

**Agenda of Meeting  
Midlothian ISD  
Board of Trustees Regular Meeting**

L.A. Mills Administration Building  
100 Walter Stephenson Road  
Midlothian, Texas 76065

**Monday, May 15, 2023 – 5:30 PM**

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A Regular Meeting of the Board of Trustees of Midlothian ISD will be held Monday, May 15, 2023, beginning at 5:30 PM.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed on the agenda, which is attached to, and made a part of this Notice. Items do not have to be taken in the order shown on this meeting notice.

The open portions of this meeting will be streamed live and recorded. The video will be made available to the public on the District's website.

**PUBLIC COMMENT** – Public comments related to this meeting will be accepted in person only in accordance with the Open Meetings Act and Local District Policy, BED(LOCAL). Members of the public wishing to address the Board during the public comment portion of this regular meeting shall be limited to five minutes, or less, should a change to the allotted time be necessary as determined by the presiding officer based on the meeting.

In-person participants must either sign up online by 4:00 pm the day of the meeting or sign in and complete a "Public Comment Participation Form" and present it to the Board President or designee 10 minutes prior to the start of the meeting. If a completed form for public comment is not received by the applicable deadline posted, the individual will not be able to participate in public comment at this meeting.

In accordance with the Texas Open Meetings Act, Board Members will listen to the comments. The Board, through the presiding officer or Superintendent, can offer factual information, cite Board policy, or direct the administration to investigate items and report back to the Board, but shall not engage in a two-way dialogue with patrons.

**I. FIRST ORDER OF BUSINESS**

A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551

**B. INTRODUCTION OF MEETING**

1. Invocation
2. Pledges of Allegiance

**II. SUPERINTENDENT REPORT**

- A. Good Things
- B. Student Ambassadors
- C. Receive Update from Student Advisory Senior Committee Members

- III. TRUSTEE REPORT on Good Things
- IV. PRESENTATIONS / RECOGNITIONS
  - A. MISD Mission and Vision
  - B. MISD Board Pledge
  - C. Recognition of 2023 Valedictorian and Salutatorian
  - D. MHS Golf State Qualifier
  - E. MHS Boys Soccer - Regional Finalist
  - F. MHS One Act Play State Qualifier
  - G. MHS Students Receive Texas Theatre Scholars - Presidential list
  - H. MHS UIL Poetry State Qualifier
  - I. Heritage High School - Broadway Dallas
  - J. Heritage High School Theatrical Design State Qualifiers
  - K. MISD Community for Education Award
  - L. Recognition of Gifts and/or Donations
  - M. Recognition of Trustee Holly Teague's Service
- V. INSTALLATION OF SCHOOL BOARD MEMBERS
  - A. Administer Oath of Office to Trustee Places 6 and 7
- VI. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.
  - A. Discussion of Board officers, including submissions of intent and qualifications under Texas Government Code 551.074.
  - B. Discussion of Personnel, Texas Government Codes 551.074 - Resignations, Terminations, and Non-renewals of Professional Employees, Employment, Leaves of Absences, Personnel Issues
- VII. RECONVENE TO OPEN SESSION
- VIII. Reorganization of Board Officers
- IX. PUBLIC COMMENT - *for Items on the Agenda*: Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.
- X. DISCUSSION/ACTION: ADMINISTRATION & HUMAN RESOURCES
  - A. Consider Recommendation for Principal of Vitovsky Elementary
  - B. Consider Recommendation for Principal of Midlothian High School
  - C. Consider Approval of the JJAEP Memorandum of Understanding for the 23-24 School Year
  - D. Consider Local Policy Revisions with Policy Update 120 (CB, CKC, FNG, and FO Local)
  - E. Consider Additional Staff - Growth Positions for 2023-24
  - F. Discuss 2023/24 Stipends
- XI. DISCUSSION/ACTION: BUSINESS AND FINANCE
  - A. Discuss Budget Workshop #4 for 2023/2024 Budget
  - B. Consider Setting Tax Rate Publication Rate and Date for 2023-2024 Budget Hearing
  - C. Consider Appointing the MISD Representative to the Tax Reinvestment Zone (MDA) Board of Directors

- D. Consider Approval of CSP 2223-03 Vitovsky Parking
- E. Consider Approval of RFP 2223-02 Depository Services
- F. Receive an Update from the Business and Operation Subcommittee Meeting
- G. Review Monthly Business Reports
- XII. DISCUSSION/ACTION: CHIEF OF STAFF
  - A. Report Priority 3 Culture, Climate, and Safety to The Board
- XIII. DISCUSSION / ACTION: GOVERNANCE
  - A. Receive Update from Governance Subcommittee Meeting
- XIV. INFORMATION ONLY
  - A. Discuss Policy Revision for CDC(LOCAL): Other Revenues, Gifts and Solicitations
  - B. Receive Information on Summer Work Hours for Summer 2023
  - C. Board President Designation of Subcommittee Members for May 2023 - April 2024.
- XV. CONSENT AGENDA
  - A. Consider Meeting Minutes
    - 1. March 20, 2023 - Regular Board Minutes
    - 2. April 17, 2023 - Regular Board Minutes
    - 3. April 24, 2023 - Special Board Meeting Minutes
    - 4. May 1, 2023 - Special Board Meeting Minutes
  - B. Consider Approval of Vendors for Contracted Services RFP 2223-05
  - C. Consider Budget Amendments
  - D. Consider Approving Mentor's Care Agreement for 2023/2024
  - E. Consider Approving Navarro College MOU for 2023/2024
  - F. Consider Local Policy Revision DCE (LOCAL)
  - G. Consider Approving Dress Code Recommendations for 2023/2024
  - H. Consider to Approve Contract Recommendations 23/24
  - I. Consider Approval of Gifts and/or Donations
- XVI. PUBLIC COMMENT *for non-agenda items*
- XVII. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.
  - A. Discussion of Personnel, Texas Government Codes 551.074 - Resignations, Terminations, and Non-renewals of Professional Employees, Employment, Leaves of Absences, Personnel Issues
    - 1. Deliberation and consultation with legal counsel regarding personnel matters, including proposed termination of term contract employee, pursuant to Tex. Gov't Code 551.074, 551.071, 551.129.
  - B. Discuss Purchase, Exchange, Lease, or Value of Real Property 551.072
  - C. Students, Texas Government Code 551.082, 551.0821
    - 1. Discipline Issues
    - 2. Non-Discipline Issues
- XVIII. RECONVENE from Closed Session
- XIX. Action, if any, on Items Discussed in Closed Session
  - A. Consider action to propose termination of administrator term contract
- XX. Consider Agenda Items/Topics for Upcoming Meetings
- XXI. ADJOURNMENT OF MEETING

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed meeting or session of the Board of Trustees is required, then such closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

- |          |  |
|----------|--|
| 551.071  | Private consultation with the board's attorney.  |
| 551.072  | Discussing purchase, exchange, lease, or value of real property.   |
| 551.073  | Discussing negotiated contracts for prospective gifts or donations.  |
| 551.074  | Discussing personnel or to hear complaints against personnel.  |
| 551.075  | To confer with employees of the school district to receive information or to ask questions.  |
| 551.076  | Considering the deployment, specific occasions for, or implementation of, security personnel, or devices.  |
| 551.082  | Considering discipline of a public school child, or complaint or charge against personnel.   |
| 551.0821 | Discussing personally identifiable information about a public school student.  |
| 551.083  | Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employees groups. |
| 551.084  | Excluding witnesses from a hearing.  |

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Superintendent <i>Good Things</i>	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	N/A
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<b>WHY:</b> As we open each meeting, the Superintendent's Points of Pride provide an opportunity to recognize specific students, staff, and community members.	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Jo Ann Fey, Ed.D.	
	District Leadership	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Student Ambassadors Q & A	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	INFORMATION ONLY	
<b>Template Attachments:</b>	No	N/A
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<b>WHY:</b> This agenda item will provide an opportunity for Student Ambassadors, as designated by the Superintendent from the Superintendent Advisory Council, to address questions from the board.	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.2 All Students Exhibit Yearly Growth in Core Areas	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	None	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Jo Ann Fey, Ed.D.	
	District Leadership	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Receive Update from Student Advisory Senior Committee Members	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<b>WHY:</b> As the end of the year wraps up, senior students from the Supt. Student Advisory group will be present to share insight and ask the Board questions.	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>		
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Jo Ann Fey, Ed.D.	
	District Leadership	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Trustee Good Things to Share	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	N/A
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<b>WHY:</b> As we open each meeting, the Trustees have an opportunity to share <i>Good Things in MISD</i> , recognizing specific students, staff, and community members.	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Tami Tobey	
	Board President	



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	MISD Mission and Vision	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> As we open each meeting, it is important that we share the MISD Mission and Vision with all participants.</p> <p><b>Mission:</b> <i>The mission of Midlothian ISD is to educate students by empowering them to maximize their potential.</i></p> <p><b>Vision:</b> <i>Inspiring excellence today to change the world tomorrow.</i></p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>	AE-EDUCATIONAL PHILOSOPHY	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Tami Tobey	
	Board President	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Board Pledge	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> As we open each meeting, it is important that we share the MISD Board Pledge with all participants.</p> <p><b>WHAT:</b> <i>Pledge is attached to read for the audience.</i></p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Primary)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>	BBF-BOARD MEMBERS - ETHICS	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Tami Tobey	
	Board President	

# Midlothian ISD

## Board Member Pledge, 2022-2023

As a member of the Board, I shall promote the best interests of the District as a whole and, to that end, shall adhere to the following ethical standards:

Holly  
Teague

### Student Focused

- I will be continuously guided by what is best for all students of the District.

### Trustworthiness in Stewardship

- I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns:
- I will work to ensure prudent and accountable use of district resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

Jessica  
Ward

### Commitment in Service

- I will focus my attention on fulfilling the Board's responsibilities of goal setting, policy making, and evaluation.
- I will diligently prepare for and attend Board meetings.
- I will avoid personal involvement in activities the Board has delegated to the superintendent.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively

Gary Vineyard

### Equity in Attitude

- I will be fair, just and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself. I will encourage expressions of different opinions and listen with an open mind to others' ideas

Eduardo  
Gonzalez

### Honor in Conduct

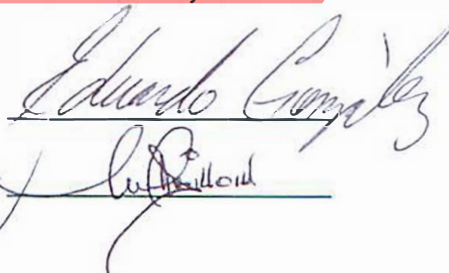
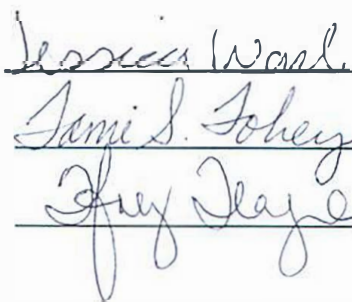
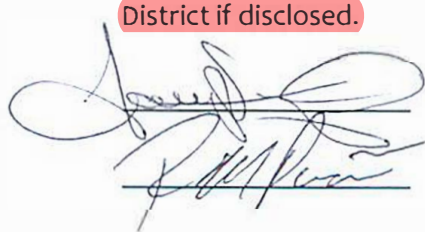
- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decisions as the decision of the Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

Mike Dillow

### Integrity in Character

- I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- I will consistently uphold all applicable laws, rules, policies and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.

Richard Pena



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	MHS and HHS Valedictorian and Salutatorian	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> MISD is proud of our students' success. Two students at each school have exhibited the top tier of student academic success.</p> <p><b>WHAT:</b> This evening we would like to recognize both high school Valedictorians and Salutatorians. These students have strived for great success academically and have achieved their goals.</p> <p><b>Heritage High School</b> Valedictorian: Austin Craft Salutatorian: Hannah Espinoza</p> <p><b>Midlothian High School</b> Valedictorian: Caleb Carter Salutatorian: Ethan Koppmann</p>	
<b>Strategic Priority: (Primary)</b>	Priority 1: Student Success	
<b>Performance Objective: (Primary)</b>	1.2 All Students Exhibit Yearly Growth in Core Areas	
<b>Strategic Priority: (Secondary - if needed)</b>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective: (Secondary - if needed)</b>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Jennifer Ellison	Sheri Brezeale (ED)
	District Leadership	Executive Director (ED)

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	State Golf Qualifier - MHS Student Recognition	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> MISD provides multiple pathways for students to belong. Many students have the opportunity to participate in Sports in Midlothian. Our Golf program has a major celebration.</p> <p><b>WHAT:</b> Landon Johnson, MHS Senior, qualified for the State Golf Tournament.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Jennifer Ellison	Sheri Brezeale (ED)
	District Leadership	Executive Director (ED)

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	MHS Boys Soccer Regional Finalist	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> MISD provides multiple pathways for students to belong. Many students have the opportunity to participate in Sports in Midlothian. Our Soccer program has a major celebration.</p> <p><b>WHAT:</b> All of our soccer teams had great success this year at HHS and MHS. The MHS Boys Soccer is celebrated this evening as they were a regional finalist!</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Legal Reference:</b> (1) / (2)		
<b>Policy Reference:</b> (1) / (2)		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Jennifer Ellison	Sheri Brezeale (ED)
	District Leadership	Executive Director (ED)

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	MHS One Act Play State Qualifier	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> MISD provides multiple pathways for students to belong. One of the strong programs in MISD where many students belong is our theatre program! We are excited to celebrate their success.</p> <p><b>WHAT:</b> For the first time in school history, MHS THEATRE is going to STATE. The Diviners left it all on the stage today and took top honors. This ranks them in the top 8 shows in state 5A.</p> <p>Regional Champions Best Performer: Zach Cardenas All Star Cast: Haden Moorhead Honorable Mention All Star Cast: Ella Garner</p> <p><b>We will have state results to report by the time of the Board Meeting.</b></p>	
<b>Strategic Priority: (Primary)</b>	Priority 1: Student Success	
<b>Performance Objective: (Primary)</b>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority: (Secondary - if needed)</b>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective: (Secondary - if needed)</b>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Jennifer Ellison	Sheri Brezeale (ED)
	District Leadership	Executive Director (ED)

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Texas Theatre Scholars - Presidential list (student recognition)	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> MISD provides multiple pathways for students to belong. One of the strong programs in MISD where many students belong is our theatre program! We are excited to celebrate their success.</p> <p><b>WHAT:</b> Cooper Kids and Jeremiah Cuellar were recognized as Texas Theatre Scholars - Presidential List.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Legal Reference:</b> (1) / (2)		
<b>Policy Reference:</b> (1) / (2)		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Jennifer Ellison	Sheri Brezeale (ED)
	District Leadership	Executive Director (ED)



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	UIL Poetry Student Recognition	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> MISD provides multiple pathways for students to belong.</p> <p><b>WHAT:</b> UIL Poetry - Cooper Kids (state qualified, competes May 16-18).</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Jennifer Ellison	Sheri Brezeale (ED)
	District Leadership	Executive Director (ED)

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Broadway Dallas -- HHS Student Recognition	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> MISD provides multiple pathways for students to belong. One of the strong programs in MISD where many students belong is our theatre program! We are excited to celebrate their success.</p> <p><b>WHAT:</b> This year Heritage Fine Arts competed in the Broadway Dallas High School Music Theatre Awards (HSMTA) for the first time, and Isaac George, who played Tevye in our production of in January, won a nomination for Outstanding Lead Performer! This honor gives him the opportunity to compete for a national level scholarship trip to NYC for the Jimmy Awards, where he is provided opportunities for college scholarships and career opportunities. Additionally, Heritage received a nomination for Outstanding Music Direction. Students and educators are recognized with an annual awards ceremony modeled after the Tony Awards® and include both performance and production categories. Isaac George and Rhegan Burkhart will be performing in the June 3rd ceremony at Dallas Music Hall at Fair Park.</p>	
<b>Strategic Priority: (Primary)</b>	Priority 1: Student Success	
<b>Performance Objective: (Primary)</b>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>		

<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Jennifer Ellison	Sheri Brezeale (ED)
	District Leadership	Executive Director (ED)

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Theatrical Design -- STATE/HHS (student recognition)	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> MISD provides multiple pathways for students to belong. One of the strong programs in MISD where many students belong is our theatre program! We are excited to celebrate their success.</p> <p><b>WHAT:</b> Katelyn Clarke is heading to state for the third year in a row for UIL Theatrical Design in the Marketing category. She will prep her display for judging tomorrow, Tuesday May 2, and will give an oral defense of her design Wednesday, May 3. The awards ceremony is Wednesday afternoon, and we hope to be returning with another state medalist! Kate has done outstanding work, especially in this growing competition and our first year in the Division 2 category for 5A.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Legal Reference:</b> (1) / (2)		
<b>Policy Reference:</b> (1) / (2)		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Jennifer Ellison	Sheri Brezeale (ED)
	District Leadership	Executive Director (ED)

