

**Agenda of Meeting  
Midlothian ISD  
Board of Trustees Regular Meeting**

L.A. Mills Administration Building  
100 Walter Stephenson Road  
Midlothian, Texas 76065

**Monday, August 21, 2023 – 5:30 PM**

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A Regular Meeting of the Board of Trustees of Midlothian ISD will be held Monday, August 21, 2023, beginning at 5:30 PM.

The subjects to be discussed or considered, or upon which any formal action may be taken are listed on the agenda, which is attached to, and made a part of this Notice. Items do not have to be taken in the order shown on this meeting notice.

The open portions of this meeting will be streamed live and recorded. The video will be made available to the public on the District's website.

**PUBLIC COMMENT** – Public comments related to this meeting will be accepted in person only in accordance with the Open Meetings Act and Local District Policy, BED(LOCAL). Members of the public wishing to address the Board during the public comment portion of this regular meeting shall be limited to five minutes, or less, should a change to the allotted time be necessary as determined by the presiding officer based on the meeting.

In-person participants must either sign up online by 4:00 pm the day of the meeting or sign in and complete a "Public Comment Participation Form" and present it to the Board President or designee 10 minutes prior to the start of the meeting. If a completed form for public comment is not received by the applicable deadline posted, the individual will not be able to participate in public comment at this meeting.

In accordance with the Texas Open Meetings Act, Board Members will listen to the comments. The Board, through the presiding officer or Superintendent, can offer factual information, cite Board policy, or direct the administration to investigate items and report back to the Board, but shall not engage in a two-way dialogue with patrons.

**I. FIRST ORDER OF BUSINESS**

- A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551

**II. CLOSED SESSION as authorized by the Texas Open Meetings Act, Texas Government Code Chapter 551.**

- A. Discussion of Personnel, Texas Government Codes 551.074 - Resignations, Terminations, and Non-renewals of Professional Employees, Employment, Leaves of Absences, Personnel Issues
- B. Discuss Purchase, Exchange, Lease, or Value of Real Property 551.072
- C. **Students, Texas Government Code 551.082, 551.0821**
1. Discipline Issues

2.	Non-Discipline Issues	
D.	Deliberation Regarding Board Operating Procedures, Communication, Board Responsibilities, Procedures Regarding Superintendent/Board Communications, etc. Pursuant to Texas Government Code Chapter 551.074	
III.	RECONVENE TO OPEN SESSION	
IV.	<b>INTRODUCTION OF MEETING</b>	
	A. Invocation	
	B. Pledges of Allegiance	
V.	SUPERINTENDENT REPORT	5
VI.	TRUSTEE REPORT on Good Things	6
VII.	<b>PRESENTATIONS / RECOGNITIONS</b>	7
	A. MISD Mission and Vision	8
	B. MISD Board Pledge	9
	C. Recognition of Back to School Bash Organizers	11
	D. Recognition of MEF Scholarship Recipients for 2023	12
	E. Recognition of Gifts and/or Donations	13
VIII.	<b>PUBLIC COMMENT - <i>for Items on the Agenda:</i></b> Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.	
IX.	<b>SUBCOMMITTEE UPDATE(S)</b>	14
	A. Receive Update from Business and Operations Subcommittee Meeting	15
X.	<b>CONSENT AGENDA</b>	16
	A. <b>Consider Meeting Minutes</b>	
	1. July 10, 2023 - Special Meeting Minutes	17
	2. July 17, 2023 - Regular Meeting Minutes	19
	3. August 7, 2023 - Special Meeting Minutes	22
	B. Consider Requisitions over \$50,000	25
	C. Consider Approval of Gifts and/or Donations	28
	D. Consider Approving Investment Policy and Reports	30
	E. Consider Approving Local Policy Revision CH(LOCAL): Requisitions Over \$50,000	57
	F. Consideration to Approve an Agreement for the Purchase of Attendance Credit (option 3 agreement) and to Delegate Contractual Authority to the Superintendent	61
	G. Consider Approving TEA Staff Professional Development Waiver	65
	H. Consider Resolution Regarding Extra-Curricular Status of 4-H Organization and the Acceptance of the Adjunct Faculty Agreement	66
XI.	<b>DISCUSSION ITEMS:</b>	72
	A. Consider the Submission of Names of Individuals to Serve on the 23-24 School Health Advisory Council (SHAC)	73
	B. Consider Increase Reimbursement for Leave Upon Retirement	75
XII.	<b>ACTION ITEMS</b>	77
	A. ORDER DEFEASING AND CALLING CERTAIN BONDS FOR	78

REDEMPTION AND OTHER MATTERS RELATING TO  
MIDLOTHIAN INDEPENDENT SCHOOL DISTRICT VARIABLE  
RATE UNLIMITED TAX REFUNDING BONDS, SERIES 2013-C

B.	Consider Approving the 2023-2024 Tax Rate Adoption	84
C.	Consider Naming Ellis County Appraisal Board Nominee	87
D.	Consider 23/24 SRO MOU Between MISD and Midlothian Police Department, City of Midlothian	
E.	Consider CSP Approval of CSP 23240-1 Perimeter Security Fencing and Gate Project	
F.	Action, if any, on Items Discussed in Closed Session	
XIII.	<b>INFORMATION ITEMS</b>	<b>91</b>
A.	Receive a Preliminary Report on the State Assessment Scores	92
XIV.	<b>PUBLIC COMMENT <i>for non-agenda items</i></b>	
XV.	Consider Agenda Items/Topics for Upcoming Meetings	
XVI.	<b>ADJOURNMENT OF MEETING</b>	

If, during the course of the meeting covered by this Notice, the Board of Trustees should determine that a closed meeting or session of the Board of Trustees is required, then such closed meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the School Board at the date, hour, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the School Board may conveniently meet in such closed meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551.071	Private consultation with the board's attorney.
551.072	Discussing purchase, exchange, lease, or value of real property.
551.073	Discussing negotiated contracts for prospective gifts or donations.
551.074	Discussing personnel or to hear complaints against personnel.
551.075	To confer with employees of the school district to receive information or to ask questions.
551.076	Considering the deployment, specific occasions for, or implementation of, security personnel, or devices.
551.082	Considering discipline of a public school child, or complaint or charge against personnel.
551.0821	Discussing personally identifiable information about a public school student.
551.083	Considering the standards, guidelines, terms, or conditions the board will follow, or will instruct its representatives to follow, in consultation with representatives of employees groups.
551.084	Excluding witnesses from a hearing.

Should any final action, final decision, or final vote be required in the opinion of the school Board with regard to any matter considered in such closed meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the School Board upon notice thereof;


as the School Board shall determine.

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Superintendent Report	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> This agenda item provides an opportunity for the Superintendent to share information with constituents and remind the community of any upcoming events.</p> <p><b>WHAT:</b></p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Primary)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Legal Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Dr. Karen Rue	
	Interim Superintendent	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Trustee Good Things	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	N/A
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<b>WHY:</b> As we open each meeting, Trustees have an opportunity to share "Good Things" recognizing specific students, staff, and community members.	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Karen Rue, Ed.D.	
	Interim Superintendent	



# PRESENTATIONS & RECOGNITIONS

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	MISD Mission and Vision	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> As we open each meeting, it is important that we share the MISD Mission and Vision with all participants.</p> <p><b>Mission:</b> <i>The mission of Midlothian ISD is to educate students by empowering them to maximize their potential.</i></p> <p><b>Vision:</b> <i>Inspiring excellence today to change the world tomorrow.</i></p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference:</b> (1) / (2)	N/A	N/A
<b>Policy Reference:</b> (1) / (2)	AE-EDUCATIONAL PHILOSOPHY	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	Tami Tobey	
	Board President	



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Board Pledge	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> As we open each meeting, it is important that we share the MISD Board Pledge with all participants.</p> <p><b>WHAT:</b> <i>Pledge is attached to read for the audience.</i></p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Primary)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>	BBF-BOARD MEMBERS - ETHICS	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	Presentation only	
<b>Presenter:</b>	MISD Board of Trustees	



Midlothian ISD  
Board Member Pledge, 2023-2024

Mike  
Dillow

As a member of the Board, I shall promote the best interests of the District as a whole and, to that end, shall adhere to the following ethical standards:

Student Focused

- I will be continuously guided by what is best for all students of the District.

Jessica  
Ward

Trustworthiness in Stewardship

- I will be accountable to the public by representing District policies, programs, priorities, and progress accurately.
- I will be responsive to the community by seeking its involvement in District affairs and by communicating its priorities and concerns:
- I will work to ensure prudent and accountable use of district resources.
- I will make no personal promise or take private action that may compromise my performance or my responsibilities.

Gary  
Vineyard

Commitment in Service

- I will focus my attention on fulfilling the Board's responsibilities of goal setting, policy making, and evaluation.
- I will diligently prepare for and attend Board meetings.
- I will avoid personal involvement in activities the Board has delegated to the superintendent.
- I will seek continuing education that will enhance my ability to fulfill my duties effectively

Eduardo  
Gonzalez

Equity in Attitude

- I will be fair, just and impartial in all my decisions and actions.
- I will accord others the respect I wish for myself. I will encourage expressions of different opinions and listen with an open mind to others' ideas

Ed  
Harrison

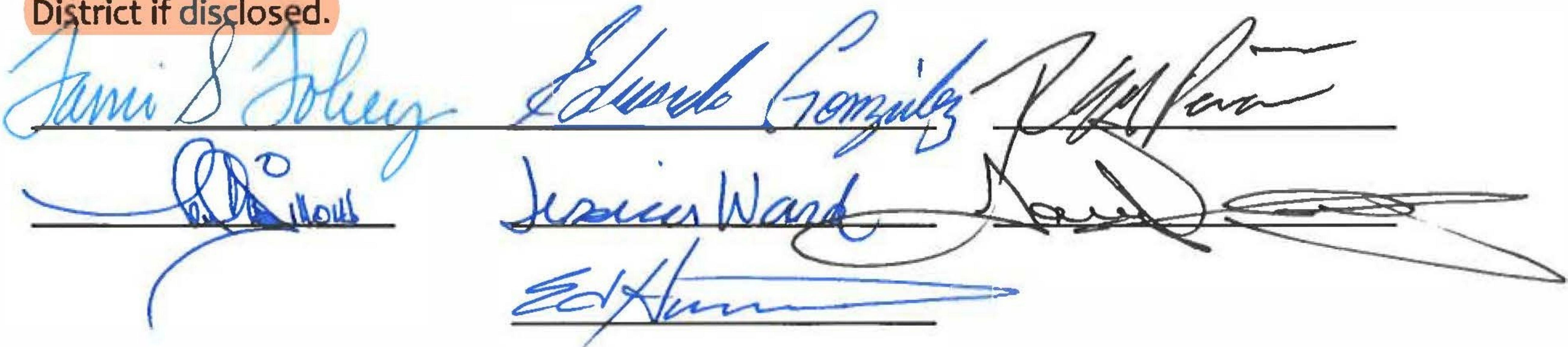
Honor in Conduct

- I will tell the truth.
- I will share my views while working for consensus.
- I will respect the majority decisions as the decision of the Board.
- I will base my decisions on fact rather than supposition, opinion, or public favor.

Richard  
Pena

Integrity in Character

- I will refuse to surrender judgment to any individual or group at the expense of the District as a whole.
- I will consistently uphold all applicable laws, rules, policies and governance procedures.
- I will not disclose information that is confidential by law or that will needlessly harm the District if disclosed.





**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Recognition of Back to School Bash Supporters	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>Why:</b> MISD families benefit greatly from the support offered through the annual Mayor's Bash event, an event that brings parents, MISD groups, Midlothian businesses, and community members together. The event provides a positive opportunity for parent and community engagement (performance objective 3.2c).</p> <p><b>What:</b> The City of Midlothian and the Mayor's office partner annually with Manna House to host the Mayor's Back To School Bash. The community-wide event brings numerous groups together for the purpose of setting Midlothian school-aged children up for a successful year in school. A key component of the event is the collection, acquisition and distribution of school supplies to students. The event is funded by the Midlothian Community Development Corporation. This year school supply donations were also provided by Higginbotham Brothers Ace Hardware.</p>	
<b>Strategic Priority: (Primary)</b>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective: (Primary)</b>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Strategic Priority:</b> (Secondary - if needed)		
<b>Performance Objective:</b> (Secondary - if needed)		
<b>Legal Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Tammy Kuykendall	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Midlothian ISD BOARDBOOK TEMPLATE</b>		
<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Staff Recognition -- MEF 2023 Scholarship Recipients	
<b>Agenda Location:</b>	PRESENTATIONS / RECOGNITIONS	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>Why:</b> MISD shows our appreciation to The Midlothian ISD Education Foundation for supporting the district (performance objective 2.3b) to provide growth opportunities to our staff.</p> <p><b>What:</b> MISD celebrates MEF supporting MISD teachers and MISD paraprofessionals in furthering their education by awarding six Dolores McClatchey Teacher Scholarships and seven MEF Paraprofessional Scholarships to MISD staff members. Each of these scholarships is for \$500.</p> <p>Recipients of the Dolores McClatchey Teacher Scholarship are working to further their educational degrees by obtaining their masters or doctorates in an education related field. This year's recipients of the Dolores McClatchey Teacher Scholarship are: Diana Hall, Rachel Andersen, Danielle Morre, Megan Ross, Shanna Miller, Gabi Guest, Kalir Umphenour, Allison Garippa, Tamela Crawford, and Maegen N McKee.</p> <p>Recipients of the MEF Paraprofessional Scholarship are working on their bachelor's degree in an educational related field. This year's recipients of the MEF Paraprofessional Scholarship are: Kennedy Miller, Nicole Glaab, Sabrina Michaels, Aime Perrier, Heidy Zucker, Deisha Tartt, and Maranda Guest.</p>	
<b>Strategic Priority: (Primary)</b>	Priority 2: Capacity Building and Effective Leadership	
<b>Performance Objective: (Primary)</b>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Strategic Priority:</b> (Secondary - if needed)		
<b>Performance Objective:</b> (Secondary - if needed)		
<b>Legal Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Tammy Kuykendall	

