do you manage the scope and sequence of your social studies content at a district level?

Please indicate at all grade levels if your district manages the scope and sequence of the social studies content, and how that is done. [Single Select for each grade band]

|                |   | Do not manage<br>scope and sequence<br>at a district level | Use product-<br>specific scope<br>and sequence | Use district-<br>developed scope<br>and sequence | Use Texas Resource<br>System (TRS) scope<br>and sequence | N/A                      |
|----------------|---|--|--|--|--|--------------------------|
| Question 19.1: | <b>Kinder – 2<sup>nd</sup> Grade</b>          | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input checked="" type="checkbox"/>              | <input type="checkbox"/>                                 | <input type="checkbox"/> |
| Question 19.2: | <b>3<sup>rd</sup> –5<sup>th</sup> Grade</b>   | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input type="checkbox"/>                         | <input checked="" type="checkbox"/>                      | <input type="checkbox"/> |
| Question 19.3: | <b>6<sup>th</sup> –8<sup>th</sup> Grade</b>   | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input type="checkbox"/>                         | <input checked="" type="checkbox"/>                      | <input type="checkbox"/> |
| Question 19.4: | <b>9<sup>th</sup> - 12<sup>th</sup> Grade</b> | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input type="checkbox"/>                         | <input checked="" type="checkbox"/>                      | <input type="checkbox"/> |

## Social Studies K-5 TEKS Coverage Certification

QUESTION 20.0: For school year 2023-24 will your district adopt materials to cover 100% of the K–5 Social Studies TEKS? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials)

- ☒ Yes  
☐ No

## Social Studies K-5 Instructional Materials

QUESTION 21.0: Share the **full-subject** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **K-5 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**K-5 Social Studies** full- subject publisher/ product used:

*Studies Weekly*

QUESTION 21.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **K-5 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

**K-5 Social Studies** supplemental publisher/ product used:

*None*

## Social Studies 6-8 TEKS Coverage Certification

QUESTION 22.0: For school year 2023-24 will your district adopt materials to cover 100% of the **Social Studies 6-8 TEKS**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒ Yes

☐ No

## Social Studies 6-8 Instructional Materials

QUESTION 23.0: Select **full-subject** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **6-8 Social Studies** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**6-8 Social Studies** full- subject publisher/ product used:

*McGraw Hill World Cultures and Geography*

*McGraw Hill Texas History*

*McGraw Hill US History 1877*

QUESTION 23.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for 6-8 Social Studies instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**6-8 Social Studies** supplemental publisher/ product used:

*Progress Learning Education Galaxy/Lift Off (8<sup>th</sup> grade only)*

## Social Studies 9-12 TEKS Coverage Certification

QUESTION 24.0: For school year 2023-24 will your district adopt materials to cover 100% of the **Social Studies 9-12 TEKS**? (This includes teacher- or district-developed materials. You may select “yes” even if not all classrooms use the same materials)

☒ Yes

☐ No

## Social Studies 9-12 Instructional Materials

QUESTION 25.0: Share the **full-subject** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for 9-12 Social Studies instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

### 9 - 12 Social Studies full- subject publisher/ product used:

*Houghton Mifflin World Geography, World History, The Americans US History Since 1877*

*Houghton Mifflin Holt McDougal United States Government Principles in Practice and Holt McDougal Economics*

*Savvas World Civilizations (AP World History), Savvas The Cultural Landscape-An Intro to Human Geography AP Edition (AP Human Geography), Savvas By the People (AP US History), Savvas Government in America (AP Gov), McGraw Hill Economics (AP Macroeconomics), Bedford A History of Western Society (AP European History)*

QUESTION 25.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **9-12 Social Studies** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band

### 9 - 12 Social Studies supplemental publisher/ product used:

*None*

## Science TEKS Certification

QUESTION 26.0: Do you manage the scope and sequence of your science content at a district level?