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Music Community for Education -- MISD recognition	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> MISD provides multiple pathways for students to belong. One of the strong programs in MISD where many students belong is our theatre program! We are excited to celebrate their success.</p> <p><b>WHAT:</b> MISD has received a Best Communities for Music Education Award The NAMM Foundation is proud to recognize the MISD community for the outstanding efforts of teachers, administrators, parents, students, and community leaders who are making music part of a well-rounded education for every child. MISD is recognized because of continued commitment of your community to ensure that every child can learn and grow with music.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Jennifer Ellison	Sheri Brezeale (ED)
	District Leadership	Executive Director (ED)

# May 2023 GIFTS AND DONATIONS

Running Total: \$195,022.71

Department	Amount being Donated	Entity Donating
MHS Golf	\$2500 monetary donation for meals, water, snack and hand warmers for fall golf	MHS Golf Boosters
HOSA Program	\$1500 monetary donation to benefit the program / End of Year Banquet	CTE Booster Club
Dieterich MS	\$2500 monetary donation for 6th grade planners 23/24	Andrea Walton State Farm Access Self Storage Earth tones/Canyon Creek Homes Rhino Estates Group - Jackie McDonald Realtor



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Recognition of Holly Teage - MISD Trustee	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> We are thankful for our trustees and their service to MISD.</p> <p><b>WHAT:</b> MISD Trustees and Administration would like to take this time to recognize Holly Teague and her service to the students and teachers of Midlothian ISD from March of 2022 to May of 2023.</p> <p>You stepped in at the Board's request to fill a vacancy and became a valued member of our Team.</p> <p>At this time, we would like to present a plaque to Mrs. Teague acknowledging her dedication and sacrifice to the good of this district and community. Thank you for your service!</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Primary)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 2: Capacity Building and Effective Leadership	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	2.3 Development of a High-performing Organizational System	
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>	N/A	N/A
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Tami Tobey	Jo Ann Fey
	Board President	Superintendent

## Form 2204 - Oath of Office (General Information)

The attached form is designed to meet minimal constitutional filing requirements pursuant to the relevant provisions. *This form and the information provided are not substitutes for the advice and services of an attorney.*

### **Execution and Delivery Instructions**

An Oath of Office that is required to be filed with the Office of the Secretary of State is considered filed once it has been received by this office. The Oath of Office may be administered to you by a person authorized under the provisions of Chapter 602 of the Texas Government Code. Authorized persons commonly used to administer oaths include notaries public and judges.

**Mail:** P.O. Box 12887, Austin, Texas 78711-2887.

**Overnight mail or hand deliveries:** James Earl Rudder Officer Building, 1019 Brazos, Austin, Texas 78701.

**Fax:** (512) 463-5569. If faxed, the original Oath should also be mailed to the appropriate address above.

**Email:** Scanned copies of the executed Oath may be sent to [register@sos.texas.gov](mailto:register@sos.texas.gov). If sent by email, the original Oath should also be mailed to the appropriate address above.

**NOTE:** *Do not have the Oath of Office administered to you before executing and filing the Statement of Officer (Form 2201 – commonly referred to as the “Anti-Bribery Statement”) with the Office of the Secretary of State.*

### **Commentary**

Pursuant to art. XVI, Section 1 of the Texas Constitution, the Oath of Office *may not* be taken until a Statement of Officer (see Form 2201) has been subscribed to and, as required, filed with the Office of the Secretary of State. Additionally, gubernatorial appointees who are appointed during a legislative session *may not* execute their Oath until after confirmation by the Senate. Tex. Const. art. IV, Section 12.

### ***Officers Required to File Oath of Office with the Secretary of State:***

Gubernatorial appointees

District attorneys

Appellate and district court judges

Officers appointed by the supreme court, the court of criminal appeals, or the State Bar of Texas

Associate judges appointed under subchapter B or C, chapter 201 of the Texas Family Code

Directors of districts operating pursuant to chapter 36 or 49 of the Texas Water Code file a duplicate original of their Oath of Office within 10 days of its execution. Texas Water Code, Sections 36.055(d) and 49.055(d)

### ***Officers Not Required to File Oath of Office with the Secretary of State:***

Members of the Legislature elected to a *regular* term of office will have their Oath of Office administered in chambers on the opening day of the session and recorded in the appropriate Journal. Members elected to an *unexpired* term of office should file their Oath of Office with either the Chief Clerk of the House or the Secretary of the Senate, as appropriate.



All other persons should file their Oaths locally. Please check with the county clerk, city secretary or board/commission secretary for the proper filing location.

*As a general rule, city and county officials do not file their oath of office with the Secretary of State—these officials file at the local level. The Legislature amended the Texas Constitution, Article 16, Section 1, in November 2001 to no longer require local level elected officials to file with our office.*

**The Office of the Secretary of State does NOT file Statements or Oaths from the following persons:** Assistant District Attorneys; City Officials, including City Clerks, City Council Members, Municipal Judges, Justices of the Peace, and Police/Peace Officers; Zoning/Planning Commission Members; County Officials, including County Clerks, County Commissioners, County Judges (*except County Court of Law Judges who file with the Elections Division*), County Tax Assessors, and District Clerks; and Officials of Regional Entities, such as, Appraisal Review Districts, Emergency Service Districts, and School Districts (ISD's). Questions about whether a particular officer is a state-level officer may be resolved by consulting relevant statutes, constitutional provisions, judicial decisions, and attorney general opinions.

All state or county officers, other than the governor, lieutenant governor, and members of the legislature, who qualify for office, are commissioned by the governor. Tex. Gov't Code, Section 601.005. The Secretary of State performs ministerial duties to administer the commissions issued by the governor, including confirming that officers are qualified prior to being commissioned. Submission of this oath of office to the Office of the Secretary of State confirms an officer's qualification so that the commission may be issued.

*Questions about this form should be directed to the Government Filings Section at (512) 463-6334 or [register@sos.texas.gov](mailto:register@sos.texas.gov).*

*Revised 9/2017*

**Submit to:**  
**SECRETARY OF STATE**  
**Government Filings Section**  
**P O Box 12887**  
**Austin, TX 78711-2887**  
**512-463-6334**  
**FAX 512-463-5569**  
**Filing Fee: None**



**OATH OF OFFICE**

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,  
I, \_\_\_\_\_, do solemnly swear (or affirm), that I will faithfully  
execute the duties of the office of \_\_\_\_\_ of  
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws  
of the United States and of this State, so help me God.

\_\_\_\_\_  
Signature of Officer

**Certification of Person Authorized to Administer Oath**

State of Texas

County of Ellis

Sworn to and subscribed before me on this 15th day of May, 2023.

(Affix Notary Seal,  
only if oath  
administered by a  
notary.)

\_\_\_\_\_  
Signature of Notary Public or  
Signature of Other Person Authorized to Administer An  
Oath

\_\_\_\_\_  
Printed or Typed Name

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### **Commentary**

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District attorneys

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Officers appointed by the supreme court, the court of criminal appeals, or the State Bar of Texas

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### ***Officers Not Required to File Oath of Office with the Secretary of State:***

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*As a general rule, city and county officials do not file their oath of office with the Secretary of State—these officials file at the local level. The Legislature amended the Texas Constitution, Article 16, Section 1, in November 2001 to no longer require local level elected officials to file with our office.*

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*Revised 9/2017*

**Submit to:**  
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**Austin, TX 78711-2887**  
**512-463-6334**  
**FAX 512-463-5569**  
**Filing Fee: None**



**OATH OF OFFICE**

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,  
I, \_\_\_\_\_, do solemnly swear (or affirm), that I will faithfully  
execute the duties of the office of \_\_\_\_\_ of  
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws  
of the United States and of this State, so help me God.

\_\_\_\_\_  
Signature of Officer

**Certification of Person Authorized to Administer Oath**

State of Texas  
County of Ellis

Sworn to and subscribed before me on this 15th day of May, 20 23.

(Affix Notary Seal,  
only if oath  
administered by a  
notary.)

\_\_\_\_\_  
Signature of Notary Public or  
Signature of Other Person Authorized to Administer An  
Oath

Theda McGrew, Notary  
Printed or Typed Name

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Consider Recommendation for Principal of Vitovsky Elementary	
<b>Agenda Location:</b>	DISCUSSION/ACTION: ADMINISTRATION & HUMAN RESOURCES	
<b>Template Attachments:</b>	No	N/A
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> 2.2c Establish systems of support and development opportunities for all staff aligned to their estimated potential</p> <p><b>WHAT:</b> 2.3.a Develop and implement a comprehensive organizational plan designed to appropriately align people and resources to accomplish the mission, goals, and objectives of MISD</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 2: Capacity Building and Effective Leadership	
<b>Performance Objective:</b> <i>(Primary)</i>	2.3 Development of a High-performaning Organizational System	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	A motion might be, "I move to approve <i>(insert name)</i> as the Principal of Vitovksy Elementary."	
<b>Presenter:</b>	Aaron Williams, Ed.D.	
	District Leadership	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Consider Recommendation for Principal of Midlothian High School	
<b>Agenda Location:</b>	DISCUSSION/ACTION: ADMINISTRATION & HUMAN RESOURCES	
<b>Template Attachments:</b>	No	N/A
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> 2.2c Establish systems of support and development opportunities for all staff aligned to their estimated potential</p> <p><b>WHAT:</b> 2.3.a Develop and implement a comprehensive organizational plan designed to appropriately align people and resources to accomplish the mission, goals, and objectives of MISD.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 2: Capacity Building and Effective Leadership	
<b>Performance Objective:</b> <i>(Primary)</i>	2.3 Development of a High-performaning Organizational System	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	A motion might be, "I move to approve <i>(insert name)</i> as the Principal of Midlothian High School."	
<b>Presenter:</b>	Aaron Williams, Ed.D.	
	District Leadership	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Consider Approval of the JJAEP Memorandum of Understanding for the 23-24 School Year	
<b>Agenda Location:</b>	DISCUSSION/ACTION: ADMINISTRATION & HUMAN RESOURCES	
<b>Template Attachments:</b>	Yes	<a href="#">JJAEP MOU 2023-2024</a>
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> Pursuant to Texas Education Code 37.01, the State of Texas mandates that all counties with a population greater than 125,000 are required to develop a Juvenile Justice Alternative Education Program.</p> <p><b>WHAT:</b> All school districts in Ellis County have worked together with the county in the process of developing this MOU for the Ellis County JJAEP</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Primary)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>		
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>		
<b>Legal Reference: (1) / (2)</b>	Texas Education Agency	
<b>Policy Reference: (1) / (2)</b>	FODA (Legal)	FOCA (Legal)
<b>Policy Reference: (3) / (4)</b>	FOE (Legal)	FOC (Legal)
<b>Policy Reference: (5) / (6)</b>	FOD (Legal)	FO (Legal)
<b>Fiscal Impact/Budget Function Code:</b>	Mandatory JJAEP Placements - No cost to the district Discretionary JJAEP Placements - \$115/student/day (This is a \$4/day increase from 22-23)	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	Possible motion would be: "I move that the board approve the JJAEP Memorandum of Understanding for the 23-24 school year as presented."	
<b>Presenter:</b>	Aaron Williams, Ed.D.	Krista Tipton (ED)
	Asst. Superintendent - Administration and Human Resources	Executive Director (ED) - Administration and Student Services





## **ELLIS COUNTY JUVENILE BOARD**

Honorable Bob Carroll, 40<sup>th</sup> District Court  
Honorable William Wallace, 378<sup>th</sup> District Court  
Honorable Cindy Ermatinger, 443<sup>rd</sup> District Court  
Honorable Jim Chapman, County Court at Law No. 1  
Honorable Gene Calvert, County Court at Law No. 2  
Honorable Joe Gallo, County Court at Law No. 3  
Honorable Todd Little, Ellis County Judge

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### **ELLIS COUNTY JUVENILE JUSTICE ALTERNATIVE EDUCATION PROGRAM MEMORANDUM OF UNDERSTANDING WITH SCHOOL DISTRICTS FOR THE 2023-2024 SCHOOL YEAR**

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Pursuant to Texas Education Code §37.01, the State of Texas mandates that all counties with a population greater than 125,000 are required to develop a Juvenile Justice Alternative Education Program.

It is against the preceding backdrop that the parties named herein-below have reached an agreement, as follows -

**WHEREAS,** the Ellis County population according to the 2020 decennial census is above 125,000, absent a change in the law, Ellis County is required to comply with the mandate from the State of Texas concerning the maintenance and operation of an Ellis County Juvenile Justice Alternative Education Program (JJAEP);

**WHEREAS,** the Ellis County Juvenile Board, in conjunction with its partners, the School Districts within Ellis County, desire the best educational outcomes for the at-risk juveniles who have been expelled into the JJAEP, or otherwise accepted into the program;

**WHEREAS,** the Ellis County Juvenile Board and the School Districts desire to provide the at-risk juveniles with a quality level of intervention educational services, appropriately designed to positively impact the lives of such juvenile offenders, their families, and the local communities in which we all live;

**WHEREAS,** the parties to this agreement recognize the importance of a

cooperative effort between the educational community and the juvenile justice system in achieving the primary goals of (1) responsibly mitigating at-risk factors; (2) deterring future juvenile delinquent conduct and criminal behavior; (3) increasing the acceptance of personal responsibility, self-discipline, accountability, and non-deleterious personal behavior; (4) improving life skills and career opportunities; and (5) prudently balancing rehabilitation services with community safety needs.

**WHEREAS,** the parties seek to operate the JJAEP and accomplish the preceding goals within a State mandated regulatory framework requiring strict compliance and reporting;

**NOW THEREFORE,** in service to the citizens and youth of Ellis County, the following public servants hereby agree on behalf of each respective public entity as follows:

**1. Agreement & Parties to the Agreement**

This agreement shall be known as the Ellis County Juvenile Justice Alternative Education Program Memorandum of Understanding (MOU), and is hereby entered into by and between the Ellis County Juvenile Board (Board) and the following ten independent school districts operating within Ellis County (Districts), as listed below in alphabetical order:

- Avalon Independent School District
- Ennis Independent School District
- Ferris Independent School District
- Italy Independent School District
- Maypearl Independent School District
- Midlothian Independent School District
- Milford Independent School District
- Palmer Independent School District
- Red Oak Independent School District
- Waxahachie Independent School District

**2. Subject Matter of Agreement – JJAEP**

The Board, in cooperation with the Districts, hereby establishes, provides, and shall operate the Ellis County Juvenile Justice Alternative Education Program (JJAEP) as specified by Chapter 37 of the Texas Education Code (TEC), both through the direct provision of services and through contractual agreements with service providers.

Unless the context indicates otherwise, as used in this MOU, the term "day" means "school day" and the term "days" means "school days".

### **3. Student Eligibility**

The JJAEP will provide services to students expelled or removed under the following provisions:

#### **a. Mandatory Expulsion**

- i. Mandatory expulsion criteria as defined by TEC §37.007(a), §37.007(d), or §37.007(e).

#### **b. Discretionary Expulsion**

- i. Discretionary expulsion criteria as defined below:
  1. TEC §37.007(b), §37.007(c), §37.007(d), §37.007(f), or §37.007(i);
  2. TEC §37.0052 concerning certain bullying behavior;
  3. TEC §37.0081 concerning Penal Code Title 5 felony offenses;
  4. TEC §37.309 concerning registered sex offenders; and/or,

#### **c. Court Ordered Services**

- i. As ordered by the Juvenile Court and requested by ECJS.

### **4. Statutory Amendments**

In the event the statutory law is amended to add, delete, or otherwise modify the grounds for mandatory and/or discretionary expulsions, then by operation of this provision all such amendments are deemed included within Section 3 of this MOU, as of the date such statutory amendments become legally effective.

### **5. Procedural Requirements for Referral & Enrollment Into JJAEP**

In addition to the eligibility criteria contained in Section 3 above, the District must meet the following requirements for each student to be eligible for enrollment into the JJAEP:

- a. Prior to expelling a student from the District and into the JJAEP, the District shall conduct a hearing at which the student is afforded appropriate due process as required by TEC §37.009(f).
  - i. The placement of a student with a disability who receives special education services may be made only by a duly constituted admission, review, and dismissal committee as required by TEC §37.004. The admission, review, and dismissal committee must invite a JJAEP representative to attend the meeting to ensure that special education

provisions, if needed, can be provided.