# AUGUST 2023 GIFTS AND DONATIONS

Running Total: \$10,647

Department	Amount being Donated	Entity Donating
Heritage Belles	\$5,647 monetary donation to help with 2023 Spring Show costs	HHS Belles Boosters
Mt. Peak Elementary	\$1,000 monetary donation for Back to School needs	Mt. Peak PTO
HHS Boys Soccer	\$250 monetary donation for HHS Boys Soccer Camp	Lippert Co. (Employee donation)
Heritage Robotics Club	\$250 monetary donation for Student Activity Account	Moore & Bodine Orthodontics
Heritage FFA	\$500 monetary donation	Project Graduation
Irvin Elementary	\$3000 donation for book order from First Book to give to each Irvin student during the Literacy event	KPMG Families for Literacy





# SUBCOMMITTEE UPDATE

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Board Subcommittee Report - Business and Operations	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	INFORMATION ONLY	
<b>Template Attachments:</b>	No	PDF
<b>If yes, then select what applies:</b>		
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> The Board selected Jessica Ward, Ed Harrsion and Gary Vineyard (as alternate) to serve as subcommittee members on the Buiness and Operations Committee for June 2023 / May 2024 with the staff members of the Business and Operations Departments.</p> <p><b>WHAT:</b> This agenda item offers an opportunity for this subcommittee to report and update the Board as a whole.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and Financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 4: District Operations and Financial Stewardship	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	4.1 Systematic Long-range Facility Management	
<b>Legal Reference: (1) / (2)</b>	N/A	
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Subcommittee Update	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Sandy Bundrick	Jessica Ward
	District Leadership	Trustee



# CONSENT AGENDA





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**Minutes of Special Meeting  
MISD Board of Trustees  
July 10, 2023 / 5:30 pm**

**Board Members Present:** Mike Dillow    Eduardo González    Ed Harrison    Richard Peña    Tami Tobey  
Gary Vineyard    Jessica Ward

**Administration Present:** Shelle Blaylock    Sandy Bundrick    Aaron Williams    Karen Rue, Interim Superintendent

**I. FIRST ORDER OF BUSINESS**

- A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551  
The meeting was called to order at 5:31 pm.

**II. INTRODUCTION OF MEETING**

- A. Invocation  
The invocation was given by Mike Dillow.
- B. Pledges of Allegiance  
The pledges were said by all present.

**III. PUBLIC COMMENT - *for Items on the Agenda*** Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.

Lisa Healy addressed the Board regarding information to be presented relative to the bond presentation; asking the Board to listen with discernment, ask a lot of questions and wait until after a superintendent is hired before considering a bond.

**IV. DISCUSSION/ACTION ITEMS**

- A. Consider Additional Staff - Special Education Growth Position for 23-24  
Ed Harrison moved, seconded by Richard Peña, to approve the additional position as presented.  
The motion passed with a vote of 7-0.
- B. Consider Additional Staff - Federal Program Positions for 23-24  
Jessica Ward moved, seconded by Gary Vineyard, to approve the additional staff as presented.  
The motion passed with a vote of 7-0.
- C. Consider and Discuss Information from WRA and Next Steps in Planning for a School Bond  
Mike Holmburg and Graham Baumann with WRA presented a review of the information considered by the 2023 Growth Management Committee; the prioritization of needs based upon growth, bonding capacity, and perceived timelines; and possible scenarios for addressing the needs of the district.

**V. INFORMATION ITEMS**

- A. Discuss Update 121 Part 1: TASB Policy Update (LEGAL/LOCAL) CO(LOCAL)  
Aaron Williams shared information on local policy revision CO(LOCAL) included within Update

121. The proposed revision reduces the number of allowable charges for elementary students from three (3) to two (2).

The item will be brought to the Board for action at the July 17, 2023, meeting.

VI. **ADJOURNMENT OF MEETING**

Mike Dillow moved, seconded Jessica Ward, to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 7:30 pm.

\_\_\_\_\_  
**Board President**

\_\_\_\_\_  
**Board Secretary**

**August 21, 2023**  
**Date**

**Minutes of Regular Meeting  
MISD Board of Trustees  
July 17, 2023 / 5:30 pm**

**Board Members Present:** Mike Dillow      Ed Harrison      Richard Peña      Tami Tobey      Gary Vineyard  
   Jessica Ward

**Board Members Virtual:** Eduardo González

**Administration Present:** Shelle Blaylock      Karen Rue      Sandy Bundrick      Aaron Williams      Tammy Kuykendall

**I. FIRST ORDER OF BUSINESS**

- A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551  
The meeting was called to order at 5:30 pm.

The Board moved out of open session and into closed session at 5:34 pm.

**II. CLOSED SESSION as authorized by the Texas Open meetings Act, Texas Government Code Chapter 551.**

- A. Discussion of Personnel, Texas Government Code 551.074 - Resignations, Terminations, and Non-renewals of Professional Employees, Employment, Leave of Absences, Personnel Issues
- B. Discuss Purchase, Exchange, Lease, or Value of Real Property 551.072
- C. Students, Texas Government Code 551.082, 551.0821
  - 1. Discipline Issues
  - 2. Non-Discipline Issues
- D. Deliberation Regarding Board Operating Procedures, Communication, Board Responsibilities, Procedures Regarding Superintendent/Board Communications, etc. Pursuant to Texas Government Code Chapter 551.074

The Board moved out of executive session at 6:25 pm

**III. RECONVENE TO OPEN SESSION**

The Board reconvened into open session at 6:30 pm.

**IV. INTRODUCTION OF MEETING**

- A. Invocation  
The invocation was given by Mike Dillow.
- B. Pledges of Allegiance  
The pledges were said by all in attendance.

**V. SUPERINTENDENT REPORT**

- School Resource Officer Naom Leyva, named Officer of the Quarter.
- Welcome by administrative staff for the 23/24 year.
- Convocation is August 9th at Heritage High School.
- First Day of School is August 15th.

**VI. TRUSTEE REPORT on Good Things**

Gary Vineyard recognized Maddie Fey winning the National Discus meet and the community event for Tater Beard.

Mike Dillow commented on the great staff at MISD moving us forward and how great it was to have Dr. Rue working with MISD as the superintendent search is underway.

Tami Tobey spoke about the Mayor's Back to School Bash on August 5th and shared that the superintendent search was going well.

**VII. PRESENTATIONS / RECOGNITIONS**

**A. MISD Mission and Vision**

Tami Tobey read the Mission and Vision into the record.

**B. MISD Board Pledge**

Trustees read the pledge.

**VIII. PUBLIC COMMENT - *for Items on the Agenda*** Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.

- Lisa Healy spoke regarding finding alternative means for facility funding, encouraging trustees to think outside the box including a fundraising initiative of sorts.

**IX. SUBCOMMITTEE UPDATE(S)**

**A. Receive Update from Business and Operations Subcommittee Meeting**

Report was presented by Ed Harrison. Topics discussed included requisitions over \$50,000 and the quarterly investment report.

**B. Receive Update from Human Resources Subcommittee Meeting**

Report was presented by Mike Dillow. Topics included staff survey and exit interview surveys; 2023 Discipline Report and new legislation surrounding safety and security.

**X. CONSENT AGENDA**

- A. Consider Meeting Minutes
  - 1. June 19, 2023 Regular Minutes
  - 2. June 26, 2023 - Special Minutes
- B. Quarterly Investment Report
- C. Consider Local District Update CPC (LOCAL): Office Management/Records Management
- D. Consider Local District Update to FFAC(LOCAL): Wellness and Health Services Medical Treatment
- E. Consider T-TESS Appraisal Handbook, Calendar, and the List of Appraisers for 23/24 School Year
- F. Consider Update 121 Part 1: TASB Policy Update CO (LOCAL)
- G. Consider District Required Staff Development Plan - Annual Approval
- H. Consider Approval of Copier Contracts for 2023-2024
- I. Consider Food Service Price Increase per Price Adjustment Tool

Jessica Ward moved, seconded by Richard Peña, to approve the consent agenda as presented. The motion carried with a vote of 7-0.

**XI. ACTION ITEMS: ADMINISTRATION & HUMAN RESOURCES**

- A. Discuss Video Surveillance in Special Education Settings for 2023/2024 School year  
Jessica Ward moved, seconded by Ed Harrison, that the Board approve the item as presented and for the published minutes of this meeting to constitute a written request from the Board of

Trustees to the administrative coordinator to make active all special education self-contained classroom video systems for the 23/24 school year. The motion carried with a vote of 7-0.

**XII. DISCUSSION/ACTION: BUSINESS AND FINANCE**

**A. Consider Requisitions over \$50,000**

Mike Dillow moved, seconded by Richard Peña, to approve the requisitions over \$50,000 as presented. The motion carried with a vote of 7-0.

**B. Consider and Discuss Next Steps in Planning for a School Bond, Including Proposed Parameters**

Dr. Rue and staff provided a review of the 2016 Bond Projects and efficiencies funded with the additional capacity; followed by information topics including: informed decision making and other considerations in lieu of a November 2023 bond election, planning and financing for the future, communication path, and long range planning.

**XIII. DISCUSSION/ACTION: GOVERNANCE**

**A. Consider 2023 TASB Delegate Assembly Designee and Alternate**

Gary Vineyard moved, seconded by Mike Dillow, that Jessica Ward serve as the Delegate for the 2023 TASB Delegate Assembly and Ed Harrison serve as the alternate. The motion passed unanimously.

**XIV. INFORMATION ONLY**

**A. Discussion Update 121**

Aaron Williams presented the individual policy revisions being addressed in Update 121, explaining specific changes that will be made and the rationale behind said changes. This item will be brought back to the Board for action at the August 21st regular meeting.

**B. Business Reports**

Sandy Bundrick provided the monthly business report update.

**XV. PUBLIC COMMENT *for non-agenda items***

Not applicable for this meeting.

**XVI. Action, if any, on Items Discussed in Closed Session**

N/A

**XVII. Consider Agenda Items/Topics for Upcoming Meetings**

- Discuss the fiscal year beginning in September.
- Local policy revision for over \$50,000 items
- Growth update agenda item
- Board Operating Procedures

**XVIII. ADJOURNMENT OF MEETING**

Mike Dillow moved, seconded Ed Harrison, to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 8:28 pm.

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**Board President**

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**Board Secretary**

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**August 21, 2023**

**Date**

**Minutes of Special Meeting  
MISD Board of Trustees  
August 7, 2023 / 5:30 pm**

**Board Members Present:** Mike Dillow    Eduardo González    Ed Harrison    Richard Peña    Tami Tobey  
Gary Vineyard    Jessica Ward

**Administration Present:** Shelle Blaylock    Karen Rue    Sandy Bundrick    Aaron Williams    Tammy Kuykendall

**I. FIRST ORDER OF BUSINESS**

- A. Announcement by the presiding officer that a quorum of Board members is present, that the meeting has been duly called, and that notice of the meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551  
The meeting was called to order at 5:32 pm.

The Board moved out of open session at 5:32 pm and into closed session at 5:38 pm.

**II. CLOSED SESSION as authorized by the Texas Open meetings Act, Texas Government Code Chapter 551.**

- A. Discussion of Personnel, Texas Government Code 551.074 - Resignations, Terminations, and Non-renewals of Professional Employees, Employment, Leave of Absences, Personnel Issues  
B. Discuss Purchase, Exchange, Lease, or Value of Real Property 551.072  
C. Students, Texas Government Code 551.082, 551.0821  
    1. Discipline Issues  
    2. Non-Discipline Issues  
D. Deliberation Regarding Board Operating Procedures, Communication, Board Responsibilities, Procedures Regarding Superintendent/Board Communications, etc. Pursuant to Texas Government Code Chapter 551.074

The Board moved out of executive session at 6:42 pm

**III. RECONVENE TO OPEN SESSION**

The Board reconvened into open session at 6:47 pm.

**IV. INTRODUCTION OF MEETING**

- A. Invocation  
The invocation was given by Mike Dillow.  
  
B. Pledges of Allegiance  
The pledges were said by all in attendance.

- V. PUBLIC COMMENT - *for Items on the Agenda*** Members of the public may address the Board during the public comment portion of the board meeting in accordance with Board policy BED (LOCAL). Individuals wishing to speak shall follow the procedures outlined above.
- Lisa Healy spoke on the CH local policy and efforts to ease the tax burden on the community.