Please indicate at all grade levels if your district manages the scope and sequence of the science content, and how that is done. [Single select for each grade band]

|                |   | Do not manage<br>scope and sequence<br>at a district level | Use product-<br>specific scope<br>and sequence | Use district-<br>developed scope<br>and sequence | Use Texas Resource<br>System (TRS) scope<br>and sequence | N/A                      |
|----------------|---|--|--|--|--|--------------------------|
| Question 26.1: | <b>Kinder – 2<sup>nd</sup> Grade</b>          | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input checked="" type="checkbox"/>              | <input type="checkbox"/>                                 | <input type="checkbox"/> |
| Question 26.2: | <b>3<sup>rd</sup> – 5<sup>th</sup> Grade</b>  | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input type="checkbox"/>                         | <input checked="" type="checkbox"/>                      | <input type="checkbox"/> |
| Question 26.3: | <b>6<sup>th</sup> – 8<sup>th</sup> Grade</b>  | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input type="checkbox"/>                         | <input checked="" type="checkbox"/>                      | <input type="checkbox"/> |
| Question 26.4: | <b>9<sup>th</sup> – 12<sup>th</sup> Grade</b> | <input type="checkbox"/>                                   | <input type="checkbox"/>                       | <input type="checkbox"/>                         | <input checked="" type="checkbox"/>                      | <input type="checkbox"/> |

## Science K-5 TEKS Coverage Certification

QUESTION 27.0: For school year 2023-24 will your district adopt materials to cover 100% of the **K–5 Science TEKS**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials)

- ☒ Yes  
☐ No

## Science K-5 Instructional Materials

QUESTION 28.0: Share the **full-subject** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **K-5 Science** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**K-5 Social Science full- subject publisher/ product used:**

*Accelerated Learning STEMScopes Science*

QUESTION 28.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **K-5 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

162 **K-5 Science supplemental publisher/ product used:**

*Progress Learning Education Galaxy/Lift Off*

#### Science 6-8 TEKS Coverage Certification

QUESTION 29.0: For school year 2023-24 will your district adopt materials to cover 100% of the **6-8 Science TEKS**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒ Yes

☐ No

#### Science 6-8 Instructional Materials

QUESTION 30.0: Share the **full-subject** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **6-8 Science** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**6 - 8 Science full- subject publisher/ product used:**

*EduSMART*

QUESTION 30.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **6-8 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**6 - 8 Science supplemental publisher/ product used:**

*Progress Learning Education Galaxy/Lift Off*

*Curriculum Associates iReady Teacher Toolkit*

*IXL Learning Science*

## Science 9-12 TEKS Coverage Certification

QUESTION 31.0: For school year 2023-24 will your district adopt materials to cover 100% of the **9-12 Science TEKS**? (This includes teacher- or district-developed materials. You may select "yes" even if not all classrooms use the same materials)

☒ Yes

☐ No

## Science 9-12 Instructional Materials

QUESTION 32.0: Share the **full-subject** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for 9-12 Science instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**9 – 12 Science full- subject publisher/ product used:**

*Houghton Mifflin Biology*

*Pearson Texas Chemistry*

*McGraw Hill Texas Physics, Earth and Space Science*

*iCEV (Forensic Science)*

*College Board Springboard PreAP Biology and Chemistry*

*Pearson Texas Chemistry (PreAP Physics)*

*Savvas Campbell Biology in Focus (AP Biology); Cengage Chemistry Owl Chemistry (AP Chemistry); Savvas Knight College Physics (AP Physics); Bedford, Freeman and Worth AP Environmental Science (AP Environmental Science)*

QUESTION 32.1: Share the **supplemental** publisher/product that teachers in your district or charter will regularly use (once a week or more, on average) for **9-12 Science** instruction to ensure coverage of 100% of the TEKS (do not include products used to build classroom libraries).

Supplemental Materials: Materials not designed to cover 100% of the TEKS but designed to complement, enrich, and/or extend supports in a particular subject and/or grade band.

**9 - 12 Science supplemental publisher/ product used:**

*IXL Learning*

*Simulation Curriculum Corp Skysafarie 4 Plus software*

## Phonics Informational Questions



QUESTION 33.0 Share the full-**subject** publisher/ product that teachers in your district will use regularly (once a week or more, on average) for **K-3 Phonics RLA** instruction to ensure coverage of 100% of the TEKS.