- ii. Prior to any expulsion or removal hearing to consider placement of a student in JJAEP, the District must invite an JJAEP representative to attend the meeting. This will allow JJAEP to assess the education requirements needed for the student, and to allow the paperwork to begin for the referral to Ellis County Juvenile Services as required by TEC §37.010.
- b. Under a mandatory expulsion from the District to the JJAEP, the District must utilize the following guidelines in determining the length or period of expulsion:
  - i. All mandatory drug possession charges will be for 90 successful days; and
  - ii. All other mandatory expulsion charges will be for 90 successful days, except federal firearm offenses which are for either one (1) school year or 180 school days.
- c. Mandatory students who are expelled or removed to the JJAEP will be required to attend until one of the following circumstances have been met:
  - i. The student has completed all graduation courses, or has completed the equivalent program requirements; whichever occurs first;
  - ii. The student has successfully completed a maximum of one (1) school year or 180 school days;
  - iii. The student has successfully completed all probation and/or juvenile court related requirements, if applicable;
  - iv. The student is no longer considered to be under mandatory expulsion under Texas law; or
  - v. Due to space restrictions, the student is recommended for early termination as outlined in Section 8.d. of this MOU.
- d. With respect to discretionary referrals, the JJAEP will accept those students from the District on an as-space-is-available basis. The minimum length of placement for a discretionary student will be forty-five (45) successful school days unless space is needed for mandatory students.

- e. In referring a student to the JJAEP, regardless of whether the referral is mandatory or discretionary, the District will complete and submit the provided notification form, accompanied by a copy of the following student records prior to the student enrolling in the JJAEP:
- 1) Expulsion or removal letter;
  - 2) Police notification or discipline referral;
  - 3) Withdrawal record with grades;
  - 4) Most recent report card;
  - 5) Most current transcript;
  - 6) Fall & Spring class schedules;
  - 7) Statewide assessment scores;
  - 8) Attendance records;
  - 9) Discipline records;
  - 10) Birth certificate;
  - 11) Social security card;
  - 12) Immunization records;
  - 13) Home Language Survey;
  - 14) Free/reduced lunch eligibility letter (if applicable);
  - 15) Texas Student Data System (TSDS) or Texas Unique Student ID Number;
  - 16) The following special education records –
    - a) most recent comprehensive and complete ARD paperwork;
    - b) all manifestation determination ARD paperwork; and
    - c) the most recent evaluation for special education eligibility;
  - 17) Language Proficiency Assessment Committee (LPAC) determination and documentation;
  - 18) Section 504 eligibility determination; and
  - 19) ESL documentation.
- f. If a student moves/transfers to another District in Ellis County prior to the completion of the original expulsion or removal term, the receiving District will not extend the student's length of placement in the JJAEP beyond the term defined in the original expulsion or removal order.
- g. The JJAEP and the District may agree to credit a student's length of placement in an alternative educational program such as drug rehabilitation, detention, so forth - which occurs after the date of expulsion, toward the student's term of expulsion or removal.
- h. The JJAEP may offer incentives for good behavior and/or academic achievement which may result in the reduction of a student's term of expulsion term. The JJAEP and the District may consider a student's successful completion of the program to coincide with the end of a grading period.

**6. Attendance Reporting**

The District will maintain enrollment of all JJAEP students using a campus identification number specific for JJAEP as required by TEC §37.011(h). The JJAEP will track attendance for each student enrolled in the program, and report weekly attendance to the District. The District will be responsible for reporting violations of the compulsory attendance law to the appropriate court, with the JJAEP being provided notice of any such reporting.

**7. Funding for JJAEP**

Funding for the JJAEP shall occur as follows:

- a. The Board and the JJAEP will be the recipient of all Texas Juvenile Justice Department (TJJD) sources of funding for mandatory students, which TJJD is required and/or permitted to pay under state law; and such funds shall partially offset the cost to the Board of operating the JJAEP.
- b. Funding for all discretionary or other students will be provided to the Board and the JJAEP by the District at a rate of \$115.00 per student attendance day. Payment will be made by the District to Ellis County within 30 calendar days of receipt of an invoice.
- c. In the case of special population students as defined in Section 12 of this MOU, the District will be financially responsible for the provision of any related services determined necessary for such students.
- d. With the exception of the payments made to the Board and/or the JJAEP and/or Ellis County:
  - i. as set forth in the preceding Sections 7(a) and 7(b);
  - ii. those payments paid or incurred by the Districts as contemplated in the preceding Section 7(c);
  - iii. as well as any other payments paid or incurred by the Districts as contemplated by any other provisions of this MOU – the Board is responsible for completing the annual special operating budget of the JJAEP and timely submitting it to the Ellis County Commissioners Court for approval and funding.

**8. Facilities, Staffing, and Daily Operations**

The JJAEP will be provided in a facility operated and maintained by Ellis County, specifically the Ellis County Juvenile Services' facility located at 2272 FM 878 Waxahachie, TX 75165.

- a. The facility must comply with all applicable federal, state, and county regulations, as well as all TJJD standards.
- b. The JJAEP will operate at least seven (7) hours a day and 180 days a year as required by TEC §37.011(t), unless a waiver has been submitted and approved by TJJD.
- c. The JJAEP will provide all personnel and services necessary to operate the JJAEP, by direct provision and/or through contractual agreements.
- d. The daily population of the JJAEP must not exceed 24 students. Upon reaching capacity, mandated students will be given precedence for enrollment over non-mandated students. The JJAEP reserves the right to return any discretionary student to his or her home District in order to accommodate a mandatory student from any District. The JJAEP may recommend early termination of a mandatory student's expulsion term based on the student's overall compliance with the program, attendance, and grades; however, the sending School District has final acceptance and approval.

#### **9. Transportation**

Transportation of all students (mandatory and discretionary) to and from the JJAEP will be the responsibility of each respective District which has placed a student (or students) within the program.

- a. This requirement does not preclude the District from making special arrangements with a student's parent(s)/legal guardian(s) on a case-by-case, for the purpose of allowing the student's parent(s)/legal guardian(s) to handle and provide for all such transportation to and from the JJAEP.
- b. Court ordered students are responsible for their own transportation to and from the Ellis County JJAEP.

#### **10. Meals**

The JJAEP will provide both breakfast and lunch, along with snacks as appropriate, for each student in actual attendance at the JJAEP.

- a. It is the understanding of the Board that the current federal/state funding and reimbursement mechanism to the Districts for qualified students who receive meal assistance (breakfast and lunch) is based upon federal/state rates which are subject to change and vary from time-to-time.<sup>1</sup>

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<sup>1</sup> Current reimbursement rates are approximately \$6.59 per day for each participating student which is calculated as follows: \$2.26 for breakfast + \$4.33 for lunch = \$6.59 per student per day.

- b. The parties agree that to the extent any District applies for and/or obtains such funds, grants, or otherwise receives any form of federal/state financial reimbursement for such meals, in relation to students enrolled and in actual attendance at the JJAEP, then the District will upon receipt immediately remit such funds to the JJAEP.

## 11. Curriculum

As a part of the JJAEP curriculum, it is agreed:

- a. The JJAEP provides the following required courses in accordance with TEC §37.011(d):
  - i. Core courses –
    - 1. English and Language Arts;
    - 2. Math, Science and Social Studies;
    - 3. Self-Discipline; and
    - 4. High School Equivalency Program (GED).
- b. The JJAEP provides the following elective courses in its curriculum:
  - i. Elective courses –
    - 1. As age appropriate- life skills, character training, and career guidance.
    - 2. With respect to any elective course which the District desires for the student to maintain while enrolled in the JJAEP, but which the JJAEP does not provide - the District will provide the curriculum and coursework for any such elective course. The student's curriculum and coursework needs must be addressed at the time of the expulsion or removal hearing, and a determination must be made as to how the courses for which the student is currently enrolled can be maintained.
- c. The JJAEP will communicate the student's academic progress to both the District and the student's parent(s)/legal guardian(s).
  - i. Through this communication process, the JJAEP will encourage both the District and the student's parent(s)/legal guardian(s) to participate in reviewing and monitoring the student's academic progress.



- ii. In the case of a high school student, the JJAEP will review the student's progress toward meeting high school graduation requirements and establish a specific graduation plan for the student as required by TEC §37.011(d); however, the JJAEP is not required to provide a course necessary to fulfill a student's high school graduation requirements, other than as specified above in TEC §11(a) and §11(b).
- d. All completed coursework will be accepted by the District and any credit(s) earned by the student while enrolled in the JJAEP will be reflected on the student's school transcript.

## **12. Special Populations**

Special populations and related provisions are as follows:

- a. Special Education Services - the following provisions pertain to those students who are eligible for special education services:
  - i. A student with a disability who receives special education services may be expelled or removed to the JJAEP only after a duly constituted Admission, Review, and Dismissal Committee (ARD) determines that the alleged offense and/or behavior was or was not a manifestation of the student's disability in accordance with TEC §37.004.
  - ii. The JJAEP will be notified by the District and invited to participate in all ARD committee meetings scheduled to discuss the expulsion or removal of a special education student to the JJAEP. The District will provide a copy of the student's current Individual Education Plan (IEP) and/or Behavior Intervention Plan (BIP) to the JJAEP for review prior to the meeting. The JJAEP may participate in the meeting to the extent that the meeting relates to the student's placement in the JJAEP.
  - iii. If a student who is either eligible for, or is receiving special education services, is expelled or removed to the JJAEP, then the District will continue to provide any related services as outlined in the IEP and/or BIP which are not available at the JJAEP. These related services may include, but are not limited to counseling, transportation, interpretive services, and special curriculum.
  - iv. If the JJAEP determines that a student, who has not previously been qualified as a student eligible for special education, may be eligible for services, then the JJAEP will refer the student to the District for evaluation and determination of eligibility for special education

services, in accordance with applicable state and federal statutes and regulations.

- v. If the JJAEP determines that the student's educational and/or behavioral needs cannot be met in the program, then the JJAEP will immediately notify the District. Upon receiving such notice from the JJAEP, the District will convene an ARD committee meeting to determine if the student's IEP and/or BIP need to be modified, or whether the student's placement will be reconsidered.
- b. English as Second Language Learners - students identified as English as a Second Language (ESL) Learners will be assisted by the JJAEP and the District as follows:
  - i. The JJAEP will provide ESL Learners with the necessary services, instruction, and/or accommodations as recommended by the Language Proficiency Assessment Committee (LPAC). The JJAEP intends to have one full time teacher who is ESL certified; however, to the extent that the JJAEP is not equipped to provide some, or all related services, then the District will continue to provide and pay for those related services recommended by LPAC which the JJAEP is unable to provide.
- c. Students with Section 504 Plans - the JJAEP will serve identified students who require a Section 504 Plan to address a physical or mental impairment by providing the necessary services, instruction, or accommodations as recommended by the 504 Committee. The District will continue to provide and pay for any related services recommended by the 504 Committee which the JJAEP is unable to provide.

### **13. Statewide Assessment Tests**

All students enrolled in the JJAEP at the time of statewide assessment testing will be provided an opportunity to test. The Districts will be responsible for administering all statewide assessment tests to include providing all required materials, supplies, and actively monitoring students at the time of testing. Arrangements may be made to test students at the JJAEP or at a campus designated by the Districts.

### **14. Exit and Transition of Students**

The process associated with students exiting the JJAEP will include the following:

- a. A certified teacher assigned by the JJAEP will review all academic work of a student prior to the student's exit from the JJAEP and will certify completion of coursework based upon a determination that the student has mastered the essential knowledge and skills for a course at the seventieth percentile pursuant

- to TEC §28.002.
- b. Upon completion of the program, the JJAEP will notify the District of the student's plan to return to the District. This notification will be provided in writing and will include, at a minimum, the student's attendance days, withdrawal grades, any credits earned, and the results of the IOWA assessment administered to the student.
  - c. In accordance with TEC §37.011(d), all completed coursework will be accepted by the District and any credit(s) earned by the student while enrolled in the JJAEP will be reflected on the student's school transcript.

**15. Term of MOU**

The term of this MOU will be from September 1, 2023, or upon execution of the MOU by the last signatory to the MOU, whichever is later, through June 30, 2024. The MOU will need to be approved by the Board and each of the Districts annually.


**16. Miscellaneous Provisions**

- a. This MOU may be amended at any time; however, with the exception of Section 4 above, this MOU may only be amended by a written agreement which has been approved and signed by the Board and each District.
- b. In the event any provision, or provisions, contained in this MOU is/are held to be unenforceable, then this MOU shall be construed without such provision(s), and the remaining provisions shall continue in full force and effect. This MOU constitutes the complete, exclusive, and final agreement between the parties, and supersedes all oral or written proposals, prior written agreements, and/or other prior communications between the parties concerning the subject matter of this MOU.


**17. Signatures**

This MOU is hereby approved and signed by the Board and each of the ten named School Districts (in alphabetical order) on the signature pages that follow:


**ELLIS COUNTY JUVENILE BOARD**

  
\_\_\_\_\_  
Judge Cindy Ermatinger  
Co-Chair, Juvenile Board  
443<sup>rd</sup> District Court

MAR 08 2023  
\_\_\_\_\_  
(Date)

  
\_\_\_\_\_  
Chelsea Smith  
Director,  
Ellis County Juvenile Services

3/22/2023  
\_\_\_\_\_  
(Date)

  
\_\_\_\_\_  
Judge William Wallace  
Co-Chair, Juvenile Board  
378<sup>th</sup> District Court

MAR 02 2023  
\_\_\_\_\_  
(Date)

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**AVALON INDEPENDENT SCHOOL DISTRICT**

Approved and signed on \_\_\_\_\_, 2023.

Board of Trustees President or Designee

\_\_\_\_\_  
(Signature of President/Designee)

\_\_\_\_\_  
(Printed Name of President/Designee)

\*\*\*\*\*

**ENNIS INDEPENDENT SCHOOL DISTRICT**

Approved and signed on \_\_\_\_\_, 2023.

Board of Trustees President or Designee

\_\_\_\_\_  
(Signature of President/Designee)

\_\_\_\_\_  
(Printed Name of President/Designee)

\*\*\*\*\*

**FERRIS INDEPENDENT SCHOOL DISTRICT**

Approved and signed on \_\_\_\_\_, 2023.

Board of Trustees President or Designee

\_\_\_\_\_  
(Signature of President/Designee)

\_\_\_\_\_  
(Printed Name of President/Designee)

\*\*\*\*\*

**ITALY INDEPENDENT SCHOOL DISTRICT**

Approved and signed on \_\_\_\_\_, 2023.

Board of Trustees President or Designee

\_\_\_\_\_  
(Signature of President/Designee)

\_\_\_\_\_  
(Printed Name of President/Designee)

\*\*\*\*\*



**MAYPEARL INDEPENDENT SCHOOL DISTRICT**

Approved and signed on \_\_\_\_\_, 2023.

Board of Trustees President or Designee

\_\_\_\_\_  
(Signature of President/Designee)

\_\_\_\_\_  
(Printed Name of President/Designee)

\*\*\*\*\*

**MIDLOTHIAN INDEPENDENT SCHOOL DISTRICT**

Approved and signed on May 15, 2023, 2023.

Board of Trustees President or Designee

\_\_\_\_\_  
(Signature of President/Designee)

Tami Tobey, President  
(Printed Name of President/Designee)

\*\*\*\*\*

**MILFORD INDEPENDENT SCHOOL DISTRICT**

Approved and signed on \_\_\_\_\_, 2023.

Board of Trustees President or Designee

\_\_\_\_\_  
(Signature of President/Designee)

\_\_\_\_\_  
(Printed Name of President/Designee)

\*\*\*\*\*

**PALMER INDEPENDENT SCHOOL DISTRICT**

Approved and signed on \_\_\_\_\_, 2023.

Board of Trustees President or Designee

\_\_\_\_\_  
(Signature of President/Designee)

\_\_\_\_\_  
(Printed Name of President/Designee)

\*\*\*\*\*

**RED OAK INDEPENDENT SCHOOL DISTRICT**

Approved and signed on \_\_\_\_\_, 2023.

Board of Trustees President or Designee

\_\_\_\_\_  
(Signature of President/Designee)

\_\_\_\_\_  
(Printed Name of President/Designee)

\*\*\*\*\*

**WAXAHACHIE INDEPENDENT SCHOOL DISTRICT**

Approved and signed on \_\_\_\_\_, 2023.