**VI. CONSENT AGENDA**

- A. Consider Approving TASB Update 121 (part 2) Local Policy Revisions:

- CFB(LOCAL): ACCOUNTING - INVENTORIES
- CKE(LOCAL): SAFETY PROGRAM/RISK MANAGEMENT - SECURITY PERSONNEL
- CKEC(LOCAL): SECURITY PERSONNEL - SCHOOL RESOURCE OFFICERS
- CLB(LOCAL): BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT - MAINTENANCE
- CO(LOCAL): FOOD AND NUTRITION MANAGEMENT
- CRF(LOCAL): INSURANCE AND ANNUITIES MANAGEMENT - UNEMPLOYMENT INSURANCE
- CVA(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE BIDDING
- CVB(LOCAL): FACILITIES CONSTRUCTION - COMPETITIVE SEALED PROPOSALS
- DEA(LOCAL): COMPENSATION AND BENEFITS - COMPENSATION PLAN
- FD(LOCAL): ADMISSIONS
- FFI(LOCAL): STUDENT WELFARE - FREEDOM FROM BULLYING

Eduardo González asked to pull policies: DEA and FFI for discussion.

Jessica Ward moved, seconded by Gary Vineyard, to approve the consent agenda as presented with the exception of policies DEA and FFI. The motion passed with a vote of 6-1; Ed Harrison voting against the motion.

Eduardo González moved, seconded by Ed Harrison to table item DEA for further discussion. The motion failed with a vote of 2-5; Tami Tobey, Gary Vineyard, Jessica Ward, Richard Peña, and Mike Dillow voting against the motion.

Jessica Ward moved, seconded by Gary Vineyard, to approve policy DEA as presented. The motion passed with a vote of 5-2; Eduardo González and Ed Harrison voted against the motion.

Eduardo Gonzales moved, seconded by Jessica Ward, to approve policy FFI as presented. The motion passed with a vote of 7-0.

## **VII. DISCUSSION ITEMS**

- A. Discuss Policy Revision CH(LOCAL) - Requisitions over \$50,000  
Sandy Bundrick presented information for discussion related to amending local policy CH to approve “un” budgeted items over \$50,000 to avoid administrative redundancy. This item will be brought back for action on August 21, 2023.
- B. Fast Growth Management Update from BOK  
Josh McGlaughlin with BOK presented the most recent information on current tax and bond funding considerations related to fast growth management and planning.
- C. Consideration to Approve an Agreement for the Purchase of Attendance Credit (option 3 agreement) and to Delegate Contractual Authority to the Superintendent  
Sandy Bundrick presented information related to the proposed option for the purchase of attendance credit based upon the designation of the district as a gap district. Action for approval will be set for August 21, 2023.
- D. Discuss 2023-2024 SRO MOU Between MISD and Midlothian Police Department, City of Midlothian  
Aaron Williams presented the amended MOU for the 23-24 school year for information. This MOU will be brought back for action at the next regular meeting.

**VIII. ACTION ITEMS**

- A. Consider Approving Student Code of Conduct for 2023/2024

Jesica Ward moved, seconded by Richard Peña, to approve the Student Code of Conduct for 2023/2024 as presented. The motion passed unanimously.

- B. Consider Approving Concussion Oversight Committee for 2023/2024

Jessica Ward moved, seconded by Gary Vineyard, to approve the Concussion Oversight Team for 23/24 as presented. The motion passed with a vote 7-0.

**IX. ADJOURNMENT OF MEETING**

Mike Dillow moved, seconded Jessica Ward, to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 8:28 pm.

\_\_\_\_\_  
**Board President**

\_\_\_\_\_  
**Board Secretary**

**August 21, 2023**

**Date**



## Midlothian ISDBOARDBOOK TEMPLATE

Midlothian ISDBOARDBOOK TEMPLATE		
<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Consider Over \$50,000 Requisitions	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.</p> <p><b>WHAT:</b> The following attached 23-24 requisitions require Board approval:  -- OCOP Express - 23/24 Copy Paper for Districtwide Use - \$85,250 (General Fund Budget)  -- North American Solutions - Property &amp; Casualty, Vehicle, Educators Legal Liability, Cyber Suite Insurance premiums for September 1, 2023-August 31, 2024 - \$2,348,788 (General Fund Budget)</p> <p>The insurance premiums are higher than budgeted due to a higher than expected increase. A 10% increase was budgeted, but the actual increase came in at 18%.</p>	
<b>Strategic Priority: (Primary)</b>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective: (Primary)</b>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority: (Secondary - if needed)</b>	N/A	
<b>Performance Objective: (Secondary - if needed)</b>	N/A	
<b>Legal Reference: (1) / (2)</b>	Texas Education Agency	N/A
<b>Policy Reference: (1) / (2)</b>	CH-PURCHASING AND ACQUISITION	
<b>Fiscal Impact/Budget Function Code:</b>	Budgeted General Operating Funds Insurance Overage for Function 51 \$253,815 and Function 41 \$3,195 These overages will be analyzed as changes to the state funding template are reviewed and accurate student counts are obtained for buget revisions. Fund balance may be used if overages are in excess of available funds.	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	Presented as a consent agenda item; however, if pulled a motion might be: "I move to approve the requisitions over \$50,000 as presented."	
<b>Presenter:</b>	Sandy Bundrick	
	District Leadership	

<b>REQ DATE</b>
<b>07/07/2023</b>

<b>REQUISITION NUMBER</b>
<b>0000118653</b>

PRINTED 08/08/2023

VENDOR KEY : OAKCLI 001  
SHIP DATE : 07/07/2023  
FISCAL YEAR : 2023-2024  
ENTERED BY : VOLENSHA001  
ORIGINAL REQ # : 0000118653

VENDOR:  
OCOP EXPRESS  
1876 LONE STAR DR  
DALLAS, TX 75212

SHIP TO:  
RANDALL HILL SUPPORT CENTER  
315 EAST AVENUE E  
MIDLOTHIAN, TX 76065

PHONE: (214) 943-7421 FAX: (214) 943-7562  
kathyg@ocopexpress.com

ATTN: Janeth Valadez

Contract Nbr: Region 18

Region 18 Contract

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT				
2200	CS	<p>Region 18 R18-624-110-21 exp 6/30/24</p> <p>District Copy Paper</p> <p>Paper to be stored by vendor and requested by District as needed to be delivered to various campuses and locations (Janeth Valadez will request paper from OCOP)</p> <p>Universal Brand Copy Paper, 8.5 x 11, White 20 lb bond paper; 500 Sheets/Ream, 10 Reams/Carton</p> <p>ACCOUNT SUMMARY (FOR INTERNAL USE)</p> <table><tr><td>ACCOUNT NUMBER</td><td>ACCOUNT AMOUNT</td></tr><tr><td>199 A 00 1311 00 000 0 00 000</td><td>85,250.00</td></tr></table> <p>CommCode: Copy Paper</p>	ACCOUNT NUMBER	ACCOUNT AMOUNT	199 A 00 1311 00 000 0 00 000	85,250.00	38.75000	85,250.00
ACCOUNT NUMBER	ACCOUNT AMOUNT							
199 A 00 1311 00 000 0 00 000	85,250.00							
			PAGE TOTAL	85,250.00				
			TOTAL	85,250.00				

This is a Requisition and not an official Purchase Order.  
The District is not financially responsible for the  
unauthorized purchases made with a Requisition.

<b>REQ DATE</b>
<b>08/08/2023</b>

<b>REQUISITION NUMBER</b>
<b>0000119574</b>

PRINTED 08/08/2023

VENDOR KEY : NORTH AM000  
SHIP DATE : 08/08/2023  
FISCAL YEAR : 2023-2024  
ENTERED BY : ANDRLMAR000  
ORIGINAL REQ # : 0000119574

VENDOR:  
NORTH AMERICAN SOLUTIONS  
12300 DUNDEE COURT STE 112  
CYPRESS, TX 77429

SHIP TO:  
MIDLOTHIAN I.S.D.  
100 WALTER STEPHENSON ROAD  
MIDLOTHIAN, TX 76065

ATTN: MARIE ANDRLE

Contract Nbr: PCAT Property Casualty Alliance of Texas

QUANTITY	UNIT	DESCRIPTION OF ITEMS OR MATERIALS	UNIT PRICE	AMOUNT										
1		****Please Do Not Mail****  Insurance Coverage from 9/1/2023 to 8/31/2024 - including Property, General Liability, Equipment Breakdown, Employee Benefits Liability, Educator's Legal Liability, Cyber Suite, Auto Liability & Auto Physical Damage  ACCOUNT SUMMARY (FOR INTERNAL USE) <table><thead><tr><th>ACCOUNT NUMBER</th><th>ACCOUNT AMOUNT</th></tr></thead><tbody><tr><td>199 E 34 6429 97 901 0 99 999</td><td>119,375.00</td></tr><tr><td>199 E 41 6429 97 702 0 99 999</td><td>57,195.00</td></tr><tr><td>199 E 51 6428 97 903 0 99 999</td><td>10,848.00</td></tr><tr><td>199 E 51 6429 97 903 0 99 999</td><td>2,161,370.00</td></tr></tbody></table> CommCode: Insurance Coverages	ACCOUNT NUMBER	ACCOUNT AMOUNT	199 E 34 6429 97 901 0 99 999	119,375.00	199 E 41 6429 97 702 0 99 999	57,195.00	199 E 51 6428 97 903 0 99 999	10,848.00	199 E 51 6429 97 903 0 99 999	2,161,370.00	2348788.00000	2,348,788.00
ACCOUNT NUMBER	ACCOUNT AMOUNT													
199 E 34 6429 97 901 0 99 999	119,375.00													
199 E 41 6429 97 702 0 99 999	57,195.00													
199 E 51 6428 97 903 0 99 999	10,848.00													
199 E 51 6429 97 903 0 99 999	2,161,370.00													
			PAGE TOTAL	2,348,788.00										
			TOTAL	2,348,788.00										

This is a Requisition and not an official Purchase Order.  
The District is not financially responsible for the  
unauthorized purchases made with a Requisition.

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Consider Approval of Gifts and/or Donations	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY: Based upon local policy:</b> The Board delegates to the Superintendent the authority to accept unsolicited gifts on behalf of the District. However, any gift that the potential donor has expressly made conditional upon the District's use for a specified purpose, or any gift of real property, shall require Board approval. Once accepted, a gift becomes the sole property of the District</p> <p><b>WHAT:</b> Each month the Board is provided an update of gifts and donations to be accepted. NOTE: A running annual total is provided for tracking purposes.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and Financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>	CDC-OTHER REVENUES - GIFTS AND SOLICITATIONS	
<b>Fiscal Impact/Budget Function Code:</b>	Varies each month based upon the value of donations and gifts received.	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	This is a consent agenda item: however, if needed a motion might be, "I move to approve the Gifts and Donations as presented."	
<b>Presenter:</b>	Karen Rue, Ed.D.	
	Interim Superintendent	

# AUGUST 2023 GIFTS AND DONATIONS

Running Total: \$10,647

Department	Amount being Donated	Entity Donating
Heritage Belles	\$5,647 monetary donation to help with 2023 Spring Show costs	HHS Belles Boosters
Mt. Peak Elementary	\$1,000 monetary donation for Back to School needs	Mt. Peak PTO
HHS Boys Soccer	\$250 monetary donation for HHS Boys Soccer Camp	Lippert Co. (Employee donation)
Heritage Robotics Club	\$250 monetary donation for Student Activity Account	Moore & Bodine Orthodontics
Heritage FFA	\$500 monetary donation	Project Graduation
Irvin Elementary	\$3000 donation for book order from First Book to give to each Irvin student during the Literacy event	KPMG Families for Literacy



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Annual Investment Policy and Report	
<b>Requires Board Action:</b>	YES	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	
<b>If yes, then select what applies:</b>	PDF	
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> Board Policy CDA (LEGAL) requires the Board to:</p> <ul style="list-style-type: none"> <li>Review its investment policy and strategies annually-these are included in CDA (LOCAL) which is attached</li> <li>Approve investment training sources for District investment officers - This list is included in the attached resolution under the first bullet.</li> <li>Approve a list of qualified brokers authorized to engage in investment transactions for the District-no list is included. <i>The District is not currently investing in securities that require the services of a broker.</i></li> <li>Adopt a written instrument stating that it has reviewed the investment policy and strategies. The written instrument must record any changes to policy and strategies.</li> <li>Administration is presenting the Board a Resolution for its consideration.</li> <li>Board Policy CDA (LOCAL) requires Administration to present a comprehensive report on the investment program and activity to the Board on an annual basis.</li> </ul> <p><b>WHAT:</b> Documents following include:</p> <ul style="list-style-type: none"> <li>Board Policy CDA (LOCAL) which includes the District investment</li> </ul>	
	<p>policy and strategies</p> <ul style="list-style-type: none"> <li>Resolution Approving the Requirements of the Public Funds Investment Act; and</li> <li>Annual investment report that includes activity for the prior fiscal year. The District added a money market account at First Financial Bank this year at an interest rate equal to Texpool. The total earned interest for FY2023 was \$2,829,592, which was \$2,630,891 more than the previous year. Interest rates at our pools increased by an average of 3.85% for the fiscal year. Overall balances in investments were less due to the spending of construction funds in the 2016 Bonds.</li> </ul> <p>TexPool and Lone Star continue to be the district's primary investment tools.</p>	

	<p>In summary, interest earned in fiscal year 2023 is as follows, the</p> <ul style="list-style-type: none"> <li>• General Fund earned \$1,576,136; the</li> <li>• Child Nutrition Fund earned \$76,755; the</li> <li>• Debt Service Fund earned \$560,868; and the</li> <li>• Construction Funds earned \$567,971.</li> <li>• The other smaller funds combined earned \$47,862 in interest.</li> </ul>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and Financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	Texas Education Agency	
<b>Policy Reference: (1) / (2)</b>	CDA-OTHER REVENUES - INVESTMENTS	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	Presented as a consent item. If pulled, a suggested motion might be "I move that the Resolution Approving the Requirements of the Public Funds Investment Act be approved as presented."	
<b>Presenter:</b>	Sandy Bundrick	
	District Leadership	