Full-subject instructional materials: Full sets of materials designed to provide the teacher with everything needed to cover 100% of the Texas Essential Knowledge and Skills (TEKS) in a grade level/band, including scope and sequence, daily lesson plans, and student materials.

**K-3 Phonics RLA** full- subject publisher/ product used:

*McGraw Hill Wonders*

### Children's Internet Protection

#### The Children's Internet Protection Act

The Children's internet protection Act (CIPA) was enacted by Congress in 2000 to address concerns about children's access to obscene or harmful content over the Internet. (You may find more information on the FCC website.)

In accordance with Texas Administrative Code 19 TAC §66.105, school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

QUESTION 34.0: Does your district or charter school protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).?

☒ Yes

☐ No

### Additional Informational Questions (Optional)\*

QUESTION 35.0 Has your district or charter ever used the Texas Resource Review (TRR) to make decisions about which instructional materials to use?\*

☒ Yes

☐ No

QUESTION 35.1 If **"Yes"** is selected: In which subject area(s) have you used the TRR to obtain information about the quality of products? \*

- ☒ English Reading Language Arts
- ☒ Spanish Reading Language Arts
- ☒ Prekindergarten
- ☒ Math

QUESTION 36.0 **How likely is it you would recommend TRR to other educators? 0 (Not at all likely) to 10 (Extremely Likely)\***

- 1. ☐
- 2. ☐
- 3. ☐
- 4. ☐
- 5. ☐
- 6. ☐
- 7. ☐
- 8. ☐
- 9. ☐
- 10. ☒

QUESTION 37.0

**Assessment Platform: Select the assessment platform (if any) your district leverages for unit/module, diagnostic, or interim, and for which type of assessments.**

| Product                                  | Interim                             | Diagnostic                          | Unit/Module Formatives   |
|--|-------------------------------------|-------------------------------------|--------------------------|
| Eduphoria                                | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> |
| DMCA                                     | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> |
| Texas Formative Assessment Resource      | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> |
| STAAR Interim                            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |
| Other:                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="text" value="NWEA MAP"/>    |                                     |                                     |                          |
| Other:                                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| <input type="text" value="Amplify"/>     |                                     |                                     |                          |
| Other:                                   | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/> |
| <input type="text" value="Insert here"/> |                                     |                                     |                          |

## TEKS Certification and Allotment Survey Ratification [Printed and uploaded PDF]

In accordance with Texas Education Code [§31.04](#), school districts and open-enrollment charter schools are required to certify annually to the State Board of Education and the commissioner that, for each subject in the required curriculum other than physical education, students have access to instructional materials that cover all the Texas Essential Knowledge and Skills (TEKS) for the coming school year. Additionally, in accordance with Texas Administrative Code [19 TAC §66.105](#), school districts or charter schools are required to certify that they protect against access to obscene or harmful content in compliance with the requirements for certification under the Children's Internet Protection Act, 47 USC §254(h)(5)(B) and (C).

These certifications must be ratified by local school boards of trustees or governing bodies in public, noticed meetings. Districts and open-enrollment charter schools will be unable to order instructional materials through EMAT until the certifications have been received by the Texas Education Agency (TEA).

Other Certified Subject Areas:

**Please select each subject in the required curriculum below for which your district provides each student with instructional materials that cover all elements of the essential knowledge and skills:**  
[multiple select]

- ☐ Career & Technical Education
- ☐ Fine Arts
- ☐ Health
- ☐ Technology Applications
- ☐ English Language Proficiency Standards
- ☐ Languages other than English

**District County Number (6-digit ID):**

Insert here

**District Name:**

Insert here

**Date of Ratification by Local School Board of Trustees or Governing Body:**

Insert here

**Signature of the Board President and Secretary or Governing Board Officer**

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Secretary

*After ratification, LEAs will submit this form to the TEA through an electronic TEKS Certification 2023–24 Survey. The survey will be available on the [TEA State-Adopted Instructional Materials webpage](#) beginning on **Monday, March 20, 2023.***