Board of Trustees President or Designee

\_\_\_\_\_  
(Signature of President/Designee)

\_\_\_\_\_  
(Printed Name of President/Designee)

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Update 120: TASB Policy Update (LEGAL/LOCAL)	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	PDF - <a href="#">Explanatory Notes</a>
<b>If yes, then select what applies:</b>	PDF - <a href="#">Local Comparison</a>	N/A
<b>Link to the presentation:</b>	Yes. See link in the box to the right.	<a href="https://docs.google.com/presentation/d/1cLqOaYKeHuSzRr_TbOVsa1yq27FmHOq8MeVgYX49mJo/edit?usp=sharing">https://docs.google.com/presentation/d/1cLqOaYKeHuSzRr_TbOVsa1yq27FmHOq8MeVgYX49mJo/edit?usp=sharing</a>
<b>Background Information</b> <b>Limit to ____ words or less</b>	<p><b>WHY:</b> LEGAL policies are for Board review. LOCAL policies in Update 120 requires Board action.</p> <p><b>WHAT:</b> Below are the local policies for review and consideration this month being presented as part of Update 120. These recommended policy revisions are a result of TASB policy review and align to LEGAL policy updates. Please see the <a href="#">Explanatory Notes</a> and the <a href="#">Local Comparison</a> for additional information.</p> <p><b>CKC</b> - Safety Program/Risk Management - Emergency Plans  <b>FNG</b> - Student Rights and Responsibilities: Student and Parent Complaint/Grievances  <b>FO</b> - Student Discipline</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.3 Continuous Improvement of Curriculum, Professional Development, and the Art and Science of Teaching	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	4.2 Effective and Efficient Cross-departmental Work Processes	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>	SEE ABOVE	N/A
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	If pulled: I move that the board approve local policy Update 120 as presented.	
<b>Presenter:</b>	Aaron Williams, Ed.D.	
	District Leadership	



## (LOCAL) Policy Comparisons

These documents are generated by an automated process that compares the updated policy to the current policy as found in TASB records.

In this packet, you will find:

- Policies being recommended for revision (annotated)
- New policies (not annotated)
- Policies recommended for deletion (annotated in PDF; not shown in Word)

Annotations are shown as follows:

- Deletions are in a red strike-through font: ~~deleted text~~.
- Additions are in a blue, bold font: **new text**.
- Blocks of text that were moved without changes are shown in green, with double underline and double strike-through formatting to distinguish the text's new placement from its original location: ~~moved text~~ becomes moved text.
- Revision bars appear in the right margin to show sections with changes.

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**Note:** While the annotation software competently identifies simple changes, large or complicated changes—as in an extensive rewrite—may be more difficult to follow. In addition, TASB's recent changes to the policy templates to facilitate accessibility sometimes makes formatting changes appear tracked, even though the text remains the same.

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For further assistance in understanding policy changes, please refer to the explanatory notes in your Localized Policy Manual update packet or contact your policy consultant.

<b>Contact:</b>	<b>School Districts and Education Service Centers</b>	<b>Community Colleges</b>
	<a href="mailto:policy.service@tasb.org">policy.service@tasb.org</a>	<a href="mailto:colleges@tasb.org">colleges@tasb.org</a>
	800.580.7529 512.467.0222	800.580.1488 512.467.3689



STATE AND FEDERAL REVENUE SOURCES

CB  
(LOCAL)

**Grants and Awards**

The Superintendent shall be authorized to:

1. Apply, on behalf of the Board, for any and all special federal and state grants and awards as deemed appropriate for the District's operations;
2. Approve commitment of District funds for matching, cost sharing, cooperative, or jointly funded projects up to the amounts specifically allowed under the District budget approved by the Board; and
3. Approve grant and award amendments as necessary.

The District shall comply with all requirements for state and federal grants and awards imposed by law, the awarding agency, or an applicable pass-through entity. The Superintendent shall develop and enforce financial management systems, internal control procedures, procurement procedures, and other administrative procedures as needed to provide reasonable assurance that the District is complying with requirements for state and federal grants and awards.

[See CAA, CBB]

**Federal Awards**

Public Notice and  
Input

The District shall provide public notice of federal grant applications through an information item at a Board meeting and by publishing information on the District's website. The District shall make available opportunities for public input as required by law or the granting agency.

Plan Approval

Approval of required grant and award plans shall be by the Superintendent.

Conflict of Interest

Each employee, Board member, or agent of the District who is engaged in the selection, award, or administration of a contract supported by a federal grant or award and who has a potential conflict of interest as defined at Code of Federal Regulations, title 2, section 200.318, shall disclose to the District, in writing, any conflict that meets the disclosure threshold in Chapter 176 of the Local Government Code. [See CBB]

In addition, each employee, Board member, or agent of the District shall comply with any other conflict of interest requirements imposed by the granting agency or a pass-through entity.

For purposes of this policy, "immediate family member" shall have the same meaning as "family member" as described in Chapter 176 of the Government Code. [See BBFA]

STATE AND FEDERAL REVENUE SOURCES

CB  
(LOCAL)

For purposes of this policy, “partner” shall have the same meaning as defined in Business Organizations Code Chapter 1, Subchapter A.

An employee, Board member, or agent of the District who is required to disclose a conflict in accordance with the provisions above shall not participate in the selection, award, or administration of a contract supported by a federal grant or award.

Gifts and Gratuities

Employees, Board members, and agents of the District shall not solicit any gratuities, favors, or items from a contractor or a party to a subcontract for a federal grant or award and shall not accept:

1. Any single item with a value at or above \$50; or
2. Items from a single contractor or subcontractor that have an aggregate monetary value exceeding \$100 in a 12-month period.

[See BBFA, BBFB, CBB, DBD. In the event of a violation of these requirements, see CAA and DH.]

SAFETY PROGRAM/RISK MANAGEMENT  
EMERGENCY PLANS

CKC  
(LOCAL)

**Emergency  
Operations Plan**

The Superintendent shall ensure updating of the District's emergency operations plan and ongoing staff training.

As required by law, the emergency operations plan shall include the District's procedures addressing:

1. Reasonable security measures when District property is used as a polling place;
2. Response to an active shooter emergency; ~~and~~
3. Response to a nearby train derailment, as applicable; and
- ~~3-4.~~ 4. Access to campus buildings and materials necessary for a substitute teacher to carry out the duties of a District employee during an emergency or an emergency drill.

STUDENT RIGHTS AND RESPONSIBILITIES  
STUDENT AND PARENT COMPLAINTS/GRIEVANCES

FNG  
(LOCAL)

**Complaints**

In this policy, the terms “complaint” and “grievance” shall have the same meaning.

Other Complaint  
Processes

Student or parent complaints shall be filed in accordance with this policy, except as required by the policies listed below. Some of these policies require appeals to be submitted in accordance with FNG after the relevant complaint process:

1. Complaints alleging discrimination or harassment based on race, color, religion, sex, gender, national origin, age, or disability shall be submitted in accordance with FFH.
2. Complaints concerning dating violence shall be submitted in accordance with FFH.
3. Complaints concerning retaliation related to discrimination and harassment shall be submitted in accordance with FFH.
4. Complaints concerning bullying or retaliation related to bullying shall be submitted in accordance with FFI.
5. Complaints concerning failure to award credit or a final grade on the basis of attendance shall be submitted in accordance with FEC.
6. Complaints concerning expulsion shall be submitted in accordance with FOD and the Student Code of Conduct.
7. Complaints concerning any final decisions of the gifted and talented selection committee regarding selection for or exit from the gifted program shall be submitted in accordance with EHBB.
8. Complaints [within the scope of Section 504, including complaints](#) concerning identification, evaluation, or educational placement of a student with a disability, ~~within the scope of Section 504~~ shall be submitted in accordance with FB and the procedural safeguards handbook.
9. [Complaints within the scope of the Individuals with Disabilities Education Act, including complaints](#) ~~Complaints~~ concerning identification, evaluation, educational placement, or discipline of a student with a disability, ~~within the scope of the Individuals with Disabilities Education Act~~ shall be submitted in accordance with EHBAE, FOF, and the procedural safeguards handbook provided to parents of all students referred to special education.
10. Complaints concerning instructional resources shall be submitted in accordance with [the EF series](#).

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11. Complaints concerning a commissioned peace officer who is an employee of the District shall be submitted in accordance with CKE.
12. Complaints concerning intradistrict transfers or campus assignment shall be submitted in accordance with FDB.
13. Complaints concerning admission, placement, or services provided for a homeless student shall be submitted in accordance with FDC.
14. Complaints concerning disputes regarding a student's eligibility for free or reduced-priced meal programs shall be submitted in accordance with COB.

Complaints regarding refusal of entry to or ejection from District property based on Education Code 37.105 shall be filed in accordance with this policy. However, the timelines shall be adjusted as necessary to permit the complainant to address the Board in person within 90 calendar days of filing the initial complaint, unless the complaint is resolved before the Board considers it. [See GKA(LEGAL)]

**Extracurricular  
Activity Complaints**

For a complaint concerning a student's participation in an extracurricular activity that does not involve a violation of a right guaranteed by Education Code Chapter 26, the Level Two decision is final and may not be appealed to the Board.

**Notice to Students  
and Parents**

The District shall inform students and parents of this policy through appropriate District publications.

**Guiding Principles**

Informal Process

The Board encourages students and parents to discuss their concerns with the appropriate teacher, principal, or other campus administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

Informal resolution shall be encouraged but shall not extend any deadlines in this policy, except by mutual written consent.

Formal Process

A student or parent may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, students and parents are encouraged to seek informal resolution of their concerns. A student or parent whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board

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	policy, nor to require a full evidentiary hearing or “mini-trial” at any level.
<b>Freedom from Retaliation</b>	Neither the Board nor any District employee shall unlawfully retaliate against any student or parent for bringing a concern or complaint.
<b>General Provisions</b> Filing	Complaint forms and appeal notices may be filed by hand-delivery, by electronic communication, including email and fax, or by U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Filings submitted by electronic communication shall be timely filed if they are received by the close of business on the deadline, as indicated by the date/time shown on the electronic communication. Mail filings shall be timely filed if they are postmarked by U.S. Mail on or before the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.
Scheduling Conferences	The District shall make reasonable attempts to schedule conferences at a mutually agreeable time. If a student or parent fails to appear at a scheduled conference, the District may hold the conference and issue a decision in the student’s or parent’s absence.
Response	At Levels One and Two, “response” shall mean a written communication to the student or parent from the appropriate administrator. Responses may be hand-delivered, sent by electronic communication to the student’s or parent’s email address of record, or sent by U.S. Mail to the student’s or parent’s mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on or before the deadline.
Days	“Days” shall mean District business days, unless otherwise noted. In calculating timelines under this policy, the day a document is filed is “day zero.” The following business day is “day one.”
Representative	“Representative” shall mean any person who or organization that is designated by the student or parent to represent the student or parent in the complaint process. A student may be represented by an adult at any level of the complaint.  The student or parent may designate a representative through written notice to the District at any level of this process. If the student or parent designates a representative with fewer than three days’ notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District’s counsel. The District may be represented by counsel at any level of the process.

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**Consolidating Complaints** Complaints arising out of an event or a series of related events shall be addressed in one complaint. A student or parent shall not file separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint.

**Untimely Filings** All time limits shall be strictly followed unless modified by mutual written consent.

If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the student or parent, at any point during the complaint process. The student or parent may appeal the dismissal by seeking review in writing within ten days from the date of the written dismissal notice, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

**Costs Incurred** Each party shall pay its own costs incurred in the course of the complaint.

**Complaint and Appeal Forms** Complaints and appeals under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the student or parent does not have copies of these documents, copies may be presented at the Level One conference. After the Level One conference, no new documents may be submitted by the student or parent unless the student or parent did not know the documents existed before the Level One conference.

A complaint or appeal form that is incomplete in any material aspect may be dismissed but may be refiled with all the required information if the refiling is within the designated time for filing.

**Level One**

Complaint forms must be filed:

1. Within 15 days of the date the student or parent first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and
2. With the lowest level administrator who has the authority to remedy the alleged problem.

In most circumstances, students and parents shall file Level One complaints with the campus principal.

If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

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If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall investigate as necessary and schedule a conference with the student or parent within ten days after receipt of the written complaint. The administrator may set reasonable time limits for the conference.

Absent extenuating circumstances, the administrator shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the administrator may consider information provided at the Level One conference and any other relevant documents or information the administrator believes will help resolve the complaint.

**Level Two**

If the student or parent did not receive the relief requested at Level One or if the time for a response has expired, the student or parent may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level One response or, if no response was received, within ten days of the Level One response deadline.

After receiving notice of the appeal, the Level One administrator shall prepare and forward a record of the Level One complaint to the Level Two administrator. The student or parent may request a copy of the Level One record.

The Level One record shall include:

1. The original complaint form and any attachments.
2. All other documents submitted by the student or parent at Level One.
3. The written response issued at Level One and any attachments.
4. All other documents relied upon by the Level One administrator in reaching the Level One decision.

The Superintendent or designee shall schedule a conference within ten days after the appeal notice is filed. The conference shall be limited to the issues and documents considered at Level One. At the conference, the student or parent may provide information



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concerning any documents or information relied upon by the administration for the Level One decision. The Superintendent or designee may set reasonable time limits for the conference.

The Superintendent or designee shall provide the student or parent a written response within ten days following the conference. The written response shall set forth the basis of the decision. In reaching a decision, the Superintendent or designee may consider the Level One record, information provided at the Level Two conference, and any other relevant documents or information the Superintendent or designee believes will help resolve the complaint.

Recordings of the Level One and Level Two conferences, if any, shall be maintained with the Level One and Level Two records.

**Level Three**

With the exception of complaints regarding extracurricular activities, described above, if the student or parent did not receive the relief requested at Level Two or if the time for a response has expired, the student or parent may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days of the date of the written Level Two response or, if no response was received, within ten days of the Level Two response deadline.

The Superintendent or designee shall inform the student or parent of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board the record of the Level Two appeal. The student or parent may request a copy of the Level Two record.

The Level Two record shall include:

1. The Level One record.
2. The notice of appeal from Level One to Level Two.
3. The written response issued at Level Two and any attachments.
4. All other documents relied upon by the administration in reaching the Level Two decision.

The appeal shall be limited to the issues and documents considered at Level Two, except that if at the Level Three hearing the administration intends to rely on evidence not included in the Level Two record, the administration shall provide the student or parent notice of the nature of the evidence at least three days before the hearing.

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The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation, including an opportunity for the student or parent and administration to each make a presentation and provide rebuttal and an opportunity for questioning by the Board. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presentation by the student or parent or the student's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If the Board does not make a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

### **Additional revisions to U121: 5.3.2023**

#### **Student Code of Conduct**

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

#### **Revisions**

Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

#### **Extracurricular Standards of Behavior**

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

A student shall be informed of any extracurricular behavior standards at the beginning of each school year or when the student first begins participation in the activity. A student and his or her parent shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.

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**“Parent” Defined**

Throughout the Student Code of Conduct and discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

**General Discipline Guidelines**

A District employee shall adhere to the following general guidelines when imposing discipline:

1. A student shall be disciplined when necessary to improve the student’s behavior, to maintain order, or to protect other students, school employees, or property.
2. A student shall be treated fairly and equitably. Discipline shall be based on an assessment of the circumstances of each case. Factors to consider shall include:
  - a. The seriousness of the offense;
  - b. The student’s age;
  - c. The frequency of misconduct;
  - d. The student’s attitude;
  - e. The potential effect of the misconduct on the school environment;
  - f. Requirements of Chapter 37 of the Education Code; and
  - g. The Student Code of Conduct adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student’s parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

**Corporal Punishment**

~~Corporal punishment may be used~~ **The Board prohibits the use of corporal punishment in the District. Students shall not be spanked, paddled, or subjected to other physical force** as a means of discipline ~~management technique in accordance with this policy and for violations of~~ the Student Code of Conduct.

~~Corporal punishment shall not be administered to a student whose parent has submitted to the principal a signed statement for the current school year prohibiting the use of corporal punishment with his or her child. The parent may reinstate permission to use corporal punishment at any time during the school year by submitting a signed statement to the principal.~~

**Guidelines**

~~Corporal punishment shall be limited to spanking or paddling the student and shall be administered in accordance with the following guidelines:~~

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- ~~1. The student shall be told the reason corporal punishment is being administered.~~
- ~~2. Corporal punishment shall be administered only by the principal or designee.~~
- ~~3. The instrument to be used in administering corporal punishment shall be approved by the principal.~~
- ~~4. Corporal punishment shall be administered in the presence of one other District professional employee and in a designated place out of view of other students.~~
- ~~Disciplinary Records~~
- ~~The disciplinary record reflecting the use of corporal punishment shall include any related disciplinary actions, the corporal punishment administered, the name of the person administering the punishment, the name of the witness present, and the date and time of punishment.~~

**Physical Restraint**

**Note:** A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]

Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to:

1. Protect a person, including the person using physical restraint, from physical injury.
2. Obtain possession of a weapon or other dangerous object.
3. Protect property from serious damage.
4. Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.