Midlothian ISD Investments  
07/01/22-06/30/23

	Balance at 07/01/22	Deposits	Withdrawals	Interest	Balance at 06/30/23	Fund Totals	First Financial Checking & MMA	First Financial - General Operating MMA	Lone Star	TexPool	Total	
<b>Fund 163 Payroll</b>												
Checking Account-FFB	75,410.45	82,095,817.31	(82,128,418.25)	16,096.27	58,905.78		58,905.78					
						58,905.78						
<b>Fund 199 General Fund</b>												
First Financial Bank-Money Market	-	16,218,775.82	(6,687,551.64)	65,354.38	9,596,578.56			9,596,578.56				
Worker Comp Checking Account-FFB	84.17	300.00	(370.00)	0.88	15.05		15.05					
Lone Star Investment Pool	2,941,773.75	71,241,043.34	(50,706,116.21)	1,000,165.48	24,476,866.36				24,476,866.36			
TexPool	28,747,770.55	70,049,043.75	(96,899,009.61)	451,161.98	2,248,886.67					2,248,886.67		
						38,322,448.64						
<b>Fund 240 Food Service</b>												
Money Market account-FFB	7,832.21	2,411,523.09	(2,280,342.85)	6,900.21	145,912.66		145,912.66					
TexPool	1,881,877.41	841,990.98	(730,942.23)	69,854.54	2,062,780.70					2,062,780.70		
						2,208,693.36						
<b>Fund 461 Campus Activity</b>												
TexPool	897,955.72	307,890.77	(222,946.91)	38,927.52	1,021,827.10					1,021,827.10		
						1,021,827.10						
<b>Fund 499 Child Care</b>												
TexPool	269,876.45	106,823.86	(82,801.97)	8,933.89	302,832.23					302,832.23		
						302,832.23						
<b>Fund 599 Interest &amp; Sinking (Debt Service)</b>												
Lone Star Investment Pool	3,786,519.15	36,156,679.69	(33,006,116.21)	304,641.14	7,241,723.77				7,241,723.77			
TexPool	12,252,248.94	39,545,962.23	(43,023,766.36)	256,226.98	9,030,671.79					9,030,671.79		
						16,272,395.56						
<b>Fund 694 Construction</b>												
2017 Bonds Retainage	3,520,555.89	663,797.77	(3,945,516.38)	115,990.31	354,827.59							
2020 Series	28,487,940.27	117,229.12	(20,179,302.48)	451,980.74	8,877,847.65							
						9,232,675.24				9,232,675.24		
<b>Multi-fund Checking Account</b>												
First Financial	3,934,655.62	186,418,974.15	(188,069,595.77)	43,337.96	2,327,371.96		2,327,371.96					
						2,327,371.96						
<b>TOTALS</b>	<b>88,804,500.58</b>	<b>506,175,851.88</b>	<b>(528,062,796.67)</b>	<b>2,829,592.28</b>	<b>67,747,147.87</b>	<b>67,747,147.87</b>	<b>2,532,205.45</b>	<b>9,596,578.56</b>	<b>31,716,590.13</b>	<b>23,899,773.73</b>	<b>67,747,147.87</b>	
							1.711%	5.051%	3.788%	3.736%		
The investments listed above comply with the District's investment policy as defined in CDA (Local) and with relevant provisions of the Government Code, Chapter 2256.												
Prepared by:						<i>Sandy Bundrick</i> Sandy Bundrick, CFO						
						<i>Marie Andrie</i> Marie Andrie, Accounting Coordinator						



## **Resolution Approving the Requirements of the Public Funds Investment Act**

Be it resolved by the Board of Trustees of the Midlothian Independent School District as follows:

1. **Approval of Independent Sources of Instruction.** Texas Association of School Boards, Texas Association of School Administrators, Texas Association of School Business Officials, North Central Texas Council of Governments, Patterson and Associates, PFM Asset Management and any Texas Education Service Center are hereby approved as independent sources of instruction relating to investment responsibilities for the investment officer(s) of the district.
2. **Adoption of List of Qualified Brokers.** Since the District is not currently investing in government agency securities, municipalities or other investments requiring a broker, no list has been presented to the Board at this time.
3. **Annual Review of Investment Policy and Investment Strategies.** The Board acknowledges that it has reviewed the investment policy and investment strategies of the district. No changes in board policy or investment strategies have occurred since the last annual report.

Adopted at a regularly scheduled meeting of the Board of Trustees of the Midlothian Independent School District this 21st day of August 2023.

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Tami Tobey  
President, Board of Trustees

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Eduardo Gonzalez  
Secretary, Board of Trustees

<b>Table of Contents</b>	<b>Definitions .....</b>	<b>2</b>
	Bond Proceeds.....	2
	Investment Pool.....	2
	Pooled Fund Group .....	2
	Separately Invested Asset .....	2
	Pledged Revenue.....	2
	Repurchase Agreement.....	2
	Hedging.....	2
	Corporate Bond .....	3
	<b>Written Policies .....</b>	<b>3</b>
	Annual Review .....	4
	Annual Audit .....	4
	Investment Strategies.....	4
	Investment Officer .....	4
	Investment Training .....	5
	Standard of Care .....	6
	<b>Selection of Broker .....</b>	<b>8</b>
	<b>Bond Proceeds.....</b>	<b>8</b>
	<b>Authorized Investments .....</b>	<b>8</b>
	Obligations of Governmental Entities.....	8
	Certificates of Deposit and Share Certificates.....	10
	Repurchase Agreements .....	11
	Securities Lending Program .....	12
	Banker's Acceptances .....	13
	Commercial Paper.....	13
	Mutual Funds.....	13
	Guaranteed Investment Contracts .....	14
	Investment Pools.....	15
	Corporate Bonds .....	16
	Hedging Transactions.....	16
	Prohibited Investments .....	17
	Loss of Required Rating .....	17
	<b>Sellers of Investments .....</b>	<b>18</b>
	Business Organization.....	18
	<b>Donations .....</b>	<b>18</b>
	<b>Electronic Funds Transfer .....</b>	<b>19</b>

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

All investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules, or regulations. *Gov't Code 2256.026*

**Definitions**

Bond Proceeds

"Bond proceeds" means the proceeds from the sale of bonds, notes, and other obligations issued by a district, and reserves and funds maintained by a district for debt service purposes.

Investment Pool

"Investment pool" means an entity created under the Texas Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield.

Pooled Fund Group

"Pooled fund group" means an internally created fund of a district in which one or more institutional accounts of a district are invested.

Separately Invested Asset

"Separately invested asset" means an account or fund of a district that is not invested in a pooled fund group.

*Gov't Code 2256.002(1), (6), (9), (12)*

Pledged Revenue

"Pledged revenue" means money pledged to the payment of or as security for:

1. Bonds or other indebtedness issued by a district;
2. Obligations under a lease, installment sale, or other agreement of a district; or
3. Certificates of participation in a debt or obligation described by item 1 or 2.

*Gov't Code 2256.0208(a)*

Repurchase Agreement

"Repurchase agreement" means a simultaneous agreement to buy, hold for a specified time, and sell back at a future date obligations, described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds), at a market value at the time the funds are disbursed of not less than the principal amount of the funds disbursed. The term includes a direct security repurchase agreement and a reverse security repurchase agreement. *Gov't Code 2256.011(b)*

Hedging

"Hedging" means acting to protect against economic loss due to price fluctuation of a commodity or related investment by entering

into an offsetting position or using a financial agreement or producer price agreement in a correlated security, index, or other commodity.

*Eligible Entity*

“Eligible entity” means a political subdivision that has:

1. A principal amount of at least \$250 million in outstanding long-term indebtedness, long-term indebtedness proposed to be issued, or a combination of outstanding long-term indebtedness and long-term indebtedness proposed to be issued; and
2. Outstanding long-term indebtedness that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

*Eligible Project*

“Eligible project” has the meaning assigned by Government Code 1371.001 (issuance of obligations for certain public improvements).

*Gov’t Code 2256.0207(a)*

Corporate Bond

“Corporate bond” means a senior secured debt obligation issued by a domestic business entity and rated not lower than “AA-” or the equivalent by a nationally recognized investment rating firm. The term does not include a debt obligation that, on conversion, would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation. *Gov’t Code 2256.0204(a)*

**Written Policies**

The board shall adopt by rule, order, ordinance, or resolution, as appropriate, a written investment policy regarding the investment of its funds and funds under its control. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the district’s funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the district;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see Loss of Required Rating, below].

*Gov't Code 2256.005(a), (b)*

Annual Review      The board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.005(e)*

Annual Audit      A district shall perform a compliance audit of management controls on investments and adherence to the district's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

Investment Strategies      As an integral part of the investment policy, the board shall adopt a separate written investment strategy for each of the funds or group of funds under the board's control. Each investment strategy must describe the investment objectives for the particular fund using the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the district;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the need arises to liquidate the investment before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

*Gov't Code 2256.005(d)*

Investment Officer      A district shall designate by rule, order, ordinance, or resolution, as appropriate, one or more officers or employees as investment officer(s) to be responsible for the investment of its funds consistent

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

with the investment policy adopted by the board. If the board has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting board's district. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances, that a prudent person would exercise in the management of the person's own affairs, but the board retains the ultimate responsibility as fiduciaries of the assets of the district. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the district. Authority granted to a person to invest the district's funds is effective until rescinded by the district or until termination of the person's employment by a district, or for an investment management firm, until the expiration of the contract with the district. *Gov't Code 2256.005(f)*

A district or investment officer may use the district's employees or the services of a contractor of the district to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

Investment Training      Investment training must include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Public Funds Investment Act. *Gov't Code 2256.008(c)*

*Initial*      Within 12 months after taking office or assuming duties, the treasurer, the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend at least one training session from an independent source approved by the board or a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

*Ongoing*      The treasurer, or the chief financial officer if the treasurer is not the chief financial officer, and the investment officer of a district shall attend an investment training session not less than once in a two-year period that begins on the first day of the district's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or by a designated investment committee advising the investment officer. *Gov't Code 2256.008(a-1)*

Exception      The ongoing training requirement does not apply to the treasurer, chief financial officer, or investment officer of a district if:

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

1. The district does not invest district funds or only deposits those funds in interest-bearing deposit accounts or certificates of deposit as authorized by Government Code 2256.010; and
2. The treasurer, chief financial officer, or investment officer annually submits to the agency a sworn affidavit identifying the applicable criteria under item 1 that apply to the district.

*Gov't Code 2256.008(g)*

Standard of Care

Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investment of funds shall be governed by the following objectives, in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, or funds under the district's control, over which the officer had responsibility rather than the prudence of a single investment; and
2. Whether the investment decision was consistent with the district's written investment policy.

*Gov't Code 2256.006*

*Personal Interest*

A district investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the district shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573 (nepotism prohibition), to an individual seeking to sell an investment to the investment officer's district shall file a statement disclosing that relationship. A required statement must be filed with the board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

*Gov't Code 2256.005(i)*

*Quarterly Reports*

Not less than quarterly, the investment officer shall prepare and submit to the board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented not less than quarterly to the board and the superintendent within a reasonable time after the end of the period. The report must:

1. Describe in detail the investment position of the district on the date of the report;
2. Be prepared jointly and signed by all district investment officers;
3. Contain a summary statement of each pooled fund group that states the:
  - a. Beginning market value for the reporting period;
  - b. Ending market value for the period; and
  - c. Fully accrued interest for the reporting period;
4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
5. State the maturity date of each separately invested asset that has a maturity date;
6. State the account or fund or pooled group fund in the district for which each individual investment was acquired; and
7. State the compliance of the investment portfolio of the district as it relates to the investment strategy expressed in the district's investment policy and relevant provisions of the Public Funds Investment Act.



OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

If a district invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the board by that auditor.

*Gov't Code 2256.023*

**Selection of Broker**

The board or the designated investment committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district.  
*Gov't Code 2256.025*

**Bond Proceeds**

The investment officer of a district may invest bond proceeds or pledged revenue only to the extent permitted by the Public Funds Investment Act, in accordance with:

1. Statutory provisions governing the debt issuance or the agreement, as applicable; and
2. The district's investment policy regarding the debt issuance or the agreement, as applicable.

*Gov't Code 2256.0208(b)*

**Authorized  
Investments**

A board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. *Gov't Code 2256.003(a)*

In the exercise of these powers, the board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made under this authority may not be for a term longer than two years. A renewal or extension of the contract must be made by the board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The board may specify in its investment policy that any authorized investment is not suitable. *Gov't Code 2256.005(j)*

Obligations of  
Governmental  
Entities

The following are authorized investments:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities, including the Federal Home Loan Banks;

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

2. Direct obligations of this state or its agencies and instrumentalities;
3. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
4. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, this state, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States;
5. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
6. Bonds issued, assumed, or guaranteed by the state of Israel;
7. Interest-bearing banking deposits that are guaranteed or insured by the FDIC or its successor, or the National Credit Union Share Insurance Fund or its successor; and
8. Interest-bearing banking deposits other than those described at item 7 above if:
  - a. The funds are invested through a broker with a main office or a branch office in this state that the district selects from a list the board or designated investment committee of the district adopts as required at Selection of Broker above or a depository institution with a main office or a branch office in this state and that the district selects;
  - b. The broker or depository institution selected as described above arranges for the deposit of the funds in the banking deposits in one or more federally insured depository institutions, regardless of where located, for the district's account;
  - c. The full amount of the principal and accrued interest of the banking deposits is insured by the United States or an instrumentality of the United States; and
  - d. The district appoints as the district's custodian of the banking deposits issued for the district's account the de-

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

pository institution selected as described above, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating under Rule 15c3-3 (17 C.F.R. Section 240.15c3-3).

*Gov't Code 2256.009(a)*

*Unauthorized  
Obligations*

The following investments are not authorized:

1. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
2. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
3. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years; and
4. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

*Gov't Code 2256.009(b)*

Certificates of  
Deposit and Share  
Certificates

A certificate of deposit or share certificate is an authorized investment if the certificate is issued by a depository institution that has its main office or a branch office in Texas and is:

1. Guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor;
2. Secured by obligations described at Obligations of Governmental Entities, above, including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates, but excluding those mortgage backed securities described at Unauthorized Obligations, above; or
3. Secured in accordance with Government Code Chapter 2257 (Public Funds Collateral Act) or in any other manner and amount provided by law for the deposits of the district.

*Gov't Code 2256.010(a)*

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment:

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

1. The funds are invested by the district through a broker that has its main office or a branch office in this state and is selected from a list adopted by the district as required at Selection of Broker, above or a depository institution that has its main office or a branch office in this state and that is selected by the district;
2. The broker or depository institution selected by the district arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the district;
3. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and
4. The district appoints the depository institution selected by the district, an entity described by Government Code 2257.041(d) (custodian with which to deposit securities), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the district with respect to the certificates of deposit issued for the account of the district.

*Gov't Code 2256.010(b)*

The district's investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

Repurchase  
Agreements

A fully collateralized repurchase agreement is an authorized investment if it:

1. Has a defined termination date;
2. Is secured by a combination of cash and obligations described by Government Code 2256.009(a)(1) (obligations of governmental entities) or 2256.013 (commercial paper) or if applicable, 2256.0204 (corporate bonds);
3. Requires the securities being purchased by the district or cash held by the district to be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or a third party selected and approved by the district; and
4. Is placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas.

The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by a district under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a repurchase agreement by a district.

*Gov't Code 2256.011*

Securities Lending  
Program

A securities lending program is an authorized investment if:

1. The value of securities loaned is not less than 100 percent collateralized, including accrued income;
2. A loan allows for termination at any time;
3. A loan is secured by:
  - a. Pledged securities described at Obligations of Governmental Entities, above;
  - b. Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state, and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or
  - c. Cash invested in accordance with Government Code 2256.009 (obligations of governmental entities), 2256.013 (commercial paper), 2256.014 (mutual funds), or 2256.016 (investment pools);
4. The terms of a loan require that the securities being held as collateral be pledged to the district, held in the district's name, and deposited at the time the investment is made with the district or with a third party selected by or approved by the district; and
5. A loan is placed through a primary government securities dealer, as defined by 5 C.F.R. Section 6801.102(f), as that regulation existed on September 1, 2003, or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

*Gov't Code 2256.0115*

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

Banker's  
Acceptances

A banker's acceptance is an authorized investment if it:

1. Has a stated maturity of 270 days or fewer from the date of issuance;
2. Will be, in accordance with its terms, liquidated in full at maturity;
3. Is eligible for collateral for borrowing from a Federal Reserve Bank; and
4. Is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least on nationally recognized credit rating agency.

*Gov't Code 2256.012*

Commercial Paper

Commercial paper is an authorized investment if it has a stated maturity of 365 days or fewer from the date of issuance; and is rated not less than A-1 or P-1 or an equivalent rating by at least:

1. Two nationally recognized credit rating agencies; or
2. One nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States law or any state.

*Gov't Code 2256.013*

Mutual Funds

A no-load money market mutual fund is an authorized investment if the mutual fund:

1. Is registered with and regulated by the Securities and Exchange Commission;
2. Provides the district with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.); and
3. Complies with federal Securities and Exchange Commission Rule 2a-7 (17 C.F.R. Section 270.2a-7), promulgated under the Investment Company Act of 1940 (15 U.S.C. Section 80a-1 et seq.).

*Gov't Code 2256.014(a)*

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

In addition to the no-load money market mutual fund authorized above, a no-load mutual fund is an authorized investment if it:

1. Is registered with the Securities and Exchange Commission;
2. Has an average weighted maturity of less than two years; and
3. Either has a duration of:
  - a. One year or more and is invested exclusively in obligations approved by the Public Funds Investment Act, or
  - b. Less than one year and the investment portfolio is limited to investment grade securities, excluding asset-backed securities.

*Gov't Code 2256.014(b)*

*Limitations*

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds and reserves and other funds held for debt service, in mutual funds described in Government Code 2256.014(b);
2. Invest any portion of bond proceeds, reserves and funds held for debt service, in mutual funds described in Government Code 2256.014(b); or
3. Invest its funds or funds under its control, including bond proceeds and reserves and other funds held for debt service, in any one mutual fund described in Government Code 2256.014(a) or (b) in an amount that exceeds ten percent of the total assets of the mutual fund.

*Gov't Code 2256.014(c)*

Guaranteed  
Investment  
Contracts

A guaranteed investment contract is an authorized investment for bond proceeds if the guaranteed investment contract:

1. Has a defined termination date;
2. Is secured by obligations described at Obligations of Governmental Entities, above, excluding those obligations described at Unauthorized Obligations, in an amount at least equal to the amount of bond proceeds invested under the contract; and
3. Is pledged to the district and deposited with the district or with a third party selected and approved by the district.

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

1. The board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds;
2. The district must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received;
3. The district must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received;
4. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested; and
5. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution of a guaranteed investment contract by a district.

*Gov't Code 2256.015*

Investment Pools

A district may invest its funds or funds under its control through an eligible investment pool if the board by rule, order, ordinance, or resolution, as appropriate, authorizes the investment in the particular pool. *Gov't Code 2256.016, .019*

To be eligible to receive funds from and invest funds on behalf of a district, an investment pool must furnish to the investment officer or other authorized representative of the district an offering circular or other similar disclosure instrument that contains the information specified in Government Code 2256.016(b). To maintain eligibility, an investment pool must furnish to the investment officer or other authorized representative investment transaction confirmations and a monthly report that contains the information specified in Government Code 2256.016(c). A district by contract may delegate to an investment pool the authority to hold legal title as custodian of investments purchased with its local funds. *Gov't Code 2256.016(b)-(d)*



OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

Corporate Bonds

A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF], may purchase, sell, and invest its funds and funds under its control in corporate bonds (as defined above) that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

A district is not authorized to:

1. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or
2. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

A district subject to these provisions may purchase, sell, and invest its funds and funds under its control in corporate bonds if the board:

1. Amends its investment policy to authorize corporate bonds as an eligible investment;
2. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds and liquidating the investment in corporate bonds; and
3. Identifies the funds eligible to be invested in corporate bonds.

The district investment officer, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

1. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated "AA-" or the equivalent at the time the release is issued; or
2. Changes the rating on the corporate bonds to a rating lower than "AA-" or the equivalent.

*Gov't Code 2256.0204*

Hedging  
Transactions

The board of an eligible entity (as defined above) shall establish the entity's policy regarding hedging transactions. An eligible entity may enter into hedging transactions, including hedging contracts,

and related security, credit, and insurance agreements in connection with commodities used by an eligible entity in the entity's general operations, with the acquisition or construction of a capital project, or with an eligible project. A hedging transaction must comply with the regulations of the federal Commodity Futures Trading Commission and the federal Securities and Exchange Commission.

Government Code 1371.059(c) (validity and incontestability of obligations for certain public improvements) applies to the execution by an eligible entity of a hedging contract and any related security, credit, or insurance agreement.

An eligible entity may:

1. Pledge as security for and to the payment of a hedging contract or a security, credit, or insurance agreement any general or special revenues or funds the entity is authorized by law to pledge to the payment of any other obligation.
2. Credit any amount the entity receives under a hedging contract against expenses associated with a commodity purchase.

An eligible entity's cost of or payment under a hedging contract or agreement may be considered an operation and maintenance expense, an acquisition expense, or construction expense of the eligible entity; or a project cost of an eligible project.

*Gov't Code 2256.0206*

Prohibited  
Investments

Except as provided by Government Code 2270 (prohibited investments), a district is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

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**Note:** As an "investing entity" under Government Code 2270.0001(7)(A), a district must comply with Chapter 2270, including reporting requirements, regarding prohibited investments in scrutinized companies listed by the comptroller in accordance with Government Code 2270.0201.

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Loss of Required  
Rating

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. A district shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov't Code 2256.021*

**Sellers of  
Investments**

A written copy of the investment policy shall be presented to any business organization (as defined below) offering to engage in an investment transaction with a district. The qualified representative of the business organization offering to engage in an investment transaction with a district shall execute a written instrument in a form acceptable to the district and the business organization substantially to the effect that the business organization has:

1. Received and reviewed the district investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the district and the organization that are not authorized by the district's investment policy, except to the extent that this authorization:
  - a. Is dependent on an analysis of the makeup of the district's entire portfolio;
  - b. Requires an interpretation of subjective investment standards; or
  - c. Relates to investment transactions of the entity that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.

The investment officer of a district may not acquire or otherwise obtain any authorized investment described in the district's investment policy from a business organization that has not delivered to the district the instrument required above.

*Gov't Code 2256.005(k)-(l)*

Nothing in this section relieves the district of the responsibility for monitoring investments made by the district to determine that they are in compliance with the investment policy.

**Business  
Organization**

For purposes of the provisions at Sellers of Investments above, "business organization" means an investment pool or investment management firm under contract with a district to invest or manage the district's investment portfolio that has accepted authority granted by the district under the contract to exercise investment discretion in regard to the district's funds.

*Gov't Code 2256.005(k)*

**Donations**

A gift, devise, or bequest made to a district to provide college scholarships for district graduates may be invested by the board as provided in Property Code 117.004 (Uniform Prudent Investor Act),

OTHER REVENUES  
INVESTMENTS

CDA  
(LEGAL)

unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to a district for a particular purpose or under terms of use specified by the donor are not subject to the requirements of the Public Funds Investment Act. *Gov't Code 2256.004(b)*

**Electronic Funds  
Transfer**

A district may use electronic means to transfer or invest all funds collected or controlled by the district. *Gov't Code 2256.051*

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

**Investment Authority**

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

**Approved  
Investment  
Instruments**

From those investments authorized by law and described further in CDA(LEGAL) under Authorized Investments, the Board shall permit investment of District funds, including bond proceeds and pledged revenue to the extent allowed by law, in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load mutual funds, except for bond proceeds, and no-load money market mutual funds, as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

**Safety**

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctua-

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

tions by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

**Investment  
Management**

In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.

**Liquidity and  
Maturity**

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.

The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

**Diversity**

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.

**Monitoring Market  
Prices**

The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.

**Monitoring Rating  
Changes**

In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.

**Funds/Strategies**

Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

Operating Funds	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Custodial Funds	Investment strategies for custodial funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
Debt Service Funds	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
Capital Project Funds	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
<b>Safekeeping and Custody</b>	The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
<b>Sellers of Investments</b>	<p>Prior to handling investments on behalf of the District, a broker/dealer or a qualified representative of a business organization must submit required written documents in accordance with law. [See Sellers of Investments, CDA(LEGAL)]</p> <p>Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC) and be in good standing with the Financial Industry Regulatory Authority (FINRA).</p>
<b>Soliciting Bids for CDs</b>	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
<b>Interest Rate Risk</b>	<p>To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.</p> <p>The District shall monitor interest rate risk using weighted average maturity and specific identification.</p>
<b>Internal Controls</b>	A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to

OTHER REVENUES  
INVESTMENTS

CDA  
(LOCAL)

protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

**Annual Review**

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

**Annual Audit**

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies.



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Consider Approval of Revision of CH(LOCAL)	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> This item is brought to the Board by recommendation of the Business and Operations Board sub committee and was discussed as information on August 7, 2023. Tonight it is brought for action to correct a redundancy in the system.</p> <p><b>WHAT:</b> Each June the Board approves the MISD budget for the General Operating Fund, Food Service Fund and Interest and Sinking Fund. In the budget as a whole, items are approved as part of the budget. Then during the course of the budget year, items are brought to the Board according policy CH (LOCAL) if the requisition is over \$50,000. Local policy CH currently states <i>"any single, <b>budgeted</b> purchase of goods or services that costs \$50,000 or more...require Board approval before a transaction may take place."</i> This is duplicating the process and causing two approvals. Administration recommends changing the wording in CH local policy to read <b>unbudgeted</b> instead of budgeted. All unbudgeted items over \$50,000 in cost would be brought to the Board for approval.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	Texas Education Agency	N/A
<b>Policy Reference: (1) / (2)</b>	CH-ACCOUNTING - PURCHASING AND ACQUISITION	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	

<b>Administration Recommendation</b>	Administration recommends approval of the policy revisions to promote administrative efficiencies.	
<b>Motion:</b>	If pulled from the consent agenda, a motion might be, " I move to approve the revision of local policy CH as presented."	
<b>Presenter:</b>	Sandy Bundrick	
	District Leadership	

PURCHASING AND ACQUISITION

CH  
(LOCAL)

**Purchasing  
Authority**

The Board delegates to the Superintendent the authority to make budgeted purchases for goods or services. However, any single, **un**budgeted purchase of goods or services that costs \$50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.