**DAEP Placement and UIL Participation**

A student who is assigned to a disciplinary alternative education program (DAEP) shall not be permitted to participate in UIL activities. The student shall be permitted to resume participation in UIL activities after completion of the assignment to the DAEP on the first day he or she returns to regular classes.

**Electronic Monitoring by Law Enforcement**

A student monitored by law enforcement officials by means of an electronic monitoring device shall not be allowed to participate in UIL activities. The student may be permitted to resume participation on the first day following release from monitoring requirements.

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<b>Video and Audio Monitoring</b>	<p>Video and audio recording equipment shall be used for safety purposes to monitor student behavior on District property.</p> <p>The District shall post signs notifying students and parents about the District’s use of video and audio recording equipment. Students shall not be notified when the equipment is turned on.</p>
Use of Recordings	<p>The principal <del>or designee</del> shall review recordings as needed, and evidence of student misconduct shall be documented. A student found to be in violation of the District’s Student Code of Conduct shall be subject to appropriate discipline.</p>
Access to Recordings	<p>Recordings shall remain in the custody of the campus principal <del>or designee</del> and shall be maintained as required by law. A parent or student who wishes to view a recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]</p>

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Discuss 23/24 Stipends	
<b>Agenda Location:</b>	INFORMATION ONLY	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> The recommended plan shall support District goals for hiring and retaining highly qualified employees.</p> <p><b>WHAT:</b> A stipend is a fixed amount that is added to base pay to compensate employees for extra duties or special credentials. In the 2023-2024 school year, we have made strategic market-based adjustments to a number of stipends across the district.</p> <p>Specific examples of those adjustments include adding the corresponding stipends for the new coaching positions at Heritage, ensuring stipend equity between high school campuses, removing redundant stipends, increasing special education self-contained teacher stipends from \$1500 to \$2500 per year, and reducing the first year Math/Science teacher stipend from \$5000 to \$3000 (still above market rate).</p> <p>The total projected cost of all stipends in the 2023-2024SY is \$1,553,100. This is \$18,900 less than the 2022-2023 school.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 2: Capacity Building and Effective Leadership	
<b>Performance Objective:</b> <i>(Primary)</i>	2.1 Recruit and Retain High-potential Talent	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 2: Capacity Building and Effective Leadership	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>		
<b>Legal Reference:</b> (1) / (2)		
<b>Policy Reference:</b> (1) / (2)	DEA Local	
<b>Fiscal Impact/Budget Function Code:</b>	Stipends are included in 23/24 proposed budget.	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Information Only	
<b>Presenter:</b>	Aaron Williams, Ed.D.	
	Asst. Superintendent - Administration and Human Resources	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	23-24 Budget Workshop #4: Updated Budget Assumptions	
<b>Agenda Location:</b>	INFORMATION ONLY	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> To inform the Board on the development process of the 23-24 General Operating Fund, Child Nutrition Fund and Debt Service Fund Budgets</p> <p><b>WHAT:</b> In this workshop the board will hear and explore information pertaining to:          - Updated Budget Assumptions for the General Operating Fund, Child Nutrition Fund and Debt Service Fund</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 2: Capacity Building and Effective Leadership	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	2.1 Recruit and Retain High-potential Talent	
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>	N/A	N/A
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Sandy Bundrick	
	Chief Financial Officer	



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Consider Setting the Publication Tax Rate for the 2023-2024 Budget and Setting the Date of the Public Meeting on the Budget and Proposed Tax Rate Hearing	
<b>Agenda Location:</b>	DISCUSSION/ACTION: BUSINESS AND FINANCE	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> The 2023-2024 budget is currently scheduled to be adopted at the regular Board meeting on June 19, 2023. The deadline to adopt the budget is June 30 because MISD has a July 1-June 30 fiscal year. Before it can be officially adopted, a required public meeting to discuss the budget and proposed tax rates must be held. It can be the same night as long as the public meeting is held before the vote.</p> <p>Prior to the required public meeting to discuss the budget and proposed tax rates, the District must publish a newspaper ad notifying the public of the meeting and listing the anticipated tax rates for both the General Fund and the Debt Service Fund. Therefore, Board action will be required to 1) formally set the date and time for the public meeting, and 2) determine the anticipated tax rates to be published.</p> <p><b>WHAT:</b> The actual tax rates cannot be adopted until after certified values are received from ECAD, which occurs in late July. Because of HB3, the official Tier 1 rate may not be known until well into August when TEA sets the rate based upon the growth of the tax appraisal roll. If the District should choose to adopt rates higher than the ones initially published, it would mean advertising and conducting another public meeting prior to adopting the changed rates.</p> <p>As long as the board sets a rate at or lower than the published rate, no other publication or public hearing is required.</p> <p>It is the recommendation of the administration for the school board to publish the Maintenance &amp; Operation rate at \$0.7846 and the Interest &amp; Sinking rate at \$0.44 for a total tax rate of \$1.2246.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and financial Stewardship	

<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	Texas Education Agency	N/A
<b>Policy Reference: (1) / (2)</b>	CE-ANNUAL OPERATING BUDGET	
<b>Fiscal Impact/Budget Function Code:</b>	Legal process for adopting the 2023-2024 budget and advertising the proposed tax rates.	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	If desired, a motion might be, "I move that the publication tax rate be \$0.7846 for Maintenance and Operations and \$0.44 for Interest and Sinking, and the regular June 19, 2023, board meeting be set as the date for the public hearing on the proposed budget and proposed tax rate for 2023-2024."	
<b>Presenter:</b>	Sandy Bundrick	
	District Leadership	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Consider Appointing the MISD Representative to the Tax Reinvestment Zone (MDA) Board of Directors	
<b>Requires Board Action:</b>	YES	
<b>Agenda Location:</b>	DISCUSSION/ACTION: BUSINESS AND FINANCE	
<b>Template Attachments:</b>	Yes	
<b>If yes, then select what applies:</b>	PDF	
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> With the many intricate parts of working with the various entities in Midlothian, it is important that MISD have a representative on the TIRZ Board of Directors. This board is also known as the Midlothian Development Authority.</p> <p><b>WHAT:</b> The administration recommends Dr. Fey to serve as the representative from MISD on the TIRZ (MDA) Board of Directors. Note: The meeting schedule is the second Monday of every month at 5:30 p.m. Meetings are held at the City Council Meeting room at City Hall.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and Financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.1 Systematic Long-range Facility Management	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>		
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>		
<b>Legal Reference:</b> (1) / (2)	Texas Education Code	
<b>Policy Reference:</b> (1) / (2)	CCA-LOCAL REVENUE SOURCES - BOND ISSUES	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	A motion might be: "I make a motion that Dr Fey be appointed the Midlothian ISD's TIRZ representative."	
<b>Presenter:</b>	Jo Ann Fey, Ed.D.	
	District Leadership	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Board Subcommittee Report - Business and Operations	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	INFORMATION ONLY	
<b>Template Attachments:</b>	No	PDF
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> The Board selected Mike Dilow, Jessica Ward, and Richard Pena to serve as subcommittee members on the Business and Operations Committee for 2022/2023 with the staff members of the Business and Finance Department.</p> <p><b>WHAT:</b> This agenda item offers an opportunity for this subcommittee to report and update the Board as a whole.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and Financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 4: District Operations and Financial Stewardship	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	4.1 Systematic Long-range Facility Management	
<b>Legal Reference: (1) / (2)</b>	N/A	
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Sandy Bundrick	Trustee
	District Leadership	Jessica Ward

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Business Reports	
<b>Agenda Location:</b>	INFORMATION ONLY	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> To keep the Board informed of the financial position of the District.</p> <p><b>WHAT:</b> Financial reports for the period ending April 30, 2023, are provided for Board review.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	Texas Education Agency	N/A
<b>Policy Reference: (1) / (2)</b>	CFA-ACCOUNTING - FINANCIAL REPORTS AND STATEMENTS	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	No motion - information only	
<b>Presenter:</b>	Sandy Bundrick	
	District Leadership	

FND T FC OBJ	OBJ	2022-23	2022-23	2022-23	Encumbered	Unencumbered
		Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act
R	Revenue					
170 R 00 ----		90,575.00	90,575.00	69,782.57	0.00	20,792.43
170 R -- ----	Revenue	90,575.00	90,575.00	69,782.57	0.00	20,792.43
E	Expense					
170 E 12 ----	INST. RESOURCES & MEDIA SVCS	221,459.00	221,459.00	184,744.51	2,888.61	33,825.88
170 E 13 ----	CURRICULUM DEV.& INST.STF DEV	1,250.00	1,250.00	860.82	209.00	180.18
170 E 52 ----	SECURITY & MONITORING SERVICES	76,330.00	76,330.00	50,848.81	0.00	25,481.19
170 E -- ----	Expense	299,039.00	299,039.00	236,454.14	3,097.61	59,487.25
170 - -- ----	A. H. MEADOWS LIBRARY FUND	-208,464.00	-208,464.00	-166,671.57	-3,097.61	-38,694.82
R	Revenue					
180 R 00 ----		364,961.00	364,961.00	483,952.86	0.00	-118,991.86
180 R -- ----	Revenue	364,961.00	364,961.00	483,952.86	0.00	-118,991.86
E	Expense					
180 E 36 ----	COCURR./EXTRACURR.ACTIVITIES	1,101,293.00	1,104,017.07	1,027,883.75	96,122.84	-19,989.52
180 E 51 ----	PLANT MAINTENANCE & OPERATIONS	4,000.00	4,000.00	4,250.60	0.00	-250.60
180 E -- ----	Expense	1,105,293.00	1,108,017.07	1,032,134.35	96,122.84	-20,240.12
180 - -- ----	ATHLETIC DEPARTMENT FUND	-740,332.00	-743,056.07	-548,181.49	-96,122.84	-98,751.74
R	Revenue					
197 R 00 ----		0.00	77,800.00	77,799.82	0.00	0.18
197 R -- ----	Revenue	0.00	77,800.00	77,799.82	0.00	0.18

FND T FC OBJ	OBJ	2022-23	2022-23	2022-23	Encumbered	Unencumbered
		Original Budget	Revised Budget	FYTD Activity	Amount	Balance - YTD Act
E	Expense					
197 E 11 ----	INSTRUCTION	0.00	0.00	237.98	0.00	-237.98
197 E -- ----	Expense	0.00	0.00	237.98	0.00	-237.98
197 - -- ----	Insurance Claims Snow 2021	0.00	77,800.00	77,561.84	0.00	238.16
R	Revenue					
199 R 00 ----		117,974,218.00	118,216,736.67	95,682,651.37	-103,390.17	22,637,475.47
199 R -- ----	Revenue	117,974,218.00	118,216,736.67	95,682,651.37	-103,390.17	22,637,475.47
E	Expense					
199 E 11 ----	INSTRUCTION	58,491,843.00	58,048,805.95	49,564,493.46	423,839.58	8,060,472.91
199 E 12 ----	INST. RESOURCES & MEDIA SVCS	1,101,371.00	1,102,624.00	960,825.80	2,117.56	139,680.64
199 E 13 ----	CURRICULUM DEV.& INST.STF DEV	1,164,159.00	883,637.50	682,750.67	10,354.16	190,532.67
199 E 21 ----	INSTRUCTIONAL LEADERSHIP	1,042,428.00	1,029,907.00	787,081.31	9,286.88	233,538.81
199 E 23 ----	SCHOOL LEADERSHIP	5,655,282.00	5,672,266.65	4,707,322.25	21,162.32	943,782.08
199 E 31 ----	GUIDANCE & COUNSELING	3,921,643.00	4,010,456.00	3,373,709.51	1,786.54	634,959.95
199 E 33 ----	HEALTH SERVICES	1,244,846.00	1,177,503.00	976,413.60	16,539.88	184,549.52
199 E 34 ----	PUPIL TRANSPORTATION	2,977,186.00	3,431,186.00	2,987,534.83	14,734.33	428,916.84
199 E 36 ----	COCURR./EXTRACURR.ACTIVITIES	3,594,960.00	3,481,081.00	2,921,668.28	70,758.89	488,653.83
199 E 41 ----	GENERAL ADMINISTRATION	3,881,347.00	4,015,940.00	2,990,065.77	482,530.16	543,344.07
199 E 51 ----	PLANT MAINTENANCE & OPERATIONS	11,809,022.00	11,807,422.00	10,069,793.98	420,506.98	1,317,121.04
199 E 52 ----	SECURITY & MONITORING SERVICES	1,763,790.00	1,738,836.00	1,216,681.08	400,903.26	121,251.66
199 E 53 ----	DATA PROCESSING SERVICES	1,961,842.00	1,812,442.00	1,568,919.47	22,456.38	221,066.15
199 E 95 ----	PYMTS.TO JJAEP PROGRAMS	20,000.00	20,000.00	8,658.00	11,230.00	112.00
199 E 97 ----	PAYMENTS TO TAX INCREMENT FUND	17,614,428.00	18,263,975.00	0.00	0.00	18,263,975.00
199 E 99 ----	Tax Costs	740,992.00	841,992.00	624,054.87	217,566.97	370.16
199 E -- ----	Expense	116,985,139.00	117,338,074.10	83,439,972.88	2,125,773.89	31,772,327.33
199 - -- ----	GENERAL FUND	989,079.00	878,662.57	12,242,678.49	-2,229,164.06	-9,134,851.86

FND T FC OBJ	OBJ	2022-23 Original Budget	2022-23 Revised Budget	2022-23 FYTD Activity	Encumbered Amount	Unencumbered Balance - YTD Act
R	Revenue					
240 R 00 ----		4,254,824.00	4,254,824.00	4,120,346.84	0.00	134,477.16
240 R -- ----	Revenue	4,254,824.00	4,254,824.00	4,120,346.84	0.00	134,477.16
E	Expense					
240 E 35 ----	FOOD SERVICES	4,025,574.00	4,669,574.00	3,649,393.26	30,412.85	989,767.89
240 E 51 ----	PLANT MAINTENANCE & OPERATIONS	78,000.00	78,000.00	6,901.70	0.00	71,098.30
240 E -- ----	Expense	4,103,574.00	4,747,574.00	3,656,294.96	30,412.85	1,060,866.19
240 - -- ----	FOOD SERVICE	151,250.00	-492,750.00	464,051.88	-30,412.85	-926,389.03
R	Revenue					
599 R 00 ----		37,201,498.00	37,201,498.00	37,504,968.96	0.00	-303,470.96
599 R -- ----	Revenue	37,201,498.00	37,201,498.00	37,504,968.96	0.00	-303,470.96
E	Expense					
599 E 71 ----	DEBT SERVICES	37,201,498.00	37,201,498.00	36,828,139.87	8,750.00	364,608.13
599 E -- ----	Expense	37,201,498.00	37,201,498.00	36,828,139.87	8,750.00	364,608.13
599 - -- ----	DEBT SERVICE	0.00	0.00	676,829.09	-8,750.00	-668,079.09
Grand Revenue		159,886,076.00	160,206,394.67	137,939,502.42	-103,390.17	22,370,282.42
Grand Expense		159,694,543.00	160,694,202.17	125,193,234.18	2,264,157.19	33,236,810.80
Grand Totals		191,533.00	487,807.50	12,746,268.24	2,367,547.36	10,866,528.38
	Profit		Loss	Profit	Loss	Loss

Number of Accounts: 5044



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Balanced Scorecard Priority 3: Culture, Climate and Safety	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	INFORMATION ONLY	
<b>Template Attachments:</b>	Yes	
<b>If yes, then select what applies:</b>	Presentation	
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> The Balanced Scorecard represents what is valued in Midlothian ISD. The monthly presentation of one of the four priorities throughout the year ensures that the organization is focused on the progress of the district and that continuous improvement remains a focal point of the work of the board and district.</p> <p><b>WHAT:</b> The Balanced Scorecard Board Report is a systematic, cyclical process for review of all four priorities . This report provides an update on the status of Priority 3: Culture, Climate and Safety and the the work within our key strategic actions aligned to the performance objectives adopted by the Board.</p>	
<b>Strategic Priority: (Primary)</b>	<b>Priority 3: Culture, Climate and Safety</b>	
<b>Performance Objective: (Primary)</b>		
<b>Strategic Priority: (Secondary - if needed)</b>		
<b>Performance Objective: (Secondary - if needed)</b>		
<b>Legal Reference: (1) / (2)</b>	N/A	
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Jennifer Ellison	
	District Leadership	Executive Director

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 1, 2023	
<b>Agenda Item:</b>	Board Subcommittee Report - Governance	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	INFORMATION ONLY	
<b>Template Attachments:</b>	No	PDF
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> The Board selected Gary Vineyard, Eduardo Gonzalez, and Tami Tobey to serve as subcommittee members on the Governance Committee for 2022/2023 with the Superintendent.</p> <p><b>WHAT:</b> This agenda item offers an opportunity for this subcommittee to report and update the Board as a whole on the recent subcommittee meeting from May 1, 2023.</p> <p><b>Topics addressed included:</b></p> <ul style="list-style-type: none"> <li>-Review from last meeting</li> <li>-RYHT Programs</li> <li>-Board to the Classroom</li> <li>-Conference schedules</li> <li>-Discussion of who sets the vision for the district; Priorities are adopted by the board</li> </ul>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	1.3 Continuous Improvement of Curriculum, Professional Development, and the Art and Science of Teaching	
<b>Legal Reference: (1) / (2)</b>	N/A	
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Jo Ann Fey, Ed.D.	Trustee
	District Leadership	Gary Vineyard (Chairperson)

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Discuss Change to Local Policy CDC	
<b>Requires Board Action:</b>	Not at this time.	
<b>Agenda Location:</b>	INFORMATION ONLY	
<b>Template Attachments:</b>	Yes	
<b>If yes, then select what applies:</b>	PDF	
<b>Link to the presentation:</b>	No presentation for this item.	<a href="https://docs.google.com/document/d/19Pnb3ERzSXlvP5hvffTTKo8pdtor22-7/edit">https://docs.google.com/document/d/19Pnb3ERzSXlvP5hvffTTKo8pdtor22-7/edit</a>
<b>Background Information</b>	<p><b>WHY:</b> Local policy CDC allows the district to consider revenues, gifts and other revenues.</p> <p><b>WHAT:</b> The local policy that requires change is: prior approval from the <b>Superintendent's designee</b></p> <p>The change in this policy reflect an update based on new position titles, and/or a change in practice.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and Financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>	CDC-OTHER REVENUES - GIFTS AND SOLICITATIONS	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Motion: "N/A"	
<b>Presenter:</b>	Jennifer Ellison	Ron Bland, Ed.D., (D)
	District Leadership	Director of Engagement

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**Note:** For purposes of this policy, the terms “gift” and “donation” have the same meaning.