Exception for  
Emergency  
Contracts

In the event of a catastrophe, emergency, or natural disaster affecting the District, the Board delegates to the Superintendent the authority to contract for the replacement, construction, or repair of school equipment or facilities in accordance with law, if emergency replacement, construction, or repair is necessary for the health and safety of District students and staff. The Superintendent shall report to the Board at the next regular meeting any contract made under this authority. [See Disaster Exception, CH(LEGAL)]

The delegation regarding emergency contracts does not waive competitive purchasing requirements under Education Code Chapter 44. Only the Board is authorized to waive competitive purchasing requirements under limited circumstances in accordance with Education Code 44.031(h). [See Emergency Damage or Destruction, CH(LEGAL)]

Purchasing  
Procedures

The Superintendent shall develop purchasing procedures to implement the requirements of state and federal law. [See also CB, CBB, CH(LEGAL), and COA]

Purchasing Method

The Board delegates to the Superintendent the authority to determine the method of purchasing in accordance with CH(LEGAL) or CBB(LEGAL), as appropriate.

*Competitive  
Bidding*

If competitive bidding is chosen as the purchasing method, the Superintendent shall prepare bid specifications. All bids shall be in accordance with administrative regulations, and the submission of any electronic bids shall also be in accordance with Board-adopted rules. All bidders shall be invited to attend the bid opening. Any bid may be withdrawn prior to the scheduled time for opening. Bids received after the specified time shall not be considered.

The District may reject any and all bids in accordance with state or federal law, as applicable.

*Competitive  
Sealed Proposals*

If competitive sealed proposals are chosen as the purchasing method, the Superintendent shall prepare the request for proposals and/or specifications for items to be purchased. All proposals shall be in accordance with administrative regulations, and the submission of any electronic proposals shall also be in accordance with Board-adopted rules. Proposals received after the specified

PURCHASING AND ACQUISITION

CH  
(LOCAL)

time shall not be considered. Proposals shall be opened at the time specified, and all proposers shall be invited to attend the proposal opening. Proposals may be withdrawn prior to the scheduled time of opening. Changes in the content of a proposal, and in prices, may be negotiated after proposals are opened.

The District may reject any and all proposals in accordance with state or federal law, as applicable.

**Electronic Bids or  
Proposals**

Bids or proposals that the District has chosen to accept through electronic transmission shall be administered in accordance with Board-adopted rules. Such rules shall safeguard the integrity of the competitive procurement process; ensure the identification, security, and confidentiality of electronic bids or proposals; and ensure that the electronic bids or proposals remain effectively unopened until the proper time.

**Responsibility for  
Debts**

The Board shall assume responsibility for debts incurred in the name of the District so long as those debts are for purchases made in accordance with the adopted budget, state law, Board policy, and the District's purchasing procedures. [See CE] The Board shall not be responsible for debts incurred by persons or organizations not directly under Board control. Persons making unauthorized purchases shall assume full responsibility for all such debts.

**Purchase  
Commitments**

All purchase commitments shall be made by the Superintendent in accordance with administrative procedures, including the District's purchasing procedures.

**Personal Purchases**

District employees shall not be permitted to make purchases for personal use through the District's business office.

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Consideration to Approve an Agreement for the Purchase of Attendance Credit (option 3 agreement) and to Delegate Contractual Authority to the Superintendent	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> On July 14, 2023, the District received notification of local revenue level in excess of entitlement for the school year 2023-2024 from TEA. Midlothian ISD is one of 350 Texas schools that received this notification. Not all districts receiving this notification will be required to pay recapture. Certain districts are considered gap districts that have excess revenue but are not large enough to constitute payment. TEA's estimate does not show Midlothian as being a district that would be subject to recapture payment. The notification is based on calculations using the estimated 2023 property values and the estimated WADA. Based on TEA's estimate, Midlothian ISD's local yield per penny per student in weighted average daily attendance (WADA) exceeds the Tier Two (level two) guaranteed yield of \$49.28. The District has received this notification in prior years the last time in 2018, but has not been required to pay recapture largely due to the TIRZ and fast growth enrollment.</p> <p><b>WHAT:</b> Although MISD does not appear to pay any recapture this year, the District is still required by TEA to submit a contract declaring which option it would use to reduce its wealth per student. The five options are:</p> <ol style="list-style-type: none"> <li>1. Consolidate with another school district,</li> <li>2. Detach property,</li> <li>3. Purchase attendance credits from the state,</li> <li>4. Contract to education nonresident students,</li> <li>5. Consolidate tax bases with another district.</li> </ol> <p>Midlothian ISD has always chosen Option 3 in the past because it allows Districts to net the recapture payment against other state funds. To avoid any delays in the approval of the Agreement for the Purchase of Attendance Credit or the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding), it is recommended that your district's school board delegate authority to obligate the school district under TEC, Chapter 49, to the superintendent, and the superintendent would then submit the contract to TEA.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	4.1 Systematic Long-range Facility Management	

<b>Legal Reference: (1) / (2)</b>	Texas Education Agency	N/A
<b>Policy Reference: (1) / (2)</b>	CBA-STATE AND FEDERAL REVENUE SOURCES - STATE	
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	If pulled from the consent agenda, a motion might be, "For the 2023–2024 school year, The Board of Trustees of Midlothian ISD delegate contractual authority to obligate the school district under Texas Education Code (TEC) §11.1511(c)(4) to the superintendent, solely for the purpose of obligating the district under TEC, §48.257 and TEC, Chapter 49, Subchapters A and D, and the rules adopted by the commissioner of education as authorized under TEC, 49.006. This includes approval of the Agreement for the Purchase of Attendance Credit or the Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding)."	
<b>Presenter:</b>	Sandy Bundrick	
	District Leadership	

## Agreement for the Purchase of Attendance Credit (Netting Chapter 48 Funding)

This agreement is entered into pursuant to the Texas Education Code (TEC), Chapter 49, Subchapters A and D, and rules adopted by the commissioner of education as authorized by the TEC, §49.006. The purpose of this agreement is to enable the district to reduce its local revenue level to a level not to exceed the level established under TEC, §48.257 for the school year.

The school year to which this agreement applies is 2023-2024 (the “school year”).

The agreement is for Midlothian ISD School District (“the district”), with a county-district number of 070908, to purchase attendance credit from the state for the school year.

The local revenue level in excess of entitlement will be based on the commissioner’s estimate of the cost of credit as determined under TEC, §49.153, using the district’s projected maintenance and operations tax revenue that exceeds the level established under TEC, §48.257. Provisions in the TEC, §48.257(c), allow districts to offset the reduction of excess local revenue against state aid under Chapter 48, Education Code, that is not described by TEC, §48.266(a)(3) for the school year. A district that is subject to the reduction in excess local revenue agrees to offset its obligations against state aid in accordance with the provisions specified in the TEC, §48.257(c).

When near-final data are available following the close of the school year to which this agreement applies, the district’s entitlement under Chapter 48 will be recalculated. If the district’s state aid under Chapter 48, Education Code, that is not described by TEC, §48.266(a)(3) is less than the cost of recapture as determined by the commissioner in accordance with the TEC, §49.153, using near-final data, the district will be required to have an election and the recapture balance will be recovered in accordance with TEC, §48.272, by withholding subsequent allocations of state funds or requiring and obtaining a refund.

The actual cost of credit for the school year will be determined by the commissioner in accordance with the TEC, §49.153, when final data on the district’s maintenance and operations tax revenue that exceeds the level established under TEC, §48.257 is available.

The cost of purchased attendance credit will be reduced for county appraisal district costs. The reduction will be computed in accordance with the TEC, §49.157. If the reduction exceeds the cost for the school year, the difference will be carried forward and applied to each subsequent year’s cost until the total amount of the reduction has been exhausted.

Date:

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Signature of President, Board of Trustees

Date:

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Signature of Secretary, Board of Trustees

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Signature of Superintendent

Karen Rue, Ed. D.

Date: August 21, 2023

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Typed Name of Superintendent

Date:

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Signature of Commissioner of Education or Designee



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	23/24 Staff Development Waiver	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	No	<a href="#">23-24 Calendar</a>
<b>If yes, then select what applies:</b>	<a href="#">23-24 Instructional Minutes</a>	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b> Limit to ____ words or less	<p><b>WHY:</b> The TEA professional development waiver allows the district to train staff on various educational strategies designed to improve student performance in lieu of student instruction during the school year. Effective with the 2018-2019 school year, the Staff Development Minutes Waiver provides for a maximum of 2,100 total waiver minutes to use for professional development for districts that provide operational and instructional minutes.</p> <p><b>WHAT:</b> The board-adopted learning calendar for the 2023-2024 school year provides a total of 76,200 instructional minutes for full-day students exceeding the required 75,600. The calendar also includes an additional 2,535 minutes of applicable professional development between the first and last day of school, 2,100 of which could be applied to instructional minutes. While planned instructional minutes exceed the 75,600 minute requirement, submitting the TEA waiver for the maximum 2,100 minutes allows for district flexibility with inclement weather make-up as well as senior attendance in preparation for graduation.</p> <p>Administration is requesting approval to submit a TEA waiver for staff development.</p>	
<b>Strategic Priority: (Primary)</b>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective: (Primary)</b>	4.2 Effective and Efficient Cross-departmental Work Processes	
<b>Strategic Priority:</b> (Secondary - if needed)	Priority 1: Student Success	
<b>Performance Objective:</b> (Secondary - if needed)	1.2 All Students Exhibit Yearly Growth in Core Areas	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>	SEE ABOVE	N/A
<b>Fiscal Impact/Budget Function Code:</b>	None	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	A motion may be, "I move to approve MISD administration to submit the TEA waiver as presented.."	
<b>Presenter:</b>	Aaron Williams, Ed.D.	
	District Leadership	

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Consider Resolution Regarding Extra-Curricular Status of 4-H Organization and the Acceptance of the Adjunct Faculty	
<b>Requires Board Action:</b>	YES	
<b>Agenda Location:</b>	CONSENT	
<b>Template Attachments:</b>	Yes	<a href="#">PDF</a>
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> Since 2004, MISD has recognized 4-H as a state approved extracurricular organization. In order to do this, the Board must adopt a resolution certifying that 4-H is a school extracurricular activity and that the county extension agents serve as adjunct faculty for Midlothian I.S.D.</p> <p><b>WHAT:</b> By making the authorization, students can attend 4-H sponsored activities and not be counted absent from school. Adjunct status provides the employees an opportunity for placement in the Texas Teacher Retirement System at no additional cost to the school district. The adjunct status was approved by our district in previous years.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 1: Student Success	
<b>Performance Objective:</b> <i>(Primary)</i>	1.1 Multiple Pathways for All Students to Belong	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	3.2 Strive to Be a Listening and Learning Organization Aligned with Stakeholder Engagement	
<b>Legal Reference: (1) / (2)</b>	Texas Administrative Code	N/A
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	None	
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	A motion might be, "I move to approve the Ellis Co. 4-H Extra-curricular Resolution and the Adjunct Faculty Agreement for 2022-2023."	
<b>Presenter:</b>	Aaron Williams, Ed.D.	Krista Tipton (ED)
	District Leadership	Executive Director (ED)

## EXTRACURRICULAR STATUS REQUEST

Request for Extracurricular Status for 4-H

### ELLIS COUNTY EXTENSION SERVICE

July 11, 2023

*Dr. Karen Rue  
Midlothian Independent  
School District  
100 Walter Stephenson Rd.  
Midlothian, TX 76065*

Dear Dr. Karen Rue,

On behalf of the 4-H members of Ellis County, I/we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the Midlothian Independent School District. I/we further request that questions regarding this RESOLUTION be directed to me/us in a timely manner so that I/we may prepare and present an appropriate response so as not to delay action on this request.

Finally, I/we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to me/us for my/our files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,



**Mark Arnold**  
County Extension Agent  
*Agriculture & Natural Resources*



**Sidney Atchley**  
County Extension Agent  
*4-H & Youth Development*

Attachment: Resolution for Extracurricular Status of 4-H Organization

**EXTRACURRICULAR STATUS REQUEST**

Resolution requesting Extracurricular Status for 4-H

**RESOLUTION****EXTRACURRICULAR STATUS OF 4-H ORGANIZATION**

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

Midlothian Independent School District

meeting in public with a quorum present and  
certified, did adopt this resolution that recognizes the

Ellis County Texas 4-H Organization as approved for recognition and eligible for  
extracurricular status consideration under 19 Texas Administrative Code,  
Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject to  
all rules and regulations set forth under the 19 Texas Administrative Code as  
interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension  
will request academic eligibility for all 4-H competitive activities,  
regardless if a school absence is or is not required, and  
for non-competitive purposes when an absence is required.

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Board of Trustee

Superintendent

\_\_\_\_\_

\_\_\_\_\_

## ADJUNCT FACULTY REQUEST

Cover Letter requesting Adjunct Faculty Status

### ELLIS COUNTY EXTENSION SERVICE

July 11, 2023

*Dr. Karen Rue  
Midlothian Independent  
School District  
100 Walter Stephenson Rd.  
Midlothian, TX 76065*

Dear Dr. Karen Rue,

On behalf of the Ellis County Extension Staff, I/we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the Midlothian Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered “in attendance” when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

*(1) The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:*

*(A) has a minimum of a bachelor’s degree; and*

*(B) is eligible for participation in the Teacher Retirement System of Texas.*

Ellis County requests the agents listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period indicated on the agreement.

I hope Midlothian Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information. Thank you and members of the Board of Trustees for your consideration of this request.



**Mark Arnold**  
County Extension Agent  
Agriculture & Natural Resources



**Sidney Atchley**  
County Extension Agent  
4-H & Youth Development

Attachment: Resolution for Extracurricular Status of 4-H Organization

## ADJUNCT FACULTY REQUEST

### Adjunct Faculty Agreement

#### THE STATE OF TEXAS COUNTY OF ELLIS

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the Midlothian Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the Midlothian Independent School District.

Upon consideration and vote of \_\_\_\_\_ in favor, \_\_\_\_\_ is hereby named as adjunct faculty member(s) of the Midlothian Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and remain in effect until the day of \_\_\_\_\_, 20\_\_\_\_.
2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Mark Arnold	County Extension Agent – A&NR	MS – Science Teaching	Tarleton State University	1988
Sidney Atchley	County Extension Agent – 4-H	MS - Agriculture & Consumer Resources	Tarleton State University	2021

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from Midlothian Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of the District Extension Administrator of District 8, Dr. Donald Kelm.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. The District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct, or control the activities and/or participation of such Ellis County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension

Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named Ellis County Extension Agent(s), Mark Arnold and Sidney Atchley are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now possessed by Midlothian Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Midlothian Independent School District

By: \_\_\_\_\_



# DISCUSSION



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Midlothian ISD BOARDBOOK TEMPLATE</b>		
<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Consider the submission of names of individuals to serve on the 23-24 School Health Advisory Council (SHAC)	
<b>Agenda Location:</b>	DISCUSSION	
<b>Template Attachments:</b>	No	
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHAT:</b> A School Health Advisory Council (SHAC) is a group of parents and community members, appointed by the school board to serve at the district level. Members of the SHAC come from different areas of the community and from within the school district. The majority of members must be parents who are not employed by the district. Texas law requires the establishment of a SHAC for every school district. SHACs are required to meet at least four times each year.</p> <p><b>WHY:</b> The Board is given the opportunity to submit names of individuals who they would recommend to serve on the SHAC each year. The committee must be comprised primarily of parents who are not staff members and should also include teachers, administrators, health care professionals, business community members, law enforcement personnel, senior citizens, clergy members, nonprofit health organizations, local domestic violence program personnel and students. We are in the process of assembling the committee and if you have any names that you would like to submit, please submit those to Theda prior to the September Board Meeting where the SHAC members will be brought to the board for approval.</p> <p>22-23 SHAC Members are listed on the following document.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 3: Culture, Climate and Safety	
<b>Performance Objective:</b> <i>(Primary)</i>	3.1 Commit to MISD Cultural Tenets in a Way that Ensure Staff and Student Well-being	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>		
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>		
<b>Legal Reference: (1) / (2)</b>	BDF (Legal)	
<b>Fiscal Impact/Budget Function Code:</b>		
<b>Administration Recommendation</b>	Discussion only for August	
<b>Motion:</b>	Discussion only for August.	
<b>Presenter:</b>	Aaron Williams, Ed.D.	Krista Tipton
	Asst. Superintendent - Administration and Human Resources	Executive Director (ED) - Administration and Student Services

# MISD SHAC COMMITTEE

22-23

Last Name	First Name	Role	Last Name	First Name	Role
Adlesperger	Andrea	Parent	Pate	Abby	Staff
Bender	Kristen	Parent	Pinson	Trevor	Community
Berry	Mandy	Staff	Prindle	Bruce	Community
Bryant	Rachel	Staff	Pyles	Jessica	Parent
Camp	Samantha	Parent	Rector	Lisa	Parent
Clenney	Avery	Student	Rollins	Christy	Staff
Cowden	Jennifer	Parent	Rose	Tori	Parent
Czerwieski	Belinda	Parent	Schumacher	Karis	Staff
Dottavio	Bree	Parent	Scott	Gregg	Parent
Downing	Brittney	Student	Shields	J.D.	Parent
Edwards	Lonna	Staff	Shivers	Teresa	Parent
Ehly	Daron	Community	Short	Sloan	Student
Ferguson	Krysta	Staff	Sittion	Zach	Parent
Gaskamp	Kati	Staff	Stark	Harper	Student
Golden	Sabra	Co-Chair	Stinchcomb	Johnna	Staff
Happel	Cassie	Parent	Street	Cassie	Community
Hein	Wendy	Staff	Sugg	Ashley	Parent
Henry	Tanya	Parent	TBD	TBD	Baxter Parent
Hickam	Tina	Parent	Thomas	Alyssa	Parent
Ingram	Sarah	Parent	Thorpe	Christine	Staff
Jenson	Amanda	Parent	Tipton	Krista	Co-Chair
LaCour	Motheisia	Parent	Vaughn	Arianne	Parent
Lawrence	Colton	Community	Vernon	Kristin	Parent
Martin	Jessica	Staff	Watts	Katy	Staff
McChesney	Nicholle	Parent	Whitmire	Rachel	Parent
Krissie	Ottinger	Parent	Williams	Lauren	Staff

\* Updated 8/23/22 3:30pm

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Consider Increase Reimbursement for Leave Upon Retirement	
<b>Agenda Location:</b>	DISCUSSION	
<b>Template Attachments:</b>	No	N/A
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information Limit to ____ words or less</b>	<p><b>WHY:</b> Based on Policy DEC (LOCAL): An employee who retires from the District shall be eligible for reimbursement for state and local leave under the following conditions:</p> <ol style="list-style-type: none"> <li>1. The employee's retirement from employment is voluntary, i. e., the employee is not being discharged or nonrenewed.</li> <li>2. The employee has at least five years of consecutive service with the District.</li> <li>3. The employee meets state eligibility requirements for retirement.</li> </ol> <p>If an employee is reemployed with the District, days for which the employee received payment shall not be available to that employee.</p> <p>The District shall reimburse up to 30 days of unused leave earned during employment with the District.</p> <p><b>WHAT:</b> The District would like to increase the daily rate for reimbursement of leave for a retired employee from \$90 a day to \$100 a day.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 2: Capacity Building and Effective Leadership	
<b>Performance Objective:</b> <i>(Primary)</i>	2.1 Recruit and Retain High-potential Talent	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	4.3 Commitment to Financial Stewardship	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>	DEC-COMPENSATION AND BENEFITS - LEAVES AND ABSENCES	
<b>Fiscal Impact/Budget Function Code:</b>	Approximately an additional \$300 per retiree, depending on the total number of retirees and how many remaining days they have available.	

<b>Administration Recommendation</b>	Discussion only for August	
<b>Motion:</b>	Discussion only for August	
<b>Presenter:</b>	Aaron Williams, Ed.D.	Tamela Crawford (ED)
	District Leadership	Executive Director (ED) or Director (D)



# ACTION ITEMS

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Consider Approval of Order of Early Defeasement	
<b>Requires Board Action:</b>	YES	
<b>Agenda Location:</b>	ACTION: BUSINESS AND FINANCE	
<b>Template Attachments:</b>	Yes	PDF
<b>If yes, then select what applies:</b>	PDF	PDF
<b>Link to the presentation:</b>		
<b>Background Information</b>	<p><b>WHY:</b> Pursuant to CCA (Local) of the Midlothian ISD Board Policy and administrative regulations relating to the District's Debt Management Policy, to the degree Midlothian ISD's principal repayment targets are not met should the District's taxable assessed valuation increase more than assumed within its multi-year capital improvement program and/or additional revenues are received for the payment of debt service, the District shall, to the degree it is deemed financially feasible, use such available funds to repay its debt obligations prior to final maturity, while maintaining an Interest &amp; Sinking Fund tax rate within the parameters previously communicated to taxpayers.</p> <p>Midlothian ISD's principal repayment targets pursuant to its administrative regulations are as follows:</p> <ul style="list-style-type: none"> <li>5-Years: Principal repayment target of 15% - 25%;</li> <li>10-Years: Principal repayment target of 40% - 50%;</li> <li>20-Years: Principal repayment target of 65% - 75%;</li> <li>30-Years: Principal repayment target of 85% - 95%; and</li> <li>35-Years: Principal repayment target of 100%.</li> </ul> <p><b>WHAT:</b> From the presentation on August 7, 2023, Josh McLaughlin of BOK Financial Services showed that MISD is meeting all targets except 10 years. The recommendation from BOK and Administration is for the Interest and Sinking Fund rate to remain at \$.44 to prepay our only remaining variable debt (Series 2013C).</p> <ul style="list-style-type: none"> <li>-The principal amount to be defeased would be \$14,750,000 (at \$.44 I&amp;S rate).</li> <li>-The amount of savings in future interest costs would be approximately \$14,994,800.</li> </ul>	
	<p>This would bring the District into compliance on the 10 year target so that the District would be compliant with its Administrative Regulation relating to Local Policy CCA. Also, this is forward planning on a future bond offering to be able to have an election on much needed facilities without causing a potential increase to the Interest and Sinking fund tax rate.</p>	

<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and Financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	N/A	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>	CCA-LOCAL REVENUE SOURCES - BOND ISSUES	
<b>Fiscal Impact/Budget Function Code:</b>	Prepayment of bond debt to save taxpayers money and to increase bond capacity in the future.	
<b>Administration Recommendation</b>	The administration recommends the approval of the order authorizing the early payment of these bonds.	
<b>Motion:</b>	A motion might be: "I hereby move to approve the Order defeasing and calling certain bonds for redemption and other matters relating to Midlothian Independent School District variable rate unlimited tax refunding bonds, Series 2013-C."	
<b>Presenter:</b>	Sandy Bundrick	
	District Leadership	

ORDER DEFEASING AND CALLING CERTAIN BONDS FOR REDEMPTION  
AND OTHER MATTERS RELATING TO MIDLOTHIAN INDEPENDENT  
SCHOOL DISTRICT VARIABLE RATE UNLIMITED TAX REFUNDING  
BONDS, SERIES 2013-C

WHEREAS, the Board of Trustees (the “Board”) of the Midlothian Independent School District (the “District”) heretofore authorized the issuance of, and sold, the Midlothian Independent School District Variable Rate Unlimited Tax Refunding Bonds, Series 2013-C (the “Bonds”); and

WHEREAS, the District is authorized by law to discharge, defease and redeem all or a portion of the outstanding Bonds; and

WHEREAS, the Board has determined to defease and call for redemption prior to maturity, a portion of the Bonds in the aggregate principal amount of \$ \_\_\_\_\_ (the “Redeemed Bonds”) that are scheduled to mature on August 1, 2051, at a price of par plus accrued interest to the Redemption Date (defined below), (the “Redemption Price”); and

WHEREAS, the District will, on or before February 1, 2024, deposit cash and/or securities authorized by Chapter 1207, Texas Government Code, as amended (the “Escrow Securities”) with the Escrow Agent (defined below) under and pursuant to the Escrow Agreement (defined below) in an amount, at maturity of the Escrow Securities, if any, sufficient to pay in full the Redemption Price of the Redeemed Bonds on August 1, 2024; and

WHEREAS, it is officially found, determined and declared that the meeting at which this Order has been adopted was open to the public and public notice of the date, hour, place and subject of said meeting, including this Order, was given, all as required by the applicable provisions of Texas Government Code, Chapter 551;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF MIDLOTHIAN INDEPENDENT SCHOOL DISTRICT:

Section 1. RECITALS. The Board hereby incorporates the recitals set forth in the preamble hereto as if set forth in full at this place and further finds and determines that said recitals are true and correct.

Section 2. AUTHORIZED OFFICER. Each of the Superintendent and the Chief Financial Officer, and each of said officers is hereby authorized, appointed and designated as the officer or employee of the District authorized to act on behalf of the District in carrying out the procedures specified in this Order.

Section 3. DEFEASANCE AND REDEMPTION OF THE BONDS, ESCROW AGREEMENT APPROVAL, NOTICE OF REDEMPTION AND DEFEASANCE.



(a) The District hereby directs the Redeemed Bonds to be defeased and called for early redemption on the first business day after the expiration of the current the Term Rate Period, which date is August 1, 2024 (the “Redemption Date”), at the Redemption Price.

(b) The paying agent/registrar for the Bonds is hereby directed to mail the appropriate notice of redemption as required by the order authorizing the issuance of the Bonds and to file the appropriate notice of defeasance of the Redeemed Bonds on the Electronic Municipal Market Access (“EMMA”) web filing system promulgated by the Municipal Securities Rulemaking Board within ten (10) days of the deposit of funds pursuant to (d) below.

(c) The Authorized Officer is hereby authorized to enter into and execute on behalf of the District an escrow agreement (the “Escrow Agreement”) with The Bank of New York Mellon Trust Company, N.A., Dallas, Texas (in such capacity, the “Escrow Agent”), in the form and substance as shall be approved by the Authorized Officer, which Escrow Agreement will provide for the payment of the Redeemed Bonds.

(d) The Authorized Officer is authorized to make necessary arrangements for and to execute such documents and agreements in connection with the purchase of the Escrow Securities required by and referenced in the Escrow Agreement, if any, as may be necessary for the Escrow Fund and the application for the acquisition of the Escrow Securities is hereby approved and ratified.

(e) The Authorized Officer is directed to arrange for the transfer of the funds needed to pay in full the principal and interest due on the Redeemed Bonds on the Redemption Date to the Escrow Agent on or before February 1, 2024, with such funds to be applied in accordance with the Escrow Agreement.