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### **Unsolicited Gifts**

#### *Authority to Accept*

The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval.

Once accepted, a gift becomes the sole property of the District.

#### *Criteria for Acceptance*

The District shall not accept any gift that would violate or conflict with policies of or actions by the Board or with federal or state law.

Before the Superintendent accepts a gift or recommends acceptance of a gift to the Board, as applicable, the Superintendent shall consider whether the gift:

1. Has a purpose consistent with the District's educational philosophy, goals, and objectives;
2. Places any restrictions on a campus or District program;
3. Would support a program that the Board may be unable or unwilling to continue when the donation of funds is exhausted;
4. Would result in ancillary or ongoing costs for the District;
5. Requires employment of additional personnel;
6. Requires or implies the endorsement of a specific business or product [see GKB for advertising opportunities];
7. Would result in inequitable funding, equipment, or resources among District schools or programs;
8. Obligates the District or a campus to engage in specific actions; or
9. Affects the physical structure of a building or would require extensive maintenance on the part of the District.

### **Solicitations**

An employee who solicits gifts on behalf of the District or for use in the fulfillment of his or her professional responsibilities shall comply

OTHER REVENUES  
GIFTS AND SOLICITATIONS

CDC  
(LOCAL)

with relevant state and federal law and any District administrative regulations.

All donations solicited on behalf of the District, including solicitations in the name of the District or a campus, or donations solicited using District or campus resources, become the sole property of the District.

Web-Based Solicitations

An employee may solicit web-based donations of money or items for use by the employee in fulfilling his or her professional responsibilities or for the District's use, including "crowdfunding." However, an employee shall obtain prior approval from the ~~employee's supervisor~~ Superintendent's designee before using the name or image of the District, a campus, or any student.

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Board President Designation of Board Subcommittee Members for 23/24	
<b>Agenda Location:</b>	INFORMATION ONLY	
<b>Template Attachments:</b>	No	N/A
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> According to the Board Standard Operating Procedures, Standing Committees (1) The Board shall create the following committees, which shall be responsible for specific assignments as periodically authorized by action of the Board:</p> <ul style="list-style-type: none"> <li>• Curriculum &amp; Instruction Committee</li> <li>• Administrative &amp; HR Committee</li> <li>• Business &amp; Operations Committee</li> <li>• Governance Committee</li> </ul> <p>(2) Membership on the standing committees shall be appointed by the Board President and shall be reevaluated annually. (3) Board committees shall be advisory in nature and shall not exercise any administrative authority. (4) Other committees may be created by approval of the Board.</p> <p><b>WHAT:</b> With the installation of a new trustee and reorganization of the Board, this is an ideal time to reevaluate and appoint the standing Board subcommittees for the 2023/2024 school year (beginning in June 2023).</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.3 Continuous Improvement of Curriculum, Professional Development, and the Art and Science of Teaching	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference:</b> (1) / (2)	N/A	N/A
<b>Policy Reference:</b> (1) / (2)	BDAA-OFFICERS AND OFFICIALS - DUTIES AND REQUIREMENTS OF BOARD OFFICERS	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	

<b>Administration Recommendation</b>	Appointed by the Board President	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Jo Ann Fey, Ed.D.	Tami Tobey
	District Leadership	Board President

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**Minutes of Regular Meeting  
MISD Board of Trustees  
March 20, 2023 / 5:30 pm**

**Board Members Present:** Mike Dillow      Eduardo Gonzalez      Richard Peña      Holly Teague  
Tami Tobey      Gary Vineyard      Jessica Ward

**Administration Present:** Shelle Blaylock      Jo Ann Fey      Sandy Bundrick      Jennifer Ellison  
Darin Kasper      Aaron Williams

**I. FIRST ORDER OF BUSINESS**

- A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551**  
The Board meeting was called to order at 5:30 pm.

The Board moved out of open session at 5:31 pm and into closed session 5:35 pm.

**II. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.**

- A. Discussion of Personnel, Texas Government Code 551.074 - Resignations, Terminations, and Non- renewals of Professional Employees, Employment, Leaves of Absences, Personnel Issues**  
**B. Discuss Purchase, Exchange, Lease, or Value of Real Property 551.072**  
**C. Students, Texas Government Code 551.082, 551.0821**  
    **1. Discipline Issues**  
    **2. Non-Discipline Issues**

The Board moved out of executive session at 6:25 pm.

**III. RECONVENE TO OPEN SESSION**

The Board reconvened at 6:35 pm into open session.

**IV. INTRODUCTION OF MEETING**

**A. Invocation**

The invocation was given by Mike Dillow.

**B. Pledges of Allegiance**

The pledges were led by students of the T.E. Baxter Media Team.

**V. SUPERINTENDENT REPORT**

**A. Good Things**

- Governance Camp and Student Voice where four MISD students presented to board members from across the state.
- Thank you to Ron Bland for coordinating and facilitating the Student Advisory group with all the many facets involved.
- Thank you to the Alicia Cunningham and McClatchey staff for talking directly with the Superintendent and sharing the voice of teachers.

**B. Student Ambassadors**



- Natalie Dean, MHS Junior; Mitchell Nicholas, Heritage HS Senior; and Alijah Hayes, MHS Senior, answered questions from Holly Teague, Jessica Ward, and Tami Tobey such as:
  - What is your favorite class?
  - What has been the most challenging aspect of school this year?
  - What is the best part of attending MHS?

#### **VI. TRUSTEE REPORT on Good Things**

- Mike Dillow shared his recent experience with Midlothian Reads at Coleman Elementary.
- Gary Vineyard remembered Wes Robbins following his recent passing and his dedication to MISD.
- Hollye Teague recognized the MHS and Heritage One Act play participants and their accomplishments as they take the next step in competition later in the week.
- Eduardo Gonzalez gave a shout out to Beckett from Mt. Peak Elementary and the Destination Imagination participants.
- Jessica Ward shared regarding the amazing presentation from the MISD Student Advisory group at the recent Governance Camp and the outstanding work of the powerlifters and boys and girls soccer teams.

#### **VII. PRESENTATIONS / RECOGNITIONS**

##### **A. Mission and Vision**

Tami Tobey read the mission and vision into the record.

##### **B. MISD Board Pledge**

The Board read the pledge into the record.

##### **C. Recognition of MHS State Band Qualifiers**

Kayleigh Hendricks, Joseph Hernandez and Jacey Waits (second time) were recognized for being selected to the 2023 5A All State Band.

##### **D. Recognition of MHS State Swim Qualifies**

MHS Senior, Jon Stephenson, qualified for the State Swim Meet in the 100m Backstroke. This is his second consecutive year to attend State.

##### **E. Recognition of State Wrestling Qualifiers for MHS and Heritage High School**

HHS students Eve Smith, Mario Aguero, Jack Hammon, and Landon Ewton along with MHS students Josh Ramirez, Eli Biermann, Nick Celli, Karson Tompkins, Jack Ashley, and Maddie Hodges all competed at State. Mario Aguero placed sixth in his class with Eli Biermann and Karson Tompkins being named state champions in their classes and Maddie Hodges being named runner up in her class.

##### **F. Recognition of Heritage High School VASE State Advancement**

At the Visual Arts Scholastic Event (VASE), Heritage High School student Emmy Guynes medaled in Area judging and is moving on to state for her artwork entitled, *Thick Air*.

##### **G. Recognition of Dieterich Middle School 2023 Youth Art Month Exhibition Qualifier**

The Texas Art Education Association chose artwork for the 2023 Youth Art Month Exhibition. They chose the artwork of MISD student Aubrey Nichols, from Dieterich Middle School to be displayed at the Exhibition in Austin.

**H. Recognition of MISD District Thespian Award**

The Texas Thespians Board of Directors, named Midlothian ISD as a recipient of the inaugural Texas Thespians Premiere Communities for Theatre Education 2022-2023 Award.

**I. Recognition of MEF Innovative Teaching Grant Recipients and Mini Grant Recipients**

Midlothian Education Foundation awarded \$34,915 in Innovative Teaching grants and \$6,743 in STEM mini-grants this week to many deserving staff members.

**J. Recognition of Gifts and/or Donations**

Tami Tobey recognized the individuals who had donated to MISD during the month of March 2023.

**VIII. PUBLIC COMMENT- *for Items on the Agenda:* Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.**

- Sarah Ussery addressed the Board with concerns relating to teacher retention.
- Whitney Krupala asked the Board to propose a 23/24 calendar with a 4-day week or stay with the standard 5-day school week calendar.
- Chelsea Hornburg shared specific questions for trustees to ask or consider relating to the 23/24 proposed calendar.
- Lisa Healy asked that several items from the consent agenda be pulled for discussion.

**IX. DISCUSSION/ACTION: ADMINISTRATION & HUMAN RESOURCES**

**A. Consider Revisions to Policy FNA (LOCAL)**

Item was postponed to a future meeting.

**B. Consider and Discuss 2023-2024 Calendar Options**

Eduardo Gonzalez made a motion, seconded by Richard Pena, to approve the 2023/2024 Calendar as presented. The motion passed with a vote of 6-1. Gary Vineyard voted against the motion.

**C. Consider Creation of 2023 Board Subcommittee for Servant Leader Nomination Process**

Gary Vineyard made a motion, seconded by Tami Tobey, for Jessica Ward, Mike Dillow and Holly Teague to serve as the 2023 Servant Leader Subcommittee. The motion passed with a vote of 7-0.

**X. DISCUSSION/ACTION: BUSINESS & FINANCE**

**A. Receive Update on 2016 Bond Projects**

An update on the Heritage High School auditorium was provided by Carla Kolber from Adolfson & Peterson.

**B. Receive an Update from the Business and Operations Subcommittee Meeting held on 03/07/2023**

Mike Dillow provided an update from the most recent Business and Operations Subcommittee meeting.

**C. Review Business Reports**

Sandy Bundrick reviewed the business reports from the past month.

**XI. DISCUSSION/ACTION: CURRICULUM AND INSTRUCTION**

**A. Balanced Scorecard Priority 1: Student Success Update**

Shelle Blaylock provided an update on the status of 2022-23 middle of the year lead data in Priority 1: Student Success key strategic actions and performance objectives. Information provided is based on data from June 2022 through data available on February 3, 2023. Data reported relates to long-term outcomes that support the board approved priority and performance objectives in Student Success.

**B. Receive Update on Board Curriculum and Instruction Subcommittee Meeting from February 27, 2023**

Mr. Gonzalez provided a review of the recent Board Curriculum and Instruction Subcommittee meeting. Topics included: Middle of the year lag report; GPA Committee and EIC(LOCAL); CKH 23/24 Plan and the MOY Priority 1 update to the Board.

**XII. INFORMATION ONLY**

**A. Receive an Update from the Governance Subcommittee Meeting held on March 6, 2023**

Tami Tobey provided an update from the recent governance subcommittee meeting. Topics discussed included: Review of Naming Policy, -Marketing/Advertising, Naming Policy, Advocacy, Board SOP Timeline.

**XIII. CONSENT AGENDA**

**A. Consider Meeting Minutes**

1. February 8, 2023 - Workshop Meeting Minutes
2. February 8, 2023 (5:30 pm) - Special Meeting Minutes
3. February 13, 2023 - Regular Meeting Minutes
4. March 6, 2023 - Special Meeting Minutes

**B. Consider Budget Amendments**

**C. Consider Approval of Gifts and/or Donations**

**D. Consider Approving Administrative Contracts for 2023/2024**

**E. Consider Approving Local Policy Revisions with Policy Update 120 (CB, CKC, FNG, and FO Local)**

**F. Consider Approving Additional Staff Requests for 2023/2024**

**G. Consider Approving Election Contract with Ellis County Elections Administrator for May 6, 2023 General Trustee and Bond Election**

**H. Consider Approving Notice of Election for the May 6, 2023 Trustee General Election**

**I. Consider Approving the Capturing Kids Hearts Contract for 2023/2024**

Gary Vineyard asked to pull Item F and Mike Dillow asked to pull Item E. Gary Vineyard made the motion, seconded by Eduardo Gonzalez, to approve the Consent Agenda as presented with the exception of Items E and F. The motion passed with a vote of 7-0.

**Item E: Consider Approving Local Policy Revisions with Policy Update 120 (CB, CKC, FNG, and FO Local)**

This item was moved to the April meeting date.

**Item F: Consider Approving Additional Staff Requests for 2023/2024**

Gary Vineyard moved, seconded by Holly Teauge, to approve the item as presented. The motion passed with a vote of 7-0.

**XIV. Action, if any, on Items Discussed in Closed Session**

N/A

**XV. PUBLIC COMMENT - *for non-agenda items***

Lisa Healy asked the Board to leave TASB and TASA membership moving forward.

**XVI. Consider Agenda Items/Topics for Upcoming Meetings**

Nothing shared at this time.

**XVII. ADJOURNMENT OF MEETING**

The meeting adjourned at 10:16 pm.

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**Board President**

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**Board Secretary**

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**May 15, 2023**

**Date**

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**Minutes of Regular Meeting  
MISD Board of Trustees  
April 17, 2023 / 5:30 pm**

**Board Members Present:** Mike Dillow      Eduardo Gonzalez      Richard Peña      Holly Teague  
Tami Tobey      Gary Vineyard      Jessica Ward  
**Administration Present:** Shelle Blaylock      Jo Ann Fey      Sandy Bundrick      Jennifer Ellison  
Aaron Williams

**I. FIRST ORDER OF BUSINESS**

- A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551**

The Board meeting was called to order at 5:30 pm.

The Board moved out of open session at 5:31 pm and into closed session 5:35 pm.

**II. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.**

- A. Discussion of Personnel, Texas Government Code 551.074 - Resignations, Terminations, and Non- renewals of Professional Employees, Employment, Leaves of Absences, Personnel Issues**
- 1. Discuss Teacher/Professional Contract Recommendations for 2023/2024**
- B. Consultation with Attorney, Texas Government Code Chapter 551.071**
- C. Safety and Security, Texas Government Code Chapter 551.076**
- D. Discuss Purchase, Exchange, Lease, or Value of Real Property 551.072**
- E. Students, Texas Government Code 551.082, 551.0821**
- 1. Discipline Issues**
- 2. Non-Discipline Issues**

The Board moved out of executive session at 6:25 pm.

**III. RECONVENE TO OPEN SESSION**

The Board reconvened at 6:35 pm into open session.

**IV. INTRODUCTION OF MEETING**

**A. Invocation**

The invocation was given by Eduardo Gonzalez.

**B. Pledges of Allegiance**

The pledges were led by students from Coleman Elementary Student Council and members of Ms. Reyes' class.

**V. SUPERINTENDENT REPORT**

**A. Good Things**

- Dr. Fey shared that there are many wonderful things happening around MISD and this week wanted to highlight the MHS One Act Play team as they ventured to Lubbock for Regional competition.

**B. Student Ambassadors**

Keyawna Cass, Heritage HS Sophomore; and Lupita Servin, MHS Senior; answered questions from Richard Pena and Mike Dillow such as:

- What was the best part of this past school year?
- What are you most looking forward to next year?
- What has been your favorite experience in MISD?

**VI. TRUSTEE REPORT on Good Things**

- Gary Vineyard enjoyed the opportunity to help judge the Mr. HHS event last week.
- Eduardo Gonzalez talked about the Frank Seale Middle School high jump athlete and how great it was to see the celebrations on social media.
- Tami Tobey recognized the military signing day and the JROTC program.
- Mike Dillow shared the excitement in seeing FFA students and Special Olympic students during the “Day in the Ring”.

**VII. PRESENTATIONS / RECOGNITIONS**

**A. Mission and Vision**

Tami Tobey read the Mission and Vision into the record.

**B. MISD Board Pledge**

The Board read the Pledge into the record.

**C. Recognition of State Powerlifting Students**

Bradyn Smith, LJ Adeniran, and Tyler Ethridge along with Kalli Arroyo, Tatum Hocker, Evah Mayfield, Dawn Haddox, Hannah Brooks, Ainsleigh Walton, Maddie Hodges, Lyndsey McCauley, Shylar McKenzie, Molly Greeson, Rylee Wallingsford were recognized for qualifying for the state Powerlifting Meeting.

**D. Recognition of Gifts and/or Donations**

Tami Tobey recognized the individuals who had donated to MISD during the month of April 2023.

**VIII. PUBLIC COMMENT- *for Items on the Agenda:* Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.**

- Lisa Healy asked that the Board refuse to take action on the “No Voucher” Resolution.

**IX. DISCUSSION/ACTION: ADMINISTRATION & HUMAN RESOURCES**

**A. Balanced Scorecard Priority 2: Capacity Building and Effective Leadership**

Dr. Aaron Williams provided an update on the status of 2022-23 middle of the year lead data in Priority 2: Capacity Building and Effective Leadership.

**B. Discuss Local Policy Revisions with Policy Update 120 (CB, CKC, FNG, and FO Local)**

Dr. Williams shared a new procedure with the Board for reviewing proposed policy revisions. The proposed revisions will be brought to the Board for the first reading, if there is concern or additional discussion needed the policy will go to the Governance Subcommittee for review and then brought back to the Board for the second reading and approval.

- FNG and FO proposed revisions will be taken to the subcommittee in May.

**C. Discuss Local Policy Revision DCE (LOCAL)**

The first reading and review of DCE(LOCAL) was shared with the Board. The policy will be brought for action at the May board meeting.

**D. Consider and Approve Recommendations from the Servant Leader Subcommittee**

Tami Tobey made the motion, seconded by Gary Vineyard, to approve the recommendations of the subcommittee as presented for the 2023 Servant Leader Recipients. The motion passed with a vote of 7-0.

**E. Receive an Update from the HR Subcommittee Meeting on March 30, 2023**

Jessica Ward provided an update on the recent HR Subcommittee Meeting. Topics discussed included: 23/24 Proposed Dress Code, UTA Affiliation Agreement, Project Adam Safe Heart Schools, and potential upcoming policies.

**F. Discuss Dress Code Recommendations for 2023/2024**

Krista Tipton presented the Proposed Dress Code for 2023-2024 and gathered feedback from trustees. A recommendation for action will be brought to the Board at the May meeting.

**X. DISCUSSION/ACTION: BUSINESS & FINANCE**

**A. Discuss 2023/2024 Budget Workshop #2**

Sandy Bundrick provided information relating to the budget preparation for 2023/2024. Information discussed included preliminary budget data, budget projections for next year and an overall summary of the current situation. Additional information will be shared at the May 1, 2023 Budget Workshop.

**B. Consider Approval of CSP 2223-01 Baxter Kitchen Renovations**

Jessica Ward made a motion, seconded by Eduardo Gonzalez, to award Morales Construction Services the Baxter Kitchen Renovation project in the amount of \$781,704. The motion passed with a vote of 7-0.

**C. Receive an Update from the Business and Operations Subcommittee Meeting**

Mike Dillow provided an update from the most recent Business and Operations Subcommittee meeting. Topics discussed included: Baxter kitchen renovations, Baxter HVAC replacements, quarterly investment report; Aramark Food Service Renewal, budget amendments, and consent agenda items

**D. Review Business Reports**

Sandy Bundrick reviewed the business reports from the past month.

**XI. DISCUSSION/ACTION: CURRICULUM AND INSTRUCTION**

**A. Consider Proposed Revisions to Local Policy EF(LOCAL): Instructional Resources**

Holly Teague made a motion, seconded by Richard Pena, to move to approve revisions to EF(LOCAL) as presented. The motion passed with a vote of 7-0.

**B. Receive Update from the Curriculum and Instruction Subcommittee Meeting held Apr 6, 2023**

Mr. Gonzalez provided a review of the recent Board Curriculum and Instruction Subcommittee meeting. Topics included: Mentor's Care Annual Report and the EF(LOCAL) review with legal counsel.

**XII. DISCUSSION/ACTION: GOVERNANCE**

**A. Receive Update from Governance Subcommittee Meeting held April 6, 2023**

Tami Tobey provided a review of the recent Governance Subcommittee meeting; topics discussed included: Review from the last meeting, 2023/2024 Board Calendar, Facility Naming discussion, and School Voucher Resolution.

**B. Consider Approving Advocacy Resolution for 2022-2024**

Gary Vineyard made a motion, seconded by Richard Pena, to approve the Resolution: VOUCHERS, EDUCATION SAVINGS ACCOUNTS, TAXPAYER SAVINGS GRANTS, AND OTHER MECHANISMS THAT REDUCE PUBLIC EDUCATION FUNDING as presented. The motion passed with a vote of 6-1. Mike Dillow voted against the motion. Tami Tobey read the resolution into the record.

**C. Consider Reporting of Trustee Individual Continuing Education Credits**

The Board President made the required announcement of each trustee who:

- Had completed the required continuing education;
- Had exceeded the required continuing education; and
- Is deficient in meeting the required continuing education.

**XIII. CONSENT AGENDA**

**A. Consider Meeting Minutes**

**1. March 27, 2023 - Special Meeting Minutes**

**B. Quarterly Investment Report**

**C. Consider Requisitions over \$50,000**

**D. Consider Budget Amendments**

**E. Consider Approval of Gifts and/or Donations**

**F. Consider Approving Teacher/Professional Contract for 2023/2024**

**G. Consider Approving TSTC Memorandum of Understanding for 2023/2024**

**H. Consider Approving Region 10 Contracts for 2023/2024**

**I. Consider Food Service Renewal for 2023/2024**

**J. Consider and Approve IMA TEKS Certification for 2023/2024**

Holly Teague made a motion, seconded by Gary Vineyard, to approve the Consent Agenda as presented. The motion passed with a vote of 7-0.

**XIV. INFORMATION ONLY**

N/A

**XV. Action, if any, on Items Discussed in Closed Session**

N/A

**XVI. PUBLIC COMMENT - *for non-agenda items***

Lisa Healy offered her talents and services as a volunteer for future needs within the district.

**XVII. Consider Agenda Items/Topics for Upcoming Meetings**

Nothing shared at this time.

The Board moved out of open session and into closed session at 9:41 pm.

The Board moved out of closed session at 10:42 pm and reconvened in open session at 10:45 pm.

Gary Vineyard, along with the rest of the Board, recognized Holly Teague for her service to MISD over the last year and thanked her for being part of the Board.

**XVIII. ADJOURNMENT OF MEETING**

The meeting adjourned at 10:46 pm.

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**Board President**

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**Board Secretary**

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**May 15, 2023**

**Date**



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**Minutes of Special Meeting  
MISD Board of Trustees  
April 24, 2023 / 5:00 pm**

**Board Members Present:** Mike Dillow   Eduardo Gonzalez   Richard Peña   Tami Tobey   Jessica Ward  
Holly Teague arrived at 5:10 pm

**Board Members Absent:** Gary Vineyard

**Administration Present:** Jo Ann Fey   Sandy Bundrick   Jennifer Ellison   Shelle Blaylock  
Darin Kasper   Aaron Williams

**I. FIRST ORDER OF BUSINESS**

- A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551**

The Board meeting was called to order at 5:00 pm.

The Board moved out of open session at 5:01 pm and into closed session 5:02 pm.

**II. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.**

- A. Discussion of Personnel, Texas Government Code 551.074 - Resignations, Terminations, and Non- renewals of Professional Employees, Employment, Leaves of Absences, Personnel Issues**

The Board moved out of executive session at 5:27pm.

**III. RECONVENE TO OPEN SESSION**

The Board reconvened at 5:30 pm into open session.

**IV. INTRODUCTION OF MEETING**

- A. Invocation**

The invocation was given by Mike Dillow.

- B. Pledges of Allegiance**

The pledges were said by all attendees.

- V. PUBLIC COMMENT- *for Items on the Agenda*: Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.**

There was no public comment for this meeting.

**VI. DISCUSSION/ACTION: ADMINISTRATION & HUMAN RESOURCES**

- A. Consider Naming of Executive Director of Leadership Development**

Holly Teague made a motion, seconded by Richard Pena, to approve Dr. Kalee McMullen as the Executive Director of Leadership Development. The motion passed with a vote of 6-0.

**B. Consider Naming of Principal of Longbranch Elementary**

Holly Teague made a motion, seconded by Richard Pena, to approve Holly Walker as the Principal of Longbranch Elementary. The motion passed with a vote of 6-0.

**C. Consider Naming of Director of Compliance and Accountability**

Holly Teague made a motion, seconded by Richard Pena, to approve Mendy Autry as the Director of Compliance and Accountability. The motion passed with a vote of 6-0.

**D. Action, if any, on Items Discussed in Closed Session**

No additional items to be considered.

**VII. ADJOURNMENT OF MEETING**

The meeting adjourned at 5:34 pm.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

May 15, 2023

\_\_\_\_\_  
Date

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**Minutes of Special Meeting  
MISD Board of Trustees  
May 1, 2023 / 5:30 pm**

**Board Members Present:** Holly Teague Eduardo Gonzalez Tami Tobey Jessica Ward Gary Vineyard  
Mike Dillow arrived at 6:05 pm

**Board Members via Zoom:** Richard Peña

**Administration Present:** Jo Ann Fey Sandy Bundrick Jennifer Ellison Darin Kasper

**I. FIRST ORDER OF BUSINESS**

- A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551**

The Board meeting was called to order at 5:33 pm.

**II. INTRODUCTION OF MEETING**

**A. Invocation**

The invocation was given by Eduardo Gonzalez.

**B. Pledges of Allegiance**

The pledges were said by all attendees.

- III. PUBLIC COMMENT- *for Items on the Agenda*: Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.**

There was no public comment for this meeting.

**IV. INFORMATION ITEMS**

**A. Discuss 2023-2024 Budget Workshop #3: Budget Assumptions**

Sandy Bundrick provided an update on the 2023/2024 Budget process and shared information pertaining to the preliminary budget assumptions for the general operating fund, child nutrition fund and debt service fund.

**V. ADJOURNMENT OF MEETING**

The meeting adjourned at 6:28 pm.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Secretary

May 15, 2023

Date

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Consider Budget Amendments	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> To amend the annual budget to allow expenditures to be spent from the correct function according to TEA guidelines.</p> <p><b>WHAT:</b></p> <p><b>General Fund:</b>            Transfer \$980 from Instruction (\$317), Staff Development (\$459) and Counseling Services (\$204) to School Leadership (\$847), Health Services (\$10) and Security (\$123) for MHS.            Revise the budget for the donation of planners for the MILE students \$215.            Transfer \$1,600 from Instruction to Extra/Co-Curricular for student travel for CTE.            Transfer \$54 from Instruction to Counseling Services for employee travel for Coleman.            Transfer \$566 from Instruction to Extra/Co-Curricular for student travel and dues for The MILE.            Transfer \$1,000 from Staff Development to Instruction for supplies for LEAP.            Transfer \$9 from Health Services to Counseling Services for supplies and employee travel for Longbranch.</p> <p><b>Food Service:</b>            Revise budget to estimated revenue and expenses (\$84,704).</p> <p><b>Debt Service:</b>            Revise budget to estimated revenue \$744,654.</p>	
<b>Strategic Priority: (Primary)</b>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective: (Primary)</b>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	Texas Education Agency	N/A

<b>Policy Reference: (1) / (2)</b>	CE-ANNUAL OPERATING BUDGET	
<b>Fiscal Impact/Budget Function Code:</b>	None	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	Presented as a consent item. If the item is pulled from the consent agenda, the motion might be: "I move to approve the budget amendment to the 2022-2023 budget as presented."	
<b>Presenter:</b>	Sandy Bundrick	
	District Leadership	

Adopted/Amended Budgets for Funds 170, 180, and 199 (Library, Athletics, & General Fund)

	<u>% OF BUDGET</u>	<u>ORIGINAL BUDGET TOTALS</u>	<u>PREVIOUS AMENDMENTS</u>	<u>THIS AMENDMENT</u>	<u>AMENDED BUDGET TOTALS</u>	<u>% OF BUDGET</u>
<b>Revenues</b>						
57 Local	59.42%	\$70,375,751	\$5,080,141	\$215 [2]	\$75,456,107	63.55%
58 State	38.94%	\$46,120,003	(\$4,790,558)	\$0	\$41,329,445	34.80%
59 Federal	1.63%	\$1,934,000	\$30,736	\$0	\$1,964,736	1.65%
79 Other Resources	0.00%	\$0	\$0	\$0	\$0	0.00%
Total Revs FY22-23	99.99%	<u>\$118,429,754</u>	<u>\$320,319</u>	<u>\$215</u>	<u>\$118,750,288</u>	100.00%
<b>Expenditures</b>						
<b>FUNCTION</b>						
11 Instruction	49.40%	\$58,491,843	(\$443,037)	(\$1,322) [1] [2] [3] [4] [5] [6]	\$58,047,484	48.86%
12 Media Services	1.12%	\$1,322,830	\$1,253	\$0	\$1,324,083	1.12%
13 Staff Development	1.02%	\$1,205,692	(\$315,862)	(\$1,459) [1] [6]	\$888,371	0.75%
21 Instructional Administration	0.88%	\$1,042,428	(\$12,521)	\$0	\$1,029,907	0.87%
23 School Leadership	4.78%	\$5,655,282	\$16,985	\$847 [1]	\$5,673,114	4.78%
31 Counseling Services	3.31%	\$3,921,643	\$88,813	(\$141) [1] [4] [7]	\$4,010,315	3.38%
32 Social Work Services	0.00%	\$0	\$0	\$0	\$0	0.00%
33 Health Services	1.05%	\$1,244,846	(\$67,343)	\$1 [1] [7]	\$1,177,504	0.99%
34 Transportation	2.51%	\$2,977,186	\$454,000	\$0	\$3,431,186	2.89%
36 Extra/Co-Curricular Activities	3.97%	\$4,696,253	(\$111,155)	\$2,166 [3] [5]	\$4,587,264	3.86%
41 Central Administration	3.28%	\$3,881,347	\$134,593	\$0	\$4,015,940	3.38%
51 Maintenance	9.97%	\$11,813,022	(\$1,600)	\$0	\$11,811,422	9.95%
52 Security	1.55%	\$1,840,120	(\$24,954)	\$123 [1]	\$1,815,289	1.53%
53 Data Processing	1.66%	\$1,961,842	(\$149,400)	\$0	\$1,812,442	1.53%
61 Community Services	0.00%	\$0	\$0	\$0	\$0	0.00%
71 Debt Service	0.00%	\$0	\$0	\$0	\$0	0.00%
81 Facilities	0.00%	\$0	\$0	\$0	\$0	0.00%
95 JJAEP	0.02%	\$20,000	\$0	\$0	\$20,000	0.02%
97 Payments to Tax Increment Fund	14.87%	\$17,614,428	\$649,547	\$0	\$18,263,975	15.38%
99 Tax Costs	0.63%	\$740,992	\$101,000	\$0	\$841,992	0.71%
Total Exps FY22-23	100.02%	<u>\$118,429,754</u>	<u>\$320,319</u>	<u>\$215</u>	<u>\$118,750,288</u>	100.00%
Budgeted Increase / (Decrease) to Fund Balance		<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	

[1] Transfer \$980 from Instruction (\$317), Staff Development (\$459) and Counseling Services (\$204) to School Leadership (\$847), Health Services (\$10) and Security (\$123) for MHS.