Section 4. NOTICE TO PAYING AGENT. The Redeemed Bonds are hereby called for redemption, on the Redemption Date and upon the deposit made pursuant to Section 3(d) above, shall be defeased. The paying agent/registrar for the Bonds is hereby directed to make appropriate arrangements so that the Redeemed Bonds may be redeemed on the Redemption Date.

PASSED, APPROVED AND EFFECTIVE this August 21, 2023.

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President, Board of Trustees  
Midlothian Independent School District

ATTEST:

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Secretary, Board of Trustees  
Midlothian Independent School District

*Signature Page for Redemption Order*



**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Consider the Adoption of the 2023-2024 Tax Rates	
<b>Requires Board Action:</b>	YES	
<b>Agenda Location:</b>	DISCUSSION/ACTION: BUSINESS AND FINANCE	
<b>Template Attachments:</b>	Yes	Presentation
<b>If yes, then select what applies:</b>	Presentation	PDF
<b>Link to the presentation:</b>	Yes. See link in the box to the right.	<a href="https://docs.google.com/presentation/d/1LqsONGen3JLpN_MKlxKJmlyOy8KlubUlrT6oFUJCQMg/edit#slide=id.g267d4224d84_o_87">https://docs.google.com/presentation/d/1LqsONGen3JLpN_MKlxKJmlyOy8KlubUlrT6oFUJCQMg/edit#slide=id.g267d4224d84_o_87</a>
	<p>WHY: The Board of Trustees annually sets the Maintenance and Operations (M&amp;O) and the Interest and Sinking (I&amp;S) tax rates. These tax revenues provide approximately 43% of the school district's operating revenues, as well as the funds needed to cover the annual debt service payments (i.e. school building bonds).</p> <p>WHAT: The setting of the tax rate is accomplished by the approval a Resolution to Adopt the 2023 Tax Rate. The District held a public hearing on June 19, 2023, to discuss the proposed budget and tax rate for the 2023-2024 fiscal year. Information used at that meeting was from the preliminary tax roll received from the Ellis County Appraisal District on May 1, 2023. Prior to that meeting, the required publications in the newspaper as well as the website were posted.</p> <p>Further information was shared with the board at the August 7, 2023 meeting which included the Maximum Compressed Rate issued by the Texas Education Agency in conjunction with the mandatory compression through Legislation. TEA had compressed rates by \$0.0784. The State Legislature further compressed tax rates by \$0.107 in Special Session in July. The District's tax rate for the Maintenance and Operations Fund is \$0.6692/\$100 valuation for the 2023-2024 fiscal year. Taxpayers will receive a reduction of \$0.1854 /\$100 valuation on the M &amp; O tax rate.</p> <p>At the August 7th board meeting, Josh McLaughlin from BOK Financial provided historical information on MISD bonds, bond payments, defeasance, future bonding capacity and how setting the 2023-24 I&amp;S tax rate will affect our future bonding capacity. These rates include an M&amp;O rate of \$0.6692 (determined by T.E.A. and State Legislature) and various options for the I&amp;S rate (published \$0.44).</p>	

<b>Background Information</b>	<p>BOK and MISD Administration recommends keeping the Interest &amp; Sinking tax rate at \$0.44/\$100 valuation for the 2023-2024 fiscal year. With this tax rate, the District would have bonding capacity of \$425,490,000. Each penny on the Interest and Sinking fund tax rate represents approximately \$18.6M of bonding capacity. Dropping the rate could negatively impact passing a future bond offering.</p> <p>The recommendation is to set the total tax rate at \$1.1092 which is made up of \$0.6692 for the Maintenance &amp; Operations tax rate and \$0.44 for the Interest &amp; Sinking tax rate. This is a total tax rate reduction of \$0.1854 from last year's tax rate. This is a 16.7% decrease from last year's rate. "Truth in Taxation" rules require taxing entities to compare their proposed rate against what is called the "no new revenue tax rate." This is the tax rate that would produce the same tax revenue in the coming year as was available in the prior year. The no new revenue rate for MISD is \$1.107145 which is \$0.002055 lower than the proposed tax rate.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and Financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.3 Commitment to Financial Stewardship	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>		
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>		
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>	BAA-BOARD LEGAL STATUS - POWERS AND DUTIES	CCG-LOCAL REVENUE SOURCES - AD VALOREM TAXES
<b>Fiscal Impact/Budget Function Code:</b>		
<b>Administration Recommendation</b>	Administration recommends the approval of the agenda item as presented.	
<b>Motion:</b>	A motion to that effect might be: "I move that the property tax rate be increased by the adoption of a total tax rate of \$1.1092, which is effectively a .186% increase in the total tax rate when compared to the "no new revenues" tax rate."	
<b>Presenter:</b>	Sandy Bundrick	
	District Leadership	

**MIDLOTHIAN INDEPENDENT SCHOOL DISTRICT**  
**Midlothian, Texas**

"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."

"THE TAX RATE WILL EFFECTIVELY BE RAISED BY .19% AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOUSE BY APPROXIMATELY \$92.70."

**RESOLUTION TO ADOPT THE 2023-2024 TAX RATE**

On this date, we, the Board of Trustees of the Midlothian Independent School District, hereby levy or set the tax rate on \$100 valuation for the District for the tax year of 2023 at a total rate of \$1.1092, to be assessed and collected by the duly specified assessor and collector as follows:

\$0.6692 for the purpose of maintenance and operations, and

\$0.4400 for the purpose of payment of principal and interest on the debts.

\$1.1092 total tax rate

Such taxes to be assessed and collected by the tax officials designated by the District. The tax officials so designated are the staff at the Ellis County Tax Office.

Passed and adopted this 21st day of August, 2023.

\_\_\_\_\_  
Tami Tobey, President

ATTEST:

\_\_\_\_\_  
Eduardo Gonzalez, Secretary

**Midlothian ISD  
BOARDBOOK TEMPLATE**

<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	Consider Approving a Resolution Naming a Nominee for Consideration by the Ellis County Appraisal District Board	
<b>Agenda Location:</b>	ACTION	
<b>Template Attachments:</b>	No	N/A
<b>If yes, then select what applies:</b>	N/A	N/A
<b>Link to the presentation:</b>	No presentation for this item.	
<b>Background Information</b>	<p><b>WHY:</b> With the resignation of John Knight from the Ellis County Appraisal District Board, The District has an opportunity to nominate an individual for consideration to fill this position.</p> <p>The Texas Property Tax Code Section 6.03(l) speaks to the process of how a vacancy on the Board of Directors (BOD) is filled. Each taxing unit that is entitled to vote, may nominate a candidate to fill the vacancy by adopting a resolution. The unit shall submit the name of its nominee to the chief appraiser within 45 days after notification from the Appraisal District BOD of the existence of the vacancy, and the chief appraiser shall prepare and deliver to the BOD within the next five days a list of the nominees. The BOD shall elect by majority vote of its members one of the nominees to fill the vacancy.</p> <p><b>WHAT:</b> Trustees may nominate an individual via resolution on August 21, 2023 to submit for consideration to the Ellis County Appraisal Board. Additional information and candidate requirements can be found on the following page.</p>	
<b>Strategic Priority:</b> <i>(Primary)</i>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective:</b> <i>(Primary)</i>	4.1 Systematic Long-range Facility Management	
<b>Strategic Priority:</b> <i>(Secondary - if needed)</i>	Priority 4: District Operations and financial Stewardship	
<b>Performance Objective:</b> <i>(Secondary - if needed)</i>	4.3 Commitment to Financial Stewardship	
<b>Legal Reference: (1) / (2)</b>	N/A	N/A
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	
<b>Administration Recommendation</b>	This is a Board decision.	

<b>Motion:</b>	A motion might be, "I move to approve a resolution naming (insert name) for consideration on the Ellis County Appraisal Board."	
<b>Presenter:</b>	Karen Rue, Ed.D.	
	Interim Superintendent	



# Ellis County Appraisal District

## Nominee Criteria and Process

### From Ellis County Appraisal District:

#### Here is the timeline to address this vacancy:

- Please have your governing body act to **nominate a candidate by resolution** within the next 45 days
- Please **submit your nominations** by **Monday, August 28<sup>th</sup>**
  - *(please also include a resume with contact information for your nominee)*
- The list of nominees will be sent to the current Board of Directors within 5 days
- The Board of Directors will act to fill the vacancy from the list of nominees on Thursday, September 7<sup>th</sup> at their 8am meeting
- You will receive notification of the new member on the Board of Directors

#### Here is what the Property Tax Code Sec 6.03(a) and 6.035 says about eligibility:

##### 6.03(a)

*To be eligible to serve on the board of directors*, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office.

An individual who is otherwise eligible to serve on the board is not ineligible because of membership on the governing body of a taxing unit.

An employee of a taxing unit that participates in the district is not eligible to serve on the board unless the individual is also a member of the governing body or an elected official of a taxing unit that participates in the district.

##### 6.035

(A) An individual is ineligible to serve on an appraisal district board of directors and is disqualified from employment as chief appraiser if the individual:

- (1) is related within the second degree by consanguinity or affinity, as determined under Chapter 573, Government Code, to an individual who is engaged in the business of appraising property for compensation for use in proceedings under this title or of representing property owners for compensation in proceedings under this title in the appraisal district; or
- (2) owns property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless:
  - (A) the delinquent taxes and any penalties and interest are being paid under an installment payment agreement under Section 33.02; or
  - (B) a suit to collect the delinquent taxes is deferred or abated under Section 33.06 or 33.065.

(A-1) An individual is ineligible to serve on the board of directors of an appraisal district if the individual:

- (1) has served as a member of the board of directors for all or part of five terms, unless:
  - (A) the individual was the county assessor-collector at the time the individual served as a board member; or
  - (B) the appraisal district is established in a county with a population of less than 120,000;
- (2) has engaged in the business of appraising property for compensation for use in proceedings under this title at any time during the preceding three years;
- (3) has engaged in the business of representing property owners for compensation in proceedings under this title in the appraisal district at any time during the preceding three years; or
- (4) has been an employee of the appraisal district at any time during the preceding three years.

**(B) A member of an appraisal district board of directors or a chief appraiser** commits an offense if the board member continues to hold office or the chief appraiser remains employed knowing that an individual related within the second degree by consanguinity or affinity, as determined under Chapter 573, Government Code, to the board member or chief appraiser is engaged in the business of appraising property for compensation for use in proceedings under this title or of representing property owners for compensation in proceedings under this title in the appraisal district in which the member serves or the chief appraiser is employed. An offense under this subsection is a Class B misdemeanor.

TAXING UNIT: MIDLOTHIAN ISD

August 21, 2023

RESOLUTION OF **CANDIDATE NOMINATION** FOR THE ELLIS APPRAISAL  
DISTRICT BOARD OF DIRECTORS **VACANCY** FOR THE YEAR 2023

WHEREAS Section 6.03 (l) of the Texas Property Tax Code, requires that each taxing unit entitled to vote may nominate by Resolution one candidate to fill the vacancy and submit those nominations to the Chief Appraiser of the Ellis Appraisal District by Monday, August 28<sup>th</sup>, 2023.

THEREFORE, the Midlothian Independent School District submits the following nomination for the vacancy on the Board of Directors of the Ellis Appraisal District for 2023:

ACTION TAKEN this 21st day of August 2023, in Open Session of the governing body of the above-mentioned taxing unit; as authorized under Section 6.03 of the Texas Property Tax Code, for the purpose of nominating candidates to the Board of Directors of the Ellis Appraisal District.

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Presiding Officer

ATTEST:

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# INFORMATION ITEMS



Midlothian ISD BOARDBOOK TEMPLATE		
<b>Board Meeting Date:</b>	August 21, 2023	
<b>Agenda Item:</b>	2022-23 State Assessment Performance Report	
<b>Requires Board Action:</b>	NO	
<b>Agenda Location:</b>	INFORMATION ONLY	
<b>Template Attachments:</b>	Yes	
<b>If yes, then select what applies:</b>	Presentation	
<b>Link to the presentation:</b>	Yes. Presentation follows..	
<b>Background Information</b>	<p><b>WHY:</b> Midlothian ISD Priority 1.2 in the Balanced Scorecard focuses on "all students exhibiting yearly growth in core areas." Annual state assessment performance is used to measure progress toward these performance objectives. STAAR 3-8 and STAAR EOC are designed to measure what students are learning in each grade and whether or not they are ready for the next grade.</p> <p><b>WHAT:</b> STAAR is the state's testing program and is based on state curriculum standards in core subjects including reading, writing, mathematics, science, and social studies. This presentation shows preliminary scores made available this month by grade level in core subject areas. An overall score for each subject is shown in comparison to the state and region on each slide. Standard student score reports for all STAAR grades 3-8 assessments will be posted on August 16, 2023, to the state-sponsored family portal at <a href="https://www.texasassessment.gov">texasassessment.gov</a>. STAAR EOC results are currently available to families in the family portal.</p>	
<b>Strategic Priority: (Primary)</b>	Priority 1: Student Success	
<b>Performance Objective: (Primary)</b>	1.2 All Students Exhibit Yearly Growth in Core Areas	
<b>Strategic Priority:</b> (Secondary - if needed)		
<b>Performance Objective:</b> (Secondary - if needed)		
<b>Legal Reference: (1) / (2)</b>		
<b>Policy Reference: (1) / (2)</b>		
<b>Fiscal Impact/Budget Function Code:</b>	N/A	

<b>Administration Recommendation</b>	Presentation only	
<b>Motion:</b>	N/A	
<b>Presenter:</b>	Shelle Blaylock	Becki Krsnak (ED)
	District Leadership	Executive Director