[2] Revise budget for donated planners for the MILE students \$215.

[3] Transfer \$1,600 from Instruction to Extra/Co-Curricular for student travel for CTE.

[4] Transfer \$54 from Instruction to Counseling Services for employee travel for Coleman.

[5] Transfer \$566 from Instruction to Extra/Co-Curricular for student travel and dues for The MILE.

[6] Transfer \$1,000 from Staff Development to Instruction for supplies for LEAP.

[7] Transfer \$9 from Health Services to Counseling Services for supplies and employee travel for Longbranch.

Fund 240 Food Service

	<u>% OF BUDGET</u>	<u>ORIGINAL BUDGET TOTALS</u>	<u>PREVIOUS AMENDMENTS</u>	<u>THIS AMENDMENT</u>	<u>AMENDED BUDGET TOTALS</u>	<u>% OF BUDGET</u>
<b>Revenues</b>						
57 Local	60.04%	\$2,554,505	\$0	(\$62,070) [1]	\$2,492,435	52.75%
58 State	0.27%	\$11,668	\$0	\$12,695 [1]	\$24,363	0.52%
59 Federal	39.69%	\$1,688,651	\$0	\$518,800 [1]	\$2,207,451	46.73%
<b>Total Revs FY22-23</b>	<b>100.00%</b>	<u><b>\$4,254,824</b></u>	<u><b>\$0</b></u>	<u><b>\$469,425</b></u>	<u><b>\$4,724,249</b></u>	<b>100.00%</b>
<b>Expenditures</b>						
<b>FUNCTION</b>						
35 Food Service	98.10%	\$4,025,574	\$644,000	\$542,605 [1]	\$5,212,179	98.31%
51 Maintenance	1.90%	\$78,000	\$0	\$11,524 [1]	\$89,524	1.69%
<b>Total Exps FY22-23</b>	<b>100.00%</b>	<u><b>\$4,103,574</b></u>	<u><b>\$644,000</b></u>	<u><b>\$554,129</b></u>	<u><b>\$5,301,703</b></u>	<b>100.00%</b>
<b>Budgeted Increase / (Decrease) to Fund Balance</b>		<u><b>\$151,250</b></u>	<u><b>(\$644,000)</b></u>	<u><b>(\$84,704)</b></u>	<u><b>(\$577,454)</b></u>	

[1] Revise budget to estimated revenue and expenses (\$84,704).

Fund 599 Debt Service

	ORIGINAL BUDGET TOTALS	PREVIOUS AMENDMENTS	THIS AMENDMENT	AMENDED BUDGET TOTALS	% OF BUDGET
<b>Revenues</b>					
57 Local	\$36,914,480	\$0	(\$110,000) [1]	\$36,804,480	96.99%
58 State	\$287,018	\$0	\$854,654 [1]	\$1,141,672	3.01%
59 Federal	\$0	\$0	\$0	\$0	0.00%
79 Other Sources	\$0	\$0	\$0	\$0	0.00%
Total Revs FY22-23	<u>\$37,201,498</u>	<u>\$0</u>	<u>\$744,654</u>	<u>\$37,946,152</u>	100.00%
<b>Expenditures</b>					
<b>FUNCTION</b>					
71 Debt Service	\$37,201,498	\$0	\$0	\$37,201,498	100.00%
89 Other Uses	\$0	\$0	\$0	\$0	0.00%
Total Exps FY22-23	<u>\$37,201,498</u>	<u>\$0</u>	<u>\$0</u>	<u>\$37,201,498</u>	100.00%
Transfers In	\$0	\$0	\$0	\$0	0.00%
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	
Budgeted Increase / (Decrease) to Fund Balance	<u>\$0</u>	<u>\$0</u>	<u>\$744,654</u>	<u>\$744,654</u>	

[1] Revise budget to estimated revenue \$744,654.



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	<b>Consider Approval of Mentor's Care Annual MOU Agreement</b>	
<b>Requires Board Action:</b>	YES	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	
<b>If yes, then select what applies:</b>	Presentation	<a href="#">2023-24 Mentor's Care Agreement</a>
<b>Link to the presentation:</b>	Yes. See link in the box to the right.	<a href="#">Mentor's Care 2023 Mid-Year Presentation</a>
<b>Background Information</b>	<p><b>WHY:</b> MISD Balanced Scorecard places emphasis on providing support to students to help them be successful while earning a well-rounded, rigorous education that prepares them for the future.</p> <p><b>WHAT:</b> Mentor's Care is a program that serves students at MHS, HHS and in LEAP that provides consistent mentorship for at-risk students. Their "connecting struggling high school students with adult volunteers" who mentor students toward graduation and readiness for living purposeful lives. A full time coordinator is housed on each high school campus to coordinate schedules between the mentor and the student to ensure consistent mentorship. Weekly curriculum is taught to the students by the mentor which includes skills to help students realize the importance of learning and planning for the future. Data is collected by Mentor's Care to support the efficacy of the program. Brian Blackwell, Managing Director for Mentor's Care, provided a mid-year update and progress data to date to the Curriculum and Instruction Board Sub-committee on April 6, 2023.</p>	
<b>Strategic Priority: (Primary)</b>	Priority 1: Student Success	
<b>Performance Objective: (Primary)</b>	1.2 All Students Exhibit Yearly Growth in Core Areas	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>		

<b>Fiscal Impact/Budget Function Code:</b>	\$90,000 is allocated in the 2023-24 budget	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	This is a consent agenda item; however, if pulled for discussion a motion might be, "I make a motion to approve the Mentor's Care Agreement as presented for 2023/2024."	
<b>Presenter:</b>	Shelle Blaylock	Sabra Golden
	District Leadership	Director

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Consider MOU with Navarro College for Dual Credit Coursework for MISD Students	
<b>Requires Board Action:</b>	YES	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	
<b>If yes, then select what applies:</b>	PDF	
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> MISD strives to provide a well-rounded, world class education to all students. This includes meeting balanced scorecard priority 1.1 to provide multiple pathways for all students to belong through opportunities to maximize their potential through rigorous learning and challenging experiences</p> <p><b>WHAT:</b> MISD and Navarro College are in partnership to provide dual credit coursework to Midlothian ISD high school students. The memorandum of understanding regarding the high school partnership model allows students the opportunity to complete dual credit courses with multiple entrance and exit points, including education and training courses added for the 2023-24 school year. Midlothian ISD and Navarro College will commit to the terms outlined in the MOU.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>		
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>		
<b>Legal Reference:</b> (1) / (2)		
<b>Policy Reference:</b> (1) / (2)	EHDD-ALTERNATIVE METHODS FOR EARNING CREDIT - COLLEGE COURSE	
<b>Fiscal Impact/Budget Function Code:</b>	None	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	

<b>Motion:</b>	I move to approve the consent agenda item as presented.	
<b>Presenter:</b>	Shelle Blaylock	Sabra Golden
	District Leadership	Director

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Consider Change to Local Policy DCE	
<b>Requires Board Action:</b>	YES	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	
<b>If yes, then select what applies:</b>	PDF	
<b>Link to the presentation:</b>	No presentation for this item.	<a href="https://docs.google.com/document/d/1oNnDiA7Kt">https://docs.google.com/document/d/1oNnDiA7Kt</a>
<b>Background Information</b>	<p><b>WHY:</b> Local policy DCE allows the district to provide non-Chapter 21 contracts to professionals in our system who do not hold traditional education licensure. By doing so we can provide industry-standard job security through a renewable term contract rather than an annual letter of intent. This is standard practice among school districts for executive level positions and higher.</p> <p><b>WHAT:</b> The local policy that requires change is:  <b>DCE: Employment Practices: Other Types of Contracts</b></p> <p>The change in this policy reflects an update based on new position titles, no change in practice or application of policy.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 2: Capacity Building and Effective Leadership	
<b>Performance Objective:</b> <i>(Primary)</i>	2.1 Recruit and Retain High-potential Talent	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 2: Capacity Building and Effective Leadership	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	2.3 Development of a High-performaning Organizational System	
<b>Legal Reference:</b> (1) / (2)		
<b>Policy Reference:</b> (1) / (2)	DCE-EMPLOYMENT PRACTICES - OTHER TYPES	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Consent Item: If pulled, a suggested motion might be, "I move to approve the the changes to DCE Local as presented."	
<b>Presenter:</b>	Aaron Williams, Ed.D.	
	Asst. Superintendent - Administration and Human Resources	

EMPLOYMENT PRACTICES  
OTHER TYPES OF CONTRACTS

DCE  
(LOCAL)

**Non-Chapter 21 Contracts**

The District shall employ on non-Chapter 21 contracts, not to be governed by Chapter 21 of the Education Code, the following positions: ~~assistant~~

**Appeal of Employment Actions**

~~superintendent for finance and operations, assistant superintendent for engagement and strategic innovation, and chief technology officer~~ Executive Director of Operations, Executive Director of PEIMS/SIS, Executive Director of Technology, and Chief Financial Officer.

An employee may appeal discharge during the contract period in accordance with DCE(LEGAL).

An employee whose contract is not reissued at the end of the contract period may appeal in accordance with DGBA(LOCAL).

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Consider Proposed Student Dress Code 23-24	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	
<b>If yes, then select what applies:</b>	Presentation	N/A
<b>Link to the presentation:</b>	Yes. See link in the box to the right	<a href="#">Proposed Dress Code 23-24 Presentation</a>
<b>Background Information</b>	<p><b>WHY:</b> In order to provide a safe and secure learning environment and limit distractions to education, campus and district administrators annually review the MISD Student Dress Code and bring the proposed draft to the Board for review.</p> <p><b>WHAT:</b> Campus administrators gathered input from various stakeholders before meeting to discuss revisions that are being proposed tonight.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Primary)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>		
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>		
<b>Legal Reference: (1) / (2)</b>	Texas Education Agency	FNCA (LEGAL)
<b>Policy Reference: (1) / (2)</b>	N/A	N/A
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Consent Item: If pulled, a suggested motion might be, "I move to approve the 23/24 Dress Code as presented."	
<b>Presenter:</b>	Aaron Williams, Ed.D.	Krista Tipton (ED)
	Asst. Superintendent - Administration and Human Resources	Executive Director (ED) - Administration and Student Services



## **Student Dress Code: 2023-2024**

In order to maintain an orderly environment conducive to the attainment of the educational mission and purpose of the district, all students shall be required to meet the expectations of this dress and grooming code. Safety & security, modesty and MISD Student Code of Conduct policies are factors that are considered in the establishment of this dress and grooming code. Students, teachers, parents and administrators must work together to assume responsibility for complying with and enforcing the dress code adopted by the Midlothian ISD.

### **Safety & Security Guidelines**

1. Students are required to wear the current year student ID around their neck while on campus, except when participating in physical activities.
2. Hats, caps, beanies, sunglasses, or other head coverings that are not worn for medical or religious reasons, may not be worn inside the school building because these items could make it difficult for staff and security personnel to identify individuals.
3. Garments with hoods may not be worn with the hood over the head inside the building during the school day because these items could make it difficult for staff and security personnel to identify individuals.
4. For health and safety reasons, footwear must be worn at all times. Any shoes that are not considered safe (i.e. cleats, shoes with wheels, slippers, etc) are prohibited.
5. Gang-related clothing, shoes, boots, jewelry, bandanas, tattoos, or grooming styles that identify a student as a member of a gang or other unauthorized group are prohibited.
6. Any article of clothing or apparel that is deemed by an administrator to potentially cause a health or safety concern is prohibited.

### **Modesty Guidelines**

1. Shirts and blouses must be hemmed to fit around the arm. Tank tops, ribbed tank tops, muscle shirts, and spaghetti straps are prohibited.
2. Off-the-shoulder shirts, blouses, or sweaters are prohibited.
3. Shirts, blouses, and sweaters that show the skin of the torso when arms are raised above the head are prohibited.
4. Sheer, lace, see-through or excessively tight fitting garments are prohibited.
5. Torn clothing and clothing with holes above finger-tip length\* which expose skin or undergarments are prohibited.
6. All pants, skirts, and shorts shall be sized appropriately and worn at the waist with no sagging.



7. Dresses and skirts must extend to the end of the fingertips.\* The same standard applies to slits in dresses and skirts.
8. If tights, leggings, or other form fitting pants are worn, the buttocks and the pelvic area must be covered at all times by a dress, skirt, shirt or shorts.
9. Shorts must extend to the end of the fingertips.\* Spandex and biker shorts are prohibited unless the length exceeds the end of the fingertips\* and the length of the shirt worn.
10. Modesty concerns due to a lack of appropriate undergarments will be addressed. Undergarments shall not be visible in any manner.
11. Inappropriate sleepwear is prohibited.

*\* Fingertip measurement is when shoulders are relaxed, arms at the side, and fingers extended.*

### **Student Code of Conduct Guidelines**

1. Advertisements or symbols that can be interpreted as promoting, depicting, or insinuating the use of drugs, alcohol, tobacco products, violence, or of a sexual nature are prohibited.
2. Apparel will not display lewd, offensive, vulgar, obscene, or contain sexually suggestive pictures, emblems, slogans, slurs or writings on clothing.
3. An item of apparel or makeup that is considered a distraction or disruption is prohibited.
4. Tattoos which are visible that are distractive, lewd, vulgar, depict profanity, prohibited items (i.e. alcohol, drugs, or tobacco products, etc), or contain slurs are prohibited.
5. Tennis/athletic shoes must be worn for physical education classes.

### **Compliance with Dress Code**

*The building principal or his/her designated representative has the authority to enforce the dress code. If the principal, or designated representative, determines that a student's grooming or clothing violates the school's dress code, the student may be given disciplinary consequences. The student may be assigned to in-school suspension for the remainder of the day. Repeated offenses may result in more serious disciplinary actions in accordance with the Student Code of Conduct. The district reserves the right to prohibit any clothing, apparel, or grooming style that the administration determines to be reasonably expected to pose a health or safety hazard or to cause substantial disruption of, distraction from, or interfere with general school operations. In addition, extracurricular programs may have additional requirements or guidelines for students participating in those programs. Students, teachers, parents and administrators must work together to assume responsibility for complying and enforcing the dress code adopted by the Midlothian ISD.*

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Consider Contract Recommendations 23/24	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> Each year staff (administrators, teachers, nurses, counselors, and librarians) are evaluated by supervising staff and contract renewal recommendations are then submitted for Board consideration. The recommendations follow on the attached spreadsheet.</p> <p><b>WHAT:</b> Personnel is discussed in Closed Session under Texas Government Codes 551.074. Administrative contract renewals are recommended based on information provided and discussed in that setting.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 2: Capacity Building and Effective Leadership	
<b>Performance Objective:</b> <i>(Primary)</i>	2.1 Recruit and Retain High-potential Talent	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 2: Capacity Building and Effective Leadership	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	2.2 Systematic Management of Individual Talent	
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>	N/A	N/A
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	Possible motion would be: "I move to accept the 2023-2024 staff contract recommendations as presented."	
<b>Presenter:</b>	Aaron Williams, Ed.D.	
	District Leadership	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	May 15, 2023	
<b>Agenda Item:</b>	Consider Approval of Gifts and/or Donations	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY: Based upon local policy:</b> The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval. Once accepted, a gift becomes the sole property of the District</p> <p><b>WHAT:</b> Each month the Board is provided an update of gifts and donations to be accepted. NOTE: A running annual total is provided for tracking purposes.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and Financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>	CDC-OTHER REVENUES - GIFTS AND SOLICITATIONS	
<b>Fiscal Impact/Budget Function Code:</b>	Varies each month based upon the value of donations and gifts received.	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	This is a consent agenda item: however, if needed a motion might be, "I move to approve the Gifts and Donations as presented."	
<b>Presenter:</b>	Jo Ann Fey, Ed.D.	
	District Leadership	

# May 2023 GIFTS AND DONATIONS

Running Total: \$195,022.71

Department	Amount being Donated	Entity Donating
MHS Golf	\$2500 monetary donation for meals, water, snack and hand warmers for fall golf	MHS Golf Boosters
HOSA Program	\$1500 monetary donation to benefit the program / End of Year Banquet	CTE Booster Club
Dieterich MS	\$2500 monetary donation for 6th grade planners 23/24	Andrea Walton State Farm Access Self Storage Earth tones/Canyon Creek Homes Rhino Estates Group - Jackie McDonald Realtor

